



2016 ANNUAL REPORT ENFIELD, NEW HAMPSHIRE

Town Meeting Dates

Tuesday, March 14, 2017

8:00 am – 7:00 pm

Whitney Hall Auditorium

23 Main Street, Enfield

Voting only by Official Ballot for the election of Town Officers. Polls will be open at 8:00 a.m. and close at 7:00 p.m. There will be no opportunity to vote by ballot on Articles 1 through 6 at the second session of the Town Meeting. After the polls close at 7:00 p.m., the ballots will be counted.

Saturday, March 18, 2017

9:00 am

Enfield Village School Gymnasium

271 US Route 4, Enfield

The remaining articles, 7 through 12, will be presented, discussed and acted upon beginning at 9:00 a.m.



Annual Report

of the

Town of Enfield New Hampshire



**Year Ending
December 31, 2016**





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~ Cover Photo ~

Mascoma Lake Boat Launch

The new and improved boat launch at the south end of the Shaker Bridge includes a paved parking lot and a new dock.





About Enfield...

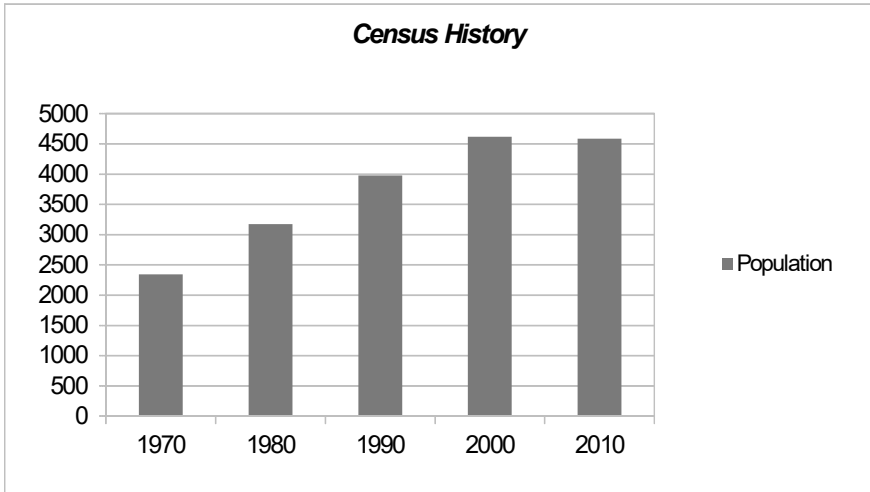
Incorporated: 1761

Origin: First named Enfield by settlers from Enfield, Connecticut, the town was renamed "Relhan" in 1766 to honor Dr. Anthony Relhan. The doctor was a promoter of sea bathing as a curative instrumental to making Brighton a fashionable English resort. The Town was renamed Enfield in 1784 after the American Revolution. Enfield was the site of a Shaker Community established in the late 1700's, whose buildings now make-up our "Shaker Village" site, being formerly occupied by the La Salette Brotherhood of Montreal. The Shrine of Our Lady of La Salette is well known for its Christmas holiday display. Enfield is home to Mascoma Lake and Crystal Lake and includes the villages of Upper and Lower Shaker Village, Enfield Center and Lockehaven.





<i>Census History:</i>	<i>Year</i>	<i>Population</i>	<i>% Change</i>
	1970	2,345	
	1980	3,175	35.4%
	1990	3,979	25.3%
	2000	4,618	16.1%
	2010	4,582	-.78%



<i>Demographics:</i>	<i>Enfield</i>		<i>Statewide</i>
	<i>2000</i>	<i>2010</i>	<i>2010</i>
<i>Populations</i>	4,618	4,582	1,316,470
<i>Under 18</i>	21.8%	19.4%	21.8%
<i>65 & Over</i>	10.9%	13.9%	13.5%
<i>Median Age</i>	38.3	43.6	41.1
<i>Average Household Size</i>	2.33	2.24	2.46
<i>Total Housing Units</i>	2,372	2,508	614,754
<i>Occupied Housing Units</i>	1,975	2,044	518,973
<i>Owned</i>	72.2%	73.8%	71.0%
<i>Rented</i>	27.8%	26.2%	29.0%
<i>Square Miles of Land</i>	40.3	40.3	8,969
<i>Square Miles of Water</i>	2.9	2.9	382
<i>Population Density per Square Mile of Land</i>	114.6	113.7	146.8



Dedicated to



Donald J. Crate, Sr.

The Enfield Board of Selectmen dedicate the 2016 Annual Report to a man who has dedicated his entire life to the Town.

Donald J. Crate, Sr. served as Selectmen for 40 years between 1978 and 2016! During that time Mr. Crate took part in the decision making process for many major projects in Town. He served as a representative on many of the Town committees, with many years served as a Conservation Commission member. He currently holds the position of Cemetery Trustee. We all should appreciate the time and energy he's devoted to our community for so many years.

In just the last 9 years of his term as Selectman we celebrated many events and saw the completion of many projects during his tenure:

- Shaker Field Dog Park
- Harris Brook Recreation Area



-
- Planning for the Lakeside Park and Main Street Improvements
 - Route 4 Water & Sewer Extension
 - Implementation of Curbside Collection Rubbish & Zero-Sort Recycling
 - Shaker Bridge Replacement and Directional Bore for relocation of the Sewer Main
 - New Approach to Funding for Capital Projects and Purchases
 - On-Call Ambulance Staffing
 - Celebration of the Town's 250th Anniversary
 - FastRoads Fiber Network
 - Hurricane Irene
 - At least two full Property Revaluations
 - Reinstitution of Enfield Old Home Days
 - Discussion and Town Meeting Approval for the Lakeview Sewer Extension
 - Improvements to Main Street
 - Enfield Channel 8 Public Access TV
 - Approval of the Enfield Village Historic District by the National Historic Register
 - Welcoming of Shaker Bridge Theatre to Whitney Hall

Over the span of the full 40 years there has been so much more! Don served through boon times and lean times and always kept the best interests of the Town in mind.



Remembering...

Richard M. Henderson

August 6, 1929 – January 23, 2016

Richard Henderson was first elected as Cemetery Trustee in March 2016 and was serving his 14th year in that position. Richard Henderson was inarguably one of Enfield's most knowledgeable historians.



Report of the Board of Selectmen

2016. Wow! What an eventful year it was in the Town of Enfield. While there was much stress nationally, here in town we worked together to create a community that remains a great place to live, work, and enjoy our natural environment.

We had a new boat launch constructed on Mascoma Lake and decided to put in a dock as well, which people have really enjoyed. We had a new bridge put in on Boys Camp Road; it is functional, safe, and looks good. The HVAC system at the community building was upgraded. We bought some new truck bodies, a new truck for the highway department and a two new cruisers for the police department. Oh, and there is a new fence at Huse Park, again for both safety and aesthetics.

It is easy to highlight our successes: our employees and volunteers make this a great place to live. But with the highs of the year, there also came some lows. Our deeply respected Town Manager, Steve Schneider, has decided to leave his position, though he will remain in town. We were deeply saddened to learn this, as he has been an incredible asset since he came here. He will be very hard to replace, and as of this writing, we are working on trying to find that replacement. We have instituted a search committee, which has been active, fully engaged, and making excellent progress.

There has been much turmoil stirred up in regard to the school district funding. We are in hopes that all of it eventually gets sorted out with a resolution that works for all involved.

On the financial side, we continue to see upticks in the economy. Vehicle registration fees were at an all time high in 2016, and we expect them to exceed 1 million dollars in 2017. We continue to collect taxes at a high percentage rate of 95-97 percent collected. This is good news for the cash flow of the Town.

There were some delays on the sewer project at Lakeview, but they have mostly been worked out and we expect construction to begin very soon. The plans have been put out to bid, and some work may start in the near future.

In 2017, there are only a few items being replaced under the Capital Improvement Plan. (We expect 2018 to be a bigger year, with a fire truck and



some DPW equipment.) Also this year, engineering work and drainage work will be completed on Crystal Lake Road, and it will be completely repaved in 2018.

The TIF fund will be paying for paving work at Whitney Hall and the Community Building. As far as the budget goes, we estimate a 2 percent increase over last year. There are no major changes in the budget.

We would like to thank all of the employees and volunteers for continuing to make Enfield a great place to live and raise a family.

John W. Kluge

B. Fred Cummings

Meredith C. Smith

BOARD OF SELECTMEN
ENFIELD NH



Report of the Town Manager

This will be my 12th and final report, before I expand on what we accomplished in 2016; I would like to share how grateful I am for the opportunity to be your Town Manager these eleven plus years. This is the place where my children have grown up, this is the place my family calls home, and this is the place that will always hold a special place in my heart. Now onto what we did in 2016.

The Town addressed two long standing projects and prepared for work on another two. The Boys Camp Road Bridge over the Bicknell Brook had been placed on the NH red list of bridges for several years. The State estimated that it would cost close to \$800,000 to replace the bridge. The bridge is a vital connection for emergency services from Rt. 4A to Lockhaven and so the Town was committed to replacing the structure. Due to the limited traffic on the road we changed the specifications from the State design to one that was more practical. The winning bid was from Hansen Bridge in Springfield NH for \$100,000. The project was completed this summer and looks fantastic. The bridge has a wooden deck and wooden guardrails that are strong enough to handle a loaded firetruck or plow truck. The new bridge is also wider and a little longer. Hats off to our DPW folks for assisting in saving the Town hundreds of thousands of dollars with this project. The other long term project was the completion of the Mascoma Lake Boat Ramp. The boat ramp was in need of repair. It was difficult for boaters to launch and retrieve boats, and the parking for boat trailers was not ideal. The repairs to the ramp have greatly improved boat traffic at the launch. The parking lot was paved and striped and has again improved traffic at the site. One final addition was the installation of a boat dock at the site. The boat dock again has greatly improved the launching and retrieval of boats as well as traffic. Both projects have added to the quality of life for our residents.

2016 was supposed to be the year that the Town sewer line was extended to the Lakeview Condominiums. Unfortunately that did not occur. It took longer than anticipated to obtain State approvals for the project and that delay effectively eliminated our ability to complete the work in 2016. The project is slated to begin work on the Lakeview property this spring and work on Rt. 4A will start soon after that. The folks at Lakeview should be connected this year. Work has also continued at the Lakeside Park. The park is located at the old motel site near the underpass on Main St. A new non-motorized boat ramp was installed thanks to a grant and donations. Picnic tables were also installed thanks to donations. The State will be repaving a small section of Main St. and will also be making improvements to the Park as well. New sidewalks will be installed,



now connecting Shaker Bridge to the Village. The site will also have an impressive amount of landscaping, thanks to the State. Stay tuned as progress continues on what promises to be an excellent addition to our community.

I would like to finish this report by acknowledging and thanking the employees, volunteers and elected officials. All of the Selectboard members I have worked with have had incredible dedication to their duties; Dominic Albanese, Nancy Scovner, Curtis Payne, Rebecca Stewart, John Kluge, Don Crate Sr., Fred Cummings and Meredith Smith. The Budget Committee members that put in countless hours reviewing and reviewing the proposals from our departments. I am forever appreciative to the Budget Committee Chairs during my tenure; Lee Carrier, Doug Pettibone and Sam Eaton, for their patience and understanding. I would be remiss in not also thanking the other Town committees that made my job easier; Capital Improvement Program, Cemetery Trustees, Conservation Commission, Energy Commission, Heritage Commission, Library Trustees, Old Home Day Committee, Planning Board, Recreation Commission, TIF Committee, Trustees of Trust Fund and Zoning Board of Adjustment. All of these volunteers share a common goal; make Enfield a better place. There was one committee though that I staffed that did not feel like work and that was the Heritage Commission. As someone that has a degree in history I suppose there is a natural affinity and connection with the subject, however that is not the reason it was my favorite, it was listening to the committee members talk and share stories about Enfield's past. This group has a way of communicating that is special. I would encourage anyone to attend one of their meetings, trust me you will not be disappointed.

The employees of the Town of Enfield are exceptional, and they produce outstanding work year after year. The Department Heads are proven leaders, Jim Taylor with DPW, Richard Crate Jr. with Police, Melissa Hutson with Library, Richard Martin with FAST Squad, David Crate with Fire, Kati Lary Jopek with Recreation and Alisa Bonnette with Administration. I also need to thank those folks I've shared an office with these eleven years, Julie Huntley, Sandy Romano, Carolee Eisner, Mary Ann Crandall, Diane Heed, Kate Lary Jopek and Alisa Bonnette. You have been unbelievably supportive and knowledgeable and made my life infinitely easier.

My final thanks go to my loving family. I could not do this job without them. I am the luckiest person in the world and I am thankful for everything they have done for me. Once again – Thanks

Steven P. Schneider
Town Manager



Report of the Budget Committee

The Enfield Budget Committee recently completed its most extensive budget season in recent years. For the 2016-17 budget season, the committee held meetings much more frequently, beginning in May of 2016 and continuing throughout the summer, fall and winter. During these additional meetings, the Committee gained further insight into the town budget by reviewing spending and revenue reports distributed by Town Manager Steve Schneider.

2016 saw several capital projects and purchases completed through the Capital Improvement Plan (CIP). CIP purchases planned for 2017 include one police cruiser; a fire support vehicle; an excavator, a low bed trailer; and a vibratory roller. The Committee continues to strongly support the CIP for its ability to successfully serve the needs of the town while helping to keep the tax rate level.

Enfield's non-property tax revenue (NPTR) maintained steady improvement in 2016 and exceeded estimates in several key areas including motor vehicle registrations, and some improvements are expected to continue into 2017. Approximately 97% of property taxes have been received, well above the traditional 90% considered to be satisfactory in many towns. These factors combined with a low debt level show that Enfield's financials are on good footing.

The Committee has kept watch on issues that require close attention including the status of the town's Undesignated Fund (UDF). In recent years, the UDF had been exhausted largely due to cost centers which required significant funds such as employee benefits (retirement, workers' comp, healthcare, etc.), the town's solid waste contracts, and the general increase in costs of doing business and maintaining services. However, early projections indicate that a surplus is possible for 2016 and the UDF balance is expected to increase.

Additional issues that the committee has kept in mind during the budget process is a relatively sluggish housing market and schoolchildren in Enfield who are eligible for food assistance (~30%).

The Committee recommends an operating budget of \$6,247,402 for 2017. The proposed budget maintains all of the town's core activities and services and represents a fully staffed police department, as well as maximal 3% merit raises for town employees. While the tax rate is not set by the Budget Committee, the proposed budget has an estimated tax impact of \$7.14 per \$1,000 of property valuation. This is an approximate 2% increase over the current rate of \$7.00.



The Committee's objective is to maintain Enfield's vital services and encourage efficiency while also supporting the town's quality of life experience. The Committee is dedicated to making responsible budget decisions that minimize impact on taxpayers.

I would like to thank the members of the Budget Committee for their diligence and commitment to preparing a sound budget. The Budget Committee thanks the Board of Selectmen, Town Manager and our town's departments for their hard work and insight throughout the budget process.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'S. Eaton', with a long horizontal flourish extending to the right.

Sam Eaton
Chairman, Enfield Budget Committee



<http://www.enfield.nh.us>

Visit the Official Town of Enfield website and stay informed. Some of the features available are:

- **Event Calendars:** General meeting calendar on our home page and Recreation calendar on Recreation page.
- **News & Notices:** Visit our home page for the latest news, or have it delivered directly to you by email through our E-Subscriber service.
- **Community Bulletin Board:** For public postings. To include a posting for events or information of interest to our community send information to abonnette@enfield.nh.us or feel free to stop in the Town Manager's Office and ask for Alisa.
- **Citizen Requests:** Simply click on the link on our home page and fill in the form to request information or attention to an issue.
- **Minutes:** You can have notices of newly posted minutes sent directly to your email through our E-Subscriber service.
- **E-Subscriber Service:** Follow the link on our home page to subscribe to important news and notices, announcement of posted minutes, agendas and more!



Privately Operated E-Mail Lists Serving Enfield

An email discussion forum for Enfield, N.H.

ENFIELD LISTSERV:

For more information:

<http://listserv.dartmouth.edu/Archives/ENFIELD/enfieldlistnetiquette.pdf>

To subscribe:

Send an email to: listserv@dartmouth.edu

In the body of the email type: SUB ENFIELD FirstName LastName

An email discussion forum for Mascoma-area towns in New Hampshire

MASCOMA LIST:

For more information:

<http://lists.vitalcommunities.org/lists/info/mascoma>

An email forum for the Upper Valley of VT and NH

UPPER VALLEY LIST:

For more information:

<http://lists.vitalcommunities.org/lists/info/uppervalley>



The Town of Enfield posts notices to the Enfield Listserv.



Town of Enfield Directory

Emergencies (Police/Fire/Ambulance) 911

Department	Phone Number Email Address	Contact
Ambulance Non-Emergency	632-5200 ambulance@enfield.nh.us	Richard Martin
Animal Control	632-7501 police@enfield.nh.us	Police Department
Assessor's Office	632-5026 ext. 5406 jahuntley@enfield.nh.us	Julie Huntley
Assistant Town Manager	632-5026 ext. 5401 abonnette@enfield.nh.us	Alisa Bonnette
Bookkeeper	632-5026 ext. 5409 macrandall@enfield.nh.us	Mary Ann Crandall
Building Inspector	632-4343 ext. 5426 pneily@enfield.nh.us	Philip Neily
Building Rental	632-5026 ext. 5401 abonnette@enfield.nh.us	Alisa Bonnette
Burn Permits	252-0386	David Crate
	632-4331	Don Crate
	731-2048	Richard Crate
	632-5363	Dick Chase
	632-4936	Rick Bean
CIP Committee	632-5026 ext. 5405	Town Manager
Cemetery Information	632-4605 ext. 5424 wshoemaker@enfield.nh.us	Will Shoemaker
Conservation Commission	632-4084 conservation@enfield.nh.us	Alan Strickland, Chair
Community Building Information	632-5026 ext. 5401 abonnette@enfield.nh.us	Alisa Bonnette
Dog Licensing	632-5001 ext. 5404 ceisener@enfield.nh.us	Carolee Eisener



Department	Phone Number Email Address	Contact
Emergency Management Director	632-7501 rcrate@enfield.nh.us	Richard A. Crate, Jr.
Energy Committee	bayside@valley.net	Charlie DePuy, Chairman
Enfield Village Association	632-7197 eva@enfieldmainstreet.org	Kimberley Quirk, President
Fire Department – Non-Emergency	632-4332	Union Street Station
Fire Department – Non-Emergency	632-5010	Enfield Center Station
Forest Fire Warden	632-4332	David Crate
General Information	632-5026 abonnette@enfield.nh.us	Alisa Bonnette
Health Dept.	632-4343 ext. 5426 pneily@enfield.nh.us	Philip Neily
Heritage Commission	meredithsmith22@comcast.net	Meredith Smith, Chair
Highway Dept.	632-7301 highway@enfield.nh.us	Mike Sousa
Human Services	442-5429 dheed@enfield.nh.us	Diane Heed
Library	632-7145 ext. 5411 mhutson@enfield.nh.us	Melissa Hutson
Library Trustees	632-7145 ext. 5411 mhutson@enfield.nh.us	Melissa Hutson
Marriage Licenses	632-5001 ext. 5403 ceisener@enfield.nh.us	Carolee Eisener
Moderator	632-5026	David Beaufait
Old Home Days Committee	kristin.harrington10@gmail.com stephill214@gmail.com	Kristin Harrington Stephanie Hill
Parks & Recreation	632-5026 ext. 5408 mvalleyrec@gmail.com (email preferred)	Katharine Lary Jopek
Planning Board	632-4067 ext. 5427 sosgood@enfield.nh.us	Scott Osgood



Department	Phone Number Email Address	Contact
Police Dept. Non-Emergency	632-7501 prowe@enfield.nh.us	Paula (Rowe) Stone
Public Works Director	632-4605 ext. 5417 jtaylor@enfield.nh.us	Jim Taylor
Public Works Administrative Assistant	632-4605 ext. 5429 dheed@enfield.nh.us	Diane Heed
Recreation Field Use & Information	632-5026 ext. 5408 mvalleyrec@gmail.com (email preferred)	Katharine Lary Jopek
Regional Recreation	632-5026 ext. 5408 mvalleyrec@gmail.com (email preferred)	Katharine Lary Jopek
Sanitation	632-4605 ext. 5417 jtaylor@enfield.nh.us	Jim Taylor
Schools	632-5563 632-4231 632-4357 632-4308	School Administration Enfield Village School Indian River School MVRHS
Selectmen	632-5026 jkluge@enfield.nh.us fummings@enfield.nh.us msmith@enfield.nh.us	John W. Kluge B. Fred Cummings Meredith C. Smith
Sewer Dept.	632-4002 ext. 5421 bprior@enfield.nh.us	Bruce Prior
Supervisors of the Checklist	632-5001 ext. 5404 ceisener@enfield.nh.us	Carolee Eisener
Tax Collector	632-4201 ext. 5404 ceisener@enfield.nh.us	Carolee Eisener
Tax Increment Finance District Committee	632-4067 ext. 5427 sosgood@enfield.nh.us	Scott Osgood
Town Clerk	632-5001 ext. 5403 ceisener@enfield.nh.us	Carolee Eisener
Town Historian	mcarr@enfield.nh.us	Marjorie Carr
Town Manager	632-5026 ext. 5405	Steven Schneider



Department	Phone Number Email Address	Contact
Transfer Station & Recycling Center	632-5208 sblanchard@enfield.nh.us	Sam Blanchard
Treasurer	632-5026	Sasha Holland
Trustees of Trust Funds	632-5026 ext. 5401 abonnette@enfield.nh.us	Alisa Bonnette
Vehicle & Boat Registrations	632-5001 ext. 5403 ceisener@enfield.nh.us	Carolee Eisener
Vital Records	632-5001 ext. 5404 ceisener@enfield.nh.us	Carolee Eisener
Voter Registration	632-5001 ext. 5404 ceisener@enfield.nh.us	Carolee Eisener
Water Dept.	632-4002 ext. 5421 bprior@enfield.nh.us	Bruce Prior
Zoning Board	632-4067 ext. 5427 sosgood@enfield.nh.us	Scott Osgood



Town Office & Board Hours

Emergency Only - Police, Fire and Ambulance/F.A.S.T. Squad

9-1-1

Website Addresses

Town of Enfield – <http://www.enfield.nh.us>

Enfield Energy Committee – <http://energy.enfield.nh.us>

Enfield Public Library - <http://www.enfieldtownlibrary.org/>

Assessing Office:

632-5026

Julie Huntley, Assessing Administrator

jahuntley@enfield.nh.us

Whitney Hall, 23 Main Street

PO Box 373, Enfield NH 03748

Assessing Office Hours:	
Monday – Friday	8:00 am – 4:00 pm

See the Assessing Administrator for:

Property Records

Current Use Applications

Intent to Cut Applications

Exemptions / Tax Credits

Building Inspector/Health Officer/Fire Inspector:

632-4343

Philip Neily, Building Inspector/Health Officer

pneily@enfield.nh.us

Public Works Building, 74 Lockhaven Rd.

PO Box 373, Enfield NH 03748

Building Inspector's Hours:	
Monday – Friday	7:30 am – 3:30 pm

See the Building Inspector for:

Building Permits

Health Issues

Inspection Requests



Conservation Commission: 632-4084

Alan Strickland, Chairman
conservation@enfield.nh.us

Public Works Building, 74 Lockehaven Rd.
PO Box 373, Enfield NH 03748

Meetings: 1st Thursday of each month, 7 pm.

F.A.S.T. Squad: 632-5200

Richard Martin, EMS Chief
ambulance@enfield.nh.us

18 Depot Street
PO Box 345, Enfield NH 03748

Fire Department ~ Union Street Station: 632-4332

David J. Crate, Fire Chief
fire@enfield.nh.us

25 Union Street
PO Box 373, Enfield NH 03748

Fire Department ~ Enfield Center Station: 632-5010

Richard Chase, Assistant Fire Chief
fire2@enfield.nh.us

1100 NH Rt. 4A
PO Box 373, Enfield NH 03748

Historical Records:

Marjorie Carr, Town Historian
mcarr@enfield.nh.us

PO Box 373, Enfield NH 03748

Human Services Department: 442-5429

Diane Heed, Human Services Director
dheed@enfield.nh.us

Whitney Hall, 23 Main Street
PO Box 373, Enfield NH 03748



Human Services Department Hours:	
Thursday	8:00 am – 3:00 pm

See the Director of Human Services for:
Public Assistance

Library:

632-7145

Melissa Hutson, Librarian
mhutson@enfield.nh.us

Circulation Desk
library@enfield.nh.us

Whitney Hall, 23 Main Street
PO Box 1030, Enfield NH 03748

Library Trustee Meetings: 2nd Monday of each month, 6 pm.

Library Hours:	
Monday & Thursday	1:00 pm – 8:00 pm
Tuesday & Wednesday	9:00 am – 5:00 pm
Saturday	10:00 am – 2:00 pm

Planning Board/Zoning Board of Adjustment:

632-4067

Scott Osgood, Planning & Zoning Administrator
sosgood@enfield.nh.us

Public Works Building, 74 Lockhaven Rd.
PO Box 373, Enfield NH 03748

Planning Board Meetings: 2nd & 4th Wed. of each month, 7 pm.

Zoning Board Meetings: 2nd Tuesday of each month, 7 pm.

Acting Town Planner's Hours:
Monday 8:30 a.m. - 1:00 p.m. Wednesday & Friday 8:30 a.m. - 4:00 p.m. By appointment



See the Planning/Zoning Administrator for:

Planning Applications
Sign Permits

Zoning Applications

Police Department:

632-7501

Richard A. Crate, Jr., Chief of Police
rcrate@enfield.nh.us

Paula (Rowe) Stone, Administrative Specialist
prowe@enfield.nh.us

19 Main Street
PO Box 365, Enfield NH 03748

Public Works Department:

632-4605

James Taylor, Director of Public Works
jtaylor@enfield.nh.us

Public Works Building, 74 Lockehaven Rd.
PO Box 373, Enfield NH 03748

Public Works Department Hours:	
Monday – Friday	8:00 am – 3:00 pm

See the Director of Public Works for:

Highway Department
Buildings & Grounds

Water & Sewer Departments
Solid Waste & Recycling

Town Clerk/Tax Collector:

Town Clerk **632-5001**

Carolee T. Eisener, Town Clerk/Tax Collector
ceisener@enfield.nh.us

Tax Collector **632-4201**

Sandy Romano, Deputy Town Clerk/Deputy Tax Collector
townclerk@enfield.nh.us

Whitney Hall, 23 Main Street
PO Box 373, Enfield NH 03748



Town Clerk / Tax Collector Hours:	
Monday, Wednesday & Friday	8:30 am – 3:30 pm
Tuesday	9:30 am – 4:30 pm
Thursday	11:00 am – 7:00 pm

See the Town Clerk for:

Motor Vehicle & Boat Registrations
Dog Licenses
Marriage Licenses
Birth & Death Certificates

Voter Registration
Election Processes
Wetlands Applications
Research & General Information

See the Tax Collector for:

Tax Inquiries and Payments

Water & Sewer Payments

Town Manager's Office:

632-5026

Steven Schneider, Town Manager

Alisa Bonnette, Assistant Town Manager
abonnette@enfield.nh.us

Mary Ann Crandall, Bookkeeper
macrandall@enfield.nh.us

Whitney Hall, 23 Main Street
PO Box 373, Enfield NH 03748

Selectmen Meetings: 1st & 3rd Monday of each month, 6:00 pm.

Town Manager's Office Hours:	
Monday – Friday	8:00 am – 4:00 pm

See the Town Manager's Office for:

General Information

Bids for Town Property or Services

Rental of Town Buildings

Dump Stickers & Landfill Tickets

Minutes of Meetings



Transfer Station & Recycling Center:**632-5208**

Sam Blanchard, Lead Facility Operator
39 Lockehaven Road
PO Box 373, Enfield NH 03748

Transfer Station & Recycling Center Hours:	
Wednesday	11:00 am – 6:00 pm
Thursday, Friday & Saturday	8:00 am – 4:00 pm
Closed Sundays, Mondays, Tuesdays & Holidays	

Summer Transfer Station & Recycling Center Hours June 4 – September 10, 2017	
Wednesday	11:00 am – 6:00 pm
Thursday, Friday & Saturday	8:00 am – 4:00 pm
Sunday	12 Noon – 4:00 pm
Closed Mondays, Tuesdays & Holidays	

The Transfer Station & Recycling Center will be closed on these holidays:
November 11, 23 & 24

Water & Sewer Departments:**632-4002**

Bruce Prior, Water/Sewer Operator
bprior@enfield.nh.us

Public Works Building, 74 Lockehaven Road
P.O. Box 373, Enfield NH 03748

After hours emergencies ONLY, please call

643-2222

For your convenience, a drop box is located at the rear entrance of Whitney Hall, to the left of the entrance door. Payments and correspondence may be placed in the drop box after hours. The box is emptied daily. Payments in the box at the time of collection will be considered received the prior business day.



