



2017 ANNUAL REPORT ENFIELD, NEW HAMPSHIRE

Town Meeting Dates

Tuesday, March 13, 2018

8:00 am – 7:00 pm

Whitney Hall Auditorium

23 Main Street, Enfield

Voting only by Official Ballot for the election of Town Officers and amendments to the Zoning Ordinance. Polls will be open at 8:00 a.m. and close at 7:00 p.m. There will be no opportunity to vote by ballot on Articles 1 through 4 at the second session of the Town Meeting. After the polls close at 7:00 p.m., the ballots will be counted.

Saturday, March 18, 2017

9:00 am

Enfield Village School Gymnasium

271 US Route 4, Enfield

The remaining articles, 5 through 20, will be presented, discussed and acted upon beginning at 9:00 a.m.



Annual Report

of the

Town of Enfield New Hampshire



**Year Ending
December 31, 2017**





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~ Cover Photo ~

Celebrating the 225th Anniversary of the Arrival of the Shakers
An early view of Enfield Shaker Village, circa 1870's

Photo provided by the Enfield Shaker Museum





About Enfield...

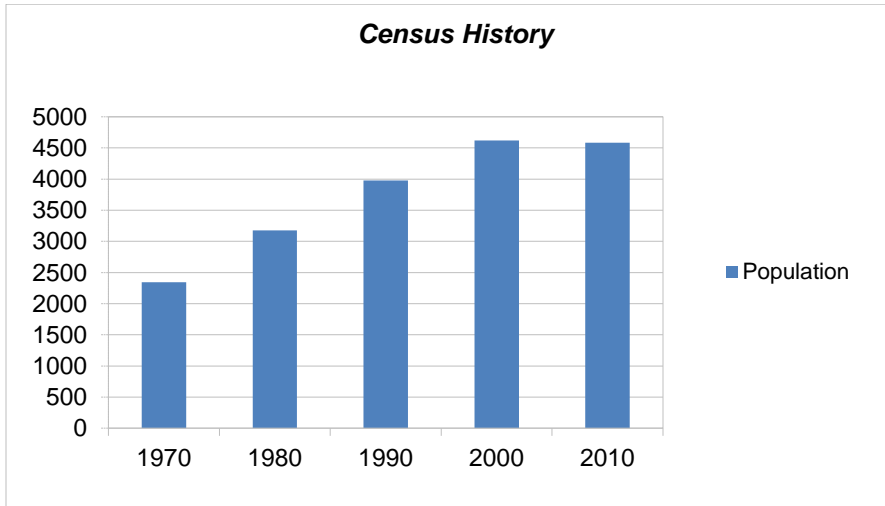
Incorporated: 1761

Origin: *First named Enfield by settlers from Enfield, Connecticut, the town was renamed "Relhan" in 1766 to honor Dr. Anthony Relhan. The doctor was a promoter of sea bathing as a curative instrumental to making Brighton a fashionable English resort. The Town was renamed Enfield in 1784 after the American Revolution. Enfield was the site of a Shaker Community established in the late 1700's, whose buildings now make-up our "Shaker Village" site, being formerly occupied by the La Salette Brotherhood of Montreal. The Shrine of Our Lady of La Salette is well known for its Christmas holiday display. Enfield is home to Mascoma Lake and Crystal Lake and includes the villages of Upper and Lower Shaker Village, Enfield Center and Lockehaven.*





<i>Census History:</i>	<i>Year</i>	<i>Population</i>	<i>% Change</i>
	1970	2,345	
	1980	3,175	35.4%
	1990	3,979	25.3%
	2000	4,618	16.1%
	2010	4,582	-.78%



<i>Demographics:</i>	<i>Enfield</i>		<i>Statewide</i>
	<i>2000</i>	<i>2010</i>	<i>2010</i>
<i>Populations</i>	4,618	4,582	1,316,470
<i>Under 18</i>	21.8%	19.4%	21.8%
<i>65 & Over</i>	10.9%	13.9%	13.5%
<i>Median Age</i>	38.3	43.6	41.1
<i>Average Household Size</i>	2.33	2.24	2.46
<i>Total Housing Units</i>	2,372	2,508	614,754
<i>Occupied Housing Units</i>	1,975	2,044	518,973
<i>Owned</i>	72.2%	73.8%	71.0%
<i>Rented</i>	27.8%	26.2%	29.0%
<i>Square Miles of Land</i>	40.3	40.3	8,969
<i>Square Miles of Water</i>	2.9	2.9	382
<i>Population Density per Square Mile of Land</i>	114.6	113.7	146.8



Dedicated to



Mary Ann Haagen & Charles DePuy

As the Enfield Shaker Village celebrates its 225th anniversary this year, the Enfield Board of Selectmen dedicate the 2017 Annual Report to Mary Ann Haagen and Charles DePuy; two Enfield individuals who have been highly instrumental in helping to preserve Enfield's Shaker heritage.

Not only have they contributed to raising the awareness of the Shaker presence in Enfield, they have given generously and donated much of their time to keeping the Shaker Village alive. Mary Ann is a member of the Museum's Education Committee and Charlie has been a member of the Museum's Building and Site Committees.



Mary Ann has been a Shaker Scholar for many years. In 2012 she published *The Collected Writings of Henry Cumings*, a series of essays written by Mr. Cumings for the Enfield Advocate. Mr. Cumings was a former Enfield Shaker who shared his personal reflections on Shakerism with the public after leaving the village in the early 1900's.

In addition to her research, she and Charlie have supported the Museum by helping to spearhead many of the building purchases over the years. Most recently they helped raise funds for the final purchase of the last of the buildings held by the developers who purchased the LaSalette property in the late 1970's, the 1854 Shaker Cow Barn. They have supported ongoing preservation work, the sharing of the history through lectures, children's programs, and exhibits, including an exhibit on Shaker Bridge during its last reconstruction; exhibits appeared at the Museum and at the end of Shaker Bridge for the bridge's opening in 2012. As a team, they have also single-handedly maintained the Shaker Feast Ground for several years. The Museum has leased the Feast Ground from the NH State Fish and Game at the top of Mount Assurance for several years.

As part of the original Shaker Singers, both Mary Ann and Charlie have continued to share Shaker music and dance at the Museum and other venues. Mary Ann has taught courses on Shaker music and dance at Dartmouth College. This is just another way of keeping the Shakers alive.

Continuing their teamwork with the Shakers, they also support the living Shakers in Maine. They are both members of the Friends of the Shakers, a nonprofit group who supports the Shaker Community and Shaker Museum at Sabbathday Lake, New Gloucester, Maine.

Without these two Enfield Shaker Stewards, the early history of Enfield would be lost.

Our appreciation for what these two individuals have contributed to our community would not be complete, however, if we failed to mention the involvement of Mary Ann and Charlie on committees in town. Mary Ann has served on the Heritage Commission since 2004, on the Enfield Shaker Scenic Byway Advisory Board since 2016, and the Mascoma Lakeside Park Fundraising Committee since its inception on December 4, 2017. Charlie has served on the Energy Committee since 2007. All of their work on these committees will help maintain our community's natural and historic resources.

Thank you Mary Ann and Charlie.



Remembering...



Evelyn Crate

July 19, 1924 – September 7, 2017

Evelyn Crate grew up in Randolph, Vermont, where she attended school and enjoyed swimming, figure skating and skiing. After graduating high school and working for Vermont Telephone and then Raytheon in Boston, she married Donald A. Crate. They were married for 67 years when he died in 2013, an inseparable couple, parents to an ever-growing family, and business partners who worked hard together.

Evelyn was a caring and energetic mother to eight children, six of whom still live in Enfield and are noted for their hard work, successes, and contributions to our community. She also supported her husband in his



endeavors, helping to run the trucking and equipment businesses, answering the phone when he was the Enfield Road Agent, and even becoming an unofficial member of the Enfield Volunteer Fire Department, which Don served as Fire Chief of for nearly 50 years: she manned the siren and answered phone calls from home as Don dashed off to the fires (soon with one or two of his sons on the squad). Evelyn also assisted the Supervisors of the Check List for Enfield.

Evelyn's strength of character, commitment to her community, and vitality have been passed down to her children and grandchildren, who are involved in their communities wherever they live. In Enfield her sons and grandsons have been Fire Wardens, Assistant Fire Chief, Fire Chief, Police Chief, Policemen and Selectman, while her daughters have been deeply involved with the Lutheran Church, the Enfield Village Association, the Shaker Museum, and more. This is a remarkable legacy that Evelyn bequeathed to this town.

Evelyn Crate's spirit truly lives on in this town, by what she accomplished, by her hard work in her lifetime, by the example she set, and by the strong family that she raised. She was indeed an inspiration.



Report of the Board of Selectmen

2017 proved to be a very interesting year.

We bid farewell to our long time Manager, Steve Schneider. While we were sad to see him go, we wish him well in his future endeavors. With his departure, we began a search for a new Town Manager. We appointed a committee to work with MRI, a recruiting firm, to bring us the best possible candidates to choose from. After many meetings and Board interviews, we selected Ryan Aylesworth. We welcomed him in July, and he has hit the ground running. He has proven to be a great addition, and we expect great things from him. We would also like to recognize Alisa Bonnette, Assistant Town Manager, for all of her work to assist in the transition and for serving as Acting Town Manager after Steve left. We are incredibly lucky to have her working for the Town.

The long awaited sewer extension to Lakeview Condominiums is nearing completion. There is still some work to do, but the project is very close to completion and sewage is pumping. There is also a project underway at Shaker Landing. We expected that to be completed in the Spring. On the topic of sewer, we have also raised rates significantly to address the deficit in the sewer account. While this was a very tough decision, it will get us back on track to having positive balances in the sewer fund. We have also significantly changed the Municipal Sewer Ordinance.

We came in to 2017 with not only a sewer fund deficit, but also a general fund deficit. This was from a combination of factors, but the prominent one was not taking in enough in revenue (less than was projected). Over the last few years, budgets have run over, and revenues have come in less than projected. In 2017, through excellent work by departments, as well as more oversight on the budget, we should see a surplus, which will bring the Undesignated Fund back in to the positive. We are anxiously awaiting the final audit results. We would like to thank the departments, as well as the Town management, for keeping close tabs on expenses. Moving forward, you will see more conservative revenue projections. We hope to build the UDF up back to a more acceptable level.

We have changed the Transfer Station hours to try and minimize costs, while also providing more realistic hours for people who work primarily during the week. These hours will be re-evaluated later this year. If you have any feedback on the hours, please direct comments or suggestions to the Town Manager.



Moving forward, we will be conducting studies and evaluations on water and sewer rates and on infrastructure needs. We will be doing an evaluation of all municipal buildings. Once these items are complete, a plan will be developed for the Town moving forward. We want to get a better understanding of building and infrastructure needs for the next 15-20 plus years so that the Town can plan sensibly. We also want to be charging the appropriate rates for water and sewer so we never again face the situation we are now faced with.

We would be remiss if we did not recognize our dedicated employees: they truly make the Town a great place. First, we congratulate Mike Sousa on his retirement after 36 years of service to the Town. His vast knowledge of our roads will definitely be missed. He will continue plowing for the winter season and a proper send-off will be announced at a later date. Mike's loss will definitely be felt by all of us in Town. As mentioned in the report from the Town Manager, we have also welcomed some new faces. Along with seasoned staff, our dedicated employees will continue to serve the Town well. We definitely appreciate what they do.

A special thank you to all of our dedicated Town volunteers! Many of you serve on various committees and in various other roles in Town. We appreciate your service.

It is an honor to serve all of you as your elected representatives. We look forward to continued progress in 2018.

B. Fred Cummings

Meredith C. Smith

John W. Kluge
BOARD OF SELECTMEN
ENFIELD NH



Report of the Town Manager

I have very much enjoyed serving as your Town Manager since officially coming on board in mid-July 2017. I would like to extend a big “thank you” to everyone who has been so welcoming to me and my family since we relocated to the area. Enfield is a special community that is fortunate to have dedicated employees, elected and appointed officials, and volunteers. Our accomplishments truly have been and continue to be a group effort. Simply put, municipal officials spanning all departments and committees are committed to providing services as efficiently and effectively as possible to benefit all residents.