Town Officers

As of December 31, 2016

Term Expires

Selectmen*:	John W. Kluge	2017
	B. Fred Cummings	2018
	Meredith C. Smith	2019

Town Manager:	Steven Schneider
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Advance Transit Board of Directors:	Jim Taylor	2017
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Assistant Town Manager:	Alisa Bonnette
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Bookkeeper:	Mary Ann Crandall
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Budget Committee*:	Nancy Smith	2017
	Janet Shepard	2017
	Annabelle Bamforth	2017
	Holly West	2018
	James Buffington	2018
	Mike Diehn	2018
	Samuel Eaton, Chairman	2019
	Mark Eisener	2019
	Shirley Green	2019
	B. Fred Cummings, Ex-Officio	2017

Building Inspector:	Philip Neily
----------------------------	--------------

* Denotes Elected Officials



	Term Expires
Capital Improvement Program Committee:	
Keith Thomas	2017
Bob Cusick	2017
Holly West	2017
Samuel Eaton	2018
Gary Gaudette	2019
Dan Kiley, Planning Board Rep.	2019
Ed McLaughlin, Alternate	2017
B. Fred Cummings, Selectmen's Rep	2017
Cemetery Trustees*:	
Mary E. Quintana	2017
Gordon K. Clough, Jr.	2018
Donald J. Crate, Sr.	2019
Conservation Commission:	
Dwight Marchetti	2017
Alan Strickland, Chairman	2018
Jerold H. Theis	2018
Gary Gaudette	2019
Shirley Green	2019
Sue Hagerman	2019
Emergency Management Director:	
Richard A. Crate, Jr.	
Energy Committee:	
Kurt Gotthardt	2017
Holly Plumley West	2017
Charles DePuy, Chairman	2019
Kim Quirk	2019
Philip E. Vermeer	2019
Larry Battis, Alternate	2017
James Fenn, Alternate	2017
David Levesque, Alternate	2017
Erik Russell, Alternate	2017
Wendell Smith, Alternate	2017
Charlie Clark	2019
Enfield Village Association	Meredith Smith

* Denotes Elected Officials



Term Expires

FAST Squad:	Richard Martin, EMS Chief John Nugent, EMS Assistant Chief	
Fire Chief:	David J. Crate, Sr., Fire Chief Richard Chase, Assistant Fire Chief John Pellerin, Assistant Fire Chief	
Fire Wards*:	B. Fred Cummings Timothy Taylor Lloyd H. Hackeman	2017 2018 2019
Heritage Commission:	Cecilia Aufiero Mary Ann Haagen Linda Jones Suzanne Hinman Meredith Smith, Chairman Marjorie Carr Shirley Green Kristin Harrington, Alternate	2017 2017 2018 2018 2018 2019 2019 2018
Human Services Director:	Diane Heed	
Inspectors of Election:	Kathy Decato Becky Powell Francine Lozeau Earl Brady David Stewart, Alternate	2018 2018 2018 2018 2018
Librarian:	Melissa Hutson Patricia Hardenberg, Assistant Librarian	
Library Trustees*:	Philip Cronenwett Shirley Green Francine Lozeau	2017 2018 2019

* Denotes Elected Officials



		Term Expires
Mascoma River Local Advisory Committee:	Kurt Gotthardt	2017
	Dan MacMeekin	2017
	Charles Koburger	2018
Moderator*:	David Beaufait, M.D.	2017
Old Home Days Committee:	Marjorie Carr	2017
	Shirley Green	2018
	Stephanie Hill	2018
	Kristin Harrington	2019
	Lindsay Smith	2019
	Lori Bliss Hill	2019
Planning Board:	Ron Hill	2019
	Dan Kiley, Chairman	2017
	Timothy Taylor, Vice Chairman	2017
	Nancy Scovner	2018
	Rita Seto	2018
	Kurt Gotthardt	2019
	David Fracht	2019
	James Bonner, Alternate	2017
	Paula Rowe Stone, Alternate	2019
	John W. Kluge, Ex-Officio	2017
Town Planner:	Scott Osgood	
Police Department:	Richard A. Crate, Jr., Chief of Police	
	Roy Holland, Sergeant	
	Luke Frye, Sergeant	
	Anthony Booth, Detective	
	Michael Crate, Patrol Officer	
	Alyssa Conley, Patrol Officer	
	Jarod Scholand, Patrol Officer	
	Kenneth May, Master Patrol Officer (part-time)	
	Nelson Arroyo, Patrol Officer (part-time)	
	Paula (Rowe) Stone, Administrative Assistant	
	Carl Pellerin, Assistant	

* Denotes Elected Officials



Term Expires

**Public Health Council of
the Upper Valley,
formerly MVHI:**

Philip Neily

Public Works Director:

James L. Taylor

Records Committee:

Town Manager / Asst. Town Manager
Town Clerk
Treasurer
Assessor / Assessing Administrator
Tax Collector

Recreation Commission:

Keli Green	2017
David Isom	2017
Cindy Wells	2018

School Board Members*:

C. Robert Cusick	2018
Danielle Thompson	2019

**School Budget Committee
Members*:**

Jeffrey Briand	2019
Daniel Kiley	2018

**Shaker Scenic ByWay
Advisory Committee:**

Mary Ann Haagen
Kati Lary Jopek
Meredith Smith
Kim Quirk
Scott Osgood
Marjorie Carr
Dolores Struckhoff
John Roe

**Supervisors
of the Checklist*:**

Robert Foley	2018
Nancy A. White	2020
Sandra Fitzpatrick	2022

* Denotes Elected Officials



Term Expires

Tax Collector: Carolee Eisener
Sandy Romano, Deputy

Tax Increment Finance

District Advisory Committee:	Holly West	2017
	Shara Buffington	2018
	Lori Bliss Hill	2018
	Rob Malz	2019
	Nate Miller	2019

Town Clerk*:	Carolee T. Eisener	2017
	Sandy Romano, Deputy	2017

Town Historian: Marjorie Carr

Treasurer*:	Sasha Holland	2017
	Joyce Osgood, Deputy	

Tree Warden: William Shoemaker

Trustees of Trust Funds*:	Cynthia Hollis, Secretary	2017
	John Carr, Chairman	2018
	Ellen H. Hackeman, Treasurer	2019

UVLSRPC Commissioners:	Dan Kiley	2018
	Steven Schneider	2020

UVLSRPC Transportation

Advisory Committee:	Scott Osgood
	James Taylor, Alternate

* Denotes Elected Officials



Term Expires

**Zoning Board
of Adjustment*:**

Tim Lenihan, Vice Chair	2017
Cecilia Aufiero	2018
Mike Diehn, Chair	2018
Kurt Gotthardt	2019
Ed McLaughlin	2019
John Pellerin, Alternate	2019
Tom Blodgett, Alternate	2019

* Denotes Elected Officials



Retirement Recognition

The Town would also like to recognize those individuals who have served the community by volunteering on Boards, Commissions and Committees, and who retired from community service in 2016.

Many thanks to these individuals for giving so generously of their time and sharing their knowledge and experience, which is so vital to the operation of local government.

David L. Stewart	Budget Committee
Richard M. Henderson	Cemetery Trustee
Lee Carrier	CIP Committee
Jeanine King	Conservation Commission & Recreation Commission
David Levesque	Energy Committee
Richard A. Crate	Fire Ward
Mike Seiler	Heritage Commission
Rebecca Stewart	Heritage Commission
Deborah Sweetland	Old Home Days Committee
Patty Williams	Old Home Days Committee
Kati Monmaney	Old Home Days Committee
Meredith Smith	Old Home Days Committee
Sharon Kiley	Recreation Commission
Edward Scovner	Zoning Board of Adjustment
Kenneth May	Zoning Board of Adjustment



Board & Committee Meeting Schedule

The following is a list of regularly scheduled Board & Committee meetings. This information can also be found on our annual municipal calendar, available at the Town Offices, free of charge to residents, while supplies last. Boards and Committees that meet on an irregular schedule are not included here. These include the Budget Committee, Trustees of Trust Funds and others. Please see our complete and current meeting postings at the Enfield Town Office, Enfield and Enfield Center Post Offices and on our website at www.enfield.nh.us. Changes to the date, time or location of a meeting will be posted in these locations.

Capital Improvement Program Committee

Public Works Building, 74 Lockehaven Road

September - May

2nd and 4th Monday of each month, 6:00 pm

Cemetery Trustees

Public Works Building, 74 Lockehaven Road

May - October

2nd Thursday of each month, 6:00 pm.

Conservation Commission

Public Works Building, 74 Lockehaven Road

1st Thursday of each month, 7:00 pm.

Energy Committee

Whitney Hall Conference Room, 23 Main Street

2nd Tuesday of January, April, July & October, 5:15 pm.

Heritage Commission

Whitney Hall Conference Room, 23 Main Street

4th Thursday of each month, 4:30 pm.

Library Trustees

Whitney Hall Conference Room, 23 Main Street

2nd Monday of each month, 6:00 pm.



Old Home Days Committee

Whitney Hall Conference Room, 23 Main Street
1st Wednesday of each month, 5:30 pm.

Planning Board

Public Works Building, 74 Lockehaven Road
2nd & 4th Wednesday of each month, 7:00 pm.

Recreation Commission

Whitney Hall Conference Room, 23 Main Street
3rd Tuesday of each month, 7:00 pm.

Selectmen

Public Works Building, 74 Lockehaven Road
1st & 3rd Monday of each month, 6:00 pm.

Zoning Board of Adjustment

Public Works Building, 74 Lockehaven Road
2nd Tuesday of each month, 7:00 pm.

Good Government Starts With You! If you are interested in serving on an appointed Town Board or Committee, send a letter of interest and qualifications to the Enfield Board of Selectmen, PO Box 373, Enfield NH 03748 or email to abonnette@enfield.nh.us

Submitting a letter of interest in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.



Roster of the General Court

GOVERNOR



Chris Sununu (Republican)

Office of the Governor

State House

107 North Main Street

Concord NH 03301

(603) 271-2121

(603) 271-7680 (fax)

(800)852-3456 (Constituent Services)

<http://www.governor.nh.gov/>

REPRESENTATIVE IN CONGRESS—DISTRICT 2



Ann McLane Kuster (Democrat)

18 North Main Street, Fourth Floor

Concord, NH 03301

(603) 226-1002

(603) 226-1010 (fax)

137 Cannon House Office Building

Washington, DC 20515

(202) 225-5206

(202) 225-2946 (fax)

kuster.house.gov



UNITED STATES SENATORS



Jeanne Shaheen (Democrat)

2 Wall Street, Suite 220

Manchester, NH 03101

(603) 647-7500

506 Hart Senate Office Building

Washington, DC 20510

(202) 224-2841

(202) 228-3194 (fax)

<http://www.shaheen.senate.gov/>



Maggie Hassan (Democrat)

1200 Elm Street, Suite 2

Manchester, NH 03101

(603) 622-2204

B85 Russell Senate Office Building

Washington, D.C. 20510

(202) 224-3324

(202) 228-0581 (fax)

<https://www.hassan.senate.gov/HomePage>



EXECUTIVE COUNCILOR – DISTRICT 1



Joseph D. Kenney (Republican)

PO Box 201

Union, NH 03887

(603) 473-2569

(603) 581-8780 (cell)

107 North Main Street, State House Room 207

Concord NH 03301

(603) 271-3632

Joseph.Kenney@nh.gov

<http://www.nh.gov/council/districts/d1/index.htm>



GRAFTON COUNTY COMMISSIONER – DISTRICT 1

Wendy A. Piper

PO Box 311

Enfield, NH 03748-0311

(603) 632-7179

<http://www.co.grafton.nh.us/county-commissioners/>



STATE SENATOR – DISTRICT 5

Martha Hennessey (Democrat)

Legislative Office Building, Room 105

33 North State Street

Concord, NH 03301

(603) 271-3067

martha.hennessey@leg.state.nh.us

<http://www.gencourt.state.nh.us/house/members/wml.aspx>



STATE REPRESENTATIVE – DISTRICT 10

Roger W. Dontonville (Democrat)

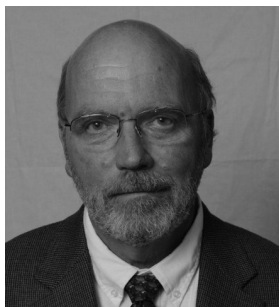
90 Lewin Road

Enfield, NH 03748-4045

(603) 632-7719

rdontonville@gmail.com

<http://www.gencourt.state.nh.us/house/members/wml.aspx>



STATE REPRESENTATIVE – DISTRICT 17

Stephen Darrow (Republican)

463 Slab City Road

Grafton, NH 03240-3831

(603) 523-4678

stephen.darrow@leg.state.nh.us

<http://www.gencourt.state.nh.us/house/members/wml.aspx>



Candidates for Local Elected Office

March 14, 2017

The candidates listed below are running for office in 2017 and will be voted by ballot on Tuesday, March 14, 2017 in the Whitney Hall Auditorium, 23 Main Street. The polls will be open from 8:00 a.m. until 7:00 p.m.

One Moderator for 2 years:

David Beaufait

One Selectman for 3 years:

John W. Kluge

One Town Clerk for 3 years:

Carolee T. Eisener

One Treasurer for 3 years:

Sasha Holland

One Trustee of Trust Funds for 3 years

Cynthia Hollis

One Cemetery Trustee for 3 years

Frederic E. Williamson

One Fire Ward for 3 years:

B. Fred Cummings

One Library Trustee for 3 years:

Jennifer Seiler-Clough

One Zoning Board of Adjustment Member for 3 years

Three Budget Committee Members for 3 years:

Nancy Smith

Dominic Albanese

Eric Crate



Town of Enfield



Town Meeting Warrant



Article 2: Are you in favor of the adoption of Amendment No. 1 for the Town of Enfield Zoning Ordinance as follows?

Revise the current wording of the Variance Criteria in Section 505 to match RSA 674:33, Powers of the Zoning Board of Adjustment. (New language in **BOLD**)

505 VARIANCES

The Zoning Board may authorize a Variance from the terms of this Ordinance only when it finds that all conditions listed in **RSA 673:33** apply:

- 1) **The variance will not be contrary to the public interest**
~~Granting the permit would be of benefit to the public interest.~~
- 2) **The spirit of the ordinance is observed.**
~~The use must not be contrary to the spirit of the Ordinance.~~
- 3) **Substantial justice is done.**
~~Granting the permit would do substantial justice.~~
- 4) **The values of surrounding properties are not diminished.**
~~No diminution of value of surrounding properties would be suffered.~~
- 5) **Literal enforcement of the provisions of the ordinance would result in an unnecessary hardship.**
~~Denial of the permit would result in unnecessary hardship to the owner seeking it.~~
 - (A) **For purposes of this subparagraph, "unnecessary hardship" means that, owing to special conditions of the property that distinguish it from other properties in the area:**
 - (i) **No fair and substantial relationship exists between the general purposes of the ordinance provision and the specific application of that provision to the property; and**
 - (ii) **The proposed use is a reasonable one.**
 - (B) **If the criteria in subparagraph (A) are not established, an unnecessary hardship will be deemed to exist if, and only if, owing to special conditions of the property that distinguish it from other properties in the area, the property cannot be reasonably used in strict conformance with the ordinance, and a variance is therefore necessary to enable a reasonable use of it.**

The definition of "unnecessary hardship" set forth in subparagraph



(5) shall apply whether the provision of the ordinance from which a variance is sought is a restriction on use, a dimensional or other limitation on a permitted use, or any other requirement of the ordinance.

Approved by a 7-0 vote by the Planning Board

Article 3: Are you in favor of the adoption of Amendment No. 2 for the Town of Enfield Zoning Ordinance as follows?

Remove all references to limitations on clear cutting.

RSA 674; 1 Para VI notes that the Planning Board has no authority over Timber Harvesting except when a site plan or subdivision application is involved.

1. Remove all references to restrictions to clear cutting
2. Remove the following Language from section 406.3 of the Zoning Ordinance in accordance with RSA 7674:33 last sentence

406.3 FORESTED AREAS

~~The purpose of this section is to prevent excessive clearcutting of forests. It is designed to:~~

~~A. Prevent clearcuts that do not recognize silvicultural guidelines and do not give appropriate consideration to forest regeneration, soil productivity, water quality, and plant and animal habitat.~~

~~B. Prevent clearcuts greater than 10 acres in size;~~

~~C. Prevent clearcuts on slopes greater than 35%;~~

~~D. Prevent clearcuts on thin organic soils on top of bedrocks as classified by the Natural Resources Conservation Services soil surveys;~~

~~E. Prevent clearcuts on soils classified in Natural Resources Conservation Services soil surveys as having severe erosion hazard;~~

~~F. Prevent clearcuts in riparian zones;~~

~~G. Prevent clearcuts in or around seeps or vernal pools;~~

~~H. Prevent clearcuts in highly visible or aesthetically sensitive areas.~~

~~I. Clearcuts shall be separated by a manageable stand of at least the width of the area being harvested. This stand shall be maintained with at least 70% crown closure or full stocking as recommended in silvicultural guides. This manageable stand shall be located~~

The following language remains in the Ordinance:



Permitted Uses

In a Forested Area, permitted clearcuts shall be only those that are planned and conducted with the assistance of a forester licensed in the State of New Hampshire. Clearcutting for land conversion purposes is permitted if all permits have been obtained. Said permits include, but are not limited to, building, subdivision, excavation and site plan approval where necessary.

Approved by a vote of 7-0 of the Planning Board

Article 4: Are you in favor of the adoption of Amendment No. 3 for the Town of Enfield Zoning Ordinance as follows?

Provide a Definition for Kennel.

The current Zoning Ordinance has no definition for Kennel.

1. Add the following definition to Appendix A - Land Use Definitions

Kennel: The boarding, breeding, raising, grooming, or training of two or more dogs, cats, or other household pets of any age not owned by the owner or occupant of the premises for commercial gain.

Approved by a 7-0 vote of the Planning Board

Article 5: Are you in favor of the adoption of Amendment No. 4 for the Town of Enfield Zoning Ordinance as follows?

Add New Accessory Apartment (ADU) rules into Zoning

1. Change the definition “Accessory Apartments” to “Accessory Dwelling units”
2. Add the right to have Accessory Dwelling Units allowed in all districts that allow single family homes.

This right is required by new State Law.

Approved by a vote of 7-0 of the Planning Board

Article 6: Are you in favor of the adoption of Amendment No. 5 for the Town of Enfield Zoning Ordinance as follows?

Revise the definition of Abutter so that notification requirements match the requirements of the Subdivision, Zoning Board of Adjustment and Site Plan Review Regulations.



Words in **BOLD** are additions to the definition

Abutter: Shall mean the owner, or owners, of record of a parcel of land which is contiguous at any point to the parcel being subdivided, or which lies directly across a public right-of-way or stream from the parcel being subdivided. In the case of all subdivisions, site plan reviews, **voluntary mergers, boundary line adjustments and noticed Zoning Board of Adjustment hearings** the term shall also include the owner or owners of record of a parcel of land which is two hundred (200) feet from any point on the boundaries of the parcel being subdivided.

Approved by a vote of 7-0 of the Planning Board

Article 7: To see if the Town will vote authorize the Selectmen to enter into a long term lease/purchase agreement in the amount of two hundred thousand and 00/100 dollars (\$200,000.00) payable over a term of ten (10) years for the purpose of leasing one police cruiser (\$35,000), one fire support vehicle (\$45,000), 11 ton mini-excavator (\$30,000), 25 ton low bed trailer (\$30,000) and 64" to 72" vibratory roller (\$60,000) and to raise and appropriate the sum of twenty nine thousand seven hundred and forty seven and 13/100 dollars (\$29,747.13) for the first year's payment for that purpose. Said appropriation to be offset by the withdrawal of \$29,747.13 from the Capital Improvement Program Capital Reserve Fund for which the Board of Selectmen are agents to expend. It is the intent of the Board of Selectmen to utilize the Capital Improvement Program Capital Reserve Fund for principal and interest payments for the life of the lease. (This article has no impact on the 2017 tax rate.)

Special Warrant Article

2/3 Paper Ballot Vote Required

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 8-0.

Article 8: To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of six million, four hundred nine thousand, six hundred forty-nine dollars, (**\$6,409,649**) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required) (Estimated tax impact \$6.30/\$1,000 valuation.)

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 8-0.



Article 9: To see if the Town will vote to raise and appropriate the sum of three hundred sixty-seven thousand, nine hundred eighty-three dollars (\$367,983) to be placed in the Capital Improvement Plan Capital Reserve Fund. (Estimated tax impact \$0.80/ \$1,000 valuation.)

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 8-0.

Article 10: To see if the Town will vote to discontinue the Library Equipment Capital Reserve Fund. This fund was created by Town Meeting vote in 1997, but never funded. The Library Trustees recommend discontinuing this fund.

Article 11: Shall the Town raise and appropriate the sum of two thousand dollars (**\$2,000**) for deposit into the Cemetery Maintenance Expendable Trust Fund with said funds to come from the unassigned fund balance. This money represents 2016 revenue from the sale of cemetery lots. (This article has no impact on the 2017 tax rate.)

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 8-0.

Article 12: To hear the reports of agents, auditors, committees, or any other officers heretofore chosen and pass any vote relating thereto.

A true copy of warrant, attest:

John W. Kluge

B. Fred Cummings

Meredith C. Smith
BOARD OF SELECTMEN

Town Meeting – Sample Rules of Procedure

<u>Rank</u>	<u>Privileged Motions</u>	<u>Second Needed</u>	<u>Debate</u>	<u>Amend</u>	<u>Vote</u>	<u>Reconsider</u>
1	Adjourn to a fixed time	Yes	No	Yes	Maj.	No
2	Dissolve or adjourn	Yes	No	No	Maj.	No
3	Recess	Yes	No	Yes	Maj.	No
4	Fix the time to (or at) which to adjourn	Yes	Yes	Yes	Maj.	Yes
5	Question of privilege	No	No	No	None	No
6	Call for the orders of the day	Yes	No	No	2/3	No
<u>Subsidiary Motions</u>						
7	Lay on the table	Yes	No	No	Maj.	Yes
8	The previous question	Yes	No	No	2/3	No
9	Limit or extend debate	Yes	No	No	2/3	Yes
10	Postpone to a time certain	Yes	Yes	Yes	Maj.	Yes
11	Commit or refer	Yes	Yes	Yes	Maj.	Yes
12	Amend (or substitute)	Yes	Yes	Yes	Maj.	Yes
13	Postpone indefinitely	Yes	Yes	No	Maj.	Yes





<u>Rank</u>	<u>Incidental Motions</u>	<u>Second Needed</u>	<u>Debate</u>	<u>Amend</u>	<u>Vote</u>	<u>Reconsider</u>
Same rank as motion out of which they arise	Point of order	No	No	No	None	No
	Appeal	Yes	Yes	No	Maj.	Yes
	Division of a question	Yes	Yes	Yes	Maj.	No
	Separate consideration	Yes	Yes	Yes	Maj.	No
	Fix the method of voting	Yes	Yes	Yes	Maj.	Yes
	Nominations to committees	Yes	No	Yes	None	Yes
	Withdraw or modify a motion	No	No	No	Maj.	No
	Suspension of rules	Yes	No	No	2/3*	No

Main Motions

None	Main Motion	Yes	Yes	Yes	Var.	Yes
*	Reconsider or rescind	Yes	*	No	Maj.	No
None	Take from the table	Yes	No	No	Maj.	No
None	Advance an article	Yes	Yes	Yes	Maj.	Yes

* Same rank and debatable to same extend as motion being reconsidered.

Town Meeting – Requests for Paper Ballot Vote

Any request for a paper ballot must be submitted to the moderator prior to a call for a vote on the subject Warrant Article. The request must be in writing and signed by five registered voters present at the meeting at the time of the request.



Warrant Articles Approved Until Rescinded

The following articles were approved, until rescinded, by the voters at Town Meeting. The voters may reverse these decisions by a majority vote at a subsequent Town Meeting, provided an article is included on the warrant. An article may be placed on the warrant by the Board of Selectmen or by petition [RSA 40:13, II-a (b)].

Adopted March 10, 1998: Shall the Town accept the provisions of RSA 31:95-b providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a state, federal, or other governmental unit or a private source which becomes available during the fiscal year?

Adopted March 10, 1998: Shall the Town accept the provisions of RSA 202-A:4-c providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority the Public Library Trustees to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year?

Adopted March 10, 1998: Shall the Town vote to accept the provisions of RSA 31:95-e providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to accept gifts of personal property, other than money, which may be offered to the Town for any public purpose? The selectmen must hold a public hearing before accepting such gift, and the acceptance shall not bind the Town to raise, appropriate, or expend any public funds for the operation, maintenance, repair, or replacement of any such personal property.

Adopted March 10, 1998: Shall the Town vote to accept the provisions of RSA 202-A:4-d providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the library trustees to accept gifts of personal property, other than money, which may be offered to the library for any public purpose, provided, however, that no acceptance of personal property by the library trustees shall be deemed to bind the town or the library trustees to raise, appropriate or expend any public funds for the operation, maintenance, repair or replacement of such personal property?



Adopted March 10, 1998: Shall the Town vote to accept the provisions of RSA 33:7 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to borrow money in anticipation of taxes?

Adopted March 10, 1998: Shall the Town vote to accept the provisions of RSA 80:80 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to administer, sell or otherwise dispose of any tax lien or real estate acquired by tax title or otherwise, by public auction, by advertised sealed bids, or to otherwise dispose of as justice may require, providing that if such property is to be sold at public auction, then the same shall be advertised sixty (60) days in advance of sale and again forty-five (45) days in advance of sale with notice posted in three public places and two local newspapers of wide circulation for two consecutive weeks?

Adopted March 10, 1998: Shall the Town vote to authorize indefinitely, until specific rescission of such authority, the selectmen to accept the dedication of any street shown on a subdivision plat approved by the Planning Board, provided such street has been constructed to applicable town specifications as determined by the selectmen and their agent?

Adopted March 10, 1998: Shall the Town vote to accept the provisions of RSA 31:19 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to accept, on behalf of the Town, gifts, legacies, and devises made to the Town in trust for any public purpose?

Adopted March 13, 2001: Shall the Town authorize the Selectmen to accept for the Town parcels of land, which authority shall continue until rescinded, formerly the property of the Northern Railroad or state owned rights-of-way, that the New Hampshire Department of Transportation considers surplus to its needs?

Adopted March 12, 2016: Shall the town vote to adopt the provisions of RSA 36-A:4-a, I(b) to authorize the conservation commission to expend funds for contributions to "qualified organizations" for the purchase of property interests, or facilitating transactions related thereto, where the property interest is to be held by the qualified organization and the town will retain no interest in the property?



Town Warrant Narrative 2017

This narrative, provided in concert to the Town Meeting Warrant, is intended to be informational in nature, and states the purpose and rationale of the articles. The State of New Hampshire Budget Reporting Form identified as the **MS-737**, which is printed in your Town Report, provides details as to prior year's appropriations and expended end of year totals for both the operational aspects and capital acquisitions together with proposed 2017 requests.

Ballot Articles

Articles 1 through 6 are ballot-voting articles, which will require action, either by voting in person at the election or by absentee ballot. All absentee ballots should be directed through the office of the Town Clerk. Voting will take place:

Where: Whitney Hall Auditorium, 23 Main Street, Enfield
When: Tuesday, March 14, 2017
Polls Open: 8:00 a.m. **Polls Close:** 7:00 p.m.

NOTE: If you have not yet registered to vote, you may register on the actual day of voting. For quickest registration, please bring the following identification items with you: birth certificate or passport, AND driver's license or non-driver's identity card. If your driver's license does not list your Enfield address you must also bring proof of your residence, such as your auto registration, lease agreement, or utility bill.

No ID – No Problem – you'll simply have to sign an affidavit in the presence of an election official.

Article 1. For the election of Town Officers

For Two Years: One Moderator

For Three Years: One Selectman
One Town Clerk
One Treasurer
One Trustee of Trust Funds
One Cemetery Trustee
One Fire Ward



One Library Trustee
One Zoning Board of Adjustment Member
Three Budget Committee Members

Articles 2 through 6: Proposed amendments to the Town of Enfield Zoning Ordinance.

Deliberative Session

Meeting will reconvene:

When: Saturday, March 18, 2017
Place: Enfield Elementary School, 271 US Route 4, Enfield
Time: 9:00 a.m.

Article 7: To allow the Town to enter into a long term lease/purchase agreement for the purchase of Emergency Services and Public Works vehicles and equipment. It is the intent of the Board of Selectmen to utilize the Capital Improvement Program Capital Reserve Fund for principal and interest payments for the life of the lease, so there will be no impact on the tax rate. As an article involving long term borrowing a 2/3 majority paper ballot vote is required. The polls will be open for one hour.

Article 8: This article, raising and appropriating \$6,409,649, is indicative of the operational appropriations for Town operations, including Water and Sewer and TIF District loan payments, as depicted on the MS-737 Budget of the Town.

Article 9: The Capital Improvement Program Committee worked diligently over the past year reviewing the Capital Improvement Program. If approved by Town Meeting, the addition of \$367,983 to the CIP Capital Reserve Fund as proposed by the CIP Committee will aid the Town in maintaining a stable tax rate, while allowing the Town to continue to plan for and fund future capital needs. (Estimated tax impact \$0.80/ \$1,000 valuation.)

Article 10: The Library Equipment Capital Reserve Fund was created by Town Meeting vote in 1997, but never funded. The Library Trustees recommend discontinuing this fund. Library funding needs are met through other means, including, but not limited to the Library Technology Non-Capital Reserve Fund.



Article 11: This article authorizes the transfer of \$2,000 in accordance with section 9(a) of the Municipal Cemetery Rules & Regulations, as revised, which states that monies from the sale of all cemetery lots sold after January 1, 1996 will go into a Cemetery Maintenance Trust Fund. The monies are used for the care and maintenance of all municipal cemeteries or left in the Trust to increase the Trust Fund. This article has no impact on the proposed 2017 Tax Rate.

Article 12: This article allows voters to transact any other business that may legally come before Town Meeting. Items brought up for discussion can only be advisory or informational in content and nature. Any items requesting the Town to raise and appropriate money cannot come before the meeting under this article.