I am happy to report that 2017 was a productive year for your town government. In September, we officially launched a monthly town e-newsletter and official Facebook page with the goal of helping to keep residents better informed of important happenings in our community. I’ve received considerable positive feedback about the information contained in these resources, and we will strive to continue enhancing our communications to ensure that residents are obtaining useful information about municipal services, policy changes, upcoming and ongoing projects, community events, and other items of general interest. If you haven’t done so already, I strongly encourage you to subscribe to the newsletter (<http://enfieldnh.vt-s.net/Subscriber>) and “Like” us on Facebook (www.facebook.com/EnfieldNH)!

The year also saw the completion of two significant public works projects. The first was the Route 4A sewer extension project, which is being financed through a combination of grants and loans through USDA Rural Development and a small loan through the State of New Hampshire’s Clean Water State Revolving Fund (CWSRF). This roughly \$3 million project has brought municipal sewer services to the residents of Lakeview Condominiums and Shaker Landing, and the annual debt service associated with the loans will be covered by betterment assessments paid by property owners in these developments. Now that this project has been completed, residents can expect the section of Route 4A beginning at Shaker Boulevard and extending to Route 4 to be resurfaced in the spring of 2018. The second significant public works project undertaken by the Town was the replacement of the bridge on Lovejoy Brook Road, which was funded primarily using FEMA Hazard Mitigation Program dollars. Additional information on both of these projects can be found in the report submitted by the DPW. Although it was not a “Town project,” reconstruction of a segment of Main Street completed by NH DOT by the underpass was another noteworthy project completed in 2017. On the topic of public works, I would be remiss if I didn’t extend a big “thank you” to Mike Sousa, who retired as Highway Supervisor in December, for his 36 years of



distinguished service to our community. After retiring as Supervisor, Mike was rehired as a seasonal snow plow truck driver until the end of March, and we will be organizing a proper retirement party to recognize his service in April (we don't want Mike to miss his own party because he is out plowing in a blizzard!). We will share more details soon so that anyone who wants to take part can plan to attend.

Many residents are aware that a significant operating deficit has materialized in the Sewer Fund over the last several years. Although the reasons for the deficit are somewhat complex, the simplest explanation is that the rates assessed by the Town were not adequate to cover rising operating costs, which were largely driven by escalating costs of wastewater treatment imposed by the City of Lebanon. Unfortunately, the reality is that significant adjustments had to be made to the current rate structure in order to achieve financial sustainability and ensure that annual revenues collected from sewer users are covering the costs of operating the system. In addition to significant adjustments to the base rates (both fixed and consumption-based fees), a temporary deficit reduction surcharge has been added with the goal of eliminating the deficit in the Sewer Fund within the next five years. We are committed to keeping the Water and Sewer Departments financially sustainable while delivering quality water and sewer services for the future. Several new projects are being initiated to help control future costs and ensure adequate revenue is being generated to support the system. These efforts include a comprehensive rate study and thorough evaluation of alternative methods of treating Enfield's wastewater.

Other 2017 activity and accomplishments to note include, but are certainly not limited to, the following:

- Promotions and new hires (Scott Johnston, Highway Supervisor (previously Assistant Highway Supervisor); Jason Darling, Water & Sewer Operator (previously Grounds Laborer); Kim Withrow, Grounds Laborer (previously of NH DOT and private trades, and member of Enfield Fire Department and Fast Squad); Tony Bishop, Heavy Equipment Operator (previously Heavy Equipment Operator for Canaan Highway Department; Amanda Lewis, Police Officer (previously with the Hanover Police Department and before that the Enfield Police Department)
- Deployment of new transfer station hours to help control operating costs while still meeting the needs of residents
- Significant updates and revisions to the Town's purchasing policy
- Substantive revisions to the Municipal Sewer Ordinance
- Growth of recreational program offerings and participation levels
- Upgrades/replacement of municipal vehicles with CIP-Capital Reserve funds



- Maintaining the Enfield Shaker Village Scenic Byway designation and preparation of a corresponding Corridor Management Plan with the help of staff from the Upper Valley Regional Planning Commission

Looking ahead to 2018, there are a number of important projects and improvements planned to municipal services. These include:

- Fundraising efforts to facilitate Town acquisition of and improvements to Mascoma Lakeside Park (parcels recently declared as surplus land by NH DOT) via gifts from private citizens, charitable foundations, and other “non-municipal” funding sources
- Enhancements to finance software to improve efficiencies and provide additional conveniences to residents (i.e., electronic payment for taxes and utility bills)
- Redesign of Town website to offer more functions and increase user friendliness, including online payment options for property taxes, and water and sewer user fees
- Comprehensive infrastructure inventory, rate studies, and preparation of an asset management plan for municipal water and sewer systems
- Retaining professional consulting services to develop and implement a framework for strategic governance that enables us to identify areas where operational efficiencies can be gained, opportunities for cost avoidance and revenue generation can be realized, and ultimately begin setting long-term goals that help guide subsequent master planning and capital planning efforts
- Resurfacing Crystal Lake Road using supplemental Highway Block Grant funding
- Developing strategies to attract new businesses to Town

Town officials remain committed to improving how we provide services and we continue to look for ways to make your interface with all municipal departments easy and user friendly. I am pleased to report that the town made progress in improving the financial condition of the General Fund over the past year. Although we began 2017 with an estimated \$140,000 deficit in the General Fund, we are currently projecting a positive fund balance as we start 2018. This was accomplished via a combination of conservative spending by departments and collecting revenues in excess of what had been previously estimated when the 2017 budget was set. We also continue to maintain strong balances in our capital reserve funds. While this is positive news, it is important that we remain focused on forces that could have a negative impact on our financial position, such as our limited tax base, possible reductions in state aid, and the rising costs of health care, pensions, and other fixed costs. We need to continuously find



ways to enhance local revenues and obtain external grants to help minimize increases in the tax rate as budgeted expenditures necessarily rise due to inflation and other cost factors. In addition, we must strive to implement strategies that will build upon the town's assets to ensure its long-term sustainability.