Town of Enfield



Financial Reports



New Hampshire
Department of
Revenue Administration

2017
MS-737

Budget of the Town of Enfield

Form Due Date: 20 Days after the Town Meeting

THIS BUDGET SHALL BE POSTED WITH THE WARRANT

This form was posted with the warrant on: _____

For assistance please contact the NH DRA Municipal and Property Division
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Members	
Printed Name	Signature
Nancy L. Smith	<i>Nancy L. Smith</i>
James Buffington	<i>James Buffington</i>
Mark Eisener	<i>Mark Eisener</i>
Janet M. Shepard	<i>Janet M. Shepard</i>
Samuel Eaton	<i>Samuel Eaton</i>
Annabelle Bamforth	<i>Annabelle Bamforth</i>
Michael J. Diehl	<i>Michael J. Diehl</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>



Appropriations

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	08	\$251,688	\$219,816	\$305,181	\$0	\$305,181	\$0
4140-4149	Election, Registration, and Vital Statistics	08	\$89,210	\$82,213	\$81,030	\$0	\$81,030	\$0
4150-4151	Financial Administration	08	\$231,724	\$211,238	\$224,392	\$0	\$224,392	\$0
4152	Revaluation of Property	08	\$30,000	\$30,000	\$33,000	\$0	\$33,000	\$0
4153	Legal Expense	08	\$12,000	\$10,306	\$15,000	\$0	\$15,000	\$0
4155-4159	Personnel Administration	08	\$1,065,496	\$1,024,075	\$1,130,822	\$0	\$1,130,822	\$0
4191-4193	Planning and Zoning	08	\$86,844	\$86,857	\$88,227	\$0	\$88,227	\$0
4194	General Government Buildings	08	\$196,050	\$169,487	\$186,600	\$0	\$186,600	\$0
4195	Cemeteries	08	\$7,100	\$5,736	\$7,100	\$0	\$7,100	\$0
4196	Insurance	08	\$50,250	\$48,058	\$48,287	\$0	\$48,287	\$0
4197	Advertising and Regional Association	08	\$36,705	\$32,892	\$33,200	\$0	\$33,200	\$0
4199	Other General Government	08	\$46,051	\$0	\$500	\$0	\$500	\$0
Public Safety								
4210-4214	Police	08	\$654,163	\$645,276	\$719,368	\$0	\$719,368	\$0
4215-4219	Ambulance	08	\$121,614	\$126,792	\$138,625	\$0	\$138,625	\$0
4220-4229	Fire	08	\$120,412	\$105,710	\$128,013	\$0	\$128,013	\$0
4240-4249	Building Inspection	08	\$56,241	\$65,423	\$71,565	\$0	\$71,565	\$0
4290-4298	Emergency Management	08	\$2,500	\$0	\$2,500	\$0	\$2,500	\$0
4299	Other (Including Communications)	08	\$74,160	\$77,835	\$76,300	\$0	\$76,300	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Administration	08	\$560,491	\$550,406	\$580,065	\$0	\$580,065	\$0
4312	Highways and Streets	08	\$571,650	\$552,691	\$583,500	\$0	\$583,500	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	08	\$30,000	\$23,547	\$30,000	\$0	\$30,000	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0



Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Sanitation								
4321	Administration	08	\$92,700	\$79,192	\$57,128	\$0	\$57,128	\$0
4323	Solid Waste Collection	08	\$309,300	\$311,405	\$330,300	\$0	\$330,300	\$0
4324	Solid Waste Disposal	08	\$134,000	\$121,704	\$119,200	\$0	\$119,200	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other	08	\$516,972	\$478,409	\$535,917	\$0	\$535,917	\$0
Water Distribution and Treatment								
4331	Administration	08	\$0	\$0	\$277,723	\$0	\$277,723	\$0
4332	Water Services		\$260,476	\$173,040	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
Health								
4411	Administration	08	\$395	\$151	\$375	\$0	\$375	\$0
4414	Pest Control	08	\$2,100	\$2,000	\$2,100	\$0	\$2,100	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0	\$0	\$0
Welfare								
4441-4442	Administration and Direct Assistance	08	\$34,954	\$27,891	\$35,039	\$0	\$35,039	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
Culture and Recreation								
4520-4529	Parks and Recreation	08	\$82,460	\$82,212	\$94,050	\$0	\$94,050	\$0
4550-4559	Library	08	\$160,194	\$159,302	\$169,715	\$0	\$169,715	\$0
4583	Patriotic Purposes	08	\$750	\$602	\$750	\$0	\$750	\$0
4589	Other Culture and Recreation	08	\$6,110	\$2,109	\$4,510	\$0	\$4,510	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	08	\$2,150	\$1,515	\$2,415	\$0	\$2,415	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0



Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	08	\$10,000	\$10,001	\$5,000	\$0	\$5,000	\$0
Debt Service								
4711	Long Term Bonds and Notes - Principal	08	\$201,316	\$221,301	\$80,000	\$0	\$80,000	\$0
4721	Long Term Bonds and Notes - Interest	08	\$116,436	\$114,952	\$89,893	\$0	\$89,893	\$0
4723	Tax Anticipation Notes - Interest	08	\$0	\$4,112	\$4,000	\$0	\$4,000	\$0
4790-4799	Other Debt Service	08	\$2,388	\$2,388	\$2,259	\$0	\$2,259	\$0
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$255,863	\$160,709	\$0	\$0	\$0	\$0
4903	Buildings	08	\$0	\$0	\$76,000	\$0	\$76,000	\$0
4909	Improvements Other than Buildings	08	\$2,774,864	\$471,214	\$40,000	\$0	\$40,000	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$9,257,777	\$6,492,567	\$6,409,649	\$0	\$6,409,649	\$0



Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	07	\$0	\$0	\$29,747	\$0	\$29,747	\$0
	Purpose: EMS & Public Works Vehicles & Equipment							
4915	To Capital Reserve Fund	09	\$0	\$0	\$367,983	\$0	\$367,983	\$0
	Purpose: Capital Improvement Program CRF							
4916	To Expendable Trusts/Fiduciary Funds	11	\$0	\$0	\$2,000	\$0	\$2,000	\$0
	Purpose: Cemetery Maintenance ETF							
Special Articles Recommended			\$0	\$0	\$399,730	\$0	\$395,730	\$0

Individual Warrant Articles

No data exists for this item

Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
Taxes					
3120	Land Use Change Tax - General Fund	08	\$0	\$5,000	\$5,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	08	\$0	\$6,000	\$6,000
3186	Payment in Lieu of Taxes	08	\$0	\$4,000	\$4,000
3187	Excavation Tax	08	\$0	\$1,000	\$1,000
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	08	\$0	\$96,000	\$96,000
9991	Inventory Penalties		\$0	\$0	\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	08	\$0	\$300	\$300
3220	Motor Vehicle Permit Fees	08	\$0	\$995,000	\$995,000



Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
3230	Building Permits	08	\$0	\$12,000	\$12,000
3290	Other Licenses, Permits, and Fees	08	\$0	\$74,500	\$74,500
3311-3319	From Federal Government		\$0	\$0	\$0
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	08	\$0	\$237,000	\$237,000
3353	Highway Block Grant	08	\$0	\$145,000	\$145,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
Charges for Services					
3401-3406	Income from Departments	08	\$0	\$87,600	\$87,600
3409	Other Charges	08	\$0	\$2,750	\$2,750
Miscellaneous Revenues					
3501	Sale of Municipal Property	08	\$0	\$45,000	\$45,000
3502	Interest on Investments	08	\$0	\$1,500	\$1,500
3503-3509	Other	08	\$0	\$172,746	\$172,746
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	08	\$0	\$162,247	\$162,247
3914S	From Enterprise Funds: Sewer (Offset)	08	\$0	\$535,917	\$535,917
3914W	From Enterprise Funds: Water (Offset)	08	\$0	\$277,723	\$277,723
3915	From Capital Reserve Funds	08, 07	\$0	\$145,747	\$145,747
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	11	\$0	\$2,000	\$2,000



Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Total Estimated Revenues and Credits			\$0	\$3,009,030	\$3,009,030

Budget Summary

Item	Prior Year Adopted Budget	Selectmen's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended	\$6,159,499	\$6,409,649	\$6,409,649
Special Warrant Articles Recommended	\$3,397,715	\$399,730	\$399,730
Individual Warrant Articles Recommended	\$45,551	\$0	\$0
TOTAL Appropriations Recommended	\$9,602,765	\$6,809,379	\$6,809,379
Less: Amount of Estimated Revenues & Credits	\$5,955,284	\$3,009,030	\$3,009,030
Estimated Amount of Taxes to be Raised	\$3,647,481	\$3,800,349	\$3,800,349



Budget Committee Supplemental Schedule

1. Total Recommended by Budget Committee				\$6,809,379
Less Exclusions:				
2. Principal: Long-Term Bonds & Notes	4711	\$80,000		\$80,000
3. Interest: Long-Term Bonds & Notes	4721	\$89,893		\$89,893
4. Capital outlays funded from Long-Term Bonds & Notes				\$0
5. Mandatory Assessments				\$0
6. Total Exclusions <i>(Sum of Lines 2 through 5 above)</i>				\$169,893
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)				\$6,639,486
8. 10% of Amount Recommended, Less Exclusions <i>(Line 7 x 10%)</i>				\$663,949
Collective Bargaining Cost Items:				
9. Recommended Cost Items (Prior to Meeting)				\$0
10. Voted Cost Items (Voted at Meeting)				\$0
11. Amount voted over recommended amount <i>(Difference of Lines 9 and 10)</i>				\$0
Mandatory Water & Waste Treatment Facilities (RSA 32:21):				
12. Amount Recommended (Prior to Meeting)				\$0
13. Amount Voted (Voted at Meeting)				\$0
14. Amount voted over recommended amount <i>(Difference of Lines 12 and 13)</i>				\$0
15. Bond Override (RSA 32:18-a), Amount Voted				\$0
Maximum Allowable Appropriations Voted At Meeting: <i>(Line 1 + Line 8 + Line 11 + Line 15)</i>				\$7,473,328



TOWN OF ENFIELD, NEW HAMPSHIRE

FINANCIAL REPORT

AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2015



**TOWN OF ENFIELD, NEW HAMPSHIRE
FINANCIAL REPORT
AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2015**

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Roberts & Greene, PLLC

INDEPENDENT AUDITOR'S REPORT

To the Town Manager and Members of the Board of Selectmen
Town of Enfield
Enfield, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Enfield as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on Governmental Activities

Management has not determined its liability or annual cost for postemployment benefits other than pensions (OPEB). Accounting principles generally accepted in the United States of America require that management recognize OPEB expense for the required contributions and a liability for unpaid required contributions, which would increase the liabilities, decrease net position, and increase expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities has not been determined.

47 Hall Street ■ Concord, NH 03301
603-856-8005 ■ 603-856-8431 (fax)
info@roberts-greene.com



Adverse Opinion

In our opinion, because of the significance of the matter described in the “Basis for Adverse Opinion on Governmental Activities” paragraph, the financial statements referred to above do not present fairly the financial position of the governmental activities of the Town of Enfield as of December 31, 2015, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Enfield, as of December 31, 2015, and the respective changes in financial position thereof, and the budgetary comparison for the General Fund and Sewer Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Change in Accounting Principle

As described in Note 1.B.5. to the financial statements, the Town adopted the provisions of the Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions*. Our opinion is not modified with respect to that matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management’s discussion and analysis and pension information on pages 3-8 and 38-40 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Enfield’s basic financial statements. The combining nonmajor and individual general fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining nonmajor and individual general fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor and individual general fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

February 7, 2017

Roberts & Aune, PLLC



MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Enfield, we offer readers this narrative overview and analysis of the financial activities of the Town of Enfield, New Hampshire for the year ended December 31, 2015.

A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The statement of net position presents information on all assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The statement of activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, highways and streets, water distribution and treatment, sanitation, welfare, culture and recreation, and economic development.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into two categories: governmental funds and fiduciary funds.

Governmental Funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable



resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Fiduciary Funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by the *Governmental Accounting Standards Board*.

B. FINANCIAL HIGHLIGHTS

- As of the close of the current fiscal year, the total of assets exceeded liabilities by \$6,443,345 (i.e. net position), an increase of \$160,179 in comparison to the prior year restated balance.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$1,384,907, a decrease of \$504,451 in comparison with the prior year.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$(840,563), a change of \$(291,987) in comparison with the prior year.
- Total long-term debt (i.e., bonds payable and capital leases) at the close of the current fiscal year was \$4,089,421, a change of \$219,647 in comparison to the prior year.



C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data comparing current and prior fiscal year.

	<u>2015</u>	<u>2014</u>
	<u>Government Activities</u>	
Current and other assets	6,806,142	6,990,466
Capital assets	11,273,010	10,841,704
Total assets	18,079,152	17,832,170
Deferred outflows of resources:		
Deferred amounts related to pensions	304,553	-
Long-term liabilities outstanding	6,816,513	4,429,448
Other liabilities	4,702,999	4,356,689
Total liabilities	11,519,512	8,786,137
Deferred inflows of resources:		
Unearned revenue	3,340	-
Net position:		
Net investment in capital assets	7,183,589	6,532,636
Restricted	525,478	495,503
Unrestricted	(1,265,722)	2,017,894
Total net position	6,443,345	9,046,033

CHANGES IN NET POSITION

	<u>2015</u>	<u>2014</u>
	<u>Governmental Activities</u>	
Revenues:		
Program revenues:		
Charges for services	635,679	636,275
Operating grants and contributions	156,895	133,925
Capital grants and contributions	-	-
General revenues:		
Property and other taxes	3,765,830	3,535,821
Motor vehicle permits	999,021	941,806
Grants and contributions not restricted to specific programs	221,834	222,397
Miscellaneous	81,298	185,171
Total revenues	5,860,557	5,655,395

(continued)



	Governmental Activities	
	2015	2014
Expenses:		
General government	1,911,051	2,032,316
Public safety	985,607	1,066,843
Highway and streets	1,158,019	1,257,153
Water distribution and treatment	189,349	184,205
Sanitation	981,301	981,595
Health	2,926	2,578
Welfare	27,838	35,991
Culture and recreation	252,518	245,896
Conservation	6,595	1,851
Economic development	21,923	10,000
Interest on long-term debt	122,308	122,642
Capital outlay	40,943	34,189
Total expenses	5,700,378	5,975,259
Decrease in net position	160,179	(319,864)
Net position – beginning of year, restated Jan. 1, 2015	6,283,166	9,365,897
Net position – end of year	6,443,345	9,046,033

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net position were \$6,443,345, a change of \$160,179 from the prior year.

The largest portion of net position \$7,183,589 reflects our investment in capital assets (e.g., land, buildings, machinery, equipment, and infrastructure), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net position \$525,478 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position \$(1,265,722) may be used to meet the government's ongoing obligations to citizens and creditors. The unrestricted balance is negative because of the effects of the compensated absences and net pension liability.



Governmental activities. Governmental activities for the year resulted in a change in net position of \$160,179. Key elements of this change are as follows:

General fund operations, discussed further in section D	\$(291,987)
Expendable trust fund expenditures exceeded revenues	(284,228)
Sewer fund expenditures exceeded revenues	(57,374)
Non major fund revenues exceeded expenditures	129,138
Capitalized capital outlay in excess of depreciation expense	374,691
Debt service activity	217,137
Other	72,802
Total	<u>\$160,179</u>

D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing financing requirements. In particular unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$1,384,907, a change of \$(504,451) in comparison with the prior year. Key elements of this change are as follows:

General fund operations, discussed further in section E	\$(291,987)
Expendable trust fund revenues exceed expenditures	(284,228)
Sewer fund expenditures exceed revenues	(57,374)
Non major fund revenues exceed expenditures	129,138
Total	<u>\$(504,451)</u>

The general fund is the chief operating fund. At the end of the current fiscal year, unassigned fund balance of the general fund was \$(940,865), while total fund balance was \$(840,563). \$(697,509) of the deficit is the result of the application of the "60-day rule" in accordance with GAAP. Additionally, there was a revenue shortfall of penalty and interest on taxes under the estimated amount used in setting the tax rate.

The fund balance of the general fund changed by \$(291,987) during the current fiscal year. Key factors in this change are as follows:

Tax revenues under net tax warrant	\$(66,057)
Increase in deferred tax revenue	(48,438)
Capital outlay activity from lease proceeds on hand Jan. 1	(147,953)



E. **GENERAL FUND BUDGETARY HIGHLIGHTS**

The public safety function was overspent by \$17,455 due to unanticipated vehicle repairs and additional equipment related to the new pumper purchase.

Sanitation was overspent by \$83,692 because of an overage in pickups above the contracted amount, which result in additional fees. The Town has seen an offset in savings with landfill costs as more recycling increases.

F. **CAPITAL ASSET AND DEBT ADMINISTRATION**

Capital Assets. Total investment in capital assets for governmental activities at year end amounted to \$11,273,010 (net of accumulated depreciation), a change of \$374,691 from the prior year. This investment in capital assets includes land, buildings and systems, improvements, and machinery and equipment.

The following major capital assets were purchased during the current fiscal year:

E-One Typhoon Pumper	Fire Department	406,868
Ford F450 Dump w/Plow (2)	Highway Department	123,000
2015 International 7400 4x2 Truck	Highway Department	148,100
Road Improvements	Highway Department	97,500
Jaws of Life Tools	Fire Department	22,854
Compactor	Sanitation	17,110

The remaining change resulted from depreciation expense.

Additional information on capital assets can be found in the footnotes to the financial statements.

Long-term debt. At the end of the current fiscal year, total bonded debt outstanding was \$4,089,421, all of which was backed by the full faith and credit of the government.

Additional information on capital assets and long-term debt can be found in the footnotes to the financial statements.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Enfield’s finances for all those with an interest in the government’s finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of the Town Manager
23 Main Street, PO Box 373
Enfield, New Hampshire 03748



EXHIBIT 1
TOWN OF ENFIELD, NEW HAMPSHIRE
Statement of Net Position
December 31, 2015

	Governmental Activities
ASSETS	
Cash and cash equivalents	\$ 3,880,312
Investments	1,670,402
Intergovernmental receivable	19,666
Other receivables, net of allowance for uncollectibles	1,200,899
Tax deeded property held for resale	34,863
Capital assets, not being depreciated:	
Land	2,037,495
Construction in progress	153,990
Capital assets, net of accumulated depreciation:	
Buildings and building improvements	1,740,833
Machinery, vehicles and equipment	1,387,849
Infrastructure	5,952,843
Total assets	<u>18,079,152</u>
DEFERRED OUTFLOWS OF RESOURCES	
Deferred amounts related to pensions	<u>304,553</u>
LIABILITIES	
Accounts payable	188,444
Accrued salaries and benefits	30,489
Accrued interest payable	95,819
Intergovernmental payable	4,388,247
Noncurrent obligations:	
Due within one year:	
Bonds and notes payable	140,994
Capital leases payable	82,930
Compensated absences	3,797
Due in more than one year:	
Bonds and notes payable	3,439,711
Capital leases payable	425,786
Compensated absences	113,487
Net pension liability	2,609,808
Total liabilities	<u>11,519,512</u>
DEFERRED INFLOWS OF RESOURCES	
Deferred amounts related to pensions	417,508
Unearned revenue	3,340
Total deferred inflows of resources	<u>420,848</u>
NET POSITION	
Net investment in capital assets	7,183,589
Restricted for:	
Endowments:	
Nonexpendable	204,101
Expendable	29,129
Other purposes	292,248
Unrestricted	(1,265,722)
Total net position	<u>\$ 6,443,345</u>

The notes to the financial statements are an integral part of this statement.



EXHIBIT 2
TOWN OF ENFIELD, NEW HAMPSHIRE
Statement of Activities
For the Year Ended December 31, 2015

	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	
Governmental activities:				
General government	\$ 1,911,051	\$ 10,899	\$ 2,672	\$ (1,897,480)
Public safety	985,607	11,810	19,722	(954,075)
Highways and streets	1,158,019	(199)	133,216	(1,025,002)
Sanitation	981,301	383,263	-	(598,038)
Water distribution and treatment	189,349	183,459	-	(5,890)
Health	2,926	-	-	(2,926)
Welfare	27,838	-	-	(27,838)
Culture and recreation	252,518	46,447	1,285	(204,786)
Conservation	6,595	-	-	(6,595)
Economic development	21,923	-	-	(21,923)
Interest on long-term debt	122,308	-	-	(122,308)
Capital outlay	40,943	-	-	(40,943)
Total primary government	<u>\$ 5,700,378</u>	<u>\$ 635,679</u>	<u>\$ 156,895</u>	<u>(4,907,804)</u>
General revenues:				
Property taxes				3,657,588
Other taxes				108,242
Licenses and permits				999,021
Grants and contributions not restricted to specific programs				221,834
Miscellaneous				81,298
Total general revenues				<u>5,067,983</u>
Change in net position				160,179
Net position, beginning, as restated, see Note III.D.				<u>6,283,166</u>
Net position, ending				<u>\$ 6,443,345</u>

The notes to the financial statements are an integral part of this statement.



EXHIBIT 3
TOWN OF ENFIELD, NEW HAMPSHIRE
Balance Sheet
Governmental Funds
December 31, 2015

	General	Sewer	Expendable Trust	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 2,525,353	\$ -	\$ 292,452	\$ 1,062,507	\$ 3,880,312
Investments	251,895	-	995,632	422,875	1,670,402
Receivables, net of allowance for uncollectibles:					
Taxes	933,147	-	-	-	933,147
Accounts	80,741	122,507	-	64,504	267,752
Intergovernmental	-	-	-	7,116	7,116
Interfund receivable	602,317	-	-	1,285	603,602
Tax deeded property held for resale	34,863	-	-	-	34,863
Total assets	<u>\$ 4,428,316</u>	<u>\$ 122,507</u>	<u>\$ 1,288,084</u>	<u>\$ 1,558,287</u>	<u>\$ 7,397,194</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 108,411	\$ 68,887	\$ -	\$ 11,146	\$ 188,444
Accrued salaries and benefits	28,980	627	-	882	30,489
Intergovernmental payable	4,388,247	-	-	-	4,388,247
Interfund payable	-	546,429	5,926	51,247	603,602
Total liabilities	<u>4,525,638</u>	<u>615,943</u>	<u>5,926</u>	<u>63,275</u>	<u>5,210,782</u>
Deferred inflows of resources:					
Deferred revenue	<u>743,241</u>	<u>39,411</u>	<u>-</u>	<u>18,853</u>	<u>801,505</u>
Fund balances:					
Nonspendable	34,863	-	-	204,101	238,964
Restricted	59,291	-	165,985	340,870	566,146
Committed	-	-	1,116,173	980,199	2,096,372
Assigned	6,148	-	-	-	6,148
Unassigned	<u>(940,865)</u>	<u>(532,847)</u>	<u>-</u>	<u>(49,011)</u>	<u>(1,522,723)</u>
Total fund balances	<u>(840,563)</u>	<u>(532,847)</u>	<u>1,282,158</u>	<u>1,476,159</u>	<u>1,384,907</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 4,428,316</u>	<u>\$ 122,507</u>	<u>\$ 1,288,084</u>	<u>\$ 1,558,287</u>	<u>\$ 7,397,194</u>

The notes to the financial statements are an integral part of this statement.



EXHIBIT 4
TOWN OF ENFIELD, NEW HAMPSHIRE
Reconciliation of Total Fund Balances of Governmental Funds to the Statement of Net Position
December 31, 2015

Total fund balances of governmental funds (Exhibit 3)		\$ 1,384,907
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.		
Cost	\$ 15,774,082	
Less accumulated depreciation	<u>(4,501,072)</u>	11,273,010
Long-term assets are not available to pay for current period expenditures and, therefore, are not reported in the funds		
Long-term intergovernmental receivable		12,550
Interfund receivables and payables between governmental funds are eliminated on the statement of net position.		
Receivables	\$ (603,602)	
Payables	<u>603,602</u>	-
Revenues that are not available to pay for current period expenditures are deferred in the funds.		
Deferred tax revenue	\$ 697,509	
Deferred ambulance revenue	42,392	
Deferred water changes	18,853	
Deferred sewer rents	<u>39,411</u>	798,165
Interest on long-term debt is not accrued in governmental funds.		
Accrued interest payable		(95,819)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.		
Bonds and notes outstanding	\$ 3,580,705	
Capital leases outstanding	508,716	
Compensated absences payable	117,284	
Net pension liability	<u>2,609,808</u>	(6,816,513)
Deferred outflows and inflows of resources related to pensions are applicable to future periods and, therefore, are not reported in the funds.		
Deferred outflows of resources related to pensions	\$ 304,553	
Deferred inflows of resources related to pensions	<u>(417,508)</u>	(112,955)
Total net position of governmental activities (Exhibit 1)		<u>\$ 6,443,345</u>

The notes to the financial statements are an integral part of this statement.



EXHIBIT 5
TOWN OF ENFIELD, NEW HAMPSHIRE
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended December 31, 2015

	General	Sewer	Expendable Trust	Other Governmental Funds	Total Governmental Funds
Revenues:					
Taxes	\$ 3,510,425	\$ -	\$ -	\$ 303,843	\$ 3,814,268
Licenses, permits and fees	999,021	-	-	-	999,021
Intergovernmental	355,050	-	-	19,722	374,772
Charges for services	66,341	367,550	-	184,585	618,476
Miscellaneous	123,549	-	(135,757)	97,463	85,255
Total revenues	<u>5,054,386</u>	<u>367,550</u>	<u>(135,757)</u>	<u>605,613</u>	<u>5,891,792</u>
Expenditures:					
Current:					
General government	1,927,930	-	5,801	1,674	1,935,405
Public safety	1,009,736	-	-	18,048	1,027,784
Highways and streets	1,087,773	-	-	-	1,087,773
Sanitation	527,666	390,020	-	-	917,686
Water distribution and treatment	-	-	-	173,860	173,860
Health	2,926	-	-	-	2,926
Welfare	26,274	-	1,620	-	27,894
Culture and recreation	226,449	-	125	30,785	257,359
Conservation	1,584	-	-	5,011	6,595
Economic development	10,000	-	-	11,923	21,923
Debt service:					
Principal	126,444	6,304	-	84,389	217,137
Interest	28,273	3,600	-	94,657	126,530
Capital outlay	593,371	-	-	-	593,371
Total expenditures	<u>5,568,426</u>	<u>399,924</u>	<u>7,546</u>	<u>420,347</u>	<u>6,396,243</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(514,040)</u>	<u>(32,374)</u>	<u>(143,303)</u>	<u>185,266</u>	<u>(504,451)</u>
Other financing sources (uses):					
Transfers in	541,343	-	394,290	1,285	936,918
Transfers out	(319,290)	(25,000)	(535,215)	(57,413)	(936,918)
Total other financing sources and uses	<u>222,053</u>	<u>(25,000)</u>	<u>(140,925)</u>	<u>(56,128)</u>	<u>-</u>
Net change in fund balances	(291,987)	(57,374)	(284,228)	129,138	(504,451)
Fund balances, beginning	(548,576)	(475,473)	1,566,386	1,347,021	1,889,358
Fund balances, ending	<u>\$ (840,563)</u>	<u>\$ (532,847)</u>	<u>\$ 1,282,158</u>	<u>\$ 1,476,159</u>	<u>\$ 1,384,907</u>

The notes to the financial statements are an integral part of this statement.



EXHIBIT 6
TOWN OF ENFIELD, NEW HAMPSHIRE
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund
Balances of Governmental Funds to the Statement of Activities
For the Year Ended December 31, 2015

Net change in fund balances of governmental funds (Exhibit 5)		\$ (504,451)
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. In the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capitalized capital outlay exceeded depreciation expense in the current period.		
Capitalized capital outlay	\$ 821,653	
Depreciation expense	<u>(281,459)</u>	540,194
The net effect of transactions involving the disposal of capital assets is to decrease net position.		(165,503)
Transfers in and out between governmental funds are eliminated on the operating statement.		
Transfers in	\$ (936,918)	
Transfers out	<u>936,918</u>	-
Revenue in the statement of activities that does not provide current financial resources is not reported as revenue in governmental funds.		
Change in deferred tax revenue	\$ (48,438)	
Change in deferred ambulance revenue	8,847	
Change in deferred water charges	(1,126)	
Change in deferred sewer rents	<u>9,482</u>	(31,235)
The repayment of the principal of long-term debt consumes the current financial resources of governmental funds, but has no effect on net position.		
Repayment of bond and note principal	\$ 138,970	
Amortization of loan forgiveness	(2,510)	
Repayment of capital lease principal	<u>80,677</u>	217,137
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		
Decrease in accrued interest expense	\$ 4,222	
Decrease in compensated absences payable	<u>3,096</u>	7,318
Governmental funds report pension contributions as expenditures. However, in the Statement of Activities, the cost of pension benefits earned, net of employee contributions, is reported as pension expense.		
Town pension contributions	\$ 258,113	
Cost of benefits earned, net of employee contributions	<u>(161,394)</u>	96,719
Change in net position of governmental activities (Exhibit 2)		<u>\$ 160,179</u>

The notes to the financial statements are an integral part of this statement.



EXHIBIT 7
TOWN OF ENFIELD, NEW HAMPSHIRE
General Fund
Statement of Revenues, Expenditures and Changes in Unassigned Fund Balance
Budget and Actual (Non-GAAP Budgetary Basis)
For the Year Ended December 31, 2015

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
REVENUES				
Taxes	\$ 3,528,044	\$ 3,528,044	\$ 3,461,987	\$ (66,057)
Licenses, permits and fees	986,810	986,810	999,021	12,211
Intergovernmental	353,910	353,910	355,050	1,140
Charges for services	88,100	88,100	66,341	(21,759)
Miscellaneous	304,246	142,000	123,319	(18,681)
Total revenues	<u>5,261,110</u>	<u>5,098,864</u>	<u>5,005,718</u>	<u>(93,146)</u>
EXPENDITURES				
Current:				
General government	1,917,973	1,917,973	1,923,490	(5,517)
Public safety	991,731	991,731	1,009,186	(17,455)
Highways and streets	1,116,184	1,116,184	1,087,773	28,411
Sanitation	473,975	473,975	527,666	(53,691)
Water distribution and treatment	5,834	5,834	-	5,834
Health	2,255	2,255	2,926	(671)
Welfare	31,108	31,108	26,274	4,834
Culture and recreation	227,765	227,765	226,233	1,532
Conservation	2,150	2,150	1,584	566
Economic development	10,000	10,000	10,000	-
Debt service:				
Principal	242,308	127,650	96,339	31,311
Interest	75,793	28,205	20,211	7,994
Other debt service	2,756	2,756	-	2,756
Capital outlay	451,868	451,868	445,418	6,450
Total expenditures	<u>5,551,700</u>	<u>5,389,454</u>	<u>5,377,100</u>	<u>12,354</u>
Deficiency of revenues under expenditures	<u>(290,590)</u>	<u>(290,590)</u>	<u>(371,382)</u>	<u>(80,792)</u>
Other financing sources (uses):				
Transfers in	608,573	608,573	541,343	(67,230)
Transfers out	(317,983)	(317,983)	(319,290)	(1,307)
Total other financing sources and uses	<u>290,590</u>	<u>290,590</u>	<u>222,053</u>	<u>(68,537)</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	<u>(149,329)</u>	<u>\$ (149,329)</u>
Decrease in nonspendable fund balance			2,003	
Increase in restricted fund balance			(958)	
Unassigned fund balance, beginning			<u>(95,072)</u>	
Unassigned fund balance, ending			<u>\$ (243,356)</u>	

The notes to the financial statements are an integral part of this statement.