I am incredibly honored to serve as your town manager and have the opportunity to play an active role in helping the Town of Enfield achieve its goals. Each year we have the ability to improve upon what was accomplished in the preceding year, and I very much look forward to what lies ahead.

Respectfully submitted,

Ryan J. Aylesworth
Town Manager



Report of the Budget Committee

The Enfield Budget Committee has completed another constructive season, continuing our practice of meeting regularly throughout the year and increasing our meeting frequency during the budget season. These meetings included concurrent analysis of budget and revenue reports and presentations from our town's different departments, during which the Committee listened to summaries and ideas from our department's leaders. Our new town manager, Ryan Aylesworth, provided the Committee with valuable insights and detailed reports that facilitated our budget process.

Highlights of 2017

Motor vehicle registrations, a significant component of our town's non-property tax revenue, surpassed \$1 million over the course of 2017. Recreation program participation, which also provides a source of non-property tax revenue, continues to climb. While the majority of last year's revenue projections performed well, the Town Manager and Budget Committee are applying conservative estimates to 2018.

The Budget Committee has continued to keep watch on the general fund. While 2016 began with a negative balance and the town's official 2017 audit is not yet complete, projections suggest that the town began 2017 with a positive balance, illustrating a significant swing in the right direction.

Looking Ahead to 2018

One particular topic, highlighted by citizens and discussed among the Committee over the past year, has been related to some of our town's aging infrastructure; there are preliminary steps taking place to address this area.

The Budget Committee looks forward to collaborating with the town's other committees this year, with the goal of working together strategically in order to most effectively meet the needs of our town.

Recommended Operating Budget

The Enfield Budget Committee recommends an operating budget of \$6.43 million. The Committee's recommended budget continues to maintain the town's essential services while tending to our capital needs and supporting our overall infrastructure. This budget represents a projected rate of \$7.58, a 2.7% increase over last year's rate of \$7.38.



I am thankful for the Committee members' collaboration, dedication and hard work in achieving a responsible budget recommendation that supports core services and our town's quality of life while striving to minimize tax impact. I would also like to thank our Board of Selectmen, town department heads and Town Manager for their participation and assistance during our budget process.

Respectfully submitted,

Sam Eaton
Enfield Budget Committee Chairman



Stay Informed!

The Official Town of Enfield website continues to provide a wide range of information and plans are in place to make revamp it in 2018 so it's more user-friendly.

<http://www.enfield.nh.us>

- **E-Subscriber Service:** Follow the link on our home page to subscribe to important news and notices, announcement of posted minutes, agendas and more!
- **Event Calendars:** General meeting calendar on our home page and Recreation calendar on Recreation page.
- **Community Bulletin Board:** For public postings. To include a posting for events or information of interest to our community send information to abonnette@enfield.nh.us or feel free to stop in the Town Manager's Office and ask for Alisa.
- **Citizen Requests:** Simply click on the link on our home page and fill in the form to request information or attention to an issue.
- **Minutes:** You can have notices of newly posted minutes sent directly to your email through our E-Subscriber service.

In September, we officially launched a monthly town e-newsletter and official Facebook page with the goal of helping to keep residents better informed of important happenings in our community.

Subscribe to the e-newsletter on our website through the E-Subscriber service: Enter your **Email Address**, check the box for **Town News**, plus any additional items you may want to receive, then click on **Send My Request**:

<http://enfieldnh.vt-s.net/Subscriber>

and "Like" us on Facebook!

www.facebook.com/EnfieldNH



Privately Operated E-Mail Lists Serving Enfield

An email discussion forum for Enfield, N.H.

ENFIELD LISTSERV:

For more information:

<http://listserv.dartmouth.edu/Archives/ENFIELD/enfieldlistnetiquette.pdf>

To subscribe:

Send an email to: listserv@dartmouth.edu

In the body of the email type: SUB ENFIELD FirstName LastName

An email discussion forum for Mascoma-area towns in New Hampshire

MASCOMA LIST:

For more information:

<http://lists.vitalcommunities.org/lists/info/mascoma>

An email forum for the Upper Valley of VT and NH

UPPER VALLEY LIST:

For more information:

<http://lists.vitalcommunities.org/lists/info/uppervalley>



The Town of Enfield posts notices to the Enfield Listserv.



Town of Enfield Directory

Emergencies (Police/Fire/Ambulance) 911

Department	Phone Number Email Address	Contact
Ambulance Non-Emergency	632-5200 ambulance@enfield.nh.us	Richard Martin
Animal Control	632-7501 police@enfield.nh.us	Police Department
Assessor's Office	632-5026 ext. 5406 jahuntley@enfield.nh.us	Julie Huntley
Assistant Town Manager	632-5026 ext. 5401 abonnette@enfield.nh.us	Alisa Bonnette
Bookkeeper	632-5026 ext. 5409 macrandall@enfield.nh.us	Mary Ann Crandall
Building Inspector	632-4343 ext. 5426 pneily@enfield.nh.us	Philip Neily
Building Rental	632-5026 ext. 5401 abonnette@enfield.nh.us	Alisa Bonnette
Burn Permits	252-0386	David Crate
	632-4331	Don Crate
	731-2048	Richard Crate
	632-5363	Dick Chase
	632-4936	Rick Bean
CIP Committee	632-5026 ext. 5405	Ryan Aylesworth
Cemetery Information	632-4605 ext. 5424 wshoemaker@enfield.nh.us	Will Shoemaker
Conservation Commission	632-4084 conservation@enfield.nh.us	Alan Strickland, Chair
Community Building Information	632-5026 ext. 5401 abonnette@enfield.nh.us	Alisa Bonnette
Dog Licensing	632-5001 ext. 5404 ceisener@enfield.nh.us	Carolee Eisener



Department	Phone Number Email Address	Contact
Emergency Management Director	632-7501 rcrate@enfield.nh.us	Richard A. Crate, Jr.
Energy Committee	bayside@valley.net	Charlie DePuy, Chairman
Enfield Village Association	632-7197 eva@enfieldmainstreet.org	Kimberley Quirk, President
Fire Department – Non-Emergency	632-4332	Union Street Station
Fire Department – Non-Emergency	632-5010	Enfield Center Station
Forest Fire Warden	632-4332	David Crate
General Information	632-5026 abonnette@enfield.nh.us	Alisa Bonnette
Health Dept.	632-4343 ext. 5426 pneily@enfield.nh.us	Philip Neily
Heritage Commission	meredithsmith22@comcast.net	Meredith Smith, Chair
Highway Dept.	632-7301 sjohnston@enfield.nh.us	Scott Johnston
Human Services	442-5429 dheed@enfield.nh.us	Diane Heed
Library	632-7145 ext. 5411 mhutson@enfield.nh.us	Melissa Hutson
Library Trustees	632-7145 ext. 5411 mhutson@enfield.nh.us	Melissa Hutson
Marriage Licenses	632-5001 ext. 5403 ceisener@enfield.nh.us	Carolee Eisener
Moderator	632-5026	David Beaufait
Old Home Days Committee	kristin.harrington10@gmail.com stephill214@gmail.com	Kristin Harrington Stephanie Hill
Parks & Recreation	632-5026 ext. 5408 mvalleyrec@gmail.com (email preferred)	Katharine Lary Jopek
Planning Board	632-4067 ext. 5427 sosgood@enfield.nh.us	Scott Osgood



Department	Phone Number Email Address	Contact
Police Dept. Non-Emergency	632-7501 prowe@enfield.nh.us	Paula (Rowe) Stone
Public Works Director	632-4605 ext. 5417 jtaylor@enfield.nh.us	Jim Taylor
Public Works Administrative Assistant	632-4605 ext. 5429 dheed@enfield.nh.us	Diane Heed
Recreation Field Use & Information	632-5026 ext. 5408 mvalleyrec@gmail.com (email preferred)	Katharine Lary Jopek
Regional Recreation	632-5026 ext. 5408 mvalleyrec@gmail.com (email preferred)	Katharine Lary Jopek
Sanitation	632-4605 ext. 5417 jtaylor@enfield.nh.us	Jim Taylor
Schools	632-5563 632-4231 632-4357 632-4308	School Administration Enfield Village School Indian River School MVRHS
Selectmen	632-5026 fcummings@enfield.nh.us msmith@enfield.nh.us jkluge@enfield.nh.us	B. Fred Cummings Meredith C. Smith John W. Kluge
Sewer Dept.	632-4002 ext. 5421 jdarling@enfield.nh.us	Jason Darling
Supervisors of the Checklist	632-5001 ext. 5404 ceisener@enfield.nh.us	Carolee Eisener
Tax Collector	632-4201 ext. 5404 ceisener@enfield.nh.us	Carolee Eisener
Tax Increment Finance District Advisory Committee	632-4067 ext. 5427 sosgood@enfield.nh.us	Scott Osgood
Town Clerk	632-5001 ext. 5403 ceisener@enfield.nh.us	Carolee Eisener
Town Historian	mcarr@enfield.nh.us	Marjorie Carr
Town Manager	632-5026 ext. 5405 raylesworth@enfield.nh.us	Ryan Aylesworth



Department	Phone Number Email Address	Contact
Transfer Station & Recycling Center	632-5208 jtaylor@enfield.nh.us	Jim Taylor
Treasurer	632-5026	Sasha Holland
Trustees of Trust Funds	632-5026 ext. 5401 abonnette@enfield.nh.us	Alisa Bonnette
Vehicle & Boat Registrations	632-5001 ext. 5403 ceisener@enfield.nh.us	Carolee Eisener
Vital Records	632-5001 ext. 5404 ceisener@enfield.nh.us	Carolee Eisener
Voter Registration	632-5001 ext. 5404 ceisener@enfield.nh.us	Carolee Eisener
Water Dept.	632-4002 ext. 5421 jdarling@enfield.nh.us	Jason Darling
Zoning Board	632-4067 ext. 5427 sosgood@enfield.nh.us	Scott Osgood



Town Office & Board Hours

Emergency Only - Police, Fire and Ambulance/F.A.S.T. Squad

9-1-1

Website Addresses

Town of Enfield – <http://www.enfield.nh.us>

Enfield Public Library - <http://www.enfieldtownlibrary.org/>

Assessing Office:

632-5026

Julie Huntley, Assessing Administrator
jahuntley@enfield.nh.us

Whitney Hall, 23 Main Street
PO Box 373, Enfield NH 03748

Assessing Office Hours:	
Monday – Friday	8:00 am – 4:00 pm

See the Assessing Administrator for:

Property Records

Current Use Applications

Intent to Cut Applications

Exemptions / Tax Credits

Building Inspector/Health Officer/Fire Inspector:

632-4343

Philip Neily, Building Inspector/Health Officer
pneily@enfield.nh.us

Public Works Building, 74 Lockehaven Rd.
PO Box 373, Enfield NH 03748

Building Inspector's Hours:	
Monday – Friday	7:30 am – 3:30 pm

See the Building Inspector for:

Building Permits

Health Issues

Inspection Requests



Conservation Commission:**632-4084**

Alan Strickland, Chairman
conservation@enfield.nh.us

Public Works Building, 74 Lockehaven Rd.
PO Box 373, Enfield NH 03748

Meetings: 1st Thursday of each month, 7 pm.

F.A.S.T. Squad:**632-5200**

Richard Martin, EMS Chief
ambulance@enfield.nh.us

18 Depot Street
PO Box 345, Enfield NH 03748

Fire Department ~ Union Street Station:**632-4332**

David J. Crate, Fire Chief
fire@enfield.nh.us

25 Union Street
PO Box 373, Enfield NH 03748

Fire Department ~ Enfield Center Station:**632-5010**

Richard Chase, Assistant Fire Chief
fire2@enfield.nh.us

1100 NH Rt. 4A
PO Box 373, Enfield NH 03748

Historical Records:

Marjorie Carr, Town Historian
mcarr@enfield.nh.us

PO Box 373, Enfield NH 03748

Human Services Department:**442-5429**

Diane Heed, Human Services Director
dheed@enfield.nh.us

Whitney Hall, 23 Main Street
PO Box 373, Enfield NH 03748



Human Services Department Hours:	
Thursday	8:00 am – 3:00 pm

See the Director of Human Services for:
Public Assistance

Library:

632-7145

Melissa Hutson, Librarian
mhutson@enfield.nh.us

Circulation Desk
library@enfield.nh.us

Whitney Hall, 23 Main Street
PO Box 1030, Enfield NH 03748

Library Trustee Meetings: 2nd Monday of each month, 6 pm.