EXHIBIT 8
TOWN OF ENFIELD, NEW HAMPSHIRE
Sewer Department Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual (GAAP Basis)
For the Year Ended December 31, 2015

	Original and Final Budget	Actual	Variance Positive (Negative)
REVENUES			
Charges for services	\$ 484,843	\$ 367,550	\$ (117,293)
EXPENDITURES			
Current:			
Sanitation	449,938	390,020	59,918
Debt service:			
Principal	5,958	6,304	(346)
Interest	3,947	3,600	347
Total expenditures	459,843	399,924	59,919
Excess (deficiency) of revenues over (under) expenditures	25,000	(32,374)	(57,374)
Other financing uses:			
Transfers out	(25,000)	(25,000)	-
Net change in fund balance	\$ -	(57,374)	\$ (57,374)
Fund balance, beginning		(475,473)	
Fund balance, ending		\$ (532,847)	

The notes to the financial statements are an integral part of this statement.



EXHIBIT 9
TOWN OF ENFIELD, NEW HAMPSHIRE
Statement of Fiduciary Net Position
Fiduciary Funds
December 31, 2015

	Private Purpose Trust	Agency
Assets:		
Cash and cash equivalents	\$ 3,628	\$ 9,337
Investments	47,759	-
Total assets	<u>51,387</u>	<u>9,337</u>
Liabilities:		
Accounts payable	132	-
Due to other governmental units	729	-
Due to developers	-	9,337
Total liabilities	<u>861</u>	<u>9,337</u>
Net position:		
Held in trust for specific purposes	<u>\$ 50,526</u>	<u>\$ -</u>

The notes to the financial statements are an integral part of this statement.



EXHIBIT 10
TOWN OF ENFIELD, NEW HAMPSHIRE
Statement of Changes in Fiduciary Net Position
Fiduciary Funds
For the Year Ended December 31, 2015

	Private Purpose Trust
Additions:	
New funds	\$ 116
Interest and dividends	1,175
Total additions	<u>1,291</u>
Deductions:	
Trust distributions	<u>1,175</u>
Change in net position	116
Net position, beginning	<u>50,410</u>
Net position, ending	<u><u>\$ 50,526</u></u>

The notes to the financial statements are an integral part of this statement.



**TOWN OF ENFIELD, NEW HAMPSHIRE
NOTES TO THE FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2015**

I. Summary of Significant Accounting Principles

I.A. Introduction

The accounting and reporting framework and the more significant accounting principles and practices of the Town of Enfield (the Town) are discussed in subsequent sections of this note. The remainder of the notes is organized to provide explanations, including required disclosures, of the Town's financial activities for the fiscal year ended December 31, 2015.

I.B. Financial Reporting Entity – Basis of Presentation

I.B.1. Entity Defined

The Town of Enfield is a municipal corporation governed by a board of selectmen consisting of five members elected by the voters. These financial statements present the financial position and activity of the primary government. Component units are organizations for which the primary government is financially accountable, or other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the financial reporting entity's financial statements to be misleading or incomplete. Based on the stated criteria, the Town's financial statements do not include any component units.

I.B.2. Government-Wide and Fund Financial Statements

Government-Wide Financial Statements

The government-wide financial statements include the statement of net position and the statement of activities. These statements report financial information for the Town as a whole, excluding fiduciary activities. Individual funds are not displayed.

The statement of activities reports the direct expenses of a given function offset by program revenues directly connected with the functional program. Direct expenses are those that are clearly identifiable with a specific function. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services which report fees, fines and forfeitures, and other charges for the Town's services and operating grants and contributions, which finance annual operating activities including restricted investment income. These revenues are subject to externally imposed restrictions to these program uses. Taxes and revenue from other sources not properly included with program revenues are reported as general revenues.



**TOWN OF ENFIELD, NEW HAMPSHIRE
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Fund Financial Statements

Fund financial statements are provided for governmental and fiduciary funds, even though the latter are excluded from the government-wide financial statements. The major individual, governmental funds are reported in separate columns in the basic fund financial statements with composite columns for nonmajor funds.

I.B.3. *Measurement Focus, Basis of Accounting and Financial Statement Presentation*

The financial statements of the Town are prepared in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP). The Town's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) pronouncements, except that the Town has not reported its annual cost for postemployment benefits other than pension (OPEB) or its net OPEB obligation liability, if any, in the government-wide financial statements as required by GASB Statement No. 45.

The government-wide statements report using the economic resources measurement focus and the accrual basis of accounting generally including the reclassification or elimination of internal activity (between or within funds). Reimbursements are reported as reductions to expenses. Fiduciary fund financial statements also report using this same basis of accounting, although internal activity is not eliminated in these statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Property tax revenues are recognized in the year for which they are levied, while grants are recognized when grantor eligibility requirements are met.

The agency funds are custodial in nature and do not measure results of operations.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The Town considers revenues to be available if they are collected within sixty days of the end of the fiscal year. However, on the budgetary basis, tax revenue is not so deferred in accordance with the instructions of the State of New Hampshire Department of Revenue Administration. Expenditures are recorded when the related fund liability is incurred, except for general obligation bond and note principal and interest, which are reported as expenditures in the year due.

Major revenues susceptible to accrual are property taxes, intergovernmental amounts and investment income. In general, other revenues are recognized when cash is received.



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When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources as needed. Restricted assets and liabilities payable from restricted assets current in nature are reported with current assets and current liabilities in the financial statements.

I.B.4. *Fund Types and Major Funds*

Governmental Funds

The Town reports the following major governmental funds:

General Fund – Reports as the primary fund of the Town. This fund is used to account for all financial resources not reported in other funds

Sewer Fund – Accounts for all revenues and expenditures related to the Town's sewage disposal operations.

Expendable Trust Fund – This fund is operated as a capital project fund and used to account for funds established by Town Meeting as capital reserve or other expendable trust funds for the purpose of future capital outlays.

The Town also reports seven nonmajor governmental funds.

Fiduciary Funds

The Town reports the following fiduciary funds:

Private Purpose Trust Funds – Account for financial resources of the Town used only for the benefit of other entities or individuals.

Agency Funds – Account for fiduciary assets held by the Town in a custodial capacity as an agent on behalf of others. The Town's agency funds are used to account for performance bonds held in escrow.

I.B.5. *Change in Accounting Principle*

The Town adopted the provisions of GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*, for the year ended December 31, 2015. This resulted in the inclusion of pension related liability and deferred inflows and outflows of resources. The prior year's net position was restated as shown in Note III.D.



**TOWN OF ENFIELD, NEW HAMPSHIRE
NOTES TO THE FINANCIAL STATEMENTS
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I.C. Assets, Liabilities, and Net Position or Fund Equity

I.C.1. *Cash and Investments*

The laws of the State of New Hampshire require that the Town's treasurer have custody of all monies belonging to the Town, other than those held by the trustees of trust funds and library trustees, and pay out the same only upon orders of the Board of Selectmen. The treasurer shall deposit all monies in participation units in the public deposit investment pool established pursuant to N.H. RSA 383:22 or in solvent banks in the state. Funds may be deposited in banks outside the state if such banks pledge or deliver to a third party custodial bank or the Federal Reserve Bank, collateral security for such deposits, United States government or government agency obligations, or obligations of the State of New Hampshire in value at least equal to the amount of the deposit in each case.

Investments are stated at fair value based on quoted market prices.

New Hampshire law authorizes the Town to invest in obligations of the United States government; the public deposit investment pool established pursuant to RSA 383:22; savings bank deposits; prime bankers' acceptances; or certificates of deposit and repurchase agreements of banks incorporated under the laws of the State of New Hampshire or in banks recognized by the state treasurer.

Any person who directly or indirectly receives any such funds or monies for deposit or for investment in securities of any kind shall, prior to acceptance of such funds, make available at the time of such deposit or investment an option to have such funds secured by collateral having a value at least equal to the amount of such funds. Such collateral shall be segregated for the exclusive benefit of the Town. Only securities defined by the bank commissioner as provided by rules adopted pursuant to RSA 386:57 shall be eligible to be pledged as collateral.

I.C.2. *Capital Assets and Depreciation*

Generally, the Town's property, plant and equipment with useful lives of more than one year are stated at historical cost and reported in the government-wide financial statements. Donated assets are stated at fair value on the date donated. The Town generally capitalizes assets with cost of \$10,000 or more as purchases and construction outlays occur. The cost of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are disposed of, the cost and applicable accumulated depreciation are removed from the respective account, and the resulting gain or loss is recorded in operations. Estimated useful lives, for depreciable assets are as follow:

	<u>Years</u>
Buildings and building improvements	20-50
Machinery, vehicles and equipment	5-20
Infrastructure	30-75



**TOWN OF ENFIELD, NEW HAMPSHIRE
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I.C.3. *Long-Term Liabilities*

In the government-wide financial statements, outstanding debt is reported as liabilities. The balance of long-term debt and other long-term liabilities are not reported in the governmental funds.

I.C.4. *Compensated Absences*

Eligible employees earn vacation benefits in varying amounts depending on the number of years of employment, and can carry no more than the number of hours earned in the prior year. Employees are entitled to their vacation leave upon termination.

Eligible employees are granted sick leave benefits at the rate of eight (8) hours, (proportioned for less than full-time employees), for each calendar month of continuous employment, to a maximum accrual of 480 hours. Employees are entitled to 50% of their unused sick leave upon termination of employment if the employee is at least 55 years old or has had at least 20 years of Town employment.

I.C.5. *Equity*

The government-wide statement of net position reports net position in the following components:

- Net investment in capital assets, which is computed as the total capital assets less accumulated depreciation, net of outstanding debt used to acquire those assets.
- Restricted for endowments, which consists of the balance of the permanent funds where the principal must be permanently invested, and the income is allowed to be used only for the purpose of the fund.
- Restricted for other purposes, which consists of the balance of the library fund and grants fund whose purpose is restricted by state law or outside grantors and donors.
- Unrestricted, which consists of the remaining balance of net position.



**TOWN OF ENFIELD, NEW HAMPSHIRE
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The governmental funds report the following components of fund balance:

- Nonspendable, which consists of endowments in the permanent funds, and tax deeded property held by the Town for resale.
- Restricted, representing the expendable income portion of the permanent funds, the library fund, and grants and donations received, but not yet spent.
- Committed, representing the balances for which the intended use has been established by Town Meeting vote, and would normally require an equally formal action to remove those commitments.
- Assigned, which consists of balances for which the intended use is established by the Board of Selectmen in the form of an encumbrance.
- Unassigned, which consists of the deficit balances of the General Fund, Sewer Fund and nonmajor Capital Projects Fund.

I.C.6. *Use of Estimates*

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

II. Stewardship, Compliance and Accountability

II.A. Budgetary Information

An annual budget was adopted on a basis consistent with generally accepted accounting principles for the General and Sewer Funds, as well as some of the nonmajor funds. Unless encumbered, all governmental fund appropriations lapse at year-end. The Town is allowed to use beginning fund balance to balance the budget. In 2015, there was no fund balance from 2014 to use.

Encumbrance accounting is employed by the governmental funds. Encumbrances (e.g., purchase orders and contracts) outstanding at year-end are reported as commitments or assignments of fund balances and do not constitute expenditures or liabilities because they will be added to the appropriations voted in the subsequent year.

Revenues are budgeted by source. Expenditures in the General Fund are budgeted by functions as follow: general government, public safety, highways and streets, sanitation, health, welfare, culture



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and recreation, conservation, economic development, debt service and capital outlay. Management can transfer appropriations among budget line items as necessary, but the total expenditures cannot legally exceed the total appropriations unless permission is received from the Commissioner of Revenue Administration.

II.B. Reconciliation of General Fund Budgetary Basis to GAAP

The following reconciles the budgetary basis to the GAAP basis for the General Fund. There is no difference between budgetary basis and GAAP in the Sewer Fund. The Permanent Fund does not have a formal budget.

Revenues and other financing sources:	
Per Exhibit 7 (budgetary basis)	\$ 5,547,061
Adjustments:	
Basis difference:	
Tax revenue deferred in the prior year	745,947
Tax revenue deferred in the current year	(697,509)
Interest earned on lease proceeds	230
Per Exhibit 5 (GAAP basis)	<u>\$ 5,595,729</u>
Expenditures and other financing uses:	
Per Exhibit 7 (budgetary basis)	\$ 5,696,390
Adjustments:	
Basis difference:	
Encumbrances, beginning	49,521
Encumbrances, ending	(6,148)
Expenditure of lease proceeds held in escrow	147,953
Per Exhibit 5 (GAAP basis)	<u>\$ 5,887,716</u>
Unassigned fund balance:	
Per Exhibit 7 (budgetary basis)	\$ (243,356)
Adjustment:	
Basis difference:	
Deferred tax revenue, GAAP basis	(697,509)
Per Exhibit 3 (GAAP basis)	<u>\$ (940,865)</u>

II.C. Deficit Fund Balances

The General Fund reports an unassigned deficit at year-end of \$940,865, which is mostly due to deferral of all taxes not collected within sixty days of year-end as required by generally accepted accounting principles for governments. On the budgetary basis, which is what the Town uses in setting the tax rate, such taxes are not deferred, and the deficit is \$243,356. The deficit was the result of revenue shortfalls in estimated interest and penalties.



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The Sewer Fund reports an unassigned deficit at year-end of \$532,847, and the nonmajor Capital Project Fund reports \$49,011. These deficits will be made up by adjusting sewer user rate and a future transfer from expendable trust fund, respectively.

III. Detailed Notes on Funds and Government-Wide Statements

III.A. Assets

III.A.1. Investments

As of December 31, 2015, the Town's reporting entity had the following investments:

Certificates of Deposit	\$ 1,318,205
Mutual Funds	148,061
New Hampshire Public Deposit Investment Pool	251,895
	<u>\$ 1,718,161</u>

The investments appear in the financial statements as follow:

Fund reporting level:	
Governmental funds - balance sheet (Exhibit 3)	\$ 1,670,402
Fiduciary funds - statement of fiduciary net position (Exhibit 8)	47,759
Total	<u>\$ 1,718,161</u>

Investment Policies

Credit Risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. New Hampshire law limits investments to those described in Note I.C.1. The Town's investment policy does not place any further restrictions on its investment choices.

Interest Rate Risk is the risk that changes in interest rates will adversely affect the fair value of an investment. Investments held for longer periods are subject to increased risk of adverse interest rate changes. The Town's investment policy limits concentration of investments with a specific maturity.

III.A.2. Receivables, Uncollectible Accounts and Deferred Revenue

Property Taxes Receivable and Property Tax Calendar

Property taxes are levied and collected by the Town on a semi-annual basis. Tax bills are due on or around July 1 and December 1, with interest of 12% per annum on all taxes not received by the due date. The first billing is an estimate only based on half of the previous year's billing.



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The final billing is levied based on an inventory taken in April of each year (the tax year runs from April 1 to March 31), and is assessed after the tax rate has been calculated and set by the New Hampshire Department of Revenue Administration. A lien should be executed on any unpaid property taxes in the following year and this lien takes priority over any others. Interest of 18% per annum is charged upon redemption of lien taxes. Properties not redeemed within two years of the date of the tax lien should be deeded to the Town. The tax collector executed a tax lien for uncollected 2014 property taxes on April 28, 2015.

The property taxes levied and collected by the Town include amounts for the State of New Hampshire, the Mascoma Valley Regional School District, Eastman Village District and Grafton County. The Town is responsible for the collection of all these taxes. During the annual tax rate setting process, the Town sets an amount for potential abatements and tax deedings, known as overlay. Overlay is raised through taxation and is reported as a reduction in tax revenue.

The net assessed valuation as of April 1, 2015, upon which the 2015 property tax levy was based was:

For the New Hampshire education tax	\$ 520,116,407
For all other taxes	\$ 523,850,007

The tax rates and amounts assessed for the year ended December 31, 2015 were as follow:

	Per \$1,000 of <u>Assessed Valuation</u>	
Municipal portion	\$6.60	\$ 3,455,578
School portion:		
State of New Hampshire	\$2.47	1,286,592
Local	\$14.29	7,486,046
County portion	\$1.72	900,721
Precinct portion:		
Eastman Village District	\$1.53	<u>23,352</u>
Total property taxes assessed		<u>\$ 13,152,289</u>



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The following details the taxes receivable at year-end:

Property:	
Levy of 2015	\$ 570,906
Unredeemed (under tax lien):	
Levy of 2014	178,994
Levy of 2013	151,091
Levy of 2012	23,085
Levy of 2011	14,888
Levy of 2010	7,473
Levy of 2009	407
Timber	1,303
Less: allowance for estimated uncollectible taxes	(15,000)
Net taxes receivable	<u>\$ 933,147</u>

Other Receivables

Other significant receivables include amounts due from customers primarily for ambulance service, franchise fees, and amounts owed from employees for a payroll overpayment in the General Fund, and for water and sewer charges in the Special Revenue Funds. The receivables are as follow:

Accounts	\$ 320,752
Intergovernmental	7,116
Less: allowance for uncollectible amounts	(53,000)
Net total receivables	<u>\$ 274,868</u>

Deferred Inflows of Resources

Deferred revenue in the governmental funds of \$801,505 at December 31, 2015 represents \$3,340 of prepaid taxes to be applied to subsequent levies, and \$697,509 of property taxes, \$42,392 of ambulance charges, \$39,411 of sewer rents and \$18,853 of water charges that were not collected within sixty days after the year ended, and therefore, are deferred in accordance with generally accepted accounting principles. In the Governmental Activities, only the prepaid taxes are reported as unearned revenue.



TOWN OF ENFIELD, NEW HAMPSHIRE
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III.A.3. Capital Assets

Changes in Capital Assets

The following table provides a summary of changes in capital assets:

	Balance, beginning	Additions	Deletions	Balance, ending
Governmental activities:				
At cost:				
Not being depreciated:				
Land	\$ 2,037,495	\$ -	\$ -	\$ 2,037,495
Construction in progress	270,041	-	(116,051)	153,990
Total capital assets not being depreciated	2,307,536	-	(116,051)	2,191,485
Being depreciated:				
Buildings and building improvements	2,426,518	-	-	2,426,518
Machinery, vehicles and equipment	3,532,710	840,204	(296,564)	4,076,350
Infrastructure	7,038,368	97,500	(56,139)	7,079,729
Total capital assets being depreciated	12,997,596	937,704	(352,703)	13,582,597
Total all capital assets	15,305,132	937,704	(468,754)	15,774,082
Less accumulated depreciation:				
Buildings and building improvements	(673,981)	(11,704)	-	(685,685)
Machinery, vehicles and equipment	(2,780,610)	(67,413)	159,522	(2,688,501)
Infrastructure	(952,222)	(202,342)	27,678	(1,126,886)
Total accumulated depreciation	(4,406,813)	(281,459)	187,200	(4,501,072)
Net book value, capital assets being depreciated	8,590,783	656,245	(165,503)	9,081,525
Net book value, all capital assets	<u>\$10,898,319</u>	<u>\$656,245</u>	<u>\$(281,554)</u>	<u>\$11,273,010</u>

Depreciation Expense

Depreciation expense was charged to functions of the Town as follows:

General government	\$ 20,254
Public safety	5,497
Highways and streets	172,519
Sanitation	64,145
Water distribution	17,158
Culture and recreation	1,886
Total depreciation expense	<u>\$ 281,459</u>



TOWN OF ENFIELD, NEW HAMPSHIRE
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III.B. Liabilities

III.B.1 Intergovernmental Payable

The amount due to other governments at December 31, 2015 of \$4,388,247 consists of \$4,386,319 due to the Mascoma Valley Regional School District representing the balance of the 2015-2016 district assessment, and \$1,928 for state fees collected by the Town.

III.B.2 Long-Term Liabilities

General obligation bonds and notes are approved by the voters and repaid with general revenues (property taxes). Long-term liabilities currently outstanding are as follow:

	Original Amount	Issue Date	Maturity Date	Interest Rate %	Outstanding at 12/31/2015	Current Portion
General obligation bonds/notes payable:						
Sewer	\$ 350,000	1989	2016	5.00	\$ 12,962	\$ 12,962
Drinking water	\$ 317,951	2002	2021	2.976-4.580	76,341	15,234
Clean water	\$ 291,820	2011	2030	2.864	238,807	12,968
Rt. 4 water/sewer extension	\$ 3,200,000	2013	2042	2.950-4.375	3,014,095	73,330
Jones Hill Road	\$ 265,000	2014	2024	2.763	238,500	26,500
					<u>3,580,705</u>	<u>140,994</u>
Capital leases payable:						
Police cruisers	\$ 59,951	2012	2016	2.30	15,503	15,503
DPW vehicles	\$ 300,000	2013	2022	2.50	217,642	28,837
Cruiser	\$ 29,900	2013	2017	4.98	15,676	7,648
DPW vehicle and cruiser	\$ 290,000	2014	2024	2.78	259,895	30,942
					<u>508,716</u>	<u>82,930</u>
Compensated absences payable:						
Vested sick leave					51,568	1,122
Accrued vacation leave					65,716	2,675
					<u>117,284</u>	<u>3,797</u>
Net pension liability					2,609,808	-
					<u>\$ 6,816,513</u>	<u>\$ 227,721</u>



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Changes in Long-Term Liabilities

The following is a summary of changes in long-term liabilities for the year ended December 31, 2015:

	General Obligation Bonds and Notes Payable	Capital Leases Payable	Compensated Absences Payable	Net Pension Liability	Total
Balance, beginning	\$ 3,719,675	\$ 589,393	\$ 120,380	\$ 2,590,863	\$ 7,020,311
Additions	-	-	-	18,945	18,945
Reductions	(138,970)	(80,677)	(3,096)	-	(222,743)
Balance, ending	<u>\$ 3,580,705</u>	<u>\$ 508,716</u>	<u>\$ 117,284</u>	<u>\$ 2,609,808</u>	<u>\$ 6,816,513</u>

Debt Service Requirements to Maturity

The annual debt service requirements to maturity for bonds and notes as of year-end are as follow:

Year Ending December 31,	Principal	Interest	Total
2016	\$ 140,994	\$ 108,556	\$ 249,550
2017	129,827	104,257	234,084
2018	119,780	140,932	260,712
2019	122,200	136,682	258,882
2020	124,338	131,740	256,078
2021-2025	597,557	576,182	1,173,739
2026-2030	593,778	459,365	1,053,143
2031-2035	622,779	331,325	954,104
2036-2040	771,531	182,574	954,105
2041-2042	357,921	23,701	381,622
Totals	<u>\$ 3,580,705</u>	<u>\$ 2,195,314</u>	<u>\$ 5,776,019</u>

The annual debt service requirements to maturity for the capital leases are as follow:

Year Ending December 31,	Principal	Interest	Total
2016	\$ 82,930	\$ 13,803	\$ 96,733
2017	69,387	11,485	80,872
2018	62,982	9,462	72,444
2019	56,621	7,796	64,417
2020	58,107	6,308	64,415
2021-2024	178,689	10,422	189,111
Totals	<u>\$ 508,716</u>	<u>\$ 59,276</u>	<u>\$ 567,992</u>



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III.C. Balances and Transfers – Payments Within the Reporting Entity

III.C.1. *Receivables and Payables*

Generally, outstanding balances between funds reported as “interfund receivables/payables” include outstanding charges by one fund to another for goods or services, subsidy commitments outstanding at year-end, or other miscellaneous amounts. Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is also reported as “interfund receivables/payables.”

The following reports the interfund receivables and payables at year-end:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General	Sewer	\$ 546,429
General	Expendable trust	5,926
General	Nonmajor	49,962
Nonmajor	Nonmajor	1,285
		<u>\$ 603,602</u>

The amounts due to the General Fund represent reimbursements for expenditures paid on behalf of other funds. The amount due to the Nonmajor Funds from the Nonmajor Funds represents the distribution of Permanent Fund income to the Library Fund.

III.C.2. *Transfers*

Transfers within the reporting entity are substantially for the purposes of distributing taxes to the fund for which the appropriation was made, funding capital projects, and making additions to and using capital reserve accounts. The government-wide statement of activities eliminates transfers reported within the activities columns.

	Transfers In:			
	General Fund	Expendable Trust Fund	Nonmajor Funds	Total
Transfers out:				
General fund	\$ -	\$ 319,290	\$ -	\$ 319,290
Sewer	-	25,000	-	25,000
Expendable trust fund	533,930	-	1,285	535,215
Nonmajor funds	7,413	50,000	-	57,413
	<u>\$ 541,343</u>	<u>\$ 394,290</u>	<u>\$ 1,285</u>	<u>\$ 936,918</u>

The transfers from the General Fund to the Expendable Trust Fund and from Expendable Trust Fund to the General Fund, represent voted appropriations. The transfers from the Sewer Fund and the



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Nonmajor Funds to the Expendable Trust Fund also represent appropriations. The amount transferred from the Nonmajor Funds to the General Fund represents the distribution of income earned on Permanent Funds.

III.D. Restatement of Beginning Equity Balances

The beginning equity balances were restated as follow:

	Governmental Activities
To correct capital assets	\$ 56,615
To record net pension liability and related balances	(2,819,482)
Net position, as previously reported	9,046,033
Net position, as restated	<u>\$ 6,283,166</u>

III.E. Components of Fund Balance

Fund balance is categorized in the following components as detailed in Note I.C.5:

	General Fund	Sewer Fund	Expendable Trust Fund	Nonmajor Funds
Nonspendable:				
Endowments	\$ -	\$ -	\$ -	\$ 204,101
Tax deeded property held for resale	34,863	-	-	-
Total nonspendable	<u>34,863</u>	<u>-</u>	<u>-</u>	<u>204,101</u>
Restricted:				
General government	59,291	-	-	29,129
Public safety	-	-	-	19,493
Culture and recreation	-	-	-	292,248
Capital outlay	-	-	165,985	-
Total restricted	<u>59,291</u>	<u>-</u>	<u>165,985</u>	<u>340,870</u>
Committed:				
Water	-	-	-	348,942
Conservation	-	-	-	12,752
Capital outlay	-	-	1,116,173	618,505
Total committed	<u>-</u>	<u>-</u>	<u>1,116,173</u>	<u>980,199</u>
Assigned for general government	6,148	-	-	-
Unassigned	(887,865)	(532,847)	-	(49,011)
Total fund balance	<u>\$ (787,563)</u>	<u>\$ (532,847)</u>	<u>\$ 1,282,158</u>	<u>\$ 1,476,159</u>



**TOWN OF ENFIELD, NEW HAMPSHIRE
NOTES TO THE FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2015**

IV. Other Information

IV.A. Risk Management

The Town's risk management activities are reported with governmental activities and recorded in the General Fund. During the year, the Town was a member of the NH Public Risk Management Exchange (Primex), which is organized to provide certain property and liability protection to member towns, cities and other qualified political subdivisions of New Hampshire. As a member of Primex, the Town shares in contributing to the cost of, and receiving benefits from, a self-insured pooled risk management program. The membership and coverage run from July 1 through June 30 for property/liability, and from January 1 through December 31 for workers' compensation. Contributions billed for 2015 to be recorded as an insurance expenditure/expense totaled \$52,110 for property/liability and \$77,426 for workers' compensation. The Town also paid \$5,019 for unemployment compensation. The member agreement permits Primex to make additional assessments to members should there be a deficiency in trust assets to meet its liabilities. At this time, Primex foresees no likelihood of any additional assessments for past years.

IV.B. Retirement Pensions

The New Hampshire Retirement System (NHRS) is a multiple-employer, cost-sharing, contributory public employee defined benefit plan qualified under section 401(a) of the Internal Revenue Code, and funded through a trust which is exempt from tax under Internal Revenue Code section 501(a). The NHRS provides service, disability, death and vested retirement benefits for the Town's police officers, fire personnel and other employees, and their beneficiaries. The New Hampshire Legislature establishes the provisions for benefits and contributions. The NHRS issues a separate financial report that is available at www.nhrs.org or by contacting the NHRS at 54 Regional Drive, Concord, NH 03301.

Both the members and the Town make contributions to the NHRS. Member rates of contribution are set by the Legislature. Employer rates are determined by the NHRS trustees based on an actuarial valuation. The rates of contribution for police officers, firefighters and other employees were 11.55%, 11.80% and 7.0%, respectively. During the first six months of 2015, the rates of contribution from the Town of Enfield were 25.30% for police, 27.74% for fire personnel, and 10.77% for other employees, increasing effective July 1 to 26.38%, 29.16% and 11.17% respectively, which are actuarially determined to generate an amount that when combined with employee contributions, is expected to finance the cost of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. Employer contributions from the Town during the years 2013, 2014, and 2015 were \$102,008, \$114,447 and \$125,610 respectively. The amounts are paid on a monthly basis as due.



TOWN OF ENFIELD, NEW HAMPSHIRE
NOTES TO THE FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2015

Pension Liabilities, Pension Expense, and Deferred Outflows and Inflows of Resources Related to Pensions

At December 31, 2015, the Town reported a liability of \$2,609,808 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2015, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating municipalities and school districts, actuarially determined. As of June 30, 2015, the Town's proportion was 0.0659%, which was a decrease of 0.0031% from its proportion measured as of June 30, 2014.

For the year 2015, the Town recognized pension expense of \$161,394. At year-end, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes in proportion and differences between employer contributions and proportionate share of contributions	\$ -	\$ 122,939
Differences between expected and actual experience	-	57,270
Net difference between projected and actual earnings on pension plan investments	167,549	237,299
Town contributions subsequent to the measurement date	137,004	-
	<u>\$ 304,553</u>	<u>\$ 417,508</u>

The Town reported \$137,004 as deferred outflows of resources related to pensions resulting from Town contributions subsequent to the measurement date, which will be recognized as a reduction of the net pension liability in the year 2016.



**TOWN OF ENFIELD, NEW HAMPSHIRE
NOTES TO THE FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2015**

Other amounts reported as deferred inflows of resources related to pensions will be recognized in pension expense as follow:

Year	
2016	\$ (78,943)
2017	(78,943)
2018	(78,943)
2019	1,734
2020	(14,864)
	<u>\$ (249,959)</u>

Actuarial Assumptions

The total pension liability in the June 30, 2015 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.75%
Salary increases	5.8% average, including inflation
Investment rate of return	7.75% per year

Mortality rates were based on the RP-2000 Mortality Table, projected to 2020 with Scale AA. The table includes a margin of 15% for men and 17% for women for mortality improvements.

Sensitivity of the Town's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 7.75%, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.75%) or one percentage point higher (8.75%) than the current rate.

	1% Decrease (6.75%)	Current Discount Rate (7.75%)	1% Increase (8.75%)
Town's proportionate share of net pension liability	\$ 3,435,473	\$ 2,609,808	\$ 1,905,924

Other actuarial assumptions, as well as detailed information about the pension plan's fiduciary net position, is available in the separately issued NHRS report.



**TOWN OF ENFIELD, NEW HAMPSHIRE
NOTES TO THE FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2015**

IV.C. Contingent Liabilities

Amounts received from grantor agencies are subject to audit and adjustments by such agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures that may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.



EXHIBIT 11
TOWN OF ENFIELD, NEW HAMPSHIRE
Statement of the Town's Proportionate Share of the Net Pension Liability
New Hampshire Retirement System

	2015	2014
Town's proportion of net pension liability	0.0659%	0.0690%
Town's proportionate share of the net pension liability	\$ 2,609,808	\$ 2,590,863
Town's covered-employee payroll	\$ 1,749,061	\$ 1,668,595
Town's proportionate share of the net pension liability as a percentage of covered-employee payroll	149.21%	155.27%
Plan fiduciary net position as a percentage of the total pension liability	65.5%	66.3%

The note to the required supplementary information is an integral part of this statement.



EXHIBIT 12
TOWN OF ENFIELD, NEW HAMPSHIRE
Schedule of Town Pension Contributions
New Hampshire Retirement System

	<u>2015</u>	<u>2014</u>
Contractually required contribution	\$ 257,878	\$ 243,441
Contribution in relation to the contractually required contribution	(257,878)	(243,441)
Contribution deficiency	<u>\$ -</u>	<u>\$ -</u>
Town's covered-employee payroll	\$ 1,749,061	\$ 1,668,595
Contributions as a percentage of covered-employee payroll	14.74%	14.59%

The note to the required supplementary information is an integral part of this statement.



**TOWN OF ENFIELD, NEW HAMPSHIRE
NOTE TO THE REQUIRED SUPPLEMENTARY INFORMATION
AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2015**

The Schedule of the Town's Proportionate Share of the Net Pension Liability and the Schedule of Town Pension Contributions are meant to present related information for ten years. Because this is the first year that the Town has adopted GASB Statement No. 68 and presented the pension schedules, only two years are presented. An additional year's information will be added each year until there are ten years shown.

EXHIBIT 13
TOWN OF ENFIELD, NEW HAMPSHIRE
Nonmajor Governmental Funds
Combining Balance Sheet
December 31, 2015

	Special Revenue Funds					Capital Projects Fund	Permanent Fund	Total
	Library	Grants	Conservation Commission	Water	TIF District			
ASSETS								
Cash and cash equivalents	\$ 86,346	\$ 12,169	\$ 13,376	\$ 315,527	\$ 618,505	\$ -	\$ 16,584	\$ 1,062,507
Investments	204,617	-	-	-	-	-	218,258	422,875
Receivables, net of allowance for uncollectibles:								
Accounts	-	4,341	-	60,163	-	-	-	64,504
Intergovernmental	-	7,116	-	-	-	-	-	7,116
Interfund receivable	1,285	-	-	-	-	-	-	1,285
Total assets	<u>\$ 292,248</u>	<u>\$ 23,626</u>	<u>\$ 13,376</u>	<u>\$ 375,690</u>	<u>\$ 618,505</u>	<u>\$ -</u>	<u>\$ 234,842</u>	<u>\$ 1,558,287</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES								
Liabilities:								
Accounts payable	\$ -	\$ 4,133	\$ -	\$ 7,013	\$ -	\$ -	\$ -	\$ 11,146
Accrued salaries and benefits	-	-	-	882	-	-	-	882
Interfund payable	-	-	624	-	-	49,011	1,612	51,247
Total liabilities	<u>-</u>	<u>4,133</u>	<u>624</u>	<u>7,895</u>	<u>-</u>	<u>49,011</u>	<u>1,612</u>	<u>63,275</u>
Deferred inflows of resources:								
Deferred revenue	-	-	-	18,853	-	-	-	18,853
Fund balances:								
Nonspendable	-	-	-	-	-	-	204,101	204,101
Restricted	292,248	19,493	-	-	-	-	29,129	340,870
Committed	-	-	12,752	348,942	618,505	-	-	980,199
Unassigned	-	-	-	-	-	(49,011)	-	(49,011)
Total fund balances	<u>292,248</u>	<u>19,493</u>	<u>12,752</u>	<u>348,942</u>	<u>618,505</u>	<u>(49,011)</u>	<u>233,230</u>	<u>1,476,159</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 292,248</u>	<u>\$ 23,626</u>	<u>\$ 13,376</u>	<u>\$ 375,690</u>	<u>\$ 618,505</u>	<u>\$ -</u>	<u>\$ 234,842</u>	<u>\$ 1,558,287</u>



EXHIBIT 14
TOWN OF ENFIELD, NEW HAMPSHIRE
Nonmajor Governmental Funds
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended December 31, 2015

	Special Revenue Funds					Capital Projects Fund	Permanent Fund	Total
	Library	Grants	Conservation Commission	Water	TIF District			
REVENUES								
Taxes	\$ -	\$ -	\$ -	\$ -	\$ 303,843	\$ -	\$ -	\$ 303,843
Intergovernmental	-	19,722	-	-	-	-	-	19,722
Charges for services	-	-	-	184,585	-	-	-	184,585
Miscellaneous	38,126	54,423	957	-	-	-	3,957	97,463
Total revenues	38,126	74,145	957	184,585	303,843	-	3,957	605,613
EXPENDITURES								
Current:								
General government	-	1,674	-	-	-	-	-	1,674
Public safety	-	18,048	-	-	-	-	-	18,048
Water distribution and treatment	-	-	-	173,860	-	-	-	173,860
Culture and recreation	5,980	24,805	-	-	-	-	-	30,785
Conservation	-	-	5,011	-	-	-	-	5,011
Economic development	-	11,923	-	-	-	-	-	11,923
Debt service:								
Principal	-	-	-	13,142	71,247	-	-	84,389
Interest	-	-	-	3,658	90,999	-	-	94,657
Total expenditures	5,980	56,450	5,011	190,660	162,246	-	-	420,347
Excess (deficiency) of revenues over (under) expenditures	32,146	17,695	(4,054)	(6,075)	141,597	-	3,957	185,266
Other financing sources (uses):								
Transfers in	1,285	-	-	-	-	-	-	1,285
Transfers out	-	-	-	(50,000)	-	-	(7,413)	(57,413)
Total other financing sources and uses	1,285	-	-	(50,000)	-	-	(7,413)	(56,128)
Net change in fund balances	33,431	17,695	(4,054)	(56,075)	141,597	-	(3,456)	129,138
Fund balances, beginning	258,817	1,798	16,806	405,017	476,908	(49,011)	236,686	1,347,021
Fund balances, ending	\$ 292,248	\$ 19,493	\$ 12,752	\$ 348,942	\$ 618,505	\$ (49,011)	\$ 233,230	\$ 1,476,159



EXHIBIT 15
TOWN OF ENFIELD, NEW HAMPSHIRE
General Fund
Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)
For the Year Ended December 31, 2015

	Estimated	Actual	Variance Positive (Negative)
Taxes:			
Property	\$ 3,387,544	\$ 3,353,745	\$ (33,799)
Land use change	10,000	-	(10,000)
Timber	9,000	12,613	3,613
Excavation	1,500	972	(528)
Interest and penalties on delinquent taxes	120,000	94,657	(25,343)
Total taxes	<u>3,528,044</u>	<u>3,461,987</u>	<u>(66,057)</u>
Licenses, permits and fees:			
Business licenses and permits	250	150	(100)
Motor vehicle permits	915,000	918,751	3,751
Building permits	5,000	7,468	2,468
Other	66,560	72,652	6,092
Total licenses, permits and fees	<u>986,810</u>	<u>999,021</u>	<u>12,211</u>
Intergovernmental:			
State sources:			
Meals and rooms distributions	221,834	221,834	-
Highway block grant	132,076	133,216	1,140
Total intergovernmental	<u>353,910</u>	<u>355,050</u>	<u>1,140</u>
Charges for services:			
Income from departments	81,600	59,914	(21,686)
Other	6,500	6,427	(73)
Total charges for services	<u>88,100</u>	<u>66,341</u>	<u>(21,759)</u>
Miscellaneous:			
Sale of property	45,000	17,292	(27,708)
Interest on investments	1,000	1,496	496
Rent	-	5,275	5,275
Insurance dividends and reimbursements	60,000	97,065	37,065
Other	36,000	2,191	(33,809)
Total miscellaneous	<u>142,000</u>	<u>123,319</u>	<u>(18,681)</u>
Other financing sources:			
Transfers in:			
Expendable trust fund	607,723	535,215	(72,508)
Nonmajor funds	850	6,128	5,278
Total other financing sources	<u>608,573</u>	<u>541,343</u>	<u>(67,230)</u>
Total revenues and other financing sources	<u>\$ 5,707,437</u>	<u>\$ 5,547,061</u>	<u>\$ (160,376)</u>



EXHIBIT 16
TOWN OF ENFIELD, NEW HAMPSHIRE
General Fund
Schedule of Appropriations, Expenditures and Encumbrances (Non-GAAP Budgetary Basis)
For the Year Ended December 31, 2015

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Current:					
General government:					
Executive	\$ -	\$ 235,154	\$ 220,491	\$ -	\$ 14,663
Election and registration	-	76,740	75,692	-	1,048
Financial administration	5,800	212,235	209,041	-	8,994
Revaluation of property	4,788	30,000	28,641	6,148	(1)
Legal	-	12,500	9,833	-	2,667
Personnel administration	-	1,013,540	1,043,652	-	(30,112)
Planning and zoning	-	69,991	79,989	-	(9,998)
General government buildings	-	168,300	166,724	-	1,576
Cemeteries	-	7,100	6,188	-	912
Insurance, not otherwise allocated	-	54,000	52,110	-	1,890
Advertising and regional associations	-	37,913	35,569	-	2,344
Other	-	500	-	-	500
Total general government	10,588	1,917,973	1,927,930	6,148	(5,517)
Public safety:					
Police	550	642,777	669,711	-	(26,384)
Ambulance	-	104,250	117,545	-	(13,295)
Fire	-	119,656	97,755	-	21,901
Building inspection	-	52,548	49,724	-	2,824
Emergency management	-	500	-	-	500
Dispatch	-	72,000	75,001	-	(3,001)
Total public safety	550	991,731	1,009,736	-	(17,455)
Highways and streets:					
Administration	-	556,125	543,917	-	12,208
Highways and streets	-	537,059	513,900	-	23,159
Street lighting	-	23,000	29,956	-	(6,956)
Total highways and streets	-	1,116,184	1,087,773	-	28,411
Sanitation:					
Administration	-	89,840	93,486	-	(3,646)
Solid waste collection	-	242,300	325,992	-	(83,692)
Solid waste disposal	-	136,000	108,188	-	27,812
Sewage collection and disposal	-	5,835	-	-	5,835
Total sanitation	-	473,975	527,666	-	(53,691)
Water distribution and treatment	-	5,834	-	-	5,834
Health:					
Administration	-	255	184	-	71
Pest control	-	2,000	2,742	-	(742)
Total health	-	2,255	2,926	-	(671)
Welfare:					
Administration & direct assistance	-	31,108	26,274	-	4,834

(continued)



EXHIBIT 16 (continued)
TOWN OF ENFIELD, NEW HAMPSHIRE
General Fund
Schedule of Appropriations, Expenditures and Encumbrances (Non-GAAP Budgetary Basis)
For the Year Ended December 31, 2015

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Culture and recreation:					
Parks and recreation	-	68,050	63,571	-	4,479
Public library	216	154,955	160,164	-	(4,993)
Patriotic purposes	-	1,200	670	-	530
Other	-	3,560	2,044	-	1,516
Total culture and recreation	216	227,765	226,449	-	1,532
Conservation	-	2,150	1,584	-	566
Economic development	-	10,000	10,000	-	-
Debt service:					
Principal	30,105	127,650	126,444	-	31,311
Interest	8,062	28,205	28,273	-	7,994
Other	-	2,756	-	-	2,756
Total debt service	38,167	158,611	154,717	-	42,061
Capital outlay:					
Machinery, vehicles and equipment	-	451,868	445,418	-	6,450
Other financing uses:					
Transfers out:	-	317,983	319,290	-	(1,307)
Expendable trust fund					
Total encumbrances, appropriations, expenditures and other financing uses	\$ 49,521	\$ 5,707,437	\$ 5,739,763	\$ 6,148	\$ 11,047



EXHIBIT 17
TOWN OF ENFIELD, NEW HAMPSHIRE
General Fund
Schedule of Changes in Unassigned Fund Balance (Non-GAAP Budgetary Basis)
For the Year Ended December 31, 2015

Unassigned fund balance, beginning		\$ (95,072)
Budget summary:		
Revenue shortfall (Exhibit 15)	\$ (160,376)	
Unexpended balance of appropriations (Exhibit 16)	<u>11,047</u>	
Budget deficit		(149,329)
Decrease in nonspendable fund balance		2,003
Increase in restricted fund balance		<u>(958)</u>
Unassigned fund balance, ending		<u><u>\$ (243,356)</u></u>



Roberts & Greene, PLLC

INDEPENDENT AUDITOR'S COMMUNICATION TO MANAGEMENT

To the Town Manager and Members of the Board of Selectmen
Town of Enfield
Enfield, New Hampshire

In planning and performing our audit of the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Enfield as of and for the year ended December 31, 2015, in accordance with auditing standards generally accepted in the United States of America, we considered the Town's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We did not identify any deficiencies in internal control that we consider to be material weaknesses. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control that we consider to be significant deficiencies.

General Fund Deficit – Repeat Finding

As noted in Note II.C. of the Financial Report, the General Fund is reporting a deficit unassigned fund balance at December 31, 2015 of \$887,865. The deficit is the result of the Town overexpending its budget in 2012, 2013 and 2014, as well as a budgeting error in 2014. In 2015, there was a revenue shortfall in multiple line items resulting in a budget deficit. We recommend the Town take steps to reduce the deficit in accordance with RSA 41:9.

Sewer Deficit – Repeat Finding

The Sewer Fund reported a net decrease in fund balance during 2015 of \$57,374, and an ending deficit fund balance of \$532,847. This is the sixth year that this fund has reported significant losses in net income and deficit fund balances. We recommend that the Town continue to analyze its billing rates and structure to determine if rates are sufficient to support its operating activities, and if necessary, consider an annual General Fund appropriation to cover the budget deficit.

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info@roberts-greene.com



Town of Enfield
Independent Auditor's Communication to Management

Capital Project Fund Deficit

The Capital Project Fund reported an ending deficit fund balance of \$49,011. This is the result of projects completed in past years. We recommend the Town transfer funds to close the projects out, as no future activity is expected.

This communication is intended solely for the information and use of management, the board of selectmen, and others within the Town of Enfield, and is not intended to be, and should not be, used by anyone other than these specified parties.

February 7, 2017

Roberts & Heune, PLLC



2016 Un-Audited Balance Sheet

**Exclusive of Trust & Agency Funds, Special Revenue Funds
& General Long-Term Debt**

As of December 31, 2016

	2016
ASSETS:	
Cash, Investments and Equivalents	1,956,269.96
Taxes Receivable	1,332,311.44
Tax Liens Receivable	398,435.21
Accounts Receivable	63,927.46
Due From Other Funds	1,498,912.06
TOTAL ASSETS:	5,249,856.13
LIABILITIES AND FUND EQUITY	
Liabilities:	
Accounts & Warrant Payable	172,011.65
Due to Other Governments	1,895,280.91
Due to School District	3,928,241.78
Due to Other Funds	546,203.99
Deferred Tax Revenue	743,241.36
Notes Payable - Current	250,000.00
Total Liabilities:	7,534,979.69
Fund Equity:	
Appropriations	8,663,071.00
Expenditures	(7,956,128.00)
Encumbrances	(5,307.50)
Reserved for Encumbrances	63,348.77
Unreserved Fund Balance	(8,707,164.55)
Total Fund Equity:	(7,942,180.28)
TOTAL LIABILITIES AND FUND EQUITY:	(\$407,200.59)



2016 Tax Rate Breakdown



*New Hampshire
Department of
Revenue
Administration*

**2016
\$26.54**

Tax Rate Breakdown Enfield

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$3,710,587	\$529,481,096	\$7.00
County	\$1,036,713	\$529,481,096	\$1.96
Local Education	\$8,046,239	\$529,481,096	\$15.20
State Education	\$1,242,817	\$522,727,696	\$2.38
Total	\$14,036,356		\$26.54

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Eastman Village	\$24,730	\$15,265,600	\$1.62
Total	\$24,730		\$1.62

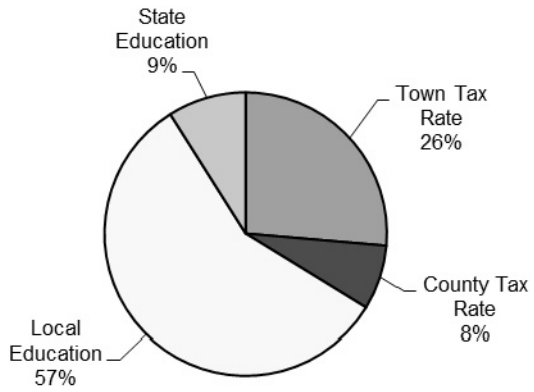
Tax Commitment Calculation	
Total Municipal Tax Effort	\$14,036,356
War Service Credits	(\$56,800)
Village District Tax Effort	\$24,730
Total Property Tax Commitment	\$14,004,286

Stephan Hamilton
Director of Municipal and Property Division
New Hampshire Department of Revenue Administration

10/17/2016



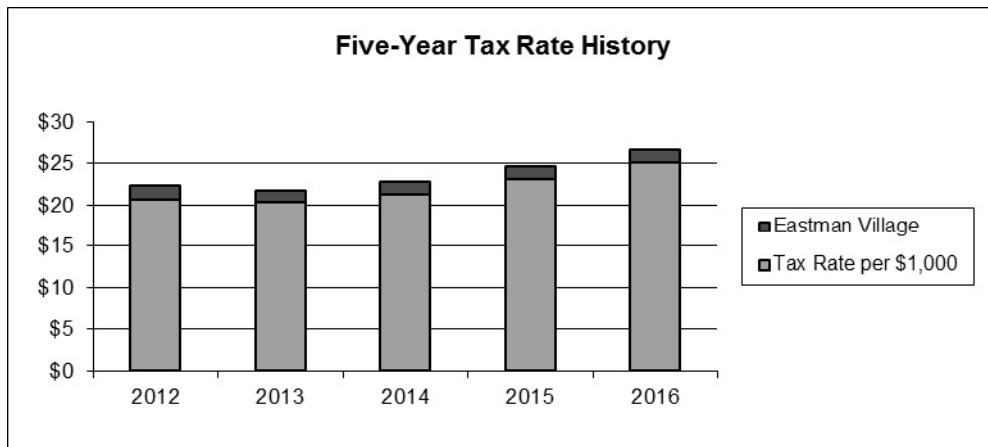
2016 Tax Rate





Five-Year Tax Rate History

Year	2012	2013	2014	2015	2016
Town Tax Rate	6.02	6.14	6.25	6.60	7.00
County Tax Rate	1.64	1.53	1.69	1.72	1.96
Local Education	10.23	11.20	12.75	14.29	15.20
State Education	2.41	2.45	2.47	2.47	2.38
Total Tax Rate	20.30	21.32	23.16	25.08	26.54
Eastman Village	1.54	1.50	1.41	1.53	1.62
Equalization Ratio	105.9%	107.9%	99.6%	96.4%	TBD





Summary Inventory of Valuation

	2015	2016
Value of Land:		
Current Use (RSA 79-A)	810,807	817,196
Residential	206,388,800	206,365,600
Commercial/Industrial	15,924,800	15,473,800
Total Value of Taxable Land	223,124,407	222,656,596
Value of Buildings:		
Residential	273,112,500	275,949,100
Manufactured Housing (RSA 674:31)	4,703,300	4,861,500
Commercial/Industrial	21,035,500	21,136,600
Total Value of Taxable Buildings	298,851,300	301,947,200
Value of Public Utilities:	3,733,600	6,753,400
Total Valuation Before Exemptions:	525,709,307	531,357,196
Less Exemptions:		
Blind Exemptions (RSA 72:37)	15,000	15,000
Elderly Exemptions (RSA 72:39 – a & b)	1,294,300	1,361,100
Disabled Exemptions (RSA 72:37 – b)	550,000	500,000
Less Total Dollar Amount of Exemptions	1,859,300	1,876,100
Net Valuation on Which the Tax Rate for Municipal, County & Local Education Tax is Computed:	523,850,007	529,481,096
Less Public Utilities	3,733,600	6,753,400
Net Valuation Without Utilities on Which Tax Rate for State Education Tax is Computed:	520,116,407	522,727,696
Total Veterans' Tax Credits	59,800	56,800
Enfield Eastman Village District Precinct Valuation	15,262,900	15,263,600



Current Use Report

Land Category	Acres	Assessed Valuation
Farm Land	657.02	236,938
Forest Land	10,668.60	512,251
Forest Land w/Documented Stewardship	1,358.04	61,042
Unproductive Land	42.70	738
Wet Land	361.62	6,227
Total Acres in Current Use	13,087.98	817,196
Acres of the Total Receiving a Recreation Adjustment*	5,377.34	

*For information on properties that are accessible for limited recreation purposes please visit the Assessing Office at the Enfield Town Offices.

CURRENT USE

If you have 10 acres or more of undeveloped land you may be eligible for Current Use taxation. Please call the Assessor's Office for details at (603) 632-5026. Deadline for application is April 15.



Tax Exempt Properties as of April 1, 2016

Property Owner	Map – Lot	Non-Taxable Value
Chosen Vale Inc.	10-4-2	313,600
Chosen Vale Inc.	10A-75-A-1	1,335,800
Chosen Vale Inc.	10A-75-A-2	120,900
Chosen Vale Inc.	10A-75-A-3	165,900
Chosen Vale Inc.	10A-75-A-4	236,800
Chosen Vale Inc.	10A-75-A-9	241,700
Chosen Vale Inc.	10A-75-A-10	264,300
Dartmouth College Trustees	27-13	820,900
Enfield Community Church Corp.	31-5	204,500
Enfield Community Church Corp.	31-6	521,900
Enfield Community Church Corp.	31-40	20,500
Enfield Historical Society	39-14	96,600
Enfield Historical Society	47-13A	62,700
Enfield Outing Club	11-16	72,200
Enfield, Town of (Total value, 69 parcels)		
See Schedule of Town Property on page 186 for details		8,700,400
Enfield Village Association	34-42	158,800
LaSalette of Enfield, Inc.	10A-73	591,500
LaSalette of Enfield, Inc.	10A-74	97,600
LaSalette of Enfield, Inc.	10-4-1	1,022,200
LaSalette of Enfield, Inc.	10A-72	255,800
Living Waters Bible Church	15-84-1A	299,900
Mascoma Valley Reg. School Dist.	15-10	510,100
Mascoma Valley Reg. School Dist.	33-21	1,446,900
NH Housing Finance Authority	2-11	134,000
State of NH, DOT	31-37	49,800
State of NH, DOT	34-48	77,600
State of NH, DOT	3-5	14,900
State of NH, DOT	6-24-1	6,500
State of NH, DOT	36-18	37,300
State of NH, DOT	32-43	27,600
State of NH, DOT	32-44	181,100
State of NH, DOT	22-34	32,400
State of NH	7-2	1,425



Property Owner	Map – Lot	Non-Taxable Value
State of NH	4-5	872
State of NH	8-17	107,200
State of NH	8-60	14,400
State of NH	8-61	51,700
State of NH	8-65	2,841,700
State of NH	8-64	50,800
State of NH	9-35	35,700
State of NH	8-6	160,100
State of NH	6-26	1,648,300
State of NH	7-10	274,100
State of NH	44-38	117,700
State of NH	6-44	53,300
State of NH	10-4	1,325,800
State of NH	10-3-3	368,200
State of NH	10-9	31,300
State of NH	43-8	130,500
State of NH	8-66	11,700
State of NH	32-45	16,600
State of NH	31-18	7,400
State of NH	32-46	731,300
Oak Grove Cemetery Association	31-7	210,000
St. Helena's Church	34-25	346,900
St. Helena's Church	34-26	278,500
Union Church of Enfield Center	39-10	282,100
United Methodist Church	37-33	291,000
United Methodist Church	37-34	308,600
Upper Valley Humane Society	3-4	978,700
Upper Valley Snowsports Foundation	6-30	400,500
Visions for Creative Housing Solutions	12/11	689,360
Whaleback Property Holding Trust	6-28	320,000
Total Value of Non-Taxable Property		\$30,208,457



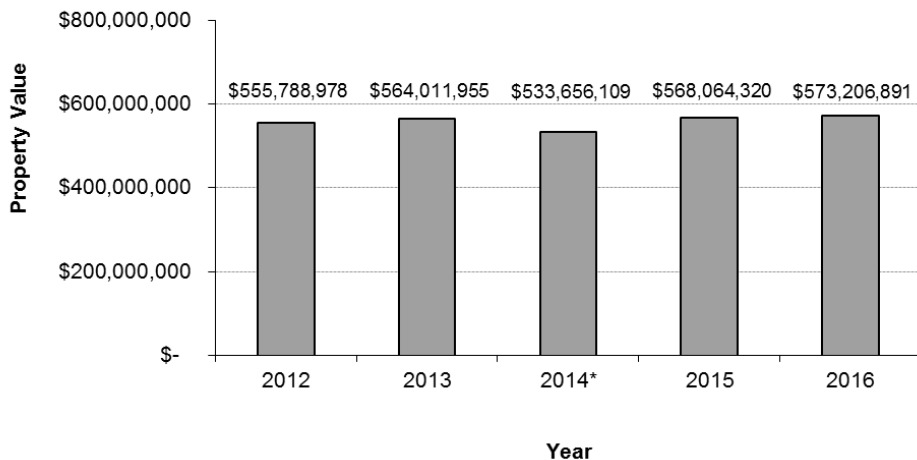
Five-Year Property Valuation History

Year	2012	2013	2014*	2015	2016
Value	555,788,978	564,011,955	533,656,109	568,064,320	573,206,891
Equalization Ratio**		107.9	99.6	96.4	TBD
% Inc. in Value		1.46%	-5.69%	6.06%	.90%

*Revaluation Year

** Equalization Ratio is the percentage of fair market value as determined by the State of New Hampshire, Department of Revenue Administration following a review of property sales within the municipality.

5-Year Property Valuation History





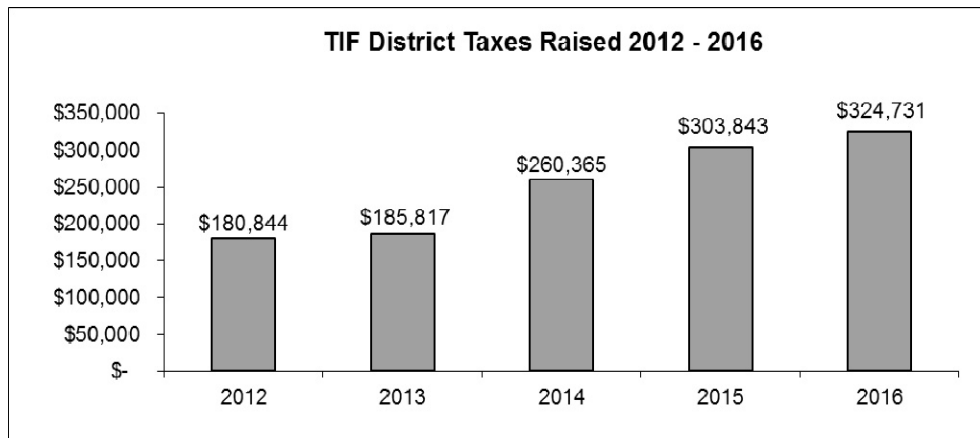
2016 Tax Increment Finance District Revenue

As of December 31, 2016

The Tax Increment Finance District was adopted on March 12, 2005
and amended March, 14, 2009.