Library Hours:	
Monday & Thursday	1:00 pm – 8:00 pm
Tuesday & Wednesday	9:00 am – 5:00 pm
Saturday	10:00 am – 2:00 pm

Planning Board/Zoning Board of Adjustment:

632-4067

Scott Osgood, Planning & Zoning Administrator
sosgood@enfield.nh.us

Public Works Building, 74 Lockhaven Rd.
PO Box 373, Enfield NH 03748

Planning Board Meetings: 4th Wed. of each month, 7 pm.

Zoning Board Meetings: 2nd Tuesday of each month, 7 pm.

Planning & Zoning Administrator Hours:	
Monday - Friday	8:00 am – 4:00 pm
or by appointment	

See the Planning/Zoning Administrator for:

Planning Applications
Sign Permits

Zoning Applications



Police Department:

632-7501

Richard A. Crate, Jr., Chief of Police
rcrate@enfield.nh.us

Paula (Rowe) Stone, Administrative Specialist
prowe@enfield.nh.us

19 Main Street
PO Box 365, Enfield NH 03748

Public Works Department:

632-4605

James Taylor, Director of Public Works
jtaylor@enfield.nh.us

Public Works Building, 74 Lockehaven Rd.
PO Box 373, Enfield NH 03748

Public Works Department Hours:	
Monday – Friday	8:00 am – 3:00 pm

See the Director of Public Works for:

Highway Department	Water & Sewer Departments
Buildings & Grounds	Solid Waste & Recycling

Town Clerk/Tax Collector:

Town Clerk **632-5001**

Carolee T. Eisener, Town Clerk/Tax Collector
ceisener@enfield.nh.us

Tax Collector **632-4201**

Sandy Romano, Deputy Town Clerk/Deputy Tax Collector
townclerk@enfield.nh.us

Whitney Hall, 23 Main Street
PO Box 373, Enfield NH 03748

Town Clerk / Tax Collector Hours:	
Monday, Wednesday & Friday	8:30 am – 3:30 pm
Tuesday	9:30 am – 4:30 pm
Thursday	11:00 am – 7:00 pm



See the Town Clerk for:

- Motor Vehicle & Boat Registrations
Dog Licenses
Marriage Licenses
Birth & Death Certificates
- Voter Registration
Election Processes
Wetlands Applications
Research & General Information

See the Tax Collector for:

- Tax Inquiries and Payments
- Water & Sewer Payments

Town Manager’s Office: 632-5026

Ryan Aylesworth, Town Manager
raylesworth@enfield.nh.us

Alisa Bonnette, Assistant Town Manager
abonnette@enfield.nh.us

Mary Ann Crandall, Bookkeeper
macrandall@enfield.nh.us

Whitney Hall, 23 Main Street
PO Box 373, Enfield NH 03748

Selectmen Meetings: 1st & 3rd Monday of each month, 6:00 pm., Public
Works Facility, 74 Lockehaven Road

Town Manager’s Office Hours:	
Monday – Friday	8:00 am – 4:00 pm

See the Town Manager’s Office for:

- General Information
Rental of Town Buildings
Minutes of Meetings
- Bids for Town Property or Services
Dump Stickers & Landfill Tickets

Transfer Station & Recycling Center: 632-5208

39 Lockehaven Road
PO Box 373, Enfield NH 03748

Transfer Station & Recycling Center Hours:	
Wednesday	11:00 am – 6:00 pm
Saturday & Sunday	8:00 am – 4:00 pm
Closed Mondays, Tuesdays, Thursdays, Fridays & Holidays	



Water & Sewer Departments:

632-4002

Jason Darling, Water/Sewer Operator

jdarling@enfield.nh.us

Public Works Building, 74 Lockehaven Road

P.O. Box 373, Enfield NH 03748

After hours emergencies ONLY, please call

643-2222

For your convenience, a drop box is located at the rear entrance of Whitney Hall, to the left of the entrance door. Payments and correspondence may be placed in the drop box after hours. The box is emptied daily. Payments in the box at the time of collection will be considered received the prior business day.



Town Officers

As of December 31, 2017

Term Expires

Selectmen*:	B. Fred Cummings	2018
	Meredith C. Smith	2019
	John W. Kluge	2020

Town Manager:	Ryan Aylesworth
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Advance Transit Board of Directors:	Jim Taylor	2020
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Assistant Town Manager:	Alisa Bonnette
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Bookkeeper:	Mary Ann Crandall
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Budget Committee*:	Holly West	2018
	James Buffington	2018
	Mike Diehn	2018
	Samuel Eaton, Chairman	2019
	Mark Eisener	2019
	Shirley Green	2019
	Nancy Smith	2020
	Dominic Albanese	2020
	Eric Crate	2020
	B. Fred Cummings, Ex-Officio	2018

Building Inspector:	Philip Neily
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* Denotes Elected Officials



Term Expires

**Capital Improvement
Program Committee:**

Samuel Eaton	2018
Gary Gaudette	2019
Dan Kiley, Planning Board Rep.	2019
Keith Thomas	2020
Bob Cusick	2020
Holly West	2020
Ed McLaughlin, Alternate	2020
B. Fred Cummings, Selectmen's Rep	2018

Cemetery Trustees*:

Gordon K. Clough, Jr.	2018
Donald J. Crate, Sr.	2019
Frederic Williamson	2020

Conservation Commission:

Alan Strickland, Chairman	2018
Dr. Jerold H. Theis	2018
Gary Gaudette	2019
Shirley Green	2019
Sue Hagerman	2019
John Welenc	2020

**Emergency Management
Director:**

Richard A. Crate, Jr.