Original Assessed Value (as amended March 14, 2009)	\$32,099,356
Retained Captured Assessed Value	12,235,538
Current Assessed Value	<u>44,334,894</u>

Taxes Raised to be retained for the TIF District	\$ 324,731.00
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3-Year TIF District Revenue History

	2014	2015	2016
Current Assessed Value	\$43,341,386	\$44,214,313	\$44,334,894
Taxes Raised to be Retained for the TIF District	\$260,365	\$303,843.12	\$324,731.00
Total Taxes Raised Since Inception	\$ 1,901,840.49		



Tax Increment Finance District

As of December 31, 2016

Balance as of 12/31/2015		\$ 689,326.64
Plus Taxes Raised as of 12/31/2016		<u>324,731.00</u>
		1,014,057.64
Less Expenses:		
Principal Expense	71,246.86	
Interest Expense	<u>90,999.06</u>	
Total Debt Service		162,245.92
Route 4 Water/Sewer Extension	4,338.06	
Huse Park Improvements	16,450.00	
Lovejoy Brook Rd. Bridge	<u>8,965.00</u>	
Total TIF Project Expenses		<u>29,753.06</u>
Balance of TIF Fund as of 12/31/2016		\$ 822,058.66



Debt Service

Fiscal Year Ending December 31, 2016

Loan Date	Maturity Date	Purpose	Beginning Principal Balance 1/1/2016	Principal Payments & *Loan Forgiveness	Interest Payments & *Fees	Total Payments	Ending Principal Balance 12/31/2016
1989	2016	Sewer 5% Interest Rate					
		Funding: Tax Levy	12,962	12,962	972	13,934	0
2002	2021	Water SRF Loan					
		2.976% Interest Rate		*2,510	*1,222		
		Funding: User Fees	76,342	12,724	1,208	17,664	61,108
2012	2030	Sewer Directional Bore					
		Variable Interest Rate					
		Not to exceed 3.744%					
		Funding: 50/50 Split					
		General Fund Tax			*4,776		
		Levy/Sewer Fund	238,807	12,968	2,063	19,807	225,839
2012	2016	Cruiser Capital Lease					
		2.3% Interest Rate					
		Funding: Tax Levy					
		CIP Capital Reserves	15,503	15,503	356	15,859	0



Loan Date	Maturity Date	Purpose	Beginning Principal Balance 1/1/2016	Principal Payments & *Loan Forgiveness	Interest Payments & *Fees	Total Payments	Ending Principal Balance 12/31/2016
2012	2022	DPW Vehicles Cap. Lease 2.5% Interest Rate Funding: Tax Levy					
		CIP Capital Reserves	217,642	28,837	5,441	34,278	188,805
2013	2043	Route 4 Sewer/Water Ext. 2.95% Interest Rate Adjusted in 2018					
		Funding: TIF Funds	3,014,095	71,247	90,999	162,246	2,942,848
2013	2024	Jones Hill Road 2.763% Interest Rate Funding: Tax Levy					
		CIP Capital Reserves	238,500	26,500	6,608	33,108	212,000
2013	2017	Cruiser Capital Lease 4.98% Interest Rate Funding: Tax Levy					
		CIP Capital Reserves	13,900	8,000	428	8,428	5,900
2014	2023	Capital Lease DPW Vehicles/Cruiser 2.78% Interest Rate Funding: Tax Levy					
		CIP Capital Reserves	228,953	31,802	6,365	38,167	197,151

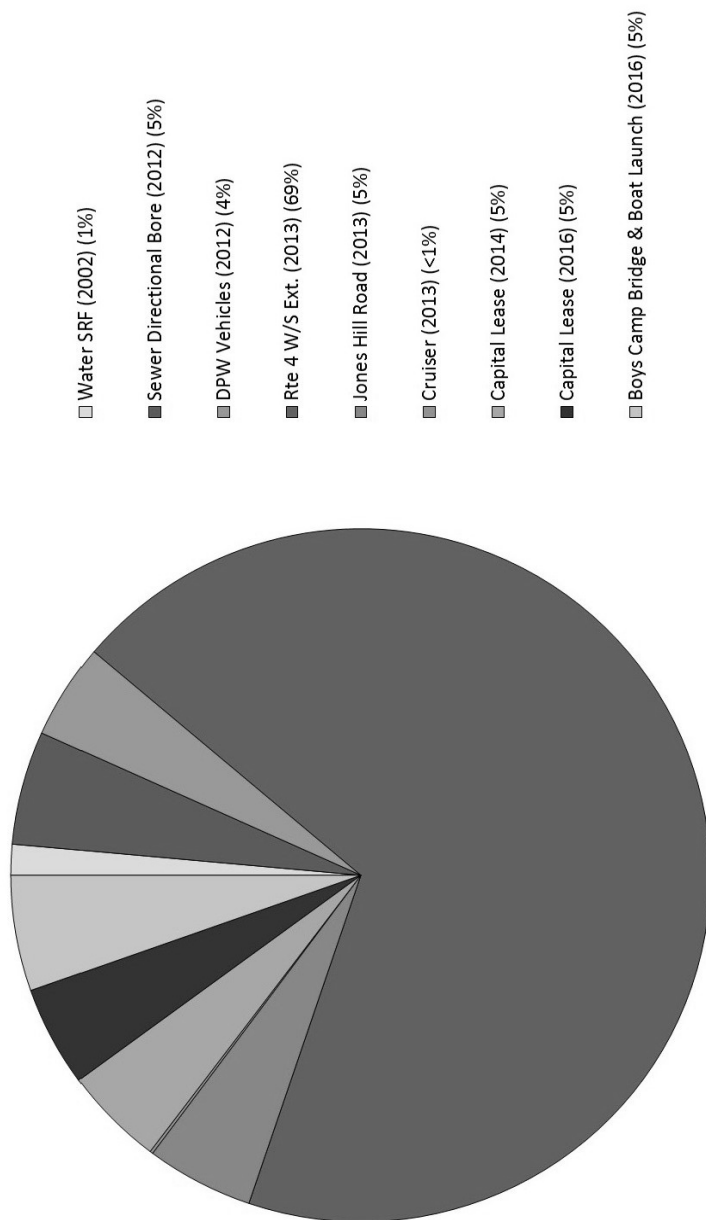


Loan Date	Maturity Date	Purpose	Beginning Principal Balance 1/1/2016	Principal Payments & *Loan Forgiveness	Interest Payments & *Fees	Total Payments	Ending Principal Balance 12/31/2016
2016	2023	Capital Lease DPW Vehicles/Cruisers 3.15% Interest Rate Funding: Tax Levy CIP Capital Reserves	199,000	0	0	0	199,000
2016	2031	Boys Camp Bridge & Mascoma Boat Launch 2.95% Interest Rate Funding: Tax Levy CIP Capital Reserves	250,000	19,966	2,748	22,714	230,034
			\$4,505,704	\$243,019	\$123,186	\$366,205	\$4,262,685

Note: Totals may have discrepancy of +/- \$1 due to rounding.

Bonds & Notes Outstanding

Fiscal Year Ending December 31, 2016





Schedule for Existing Long-Term Debt

As of December 31, 2016

Purpose:	2002 Water	2012 Sewer Force Main	2012 DPW Vehicles Lease	2013 Cruiser Lease	2013 Jones Hill Road
Loan Issued by	NH SRF	ARRA/NH SRF	SunTrust	SunTrust/MAM	Mascoma Bank
Interest Rate	2.976%	Variable up to 3.744%	2.5%	4.98%	2.763%
Source of Funding	User Fees	50/50 – Tax Levy/User Fees	CIP CRF	CIP CRF	CIP CRF
Maturity Date	2022	2025		2017	2033
Original Amount	\$317,951	\$583,640	\$300,000	\$29,900	\$265,000
Balance 12/31/2016	\$61,108	\$225,839	\$188,805	\$5,900	\$212,000
Scheduled Principal Payments (including Loan Forgiveness)					
2017	14,732	13,340	29,557	5,900	26,500
2018	14,104	13,722	30,296		26,500
2019	13,268	14,115	31,054		26,500
2020	12,013	14,519	31,830		26,500
2021	6,992	14,935	32,626		26,500
2022		15,363	33,442		26,500
2023		15,803			26,500
2024		16,255			26,500
2025		16,721			26,500
2026		17,200			
2027		17,692			
2028		18,199			



Purpose:	2002 Water	2012 Sewer Directional Bore	2012 DPW Vehicles Lease	2013 Cruiser Lease	2013 Jones Hill Road
2029		18,720			
2030		19,255			
Total Principal:	\$61,109*	\$225,839	\$188,805	\$5,900	\$212,000
Scheduled Interest Payments (including Fees)					
2017	2,430	6,468	4,720	428	5,858
2018	1,844	6,086	3,981		5,125
2019	1,283	5,693	3,224		4,393
2020	756	5,289	2,447		3,671
2021	278	4,873	1,652		2,929
2022		4,445	836		2,197
2023		4,005			1,464
2024		3,553			734
2025		3,007			
2026		2,608			
2027		2,116			
2028		1,609			
2029		1,088			
2030		552			
Total Interest:	\$6,591	\$51,392	\$16,860	\$428	\$26,371

**Difference due to rounding



Purpose:	2013 Route 4 S/W Ext. ⁽¹⁾	2014 Capital Lease ⁽²⁾	2016 Capital Lease ⁽³⁾	2016 Boys Camp Bridge & Mascoma Boat Launch
Loan Issued by	Mascoma Bank	SunTrust	Farmers State Bank/MAM	Mascoma Bank
Interest Rate	2.95%	2.78%	3.15%	
Source of Funding	TIF Fund	CIP CRF	CIP CRF	CIP CRF
Maturity Date	2043	2023	2023	2031
Original Amount	\$3,200,000	\$290,000	\$199,000	250,000
Balance 12/31/2016	\$2,942,848	\$197,151	\$199,000	230,034
Scheduled Principal Payments:				
2017	73,330	32,686	33,766	11,306
2018	75,255	25,567	34,829	14,019
2019	65,454	26,277	35,927	14,433
2020	68,318	27,008	37,059	14,843
2021	71,307	27,759	20,947	15,296
2022	74,107	28,530	21,606	15,748
2023	77,668	29,324	14,866	16,212
2024	81,066			16,680
2025	84,613			17,182
2026	88,034			17,689
2027	92,166			18,211
2028	96,199			18,744
2029	100,407			19,301
2030	104,564			20,369
2031	109,375			
2032	114,160			
2033	119,154			
2034	124,185			
2035	129,801			
2036	135,479			



Purpose:	2013 Route 4 S/W Ext. ⁽¹⁾	2014 Capital Lease ⁽²⁾	2016 Capital Lease ⁽³⁾	2016 Boys Camp Bridge & Mascoma Boat Launch
2037	141,407			
2038	147,475			
2039	154,045			
2040	160,785			
2041	167,819			
2042	175,118			
2043	111,576			
Total Principal:	\$2,942,848	\$197,151	\$199,000	\$230,033
Scheduled Interest Payments:				
2017	88,916	5,481	6,269	9,166
2018	86,991	4,572	5,206	6,452
2019	125,367	3,861	4,108	6,039
2020	122,503	3,132	2,977	5,629
2021	119,514	2,380	1,809	5,175
2022	116,714	1,608	1,149	4,724
2023	113,153	815	468	4,259
2024	109,755			3,792
2025	106,208			3,289
2026	102,787			2,782
2027	98,655			2,260
2028	94,622			1,728
2029	90,414			1,170
2030	86,256			601
2031	81,446			
2032	76,661			
2033	71,666			
2034	66,636			



Purpose:	2013 Route 4 S/W Ext. ⁽¹⁾	2014 Capital Lease ⁽²⁾	2016 Capital Lease ⁽³⁾	2016 Boys Camp Bridge & Mascoma Boat Launch
2035	61,020			
2036	55,342			
2037	49,414			
2038	43,346			
2039	36,776			
2040	30,036			
2041	23,002			
2042	15,703			
2043	7,998			
Total Interest:	\$2,080,901	\$21,849	\$21,986	\$57,066

- ⁽¹⁾ Interest rate adjustable in 2018. Confirmed/updated principal balance as of 12/31/2016. Schedule of payments subject to change due to additional principal payment made from Tax Increment Finance District (TIF) Fund
- ⁽²⁾ Includes 2014 Town Meeting Warrant Article 9 – Public Works vehicles and Article 11 – Police cruiser
- ⁽³⁾ 2016 Town Meeting Warrant Article 5 – Includes Public Works truck & 2 dump bodies and 2 Police cruisers

The Town retired both the 1989 USDA Sewer Loan and the 2012 Cruiser Lease in 2016, prior to 12/31/2016.



Comparative Statement of Revenues

As of December 31, 2016

Source of Revenue	Budgeted Revenues	Actual Revenues	Difference
General Fund (01)			
Taxes:			
Land Use Change Tax	10,000.00	22,403.00	(12,403.00)
Yield Taxes	12,000.00	5,946.59	6,053.41
Payment in Lieu of Taxes	0	4,000.00	(4,000.00)
Excavation Taxes	1,500.00	754.22	745.78
Int./Penalties: Delinq. Tax	110,000.00	95,546.87	14,453.13
Licenses, Permits & Fees:			
Business Licenses & Permits	250.00	511.00	(261.00)
Motor Vehicle Permit Fees	945,000.00	974,853.62	(29,853.62)
Building Permit Income	7,000.00	13,987.00	(6,987.00)
Other Lic., Permits & Fees	74,730.00	74,002.49	727.51
From State of NH:			
Rooms & Meals Tax	225,000.00	239,414.96	(14,414.96)
Highway Block Grant	137,800.00	143,320.54	(5,520.54)
Charges for Services:			
Income from Departments	93,150.00	79,519.01	13,630.99
Other Charges	7,750.00	19,149.85	(11,399.85)
Miscellaneous Revenues:			
Sale of Municipal Property	15,000.00	154,088.99	(139,088.99)
Interest on Investments	1,000.00	2,741.89	(1,741.89)
Other Misc. Revenues	258,246.00	11,726.48	246,519.52
Proceeds from Long Term			
Notes & Bonds	2,949,000.00	66,089.87	2,882,910.13
Transfers from Fund Balance	2,005.00	0	2,005.00
Interfund Operating Transfers In:			
From Capital Reserve Funds	328,405.00	138,690.61	189,714.39
Transfers from Trust Funds	0	327.22	(327.22)
Total General Fund (01)	\$5,177,836.00	\$2,047,074.21	\$3,130,761.79



Source of Revenue	Budgeted Revenues	Actual Revenues	Difference
Total Water Fund (02)	\$260,476.00	\$244,594.74	\$15,928.01
Total Sewer Fund (03)	\$516,972.00	\$474,501.18	\$42,470.82
Grant Fund (04)			
CWSRF – DES Lakeview	0	200,787.59	(200,787.59)
DEA Grant	0	17,500.00	(17,500.00)
Emergency Management	0	5,880.00	(5,880.00)
Police Grants	0	10,218.75	(10,218.75)
Economic Development	0	4,341.00	(4,341.00)
Regional Recreation	0	8,230.00	(8,230.00)
Mascoma Lakeside Park	0	3,000.00	(3,000.00)
Total Grant Fund (04)	\$0	\$249,957.34	(249,957.34)
Capital Projects Fund (05)			
There were no Capital Projects Fund revenues in 2016			
Total TIF Fund (06)	\$0	324,731.00	(324,731.00)
Grand Total All Funds	\$5,955,284.00	\$3,340,811.72	\$2,614,472.28



Summary of Receipts

As of December 31, 2016

General Fund (01)

	2015	2016
Taxes Collected & Remitted*	3,484,906.69	3,765,038.85
Licenses Permits & Fees	998,031.08	1,063,354.11
From State of New Hampshire	355,050.47	382,735.50
Charges for Services	99,489.13	98,668.86
Miscellaneous	658,684.10	373,665.36
Total General Fund (01)	\$5,596,161.47	\$5,683,462.68

Water Fund (02)

Total Water Fund (02)	\$184,096.52	\$244,594.74
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Sewer Fund (03)

Total Sewer Fund (03)	\$375,090.03	\$474,576.81
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Grant Fund (04)

Water Pollution Grants	0	200,787.59
State Grants & Reimbursements	26,144.06	37,939.75
Miscellaneous Revenues	42,500.00	11,230.00
Total Grant Fund (04)	\$68,644.06	\$249,957.34

Capital Projects Fund (05)

There were no Capital Projects Fund revenues in 2015 or 2016

*2016 Property Taxes exclude School and County tax collections



TIF District Fund (06)

TIF Revenues from Property Taxes	303,843.00	324,731.00
Total TIF District Fund (06)	\$303,843.00	\$324,731.00

Total Receipts from all Sources:*	\$6,527,835.08	\$6,977,322.57
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*2016 Property Taxes exclude School and County tax collections



Detailed Statement of Receipts

As of December 31, 2016

General Fund (01)

	2015	2016
Taxes:		
Property Tax*	3,400,632.47	3,656,928.44
Overlay	(665.90)	0
Overlay/Abatements	(34,822.75)	(20,540.27)
Land Use Change Tax	0	22,403.00
Timber Tax Yield Taxes	12,613.19	5,946.59
Payment in Lieu of Taxes	0	4,000.00
Excavation Tax	971.80	754.22
Interest/Penalties on Delinquent Taxes	106,177.88	95,546.87
Total Taxes	\$3,484,906.69	3,765,038.85
Licenses, Permits & Fees:		
Business Licenses & Permits	150.00	511.00
Motor Vehicle Permit Fees	918,751.39	974,853.62
Building Permits	7,023.62	13,987.00
Dog Licenses	6,261.50	3,721.50
Marriage Licenses	1,003.00	1,041.00
Boat Registrations	6,907.95	8,513.36
Miscellaneous Town Clerk Fees	1,236.00	937.20
Pole Licensing Fees	20	0
Franchise Fees Collected	56,677.62	59,789.43
Total Licenses, Permits & Fees	998,031.08	1,063,354.11
From State of New Hampshire:		
State Rooms & Meals Tax	221,834.37	239,414.96
State Highway Block Grant	133,216.10	143,320.54
Total From State of New Hampshire	355,050.47	382,735.50
Charges for Services:		
Income from Departments		
Town Offices	882.92	215.27

*2016 Property Taxes exclude School and County tax collections



	2015	2016
Charges for Services, continued:		
Vital/Elections & Registrations	15.00	0
Cemeteries	3,675.00	1,660.00
Planning Board	1,865.00	5,487.50
Zoning Board	2,469.00	1,668.00
Police Department	10,434.00	2,441.22
Ambulance	20,411.88	17,607.30
Highway	1,140.00	81.90
Rubbish	5,898.63	8,435.86
General Assistance	825.00	0
Recreation	18,021.10	12,837.45
Conservation	0	100.00
Town Clerk Bounced Check Fees	0	25.00
Farmers Market	385.00	382.70
Old Home Days	2,325.00	2,863.81
Regional Recreation	24,714.50	25,713.00
General Fund/Miscellaneous	(133.02)	16,489.73
Police Reimbursable Projects	3,581.12	0
General Fund – Cemetery Lot Sales	2,005.00	2,000.00
Veteran Park Donations	974.00	660.12
Total Charges for Services	99,489.13	98,668.86
Miscellaneous:		
Sale/Lease of Municipal Property	13,716.60	154,088.99
Interest on Investments	1,494.09	2,741.89
Rent of Municipal Property	4,875.00	5,400.00
Insurance Dividends/Reimbursements	96,623.48	5,841.38
Vendor Discounts Taken	510.20	401.10
Miscellaneous Revenues	44.00	0
Enfield Trail Map Revenue	2.00	84.00
Transfers from Capital Reserve Funds	276,903.00	0
Transfers from Cemetery CRF	0	2,800.00
Transfers from CIP Reserve Funds	258,311.96	135,890.91
Transfers from Trust Funds	6,203.77	327.22
Proceeds from Long-Term Notes	0	66,089.87
Total Miscellaneous	658,684.10	373,665.36
Total General Fund (01)	\$5,596,161.47	\$5,683,462.68



Water Fund (02)

	2015	2016
Total Water Fund (02)	\$184,096.52	\$244,594.74

Sewer Fund (03)

	2015	2016
Total Sewer Fund (03)	\$375,090.03	\$474,576.81

Grant Fund (04)

	2015	2016
State Grants & Reimbursements:		
Water Pollution Grants	0	200,787.59
DEA Grant	0	17,500.00
Emergency Management Grant	2,500.00	5,880.00
Operation Safe Commute	1,182.96	0
Police Grants	0	10,218.75
Economic Development Grants	7,659.00	4,341.00
New Equipment Grant	14,802.10	0
Total State Grants & Reimbursements:	26,144.06	238,727.34
Miscellaneous Revenues:		
Regional Recreation Grant	42,500.00	8,230.00
Mascoma Lakeside Park	0	3,000.00
Total Miscellaneous Revenues:	42,500.00	11,230.00
Total Grant Fund (04)	\$68,644.06	\$249,957.34

Capital Projects Fund (05)

There were no Capital Projects Fund revenues in 2015 or 2016.



TIF District Fund (06)

	2015	2016
Property Taxes: TIF Revenues	303,843.00	324,731.00
Total TIF District Fund (06)	\$303,843.00	\$324,731.00
Total Receipts From All Sources:*	\$6,527,835.08	\$6,977,322.57

*2015 Property Taxes exclude School and County tax collections

Comparative Statement of Appropriations and Expenditures

Fiscal Year Ending December 31, 2016

Title of Appropriations	Appropriation	Expenditure	Encumbrance	Difference
General Fund (01)				
Executive Office	224,688.00	206,287.60		18,400.40
Technology	27,000.00	13,528.66		13,471.34
Election, Reg. & Vital Stats	89,210.00	82,213.24		6,996.76
Financial Administration	231,724.00	204,837.61	6,400.00	20,486.39
Revaluation	30,000.00	29,892.50	107.50	0
Legal Expense	12,000.00	10,305.71		1,694.29
Personnel Administration	1,065,496.00	1,024,075.20		41,420.98
Planning	65,110.00	72,241.79		(7,131.79)
Zoning	21,734.00	14,615.48		7,118.52
Gen. Gov't. Bldgs & Grounds	196,050.00	169,487.02		26,562.98
Cemeteries	7,100.00	5,736.43		1,363.57
Insurance	50,250.00	48,057.77		2,192.23
Regional Associations	36,705.00	32,892.00		3,813.00
Hydrant Maintenance	500.00	0		500.00
Deficit Reduction	45,551.00	0		45,551.00
Police Department	653,163.00	644,489.03		8,673.97
Police Reimbursable Projects	1,000.00	786.72		213.28
Ambulance	132,614.00	126,791.75		5,822.25
Fire Department	120,412.00	105,709.76		14,702.24





Title of Appropriations	Appropriation	Expenditure	Encumbrance	Difference
Building Inspection	56,241.00	65,422.72		(9,181.72)
Emergency Management	2,500.00	0		2,500.00
Dispatch Services	74,160.00	77,834.93		(3,674.93)
Highway Administration	560,491.00	550,405.96		10,085.04
Highways & Streets	571,650.00	552,691.21		18,958.79
Street Lighting	30,000.00	23,547.26		6,452.74
Sanitation Administration	92,700.00	79,191.78		13,508.22
Solid Waste Collection	309,300.00	311,405.23		(2,105.23)
Solid Waste Disposal	134,000.00	121,704.06		12,295.94
Health Department	395.00	150.64		244.36
Animal Control Expense	2,100.00	2,000.08		99.92
Human Services Administration	11,854.00	14,442.12		(2,588.12)
Human Services Direct Assistance	23,100.00	13,448.70		9,651.30
Parks & Recreation	82,460.00	82,211.69		248.31
Library	160,194.00	159,302.40		891.60
Patriotic Purposes	750.00	602.25		147.75
Energy Committee	1,500.00	1,473.76		26.24
Heritage Commission	4,000.00	25.28		3,974.72
Historical Records	610.00	610.00		0
Conservation Commission	2,150.00	1,514.85		635.15
Economic Development	10,000.00	10,000.84		(.84)
Debt Service	157,894.00	180,506.40		(22,612.40)
Capital Outlay	3,019,727.00	631,923.08		2,387,803.92
Transfers to Capital Reserve Funds	342,983.00	342,983.00		0
Transfers to Expendable Trust Funds	2,005.00	1,784.12		220.88
Total General Fund	8,663,071.00	6,017,130.63	6,507.50	2,639,433.05



Title of Appropriations	Appropriation	Expenditure	Encumbrance	Difference
Water Fund (02)				
Personnel Administration	53,256.00	33,784.91		19,471.09
Water Administrations	98,160.00	73,883.53		24,276.47
Water Operations	58,300.00	49,612.00		8,688.00
Debt Service	15,760.00	15,759.08		.92
Transfers to Capital Reserve	35,000.00	0		35,000.00
Total Water Fund	260,476.00	173,039.52	0	87,436.48
Sewer Fund (03)				
Personnel Administration	37,998.00	21,907.72		16,090.28
Sanitation Administration	68,370.00	50,949.10		17,420.90
Sewer Operations	375,700.00	395,647.89		(19,947.89)
Debt Service	9,904.00	9,903.88		.12
Transfers to Capital Reserve	25,000.00	0		25,000.00
Total Sewer Fund	516,972.00	478,408.59	0	38,563.41
Grant Fund (04)				
General Government	0	1,590.15		(1,590.15)
Public Safety	0	41,295.98		(41,295.98)
Parks & Recreation	0	22,610.58		(22,610.58)
Total Grant Fund	0	65,496.71	0	(65,496.71)
TIF District Fund (06)				
Debt Service	162,246.00	162,245.92		.08
Improvements: Other	0	29,753.06		(29,753.06)
Total TIF District Fund	162,246.00	162,245.92	0	(29,752.98)
Grand Total All Funds*	9,602,765.00	6,896,321.37	6,507.50	2,670,183.25



Summary of Payments

As of December 31, 2016

General Fund (01)

	2015	2016
General Government:		
Executive Office	215,063.07	206,287.60
Technology	15,635.50	13,528.66
Election, Registration & Vital Statistics	74,533.07	82,213.24
Financial Administration	211,182.47	211,237.61
Revaluation	29,999.50	30,000.00
Legal Expense	9,832.68	10,305.71
Personnel Administration	1,042,888.39	1,024,075.02
Planning Board	63,207.24	72,241.79
Zoning Board of Adjustment	18,697.35	14,615.48
General Gov't Buildings & Grounds	166,724.24	169,487.02
Cemeteries	6,187.60	5,736.43
Property-Liability Insurance	52,110.21	48,057.77
Regional Associations	32,577.00	32,892.00
Total General Government	1,938,638.32	1,914,170.83
Public Safety:		
Police Department	687,735.89	644,489.03
Police Reimbursable Projects	2,384.00	786.72
Ambulance	118,235.79	126,791.75
Fire Department	97,712.88	105,709.76
Building Inspection	52,536.17	65,422.72
Dispatch Services	75,000.53	77,834.93
Total Public Safety	1,033,605.26	1,021,034.91
Highways & Grounds:		
Highway Administration	559,174.91	550,405.96
Highways & Streets	513,899.81	552,691.21
Total Highways & Grounds	1,073,074.72	1,103,097.17
Street Lighting:	29,955.70	23,547.26



	2015	2016
Sanitation:		
Sanitation Administration	95,861.98	79,191.78
Solid Waste Collection	325,991.67	311,405.23
Solid Waste Disposal	108,388.15	121,704.06
Total Sanitation	530,241.80	512,301.07
Health & Human Services:		
Health	184.28	150.64
Animal Control Expense	2,741.79	2,000.08
Human Services Administration	11,887.48	14,442.12
Human Services Direct Assistance	11,342.54	13,448.70
Total Health & Human Services	26,156.09	30,041.54
Culture, Recreation & Conservation:		
Parks & Recreation	65,432.72	82,211.69
Library	166,765.07	159,302.40
Patriotic Purposes	670.09	602.25
Energy Committee	0	1,473.76
Heritage Commission	1,827.66	25.28
Historical Records	241.92	610.00
Conservation	1,584.35	1,514.85
Total Cultural, Rec. & Conservation	236,521.81	245,740.23
Economic Development:	10,000.00	10,000.84
Debt Service:	116,550.41	180,506.40
Capital Outlay:		
Machinery, Vehicles & Equipment	444,039.60	160,708.84
Improvements: Other	1,377.80	471,214.24
Total Capital Outlay	445,417.40	631,923.08
Miscellaneous:	319,290.31	344,767.12
Payments to other Governments:	7,522,504.81	9,909,609.93
Total General Fund (01)	\$13,281,956.63	\$15,926,847.88



Water Fund (02)

	2015	2016
Personnel Administration:	37,636.47	33,784.91
Water Distribution & Treatment:		
Water Administration	85,633.21	73,883.53
Water Operations	50,943.29	49,612.00
Total Water Distribution & Treatment	136,576.50	123,495.53
Debt Service:	16,799.77	15,759.08
Miscellaneous:	50,000.00	0
Total Water Fund (02)	\$241,012.74	\$173,039.52

Sewer Fund (03)

	2015	2016
Personnel Administration:	24,747.10	21,907.72
Sanitation:		
Sanitation Administration	54,441.06	50,949.10
Sewer Operations	315,484.49	395,647.89
Total Sanitation	369,925.55	446,596.99
Debt Service:	9,903.87	9,903.88
Miscellaneous:	25,000.00	0
Total Sewer Fund (03)	\$429,576.52	478,408.59



Grant Fund (04)

	2015	2016
General Government:		
Personnel Administration	1,673.77	1,590.15
Total General Government	1,673.77	1,590.15
Public Safety:		
Police Department	13,922.22	41,295.98
Emergency Management	1,300.00	0
Total Public Safety	15,222.22	41,295.98
Parks & Recreation:	23,189.38	22,610.58
Economic Development:	11,633.57	0
Total Grant Fund (04)	\$51,718.94	65,496.71

Capital Projects Fund (05)

There were no Capital Project Fund expenditures in 2016.