Energy Committee:

Charles DePuy, Chairman	2019
Kim Quirk	2019
Philip E. Vermeer	2019
Holly Plumley West	2020
Charlie Clark	2019
James Fenn, Alternate	2020

Enfield Village Association

Meredith Smith

FAST Squad:

Richard Martin, EMS Chief
John Nugent, EMS Assistant Chief

Fire Chief:

David J. Crate, Sr., Fire Chief
Richard Chase, Assistant Fire Chief
John Pellerin, Assistant Fire Chief

* Denotes Elected Officials



Term Expires

Fire Wards*:	Timothy Taylor	2018
	Lloyd H. Hackeman	2019
	B. Fred Cummings	2020
Heritage Commission:	Linda Jones	2018
	Suzanne Hinman	2018
	Meredith Smith, Chairman	2018
	Marjorie Carr	2019
	Shirley Green	2019
	Cecilia Aufiero	2020
	Mary Ann Haagen	2020
	Kristin Harrington, Alternate	2018
Human Services Director:	Diane Heed	
Inspectors of Election:	Kathy Decato	2018
	Becky Powell	2018
	Francine Lozeau	2018
	Earl Brady	2018
	David L. Stewart, Alternate	2018
Librarian:	Melissa Hutson	
	Patricia Hardenberg, Assistant Librarian	
Library Trustees*:	Shirley Green	2018
	Francine Lozeau	2019
	Jennifer Seiler-Clough	2020
	Andrea Diehn, Alternate	2018
Mascoma Lakeside Park Fundraising Committee:	Kate McMullan	
	Doug Smith	
	Julie McLaughlin	
	Ed McLaughlin	
	Shirley Green	
	Mary Ann Haagen	
	Meredith Smith	
	Ryan Aylesworth	

* Denotes Elected Officials



Term Expires

**Mascoma River Local
Advisory Committee:**

Charles Koburger	2018
Kurt Gotthardt	2020
Dan MacMeekin	2020

Moderator*:

David Beaufait, M.D.	2019
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Old Home Days Committee:

Shirley Green	2018
Stephanie Hill	2018
Kristin Harrington	2019
Lindsay Smith	2019
Lori Bliss Hill	2019
Ron Hill	2019
Rob Bassett	2020
Brittney Cole	2021

Planning Board:

Nancy Scovner	2018
Rita Seto	2018
Kurt Gotthardt	2019
David Fracht	2019
Dan Kiley, Chairman	2020
Timothy Taylor, Vice Chairman	2020
Paula Rowe Stone, Alternate	2019
James Bonner, Alternate	2020
John W. Kluge, Ex-Officio	2018

**Planning/Zoning
Administrator:**

Scott Osgood

Police Department:

Richard A. Crate, Jr., Chief of Police
Roy Holland, Det. Sergeant
Luke Frye, Sergeant
Michael Crate, Officer
Alyssa Conley, Officer
Jarod Scholand, Officer
Amanda Lewis, Officer
Nelson Arroyo, Part Time Officer
Paula (Rowe) Stone, Administrative Assistant
Carl Pellerin, Assistant

* Denotes Elected Officials



Term Expires

**Public Health Council of
the Upper Valley:**

Philip Neily

Public Works Director:

James L. Taylor

Records Committee:

Town Manager / Asst. Town Manager
Town Clerk
Treasurer
Assessor / Assessing Administrator
Tax Collector

Recreation Commission:

Cindy Wells	2018
William J. Considine	2019
Keli Green	2020
David Isom	2020

School Board Members*:

C. Robert Cusick	2018
Danielle Thompson	2019

**School Budget Committee
Members*:**

Daniel Kiley	2018
Jeffrey Briand	2019

**Shaker Scenic Byway
Advisory Committee:**

Mary Ann Haagen
Kati Lary Jopek
Meredith Smith
Kim Quirk
Scott Osgood
Marjorie Carr
Dolores Struckhoff
John Roe

**Supervisors
of the Checklist*:**

Robert Foley	2018
Nancy A. White	2020
Sandra Fitzpatrick	2022

* Denotes Elected Officials



Term Expires

Tax Collector:	Carolee Eisener Sandy Romano, Deputy	
Tax Increment Finance District Advisory Committee:	Shara Buffington Lori Bliss Hill Nate Miller	2018 2018 2019
Town Clerk*:	Carolee T. Eisener Sandy Romano, Deputy	2020 2020
Town Historian:	Marjorie Carr	
Treasurer*:	Sasha Holland Joyce Osgood, Deputy	2020
Tree Warden:	William Shoemaker	
Trustees of Trust Funds*:	John Carr, Chairman Ellen H. Hackeman, Treasurer Cynthia Hollis, Secretary April Guinness, Alternate	2018 2019 2020 2018
UVLSRPC Commissioners:	Dan Kiley Ed McLaughlin	2018 2020
UVLSRPC Transportation Advisory Committee:	Scott Osgood James Taylor, Alternate	
Zoning Board of Adjustment*:	Cecilia Aufiero Mike Diehn, Chair Kurt Gotthardt Ed McLaughlin Tom Blodgett John Pellerin, Alternate	2018 2018 2019 2019 2019 2019

* Denotes Elected Officials



Retirement Recognition

The Town would also like to recognize those individuals who have served the community by volunteering on Boards, Commissions and Committees, and who retired from community service in 2017.

Many thanks to these individuals for giving so generously of their time and sharing their knowledge and experience, which is so vital to the operation of local government.

Annabelle Bamforth	Budget Committee
Larry Battis	Energy Committee
Marjorie Carr	Old Home Days Committee
Phil Cronenwett	Library Trustee
Tim Lenihan	Zoning Board of Adjustment
Rob Malz	TIF District Advisory Committee
Dwight Marchetti	Conservation Commission
Janet Shepard	Budget Committee
Mary E. Quintana	Cemetery Trustee
Holly Plumley West	TIF District Advisory Committee



Board & Committee Meeting Schedule

The following is a list of regularly scheduled Board & Committee meetings. This information can also be found on our annual municipal calendar, available at the Town Offices, free of charge to residents, while supplies last.