TIF District Fund (06)

	2015	2016
Debt Service	162,245.92	162,245.92
Capital Outlay: Improvements: Other	0	29,753.06
Total TIF District Fund (06)	162,245.92	191,998.98
Total Payments – All Funds:	\$14,166,510.75	\$16,835,791.68



Detailed Statement of Payments

As of December 31, 2016

General Fund (01)

General Government

	2015	2016
Executive Office:		
Executive Personnel	151,881.74	152,841.29
Selectmen's Salaries	9,000.00	9,000.00
Moderator & Asst. Moderator	657.00	2,778.00
Overtime	342.33	0
Telephone/Communications	1,922.63	1,798.20
Meeting/Hearing Records	603.00	1,273.10
Internet	1,263.60	3,763.60
Public Information	683.27	1,227.48
Printing	13,822.46	11,962.30
Dues	4,905.00	5,048.00
Office Supplies	1,102.49	791.43
Postage	1,503.33	286.15
Repairs & Service Contracts	29.91	0
Law Books/References	502.25	356.00
Miscellaneous	1,320.42	1,175.72
Professional Development	90.00	379.32
Cable Access Channel	24,000.00	12,000.00
Town Meeting	1,250.07	1,267.75
Mileage	183.57	339.26
Total Executive Office	215,063.07	206,287.60
Technology:		
Town Office Hardware & Software	1,035.00	357.16
DPW Hardware & Software	2,000.00	2,265.00
Police Hardware & Software	1,100.00	1,100.00
Miscellaneous Technology	0	384.00
Repairs & Service Contracts	11,500.50	9,422.50
Total Technology	15,635.50	13,528.66



	2015	2016
Election, Registration & Vital Statistics:		
Town Clerk Salary	17,143.92	18,762.31
Deputy Town Clerk Salary	42,063.44	41,127.62
Supervisors of the Checklist	2,242.65	3,441.99
Ballot Clerks	593.95	3,203.47
Telephone/Communications	433.27	401.39
Public Information	344.42	384.25
Dues	20.00	20.00
Election Supplies	214.25	979.35
Ballots & Checklists	962.75	3,620.00
Office Supplies	1,751.04	1,493.64
Postage	2,561.52	2,509.27
Repairs & Service Contracts	5,263.53	5,383.30
Professional Development	720.00	720.00
Mileage	118.33	166.65
Total Election, Reg. & Vital Stats.	74,533.07	82,213.24
Financial Administration:		
Bank Fees	1,047.38	30.00
Financial Personnel	114,856.88	111,190.92
Contracted Services	0	2,461.90
Tax Collector Salary	29,110.80	32,211.73
Deputy Tax Collector Salary	3,054.57	0
Treasurer Salary	9,686.39	9,335.52
Trustee of Trust Funds	1,200.00	350.00
Overtime – Finance	216.83	719.94
Overtime – Tax Collector	121.78	0
Audit	18,535.00	15,500.00
Transfers/Deeds	2,450.34	2,382.58
Tax Mapping	2,600.00	9,050.00
Telephone/Communications	1,162.55	1,201.22
Public Information	59.90	0
Dues	85.00	85.00
Printed Forms	2,565.03	2,274.23
Office Supplies	2,398.13	2,742.15
Postage	5,733.64	7,176.72
Repairs & Service Contracts	14,424.45	12,856.84
Miscellaneous	0	83.38
Equipment	103.57	0



	2015	2016
Financial Administration, continued:		
Professional Development	0	421.14
Professional Development–Assessing	247.80	0
Prof. Development–Tax Collector	436.00	486.00
Mileage	77.11	43.74
Mileage – Assessing	536.75	432.92
Mileage – Tax Collector	264.05	98.28
Budget Committee	208.52	103.40
Total Financial Administration	211,182.47	204,837.61
Revaluation: Contracted Services:	29,999.50	30,000.00
Legal Expense:		
Legal Defense	5,607.30	8,389.90
Ordinance Drafting	231.00	0
Legal Advice	3,994.38	1,915.81
Total Legal Expense	9,832.68	10,305.71
Personnel Administration:		
New Hire/Physicals	1,083.75	333.25
Health Insurance	540,386.57	541,090.27
Delta Dental	31,206.40	15,842.92
Life/Disability Insurance	14,380.08	13,462.31
Employer Paid FICA	91,037.76	87,804.76
Employer Paid Medicare	27,737.31	26,983.95
Employer Paid Retirement - NHRS	236,020.05	253,565.77
Employer Paid ICMA	12,107.99	9,798.15
Unemployment Compensation Insurance	5,019.06	2,579.00
Workers' Compensation Insurance	77,425.80	67,941.08
Section 125 Administration	42.75	57.00
Health Reimbursement (HRA)	1,818.00	1,161.00
Drug & Alcohol Testing	903.00	420.00
Employee HRA	3,719.87	3,035.56
Total Personnel Administration	1,042,888.39	1,024,075.02
Planning Board:		
Planning Board Personnel	40,963.86	53,304.28
Contracted Services	6,357.90	300.00
Mapping	0	3,250.00
Printing	118.00	0



	2015	2016
Planning Board, continued:		
Telephone/Communications	432.89	481.74
Meeting/Hearing Records	973.87	567.04
Internet	205.42	239.88
Public Information	995.28	315.71
Dues	7,424.08	7,483.64
Office Supplies	316.84	774.47
Postage	429.71	941.58
Repairs & Service Contracts	1,533.91	1,123.41
Law Books/References	0	117.00
Professional Development	250.00	60.00
Lake Monitoring	2,820.00	2,760.00
Filing Mylars	245.49	249.41
Mileage	139.99	273.63
Total Planning Board	63,207.24	72,241.79
Zoning Board of Adjustment:		
Zoning Administrator	16,358.93	8,706.15
Mapping	0	3,250.00
Telephones/Communications	129.12	127.18
Meetings / Hearing Records	108.00	150.20
Public Information	524.71	478.32
Office Supplies	627.00	853.19
Postage	744.68	735.01
Professional Development	90.00	200.00
Mileage	114.91	115.43
Total Zoning Board of Adjustment	18,697.35	14,615.48
General Government Buildings:		
Contracted Services	34,361.91	36,072.58
Utilities-Electric	43,947.23	38,456.38
Heating Oil	24,206.35	15,263.86
Water/Sewer Usage	5,807.16	4,281.91
Heating Gas	14,286.67	12,558.70
Community Building Maintenance	7,132.31	20,254.06
DPW Facility Maintenance	13,279.82	9,823.57
Whitney Hall Maintenance	10,237.67	9,894.07
Center Hall	472.50	0
Police Facility	2,242.93	4,026.99
DPW Garages	1,097.77	789.26



	2015	2016
Total Gen. Gov't Buildings, continued:		
Transfer Station	282.58	0
Union Street Fire Station Maintenance	1,059.95	5,152.14
Enfield Center Fire Station Maintenance	1,540.62	2,407.96
Reservoirs & Dams	0	1,000.00
Depot Street Ambulance Building	35.00	3,455.00
Veterans Memorial Park	1,823.77	755.53
Chemical Toilet Rental	4,370.00	5,295.01
Total General Government Buildings	166,724.24	169,487.02
Cemeteries:		
Supplies	15.74	226.04
Cemetery Grounds Supplies	2,547.95	1,796.97
Office Supplies	292.33	163.47
Miscellaneous	3,331.58	3,549.95
Total Cemeteries	6,187.60	5,736.43
Insurance:		
Property-Liability Insurance	52,110.21	47,147.84
Deductibles	0	909.93
Total Insurance	52,110.21	48,057.77
Regional Associations:		
Advance Transit	5,000.00	5,000.00
LISTEN	0	2,992.00
Headrest	2,500.00	0
Visiting Nurse Alliance of VT & NH	12,440.00	12,440.00
Senior Citizens Council	7,000.00	7,000.00
WISE	2,200.00	0
West Central Services	0	1,500.00
Public Health Council (MVHI)	3,437.00	3,460.00
Total Regional Associations	32,577.00	32,892.00

Public Safety

Police Department:		
Personnel: Full-time	462,344.35	473,715.74
Personnel: Part-time	27,313.18	27,458.42
New Hire/Physicals	0	2,465.00
Training	6,974.38	5,408.43



	2015	2016
Police Department, continued:		
Contracted Services	55,379.54	66,819.35
Overtime	30,246.45	4,716.54
Telephone/Communications	13,878.27	14,037.57
Internet	1,962.45	2,351.23
Dues	730.00	685.41
Office Supplies	5,915.65	3,778.77
Postage	324.02	364.86
Repairs & Service Contracts	8,932.08	4,667.85
Gasoline	20,997.94	12,539.87
Vehicle Repairs/Maintenance	30,785.38	10,302.74
Books/Periodicals	575.90	1,368.60
Uniforms	8,734.02	9,699.93
Police Health & Safety	0	21.47
Investigative Funds	1,329.10	1,351.05
New Equipment	7,814.44	330.95
Professional Development	3,456.50	2,405.25
Cadet Program	42.42	0
Total Police Department	687,735.89	644,489.03
Police Reimbursable Projects:	2,384.00	786.72
Ambulance:		
Ambulance Personnel	13,836.05	18,066.54
Part-Time On-Call/Volunteer	27,086.50	29,005.38
New Hire Physical/Medical	130.84	182.75
Contracted Services	1,426.61	1,684.64
Telephone/Communications	2,658.44	2,337.94
Internet	1,079.40	1,079.40
Supplies	5,087.51	4,533.40
Oxygen	949.50	1,135.75
Office Supplies	136.30	350.66
Repairs & Service Contracts	1,472.12	455.93
Diesel Fuel	871.34	555.81
Vehicle Repairs/Maintenance	5,242.99	4,536.68
Uniforms & Safety Gear	1,203.80	2,543.69
Ambulance Health & Safety	102.45	118.00
Miscellaneous	369.90	0
New Equipment	3,277.04	4,548.89
Continuing Education	1,100.00	6,921.29



	2015	2016
Ambulance, continued:		
Mutual Aid Ambulance Services	52,205.00	48,735.00
Total Ambulance	118,235.79	126,791.75
Fire Department:		
Fire Wards' Salaries	1,424.89	1,500.00
Firefighters Services	24,457.84	30,692.13
Fire Inspection (Building Inspector)	7,891.26	6,041.07
New Hire Physical/Medical	112.37	64.75
Training	171.45	4,244.80
Telephone/Communications	2,899.66	3,276.20
Internet	2,191.38	2,158.80
Dues	307.50	2,275.00
Supplies	1,862.06	2,658.11
Office Supplies	41.52	75.86
Repairs & Service Contracts	6,740.40	10,008.76
Gasoline	1,359.12	1,518.04
Diesel Fuel	917.00	1,253.39
Vehicle Repairs/Maintenance	8,261.24	17,931.36
Clothing	7,118.47	10,093.15
Fire Health & Safety	0	1,172.00
New Equipment	31,956.72	10,746.34
Total Fire Department	97,712.88	105,709.76
Building Inspection:		
Building Inspection Personnel	50,344.56	59,048.98
Mapping	0	3,250.00
Telephone/Communications	358.80	354.62
Internet	205.41	239.88
Dues	362.00	372.00
Supplies	0	75.99
Office Supplies	34.19	287.72
Postage	20.20	45.84
Repairs & Service Contracts	965.32	919.18
Law Books/References	59.90	406.90
Mileage	185.79	421.61
Total Building Inspection	52,536.17	65,422.72
Dispatch Services:	75,000.53	77,834.93



2015**2016**

Highways & Streets**Highway Administration:**

Personnel: Full Time	492,695.40	487,688.12
Personnel: Part Time	14,089.07	14,013.93
New Hire Physical/Medical	15.00	64.75
Contracted Services	800.00	1,200.00
Overtime	36,364.30	31,714.08
Telephone/Communications	4,050.87	4,955.86
Internet	445.42	479.88
Public Information	487.29	253.96
Dues	65.00	262.00
Office Supplies	400.30	648.74
Postage	49.09	35.38
Repairs & Service Contracts	890.95	584.76
Uniforms & Safety Gear	7,382.96	6,295.82
Health & Safety – Highway & Grounds	0	37.12
Miscellaneous	0	154.76
Professional Development – Hwy Admin	100.00	0
Professional Development – Highway	900.00	1,310.23
Professional Development – Grounds	0	225.64
Mileage – Highway Admin	339.20	480.93
Mileage – Highway	94.30	0
Mileage – Grounds	5.76	0
Total Highway Administration	559,174.91	550,405.96

Highways & Streets:

Contracted Services	1,619.39	844.86
Survey & Engineering	6,520.00	9,143.86
Telephone	0	181.66
General Supplies	17,097.15	22,933.01
Winter Salt and Chemicals	84,117.65	90,555.97
Aggregate & Fill Materials	57,483.51	43,440.07
Pavement Maintenance	143,643.49	163,089.42
Signs & Markings	596.96	6,150.79
Public Works Maintenance	4,249.10	7,279.01
Drainage Maintenance	41.21	0
Gravel Road Surface Treatment	11,335.80	15,150.24



	2015	2016
<hr/>		
Highways & Streets, continued:		
Winter Sand	41,666.20	51,104.35
Vegetation Management	7,703.00	9,970.98
Equipment Rental	7,275.00	10,033.95
Field Supplies	1,416.32	1,367.40
Gasoline	7,000.24	7,440.11
Diesel Fuels	41,883.58	28,765.38
Gasoline – Grounds	190.95	188.00
Vehicle/Equip. Repairs/Maintenance	71,426.58	77,426.85
Public Works Health & Safety	68.76	0
Veg. Mgmt. – Special Projects	3,050.00	2,100.00
New & Replacement Equipment	5,514.92	5,525.30
Total Highways & Streets	513,899.81	552,691.21
 Street Lighting:	 29,955.70	 23,547.26

Sanitation

Sanitation Administration:		
Sanitation Personnel	85,950.40	73,530.20
Sanitation Part-Time	1,521.95	246.33
Sanitation Overtime	4,862.70	3,247.96
Telephone/Communications	843.37	627.51
Public Information	1,028.44	279.87
Dues	320.74	0
Uniforms & Safety Gear	944.09	785.13
Sanitation Health & Safety	0	18.98
Professional Development	150.00	455.80
Mileage	240.29	0
Total Sanitation Administration	95,861.98	79,191.78

Solid Waste Collection:		
Compost Bins – Direct Billing	(90.00)	0
MSW Contracts	315,555.58	304,289.53
MSW (Fuel/Oil/Enviro. Fees)	415.21	0
Recycling Contracts	4,217.08	3,842.53
Supplies	2,994.75	2,836.35
Equipment Rental	1,029.60	0



	2015	2016
Solid Waste Collection, continued:		
Equipment Repairs/Maintenance	689.76	0
New & Replacement Equipment	1,179.69	436.82
Total Solid Waste Collection	325,991.67	311,405.23
Solid Waste Disposal:		
Landfill Costs	81,990.30	89,293.23
Landfill Tickets	375.00	(1,075.00)
Recycling Processing	22,909.85	29,264.52
Household Hazardous Waste	3,443.00	4,326.31
PAYT (Pay As You Throw)	(330.00)	(105.00)
Total Solid Waste Disposal	108,388.15	121,704.06
<u>Health & Human Services</u>		
Health Department:		
Dues	35.00	35.00
Office Supplies	35.75	1.32
Postage	5.82	0
Repairs & Service Contracts	72.71	79.32
Professional Development	35.00	35.00
Total Health Department	184.28	150.64
Animal Control Expense:	2,741.79	2000.08
Human Services Administration:		
Human Services Personnel	10,500.91	13,212.12
Telephone/Communications	808.22	881.96
Office Supplies	51.89	182.57
Postage	21.07	32.27
Repairs & Service Contracts	276.78	0
Mileage	228.61	35.20
Total Human Services Administration	11,887.48	14,442.12
Human Services Direct Assistance:		
Rent	9,000.54	9,845.00
Food/Household	2,000.00	4,000.00
Fuel	(1,215.30)	0



	2015	2016
Direct Assistance, continued:		
Rx & Medical	0	3.70
Utilities – Electric	1,515.30	0
Miscellaneous	1,000.00	1,000.00
Donations	(958.00)	(1,400.00)
Total Human Services Direct Assistance	11,342.54	13,448.70

Culture, Recreation & Conservation

Parks & Recreation:

Recreation Personnel	33,517.21	33,314.47
Regional Recreation Personnel	0	5,768.77
New Hire Physical/Medical	0	367.25
Telephone/Communications	468.42	458.41
Huse Park Maintenance	623.89	1,045.44
Shakoma Beach Maintenance	390.20	572.27
Shaker Recreation Park Maintenance	180.00	1,344.60
Public Information	500.00	610.00
Supplies	291.86	367.88
Recreation Grounds Supplies	681.43	489.94
Clothing/Uniform Recreation	541.00	330.25
Miscellaneous	6,735.00	1,543.14
Recreation Programming	2,520.00	6,860.00
Summer Program	2,849.97	3,785.65
Halloween	199.08	68.49
Easter Egg Hunt	96.27	0
Winter Recreation Carnival	100.00	100.00
Regional Recreation Programs	15,738.39	25,017.63
Mileage	0	167.50
Total Parks & Recreation	65,432.72	82,211.69

Library:

Library Personnel	129,346.81	120,153.46
Telephone/Communications	1,423.28	1,390.25
Internet	1,263.60	1,263.60
Dues	269.00	294.00
Office Supplies	1,345.12	1,938.79
Postage	306.39	190.37
Repairs & Service Contracts	6,251.00	4,852.35
Books	25,507.69	26,762.27



	2015	2016
Library, continued:		
Miscellaneous	560.37	67.87
Professional Development	215.00	250.00
Library Programming	0	2,064.53
Mileage	276.81	74.91
Total Library	166,765.07	159,302.40
Patriotic Purposes:	670.09	602.25
Energy Committee:	0	1473.76
Heritage Commission:		
Miscellaneous	138.02	25.12
Old Home Days	1,636.64	.16
Special Projects	53.00	0
Total Heritage Commission	1,827.66	25.28
Historical Records:		
Clerk	0	554.80
Office Supplies	82.44	.20
Shipping	1.60	0
Books	157.88	55.00
Total Historical Records	241.92	610.00
Conservation Commission:		
Meeting/Hearing Records	383.28	467.56
Dues	636.00	333.00
Supplies	0	141.78
Office Supplies	.07	.07
Postage	0	.49
Miscellaneous	0	571.95
Professional Development	65.00	0
Mascoma River LAC	500.00	0
Conservation Fund	0	0
Total Conservation Commission	1,584.35	1,514.85



	2015	2016
<u>Economic Development</u>		
Economic Development:		
Office Supplies	0	.84
Enfield Village Association	10,000.00	10,000.00
Total Economic Development	10,000.00	10,000.84
<u>Debt Service</u>		
Debt Service:		
Principal Expense	97,891.15	150,054.09
Interest--Long-term Bonds & Notes	16,145.12	23,952.51
Interest--Tax Anticipation Note	0	4,111.73
Loan Fees	2,514.14	2,388.07
Total Debt Service	116,550.41	180,506.40
<u>Capital Outlay</u>		
Machinery, Vehicles & Equipment:		
DPW Equipment	37,171.60	6,500.00
Ambulance	0	11,143.87
Fire Department Equipment	406,868.00	0
Vehicles	0	143,064.97
Total Machinery, Vehicles & Equipment	444,039.60	160,708.84
Improvements: Other:		
Boat Ramp/Boys Camp Bridge	1,377.80	270,110.00
Lakeview Sewer Extension	0	201,104.24
Total Improvements: Other:	1,377.80	471,214.24
<u>Miscellaneous</u>		
Miscellaneous:		
Transfers to Capital Reserves	317,983.00	342,983.00
Transfers to Expendable Trust Funds	1,307.31	1,784.12
Total Miscellaneous	319,290.31	344,767.12



	2015	2016
Payments to Other Governments:		
State of New Hampshire (COAF)	1931.00	1,776.00
Grafton County	900,963.01	1,036,713.00
Eastman Village District	23,352.00	24,709.00
School District	6,596,258.74	8,846,411.93
Total Payments to Other Governments	7,522,504.81	9,909,609.93
Total General Fund (01)	\$13,281,956.63	\$15,926,847.88

Water Fund (02)

	2015	2016
Personnel Administration:		
Insurance - Health	22904.15	21,689.25
Insurance - Dental	3700.06	938.08
Insurance - Life/STD	159.24	142.20
Employer Paid FICA	3425.13	3,963.17
Employer Paid Medicare	805.20	937.44
Retirement – NHRS	6246.63	5,719.66
Retirement – ICMA	396.06	395.11
Total Personnel Administration:	37,636.47	33,784.91
Water Administration:		
Salaries and Wages	70,276.12	65,932.16
Overtime	5,320.57	1,992.15
Telephone/Communications	1,255.68	749.28
Telemetry/SCADA	1,779.30	2,169.00
Digsafe	118.00	82.00
Internet	445.42	439.89
Taxes	3,221.23	26.62
Dues	320.00	370.00
Office Supplies	135.82	230.47
Postage	795.43	679.83
Admin. Repairs & Service Contracts	230.10	180.96
Uniforms & Safety Gear	296.85	513.33
Professional Development	1,293.77	295.00
Mileage	144.92	222.84
Total Water Administration	85,633.21	73,883.53



	2015	2016
Water Operations:		
Contracted Services	425.90	525.77
Electrical Utilities	18,236.19	12,391.75
Heating Gas	81.99	0
Supplies	2,275.00	1,020.66
Water Quality Monitoring	5,290.90	5,617.15
Meters & Backflow Prevention	5,671.40	6,557.96
Distribution System Maintenance	10,664.26	2,815.56
Production & Storage Maintenance	6,248.12	17,116.94
Hydrant Maintenance	0	153.03
Equipment Rental	0	450.00
Gasoline	928.37	781.21
Grounds & Easement Maintenance	400.00	1,250.00
Vehicle & Equipment Repairs/Maint.	481.72	22.50
New & Replacement Equipment	239.44	909.47
Total Water Operations	50,943.29	49,612.00

Debt Service

Debt Service:		
Principal Expense	13,142.07	12,723.71
Interest--Long-term Bonds & Notes	1,817.81	1,508.52
Loan Fees	1,839.89	1,526.85
Total Debt Service	16,799.77	15,759.08

Miscellaneous

Payments to Water Capital Reserves:	50,000.00	0
Total Water Fund (02)	\$241,012.74	\$173,039.52

Sewer Fund (03)

	2015	2016
Personnel Administration:		
Insurance - Health	15,245.42	13,825.95
Insurance - Dental	2,543.43	593.28
Insurance - Life/STD	132.24	29.05



	2015	2016
Employer Paid FICA	2,133.31	2,703.17
Employer Paid Medicare	503.20	640.32
Retirement – NHRS	3,925.80	3,861.94
Retirement – ICMA	263.70	254.01
Total Personnel Administration:	24,747.10	21,907.72
Sanitation Administration:		
Salaries and Wages	47,353.21	45,923.31
Overtime	2,213.14	118.17
Telephone/Communications	1,255.64	749.29
Telemetry/SCADA	1,779.30	2,037.60
DigSafe	87.00	235.00
Internet	239.88	279.87
Dues	50.00	0
Office Supplies	58.38	101.89
Postage	762.70	644.85
Admin. Repairs & Service Contracts	258.56	180.96
Uniforms & Safety Gear	260.75	375.39
Professional Development	102.95	0
Mileage	19.55	302.77
Total Sanitation Administration	54,441.06	50,949.10
Sewer Operations:		
Contracted Services	425.90	525.80
Electrical Utilities	13,016.50	9,482.48
Supplies	2,017.36	715.38
Odor Control	694.40	2,833.53
Water Meters	1,151.00	1,500.00
Collection System Maintenance	21,405.15	28,368.84
Pump Station Maintenance	4,144.15	37,318.61
Wastewater Treatment	271,070.00	312,587.66
Equipment Rental	0	450.00
Gasoline	928.31	781.19
Grounds & Easement Maintenance	150.00	750.00
Vehicle & Equipment Maintenance	481.72	82.50
New & Replacement Equipment	0	251.90
Total Sewer Operations	315,484.49	395,647.89



	2015	2016
Debt Service:		
Principal Expense	6,303.62	6,484.17
Interest--Long-term Bonds & Notes	1,086.11	1,031.64
Loan Fees	2,514.14	2,388.07
Total Debt Service	9,903.87	9,903.88

Miscellaneous

Transfer to Sewer Capital Reserves:	25,000.00	0
Total Sewer Fund (03)	\$429,576.52	\$478,408.59

Grant Fund (04)

	2015	2016
Personnel Administration:		
Health Insurance	194.10	0
Delta Dental	10.19	0
Employer Paid FICA	1,093.24	1,246.64
Employer Paid Medicare	280.72	330.54
Retirement – NHRS	92.03	0
Retirement – ICMA	3.49	12.97
Total Personnel Administration:	1,673.77	1,590.15

Police Department:		
DEA Grant	0	17,500.00
Radar	0	1,410.12
DWI Grant	0	20,437.50
Enfield DWI Patrol	0	1,948.36
Safe Commute Grant	636.23	0
Employer Paid Medicare	4.94	0
New Equipment Grants	13,281.05	0
Total Police Department	13,922.22	41,295.98



	2015	2016
Emergency Mgmt Performance Grant:	1,300.00	0
Parks & Recreation:		
Regional Recreation	23042.50	20,107.58
Employer Paid FICA	119.04	0
Employer Paid Medicare	27.84	0
Mascoma Lakeside Park	0	2,503.00
Total Parks & Recreation:	23,189.38	22,610.58
Economic Development Grants	11,633.57	0
Total Grant Fund (04)	\$51,718.94	\$65,496.71

Capital Projects Fund (05)

There were no Capital Project Fund expenditures in 2016.

TIF District Fund (06)

	2015	2016
<u>Debt Service</u>		
Debt Service:		
Principal Expense	114,657.97	71,246.86
Interest--Long-term Bonds & Notes	47,587.95	90,999.06
Total Debt Service	162,245.92	162,245.92
<u>Capital Outlay</u>		
Improvements: Other:		
Rte. 4 Water & Sewer Extension	0	4,338.06
Huse Park Improvements	0	16,450.00
Lovejoy Brook Road Bridge	0	8,965.00
Total Improvements: Other:	0	29,753.06
Total TIF District Fund (06)	\$162,245.92	\$191,998.98
Total Payments—All Funds:	\$14,166,510.75	\$16,835,791.68



Report of Treasurer's Accounts

Fiscal Year Ending December 31, 2016

Account Balances as of January 1, 2016

Checking/Sweep	\$3,372,156.82
EFTPS Savings	\$2,508.51
NH Public Deposit Investment Pool	\$251,894.91
Town Clerk Account	\$4,775.70
DEA Funds	\$1265.08

Total in Accounts		\$3,632,601.02
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Received from Departments:

Town Clerk:	\$950,958.81
Tax Collector:	\$14,417,056.65
Water & Sewer Depts.	\$579,043.66
Selectmen	\$622,758.76

Total Received from Departments		\$16,569,817.88
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Other Transfers/Deposits

Voids	\$755,434.07
Town Clerk Account	\$1,339,340.85
Miscellaneous Credits	\$2,875,079.20

Total Other Transfers/Deposits		\$4,969,854.12
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EFTPS to Gov't: AP/Payroll	(\$19,311,980.12)	
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Town Clerk Account Transfers	(\$1,316,507.54)	
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Miscellaneous Debits/Debit Memos	(\$474,718.74)	
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Total Expenditures		(\$21,103,206.40)
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Interest:

DEA	\$0.63
NH Public Deposit Investment Pool	\$990.89
EFTPS Savings	\$1.93
Checking/Sweep	\$2131.35

Total Interest		\$3124.80
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Balance as of 12/31/2016		\$4,072,191.42
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Bank Balances

Checking/Sweep	\$3,883,175.94
Outstanding Sweep Debit	(\$76,900.00)
EFTPS Savings	\$2,510.44
NH Public Deposit Investment Pool	\$252,885.80
Town Clerk Account	\$27609.01
DEA Funds	\$1,265.71
Less Outstanding Checks	(\$18,355.48)

Total in Accounts

\$4,072,191.42



Electronic Funds Tax Payment System Account

Established June 5, 1997

Cash on hand January 1, 2016	\$3,966.90
Deposits	\$462,577.07
Withdrawals	(\$464,037.61)
Interest	\$2.15
	<hr/>
Balance as of December 31, 2016	\$2,508.51

Conservation Fund

Established January 10, 1992

Cash on hand January 1, 2016	\$8,364.20
Deposits	\$0.00
Withdrawals	(\$2,000.00)
Interest	\$3.50
	<hr/>
Balance as of December 31, 2016	\$6,367.72



Escrow Accounts

Fiscal Year Ending December 31, 2016

While there are other reasons for holding funds in escrow, funds are typically maintained in escrow accounts to guarantee the quality and/or completion of a project. If the project is completed or the quality, over a specified period of time, meets the Town's standards, the funds, plus interest accrued, are returned to the individual or company that put up the funds.