Boards and Committees that meet on an irregular schedule are not included here; these include the Budget Committee, Trustees of Trust Funds and others. Please see our complete and current meeting postings at the Enfield Town Office, Enfield Post Office and on our website at www.enfield.nh.us. Changes to the date, time or location of a meeting will be posted in these locations.

Cemetery Trustees

Public Works Building, 74 Lockehaven Road

May - October

2nd Thursday of each month, 6:00 pm.

Conservation Commission

Public Works Building, 74 Lockehaven Road

1st Thursday of each month, 7:00 pm.

Energy Committee

Whitney Hall Conference Room, 23 Main Street

2nd Tuesday of January, April, July & October, 5:15 pm.

Heritage Commission

Whitney Hall Conference Room, 23 Main Street

4th Thursday of each month, 4:30 pm.

Library Trustees

Whitney Hall Conference Room, 23 Main Street

2nd Monday of each month, 6:00 pm.

Mascoma Lakeside Park Fundraising Committee

Whitney Hall Conference Room, 23 Main Street

1st & 3rd Tuesday of each month, 3:30 pm



Old Home Days Committee

Whitney Hall Conference Room, 23 Main Street
1st Wednesday of each month, 5:30 pm.

Planning Board

Public Works Building, 74 Lockehaven Road
4th Wednesday of each month, 7:00 pm.

Recreation Commission

Whitney Hall Conference Room, 23 Main Street
3rd Tuesday of each month, 6:00 pm.

Selectmen

Public Works Building, 74 Lockehaven Road
1st & 3rd Monday of each month, 6:00 pm.

Zoning Board of Adjustment

Public Works Building, 74 Lockehaven Road
2nd Tuesday of each month, 7:00 pm.

Good Government Starts With You! If you are interested in serving on an appointed Town Board or Committee, send a letter of interest and qualifications to the Enfield Board of Selectmen, PO Box 373, Enfield NH 03748 or email to abonnette@enfield.nh.us

Submitting a letter of interest in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.



Roster of the General Court

GOVERNOR



Chris Sununu (Republican)

Office of the Governor

State House

107 North Main Street

Concord NH 03301

(603) 271-2121

(603) 271-7680 (fax)

(800)852-3456 (Constituent Services)

<http://www.governor.nh.gov/>

REPRESENTATIVE IN CONGRESS—DISTRICT 2



Ann McLane Kuster (Democrat)

18 North Main Street, Fourth Floor

Concord, NH 03301

(603) 226-1002

(603) 226-1010 (fax)

137 Cannon House Office Building

Washington, DC 20515

(202) 225-5206

(202) 225-2946 (fax)

kuster.house.gov



UNITED STATES SENATORS



Jeanne Shaheen (Democrat)

2 Wall Street, Suite 220

Manchester, NH 03101

(603) 647-7500

506 Hart Senate Office Building

Washington, DC 20510

(202) 224-2841

(202) 228-3194 (fax)

<http://www.shaheen.senate.gov/>



Maggie Hassan (Democrat)

1200 Elm Street, Suite 2

Manchester, NH 03101

(603) 622-2204

B85 Russell Senate Office Building

Washington, D.C. 20510

(202) 224-3324

(202) 228-0581 (fax)

<https://www.hassan.senate.gov/HomePage>



EXECUTIVE COUNCILOR – DISTRICT 1

Joseph D. Kenney (Republican)

PO Box 201

Union, NH 03887

(603) 473-2569

(603) 581-8780 (cell)

(603) 271-3632

Joseph.Kenney@nh.gov

<http://www.nh.gov/council/districts/d1/index.htm>



GRAFTON COUNTY COMMISSIONER – DISTRICT 1

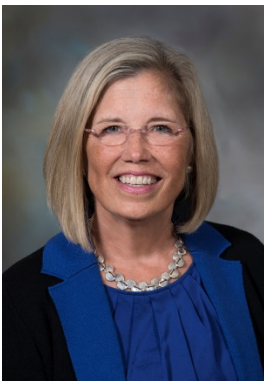
Wendy A. Piper

PO Box 311

Enfield, NH 03748-0311

(603) 632-7179

<http://www.co.grafton.nh.us/county-commisioners/>



STATE SENATOR – DISTRICT 5

Martha Hennessey (Democrat)

Legislative Office Building, Room 105

33 North State Street

Concord, NH 03301

(603) 271-3067

martha.hennessey@leg.state.nh.us

<http://www.gencourt.state.nh.us/house/members/wml.aspx>



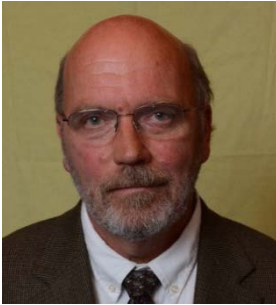
STATE REPRESENTATIVE – DISTRICT 10

Roger W. Dontonville (Democrat)

90 Lewin Road
Enfield, NH 03748-4045
(603) 632-7719

rdontonville@gmail.com

<http://www.gencourt.state.nh.us/house/members/wml.aspx>



STATE REPRESENTATIVE – DISTRICT 17

Stephen Darrow (Republican)

463 Slab City Road
Grafton, NH 03240-3831
(603) 523-4678

stephen.darrow@leg.state.nh.us

<http://www.gencourt.state.nh.us/house/members/wml.aspx>



Candidates for Local Elected Office March 13, 2018

The candidates listed below are running for office in 2018 and will be voted by ballot on Tuesday, March 13, 2018 in the Whitney Hall Auditorium, 23 Main Street, Enfield NH. The polls will be open from 8:00 a.m. until 7:00 p.m.

One Selectman for 3 years:

B. Fred Cummings
Katherine Plumley Stewart

One Trustee of Trust Funds for 3 years:

April Guinness

One Cemetery Trustee for 3 years

One Fire Ward for 3 years:

Timothy N. Taylor

One Library Trustee for 3 years:

Shirley A. Green

Three Budget Committee Members for 3 years:

Mike Diehn
Erik Russell

One Supervisor of the Checklist for 6 years:

Susan E. Blain

Two Zoning Board of Adjustment Members for 3 years:

Timothy Lenihan
Cecilia Aufiero
Mike Diehn