Account	Beginning Balance	Deposits	Interest	Withdrawals	Ending Balance
Living Waters Bible Church Bond	\$0.00	\$408.50	\$0.04	\$0.00	\$408.54
Ironman Development	\$240.26	\$0.00	\$0.12	\$0.00	\$240.38
Lapan Development	\$2,671.32	\$0.00	\$1.34	\$0.00	\$2672.66
Noreen Estes	\$1,357.27	\$0.00	\$0.45	1357.72	\$0.00
Pike Industries	\$5,068.19	\$0.00	\$1.56	\$5069.76	\$0.00
Lakeview Sewer Project	\$0.00	\$200,897.60	\$14.32	\$4.00	\$200,907.91



Tax Collector's Report

As of December 31, 2016

	2016	2015
Uncollected Taxes		
Beginning of Fiscal Year:		
Property Tax		570,905.83
Timber Yield Taxes		1,303.18
Property Tax Credit Balance	(3,624.73)	
Taxes Committed to Collector:		
Property Tax	14,332,158.44	
Timber Yield Taxes	5,936.09	
Land Use Change Tax	23,723.00	
Excavation Tax \$.02/yd	754.22	
Water/Sewer Arrearage		11,755.30
Costs & Penalties	2,970.50	845.25
Overpayment:		
Property Tax (Refunds)		
Other Credits		
Interest & Fees Collected on Delinquent Taxes:		
	5,852.11	27,811.95
Debits:	\$14,367,769.63	\$612,621.51
Total Combined Debits:		\$14,980,391.14



	2016	2015
Remitted to Treasurer During Year:		
Property Tax	13,753,279.98	335,538.01
Timber Yield Taxes	5,936.09	1,303.18
Land Use Change Taxes	22,403.00	
Interest	5,852.11	27,811.95
Costs & Penalties	2,970.50	845.25
Excavation Tax @ \$.02/yd.	184.28	
Water/Sewer Arrearage		11,755.30
Conversion to Lien (Principal Only)		232,691.77
Abatements		
Property Taxes	2,866.32	2,676.05
Land Use Change Taxes	1,320.00	
Current Levy Deeded	12,107.56	
Uncollected Taxes End of Year:		
Property Tax	564,800.71	
Timber Yield Taxes		
Excavation Tax	569.94	
Property Tax Credit Balance	(3,624.73)	
Over-charged on 1 st -issue	(896.13)	
Credits:	\$14,367,769.63	\$612,621.51
Total Combined Credits:		\$14,980,391.14

Respectfully submitted,

Carolee T. Eisener
Tax Collector



Summary of Tax Lien Accounts

Fiscal Year Ending December 31, 2016

	2015	2014	2013	2012 & Prior
<u>DEBITS</u>				
Unredeemed Liens Beginning of Year:		178,993.17	151,090.81	45,888.12
Liens Executed During Year:	267,379.87			
Interest & Costs Collected After Lien Execution:	4,554.24	8,022.76	37,930.26	5,233.76
Total Debits:	\$271,934.11	\$187,015.93	\$189,021.07	\$51,121.88
<u>CREDITS</u>				
Remittance to Treasurer:				
Redemptions	63,073.80	43,476.08	103,368.27	6,550.17
Interest & Costs (After Lien Execution)	4,554.24	8,022.87	37,930.26	5,233.76
Liens Deeded to Town	12,421.94	11,601.58	12,627.54	16,388.65
Refunded				
Abatements of Unredeemed Liens	2,603.63	2,786.88	8,363.69	1,678.35
Unredeemed Liens Balance End of Year	189,280.50	121,128.63	26,731.31	21,270.95
Total Credits:	\$271,934.11	\$187,015.93	\$189,021.07	\$51,121.88



Town Clerk's Report

As of December 31, 2016

Motor Vehicle Permits (6711 issued)		\$950,631.62
Municipal Agent Fees--Validation Decals (6606)		19,815.00
Municipal Agent Fees--Title Applications (1274)		2,548.00
UCC Filings (40)		600.00
Dog Licenses:		5,440.50
Licenses (812)	\$4,783.50	
Group Licenses (9)	180.00	
Late Penalties	122.00	
Violation Fines	355.00	
Marriage Licenses (25)		1,250.00
Vital Record Certificates (244)		1,660.00
Miscellaneous		61.00
Checklist Copies		331.50
Boat Permits		5,540.36
Boat Agent Fees		2,973.00
Total Receipts		\$990,850.98
Remitted to State:		\$3663.50
Dog License Fees	\$1,887.50	
Marriage Licenses	989.00	
Vital Record Certificate Fees	787.00	
Refunds (3)		570.00
Net Receipts		\$986,617.48

Respectfully submitted,

Carolee T. Eisener
Town Clerk



Enfield Library Trustees ~ Treasurer's Report

Ending Balance – 12/31/2015

Citizens Bank		13,710.91	
Mascoma Bank	12,906.90		
	59,356.64		
	<u>371.16</u>	72,634.70	
Certificates		<u>204,617.22</u>	
Beginning Balance – 1/1/2016			\$290,960.83

Deposits –	Citizens Bank	1,052.10	
	Mascoma Bank (checking)	2,399.04	
	Building Fund	134,218.36	
	2015 Trust Fund Distribution - CD	<u>1,284.73</u>	
			138,954.23

Interest –	Citizens Bank	1.39	
	Mascoma Bank – Library Savings	.19	
	Mascoma Bank – Building Fund Savings	31.53	
	Certificates	<u>897.54</u>	
			930.65

Expenses –	Billings Farm & Museum Pass	125.00	
	VINS (annual membership)	150.00	
	Sheer McCrystal Palson – Architects	46,636.30	
	Bauen Corp – Construction Mgmt	2,640.00	
	RC Brayshaw & Co.		
	(Library Campaign)	<u>375.00</u>	
			(49,926.30)



Ending Balance – 12/31/2016

Citizens Bank		14,764.40
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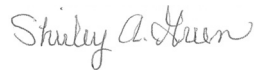
Mascoma Bank	14,990.94	
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	371.35	
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	<u>143,995.23</u>	
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		159,357.52
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Certificates		<u>206,799.49</u>
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Total on Hand – 12/31/2016**\$380,921.41**

Shirley A. Green
Treasurer



Report of Trust & Capital Reserve Funds

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		PRINCIPAL								GRAND TOTAL	
DATE OF CREATION	NAME OF FUND	BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	EXPENDED DURING YEAR	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END OF YEAR	PRINCIPAL & INTEREST END OF YEAR	
OAK GROVE CEMETERY, CONTINUED											
1910	Abram L. Williams	300.00			300.00	5.81	4.76	5.81	4.76	304.76	
1985	Lee V. Hardy	1,500.00			1,500.00	29.08	23.82	29.08	23.82	1,523.82	
1987	Samuel L. Williams	1,500.00			1,500.00	29.08	23.82	29.08	23.82	1,523.82	
1987	Frank B. Williams	1,500.00			1,500.00	29.08	23.82	29.08	23.82	1,523.82	
1987	Lovejoy - Parker	1,500.00			1,500.00	29.08	23.82	29.08	23.82	1,523.82	
	Total Oak Grove	6,850.00			6,850.00	132.80	108.78	132.8	108.78	6,958.78	
FOLLANSBEE CEMETERY											
1918	Louisa Gove	100.00			100.00	1.94	1.59	1.94	1.59	101.59	
TOWN CEMETERY											
1902	Mary A. Dennison	200.00			200.00	3.88	3.17	3.88	3.17	203.17	
1924	George W. Johnson	1,691.59			1,691.59	32.80	26.86	32.8	26.86	1,718.45	
1939	Ebenezer Little	100.00			100.00	1.94	1.59	1.94	1.59	101.59	
1931	Mark A. Purmort	100.00			100.00	1.94	1.59	1.94	1.59	101.59	
1983	George Roberts	329.72			329.72	6.39	5.23	6.39	5.23	334.95	
	Total Town	2,421.31			2,421.31	46.95	38.44	46.95	38.44	2,459.75	
LAKEVIEW CEMETERY											
1960	Perley C. & Rose Ward	100.00			100.00	1.94	1.59	1.94	1.59	101.59	
1964	G. Ronca & E. Bushee	100.00			100.00	1.94	1.59	1.94	1.59	101.59	
1965	Johnson & Cummings	100.00			100.00	1.94	1.59	1.94	1.59	101.59	
	Total Lakeview	300.00			300.00	5.82	4.77	5.82	4.77	304.77	
GEORGE HILL CEMETERY											
1930	Emma Andrews	100.00			100.00	1.94	1.59	1.94	1.59	101.59	
1955	Chase & Heath	100.00			100.00	1.94	1.59	1.94	1.59	101.59	
1945	Florence Davis	100.00			100.00	1.94	1.59	1.94	1.59	101.59	
1915	Jackman	100.00			100.00	1.94	1.59	1.94	1.59	101.59	
1939	Louise Sinclair	100.00			100.00	1.94	1.59	1.94	1.59	101.59	
1956	Elbridge Truell	100.00			100.00	1.94	1.59	1.94	1.59	101.59	
1936	Ella M. Willard	100.00			100.00	1.94	1.59	1.94	1.59	101.59	
1965	Frank Russell	100.00			100.00	1.94	1.59	1.94	1.59	101.59	
	Total George Hill	800.00			800.00	15.52	12.72	15.52	12.72	812.72	



						PRINCIPAL							GRAND TOTAL	



						PRINCIPAL										GRAND TOTAL
DATE OF CREATION	NAME/PURPOSE OF FUND	BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	EXPENDED DURING YEAR	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END OF YEAR	PRINCIPAL & INTEREST END OF YEAR						
CAPITAL RESERVE FUNDS																
1967	Municipal Facilities & Equip.	15,172.82	-	-	15,172.82	43.15	255.00	-	298.15	15,470.97						
1971	Reappraisal	10,048.93	-	-	10,048.93	797.91	181.78	-	979.69	11,028.62						
1972	Ambulance	2,691.64	-	-	2,691.64	331.73	50.67	-	382.40	3,074.04						
1973	Municipal Water System	154,406.58	-	-	154,406.58	3,503.88	2,646.33	-	6,150.21	160,556.79						
1981	Fire Vehicles & Equipment	53,715.78	-	-	53,715.78	623.04	910.63	-	1,533.67	55,249.45						
1996	Cemetery	5,148.91	-	1,235.86	3,913.05	1,499.68	111.42	1,564.14	46.96	3,960.01						
Municipal Water Meter/Backflow																
1996	Preventer	9,128.97	-	-	9,128.97	4,577.35	229.70	-	4,807.04	13,936.01						
1996	Municipal Sewer System	111,614.63	-	-	111,614.63	2,112.25	1,905.88	-	4,018.13	115,632.76						
1998	Land Acquisition	93,000.00	-	-	93,000.00	32,504.12	2,103.25	-	34,607.37	127,607.37						
2005	Library Technology (NonCRF)	2,101.15	-	-	2,101.15	62.29	36.26	-	98.54	2,199.69						
2004	Sidewalk Construction	13,000.00	-	-	13,000.00	3,388.03	274.64	-	3,662.67	16,662.67						
2005	Bridge Construction	1,964.36	-	-	1,964.36	106.18	34.70	-	140.88	2,105.24						
2007	Salt/Sand Facility Construction	146.70	-	-	146.70	4.16	2.53	-	6.68	153.38						
2008	Library Building	267,000.00	-	-	267,000.00	25,579.96	4,903.18	-	30,483.14	297,483.14						
2012	Capital Improvement Program	604,806.97	342,983.00	129,712.34	818,077.63	311.54	10,140.83	6,178.57	4,273.80	822,351.43						
TOTAL CAPITAL RESERVE FUNDS**		1,343,947.44	342,983.00	130,948.20	1,555,982.24	75,445.25	23,786.78	7,142.71	91,489.32	1,647,471.56						
TOTAL TRUST FUNDS		275,245.86	2,496.53	0.00	277,742.39	31,614.31	4,053.95	2,568.92	33,099.34	310,841.73						
TOTAL ALL FUNDS		1,619,193.30	342,983.00	130,948.20	1,833,724.63	107,059.56	27,840.73	10,311.63	124,588.66	1,958,313.29						
**CRFs are Committed Funds																

**CRFs are Committed Funds



Capital Reserve Expenditures

Of the eighteen reserve funds held by the Town, Town Meeting vote is required for four of these. The Board of Selectmen is named as agent to expend for twelve reserve funds, the Library Board of Trustees is named as agent to expend for one reserve fund and the Cemetery Board of Trustees is named as agent to expend from one reserve fund.

This *Report on Capital Reserve Expenditures* is intended to provide a more detailed look at those accounts that have had expenditure activity during the year. Those accounts that have not seen any activity through expenditures are not reported here. For a complete report of all funds see the Trustees of Trust Funds *Report of Trust & Capital Reserve Funds*.

Town Meeting

Town Meeting vote is required for expenditures from these reserve funds.

Fund	Created	Purpose
Fire Vehicles & Equipment	1981	Fire vehicles and equipment
Land Acquisition	1998	Purchase of easements and/or land for conservation, recreation or other public purposes
Library Building	2008	Planning, construction and furnishing of a new Library



Board of Selectmen

The Board of Selectmen is named agent to expend the following funds. This means the Board of Selectmen may expend funds from these reserves without further action of Town Meeting.

Fund	Created	Purpose
Municipal Facilities, Maintenance and Equipment Capital Reserve Fund	1967	Purchase, alteration, addition, renovation or major repair to any Town-owned municipal facilities (Originally the Municipal Building CRF for the construction of a new municipal building. The fund was renamed and purpose redefined in 2013.)
Reappraisal	1971	Complete property reappraisal
Ambulance	1972	Ambulance
Municipal Water System ⁽¹⁾	1973	Capital improvements to and capital refurbishment of existing municipal water system production, storage, distribution, and control facilities and appurtenances; new water source development; the acquisition and construction, modification or refurbishment of water system buildings, shops, and garages; professional engineering services essential to the purpose of the fund and; the acquisition of land and other real estate essential to the purpose of the fund
Municipal Water Meter / Backflow Preventer ⁽¹⁾	1996	Periodic replacement of municipally maintained water meters and backflow preventers



Fund	Created	Purpose
Municipal Sewer System ⁽¹⁾	1996	Capital improvements to and capital refurbishment of existing municipal sewer system collection, storage, pumping, transmission, and control facilities and appurtenances; the Town's share of any eligible capital improvements to and capital refurbishment of the City of Lebanon joint wastewater collection and treatment facilities; the acquisition and replacement of capital service and repair equipment; the acquisition modification, construction or refurbishment of sewer system buildings, shops and garages; professional engineering services essential to the purpose of the fund and; the acquisition of land and other real estate essential to the purpose of the fund
Sidewalk Construction	2004	Sidewalk construction
Bridge Construction	2005	Bridge construction
Sand/Salt Facility	2007	Sand/salt facility construction
Capital Improvement Program	2012	Acquisition of Public Works Department, Fire Department, Ambulance Department and Police Department vehicles and equipment, and construction or improvements to infrastructure

⁽¹⁾ The Selectmen may expend from these funds in their capacity as Water and Sewer Commissioners



Capital Improvement Program

Balance as of 1/1/2016:	605,118.51
Interest Accrued	10,140.83
Deposits (2016 Town Meeting Article 8)	342,983.00
Total Withdrawals (Lease Payments & 2016 Projects)	<u>(135,890.91)</u>
Balance as of 12/31/2015	\$822,351.43

Library Board of Trustees

The Library Board of Trustees is named agent to expend the following fund. This means the Library Trustees may expend funds from these reserves without further action of Town Meeting.

Fund	Created	Purpose
Non-CRF Library Technology	2005	Non-Capital Reserve Fund for library technology

There were no expenditures from the Non-CRF Library Technology fund in 2015.

Cemetery Board of Trustees

The Cemetery Board of Trustees is named agent to expend the following fund. This means the Cemetery Trustees may expend funds from these reserves without further action of Town Meeting.

Fund	Created	Purpose
Cemetery Capital Reserve	1996	Cemetery land acquisition/capital improvements

Capital Improvement Program

Balance as of 1/1/2016:	6,648.59
Interest Accrued	111.42
Total Withdrawals (Tree Removal)	<u>(2,800.00)</u>
Balance as of 12/31/2015	\$3,960.01

Schedule of Town Real Property

As of April 1, 2016

LOCATION	ACRES	DESCRIPTION/MAP-LOT	LAND VALUE	BLDG VALUE	TOTAL VALUE
74 Lockehaven Road	27.30	DPW Facility Site / 11-20-4	395,200	1,409,500	1,804,700
23 Main Street	.47	Whitney Hall / 34-37	104,400	375,400	479,800
308 US Route 4	2.74	Huse Park/Community Bldg / 37-35	383,600	616,800	1,000,400
19 Main Street	.72	Police Facility / 34-36	123,200	238,500	361,700
25 Union Street	.48	Union Street Fire Station / 34-54	112,500	157,600	270,100
15 Shedd Street	.97	Highway Garage / 34-61	125,800	129,700	255,500
Johnston Drive	.60	Land only / 14-4	258,300	0	258,300
7 Shedd Street	1.24	Highway Garage / 34-60	130,400	54,300	184,700
Johnston Drive	.35	Leased to Sanborn / 14-5	187,800	0	187,800
253 NH Route 4A	.50	Mascoma Boat Launch / 10-6	288,400	0	288,400
Johnston Drive	.45	Leased to Trask & Ricker / 14-3A	32,700	0	32,700
1100 NH Route 4A	.23	Enfield Center Fire Station / 40-15	64,700	86,800	151,500
1044 NH Route 4A	.13	Enfield Center Town Hall / 39-1	40,200	106,600	146,800
194 US Route 4	2.00	Lakeview Cemetery / 31-7A	128,000	0	128,000
Grafton Pond Road	164.15	Bicknell Brook Trail / 9-45	270,700	0	270,700
Johnston Drive	.09	Land only / 14-6	111,200	0	111,200
59 Lovejoy Brook Road	8.90	Prior Well / 15-1	145,300	4,300	149,600
4 Pine Drive	.08	Pump Station / 32-12-1	105,300	16,600	121,900
NH Route 4A	1.15	Shakoma Beach Parking / 10-5	107,200	2900	110,100
Graham Road	.25	Access to Spectacle Pond / 50-18	115,800	0	115,800



LOCATION	ACRES	DESCRIPTION/MAP-LOT	LAND VALUE	BLDG VALUE	TOTAL VALUE
39 Lockhaven Road	3.00	Transfer Station / 15-72	111,500	17,100	128,600
Main Street	.17	Parking Area / 31-33	76,400	0	76,400
NH Route 4A	15.30	Shaker Recreation Park / 11-44	66,500	16,600	83,100
181 US Route 4	.53	Water Tank site / 14-47-1	18,000	16,900	34,900
31McConnell Road	2.20	McConnell Well / 36-14	51,300	10,000	61,300
Lockhaven Road	1.32	Lockhaven Cemetery / 16-5	14,600	0	14,600
Blacksmith Alley	.24	Land only / 31-27	78,300	0	78,300
249 NH Route 4A	.30	Shakoma Beach / 10-7	112,200	3,200	115,400
Kluge Road	7.11	Countryside Cemetery / 12-13-6	51,900	0	51,900
Canaan Road	10.00	Mud Pond Access / 16-20	39,300	0	39,300
259 US Route 4	.16	Veterans Park / 33-19	36,600	0	36,600
US Route 4	30.00	McConnell Well Site / 15-14	75,600	0	75,600
Rice Road	.75	Purmort Cemetery / 2-53	26,700	0	26,700
Shaker Hill Road	12.10	Swamp / 25-37	69,200	0	69,200
18 Depot Street	0	Fast Squad Building / 34-48-1	0	56,400	56,400
152 Maple Street	.04	Storage Building / 14-56	26,300	9,400	35,700
George Hill Road	.50	George Hill Cemetery / 9-10	10,300	0	10,300
Follensbee Road	.28	Follensbee Cemetery / 6-8	6,500	0	6,500
Mud Pond Road	20.00	Mud Pond Access / 16-18	46,800	0	46,800
259 US Route 4	.25	Veterans Park / 33-18	41,900	0	41,900
Shaker Blvd	.19	Land only / 28-38	5,200	0	5,200
Lockhaven Road	.07	Morse Cemetery / 17-8	4,100	0	4,100
NH Route 4A	1.07	Montcalm Cemetery / 23-30	29,000	0	29,000
Oak Grove Street	.05	Paddleford Cemetery / 31-9	10,500	0	10,500
Palmer Road	.05	Choate Cemetery / 9-71	9,800	0	9,800
Union Street	.79	Frog Pond / 34-57	41,000	0	41,000



LOCATION	ACRES	DESCRIPTION/MAP-LOT	LAND VALUE	BLDG VALUE	TOTAL VALUE
NH Route 4A	.38	Cemetery by Union Church / 39-11	4,500	0	4,500
Boys' Camp Road	.03	Butman Cemetery / 12-31	5,300	0	5,300
Main Street	.04	Part of Main & High Streets / 31-14	4,700	0	4,700
Algonquin Road	.004	Spring Site / 12-1A	1,100	0	1,100
NH Route 4A	.50	Abuts George Pond / 8-59	100	0	100
Moore Street	.06	Needs survey to locate / 30-16A	200	0	200
Hickory Overlook	5.92	Land only / 51-43	39,600	0	39,600
NH Route 4A	.55	Land only / 22-15	12,500	0	12,500
NH Route 4A	0	LSV Pump Station/10-4A	0	0	0
Oak Hill Road	50.44	Land only / 13-49	63,100	0	63,100
NH Route 4A	.20	Land only / 21-46	17,200	0	17,200
30 Johnston Drive	15.8	Land only / 14-3B	97,000	0	97,000
NH Rte 4A	2.00	Land only / 9-45-1	28,700	0	28,700
NH Rte 4A	5.00	Land only / 9-45-2	47,500	0	47,500
Paul's Place	1.46	Land only / 51-122	30,500	0	30,500
Road Round the Lake	1.00	Land only / 51-65	13,500	0	13,500
Hickory Overlook	1.51	Land only/ 51-46	30,600	0	30,600
Bear Drive	1.30	Land only/ 51-4	6,900	0	6,900
387 Oak Hill Road	5.34	Land and Bldg/ 9-56-2	45,700	14,000	59,700
Methodist Hill Road	15.75	Land only/ 6-24	72,000	0	72,000
McConnell Road	.22	Land and Bldg/ 36-11-1	61,600	460,000	521,600
NH Rte 4A	.20	Land only/8-13	4,100	0	4,100
Hickory Overlook	2.34	Land only/51-50	21,200	0	21,200
TOTALS:			\$4,897,800	\$3,802,600	\$8,700,400



Schedule of Fixed Assets other than Real Property*

As of December 31, 2016

Asset #	Description	Asset Category	Year Acquired	Value New	2016 Value After Annual Depreciation
201	Old Route 10 Shim/Resurface	Roads	2010	12,774.00	6,812.80
300	Pump Station, 88 NH Route 4A	Machinery	1990	37,000.00	3,700.00
301	Pump Station, 38 Wells St.	Machinery	1985	54,651.00	0
302	Shaker Village Pump Station	Machinery	1990	162,800.00	16,280.00
305	Carl Patten Bridge	Bridges	1996	546,394.00	431,651.26
306	George Pond Dam & Bridge	Bridges	1930	8,118.00	1,055.34
307	Grafton Pond Rd. Bridge	Bridges	1998	98,273.00	79,601.13
310	Whaleback Mountain Road Bridge	Bridges	2006	64,740.00	57,618.60
311	Oak Hill Road Bridge	Bridges	1988	91,023.00	64,626.33
312	Leica GPS System	Misc - Other	2006	49,668.14	0
313	06 10-Wheel Sterling Dump	Vehicle	2006	151,620.00	68,229.00
314	06 6-Wheel Sterling Dump	Vehicle	2005	118,415.00	47,366.00
314-1	Dump Body Replacement	Vehicle	2016	20,500.00	20,500.00
315-1	Lockeaven Rd Bridge Improv.	Bridges	1982	13,790.54	8,963.85
315	Lockeaven Road Bridge	Bridges	1981	45,904.86	29,379.11
321	03 International Plow Truck	Vehicle	2002	116,000.00	29,000.00
322	96 Ford F250 3/4 Ton Pick Up	Vehicle	1996	20,043.00	0
327	01 Caterpillar Motor Grader	Vehicle	2002	208,185.00	83,274.00
333	01 American LaFrance Engine	Vehicle	2001	278,000.00	100,080.00



Asset #	Description	Asset Category	Year Acquired	Value New	2016 Value After Annual Depreciation
334	89 International Pumper 3	Vehicle	1989	120,000.00	0
335	89 International Pumper 4	Vehicle	1989	130,000.00	0
336	98 Freightliner Tanker	Vehicle	1998	105,000.00	0
337	86 GMC Forestry Truck	Vehicle	1986	14,200.00	0
339	Bog Road Bridge Improvement	Bridges	2001	30,000.00	25,200.00
344	01 Caterpillar Loader	Equip - Mbl	2002	108,000.00	27,000.00
352	03 Ford F350 Pick Up	Vehicle	2003	24,600.00	7,380.00
355	90 Chipper	Equip - Mbl	1990	17,000.00	0
444-1	Methodist Hill Road Paving	Roads	2011	46,000.00	27,600.00
444-2	Methodist Hill Road	Roads	2013	39,757.00	29,155.13
444	Methodist Hill Road	Roads	2004	60,000.00	8,000.00
445-1	George Hill Road Shim/Resurface	Roads	2010	14,300.00	7,626.67
445-2	George Hill Rd Pavement Overlay	Roads	2016	38001.00	38,001.00
445	George Hill Road	Roads	2005	17,451.72	3,490.34
446-1	Lockehaven Road	Roads	2006	23,594.40	6,291.84
446-2	Lockehaven Road Drainage	Roads	2008	56,065.68	22,426.27
446-3	Lockehaven Rd. Paving	Roads	2012	56,250.00	37,500.00
446-4	Lockehaven base pavement	Roads	2014	75,000.00	60,000.00
446	Lockehaven Road	Roads	2005	47,815.95	9,563.19
450	04 Mohawk Truck Lift	Equip - Mbl	2004	18,793.75	10,649.79
451	91 Dresser Vibratory Roller	Equip - Mb	1991	20,000.00	2,666.67
452	06 Kubota Tractor Model B7610	Equip - Mbl	2006	17,165.00	4,577.33
453	Bud Mil Road	Roads	2006	18,034.32	4,809.15
454	Livingstone Lodge Road	Roads	2006	38,144.28	10,717.81
456	Warren Road	Roads	2006	13,842.05	3,691.21



Asset #	Description	Asset Category	Year Acquired	Value New	2016 Value After Annual Depreciation
457	07 Sterling L8500 6-w/hl dump	Vehicle	2006	118,985.00	53,543.25
459	Oak Grove Street	Roads	2006	48,410.00	12,909.33
461	08 Ford Expedition	Vehicle	2007	29,982.88	17,989.73
464	Power Pro Ambulance Cot	Misc - Other	2007	10,111.00	0
469	08 Brush Bandit Chipper 1590	Equip - Mbl	2008	40,950.00	22,522.50
470	08 PL Custom Ambulance	Vehicle	2008	117,000.00	64,350.00
473	Generator 85KW	Equip - Mbl	2008	14,183.50	1,418.35
474-1	Brown St. Reclamation	Roads	2008	10,022.14	4,008.86
474	Brown St. Catch Basin	Roads	2008	27,029.98	10,811.99
476	May St. Pavement Overlay	Roads	2008	41,555.45	16,622.18
477	09 Ford F-150	Vehicle	2009	17,970.91	10,782.55
478	09 Sterling Acterra #213	Vehicle	2008	103,749.00	57,061.95
480	09 Ford Crown Victoria	Vehicle	2009	22,819.00	4,563.80
481	Digitized Mapping	Misc - Other	2008	131,604.89	13,160.49
483	09 GMC Pick Up	Vehicle	2009	22,320.00	4,464.00
486-1	Rescue Truck Retrofit	Vehicle	2009	10,416.00	6,249.60
486	Rescue Truck	Vehicle	2009	12,525.00	7,515.00
488	10 Ford Fusion Cruiser	Vehicle	2010	20,262.00	6,078.60
489	11 Ford F550 Super D Dump	Vehicle	2010	93,254.00	60,615.10
491	Baldor TS-80 Generator	Equip - Mbl	2010	28,600.00	8,580.00
492	11 CAT 430E IT Backhoe	Equip - Mbl	2010	117,600.00	35,280.00
493-1	Shaker Bridge Sewer Main Repl.	Infrastructure	2010	506,200.25	435,332.22
493-2	Shaker Bridge Sewer Main Repl.	Infrastructure	2011	22,545.62	19,840.15
493	Shaker Bridge Sewer Main Repl.	Infrastructure	2010	69,889.46	60,108.94
495	Shaker Blvd Shim/Resurface	Roads	2010	27,929.00	14,895.47



Asset #	Description	Asset Category	Year Acquired	Value New	2016 Value After Annual Depreciation
496	Union Street Shim/Resurface	Roads	2010	12,753.00	6,801.60
498	Mill St. Shim/Resurface	Roads	2010	11,474.00	6,119.47
499	Flanders St. Shim/Resurface	Roads	2010	24,939.00	13,300.80
500-1	Lapan Development paving	Roads	2012	22,500.00	15,000.00
500	Lapan Circle Shim/Resurface	Roads	2010	25,423.00	13,558.93
503	Main St. Water Main Replacement	Infrastructure	2011	11,180.62	9,838.95
505	Outdoor Lighting Upgrade	Infrastructure	2011	18,992.58	0
506	Grand Drape Restoration	Misc - Other	2011	10,094.15	8,882.85
507-1	Route 4 Sewer Extension	Infrastructure	2012	2,498,821.77	2,248,939.59
507	Route 4 Sewer Extension	Infrastructure	2013	220,881.10	203,210.61
508-1	Route 4 Water Extension	Infrastructure	2012	440,968.55	396,871.70
508-2	Route 4 Water Extension	Infrastructure	2013	95,335.76	87,708.90
508	Route 4 Water Extension	Infrastructure	2013	35,954.14	33,077.81
509	Route 4 Design Charrette	Misc. - Other	2011	15,480.97	6,192.39
510	Huse Park Drainage	Infrastructure	2011	59,115.25	52,021.42
511	Main St. Sewer Main Extension	Infrastructure	2011	49,107.43	43,214.54
512	Shaker Blvd Bridge Repl.	Bridges	2011	279,030.00	245,572.80
513	Hurricane Irene Repairs	Roads	2011	90,081.64	54,048.98
515	Anderson Hill Road Paving	Roads	2011	20,500.00	12,300.00
516	Whaleback Mountain Road Paving	Roads	2011	19,500.00	11,700.00
518	John Deere Tractor w/attachments	Equip - Mbl	2011	60,196.68	24,078.67
519	Ray-Tech Reclaimer	Equip - Mbl	2011	24,950.00	9,980.00
523	12 Chevy K1500 Pickup	Vehicle	2012	27,500.00	20,625.00
524	13 Ford Interceptor	Vehicle	2012	23,825.00	11,912.50
530	Wells St. Paving	Roads	2012	11,250.00	7,500.00



Asset #	Description	Asset Category	Year Acquired	Value New	2016 Value After Annual Depreciation
523	12 Chevy K1500 Pickup	Vehicle	2012	27,500.00	20,625.00
530	Wells St. Paving	Roads	2012	11,250.00	7,500.00
531	13 International Dump 4300	Vehicle	2012	90,378.00	67,783.50
532	13 International Dump 4300	Vehicle	2012	90,378.00	67,783.50
533	2012 Kiotti Mechtron 2200 UTV	Equip – Mbl	2012	12,351.00	6,175.50
534	Huse Park Paving	Roads	2012	25,000.00	16,666.67
537	2011 Kiotti Mechtron 2200 UTV	Equip – Mbl	2012	14,402.00	7,201.00
542	13 1660 Connector Boat	Equip – Mbl	2013	26,515.00	15,909.00
543	LSV Pump Station Control Upgrd	Machinery	2013	13,755.31	11,921.27
545	Thermal Imaging Camera	Misc – Other	2013	10,820.00	6,492.00
547	13 Ford Interceptor	Vehicle	2013	29,900.00	17,940.00
548	File Server (Town Office)	Misc – Other	2013	10,190.00	4,367.14
549	Jones Hill Road Reconstruction	Roads	2013	267,641.34	196,270.32
552	Shaker Bridge Lighting	Infrastructure	2013	17,911.81	3,582.36
553	14 Ford Taurus Interceptor Cruiser	Vehicle	2014	24,953.00	17,467.10
556	Crystal Lake Road	Roads	2013	10,927.00	8,013.13
558	Mascoma Heights Drive	Roads	2013	22,552.00	16,538.13
559	Union St. Fire Station Parking Lot	Roads	2013	12,320.00	9,034.67
560	NH Route 4A Sewer Line Repair	Infrastructure	2013	65,000.00	59,800.00
561	15 Ford F450 Dump w/Plow	Vehicle	2014	43,061.25	34,449.00
562	15 Ford F450 Dump w/Plow	Vehicle	2014	43,061.25	34,449.00
563	Ridge Road 1” Shim Overlay	Roads	2014	20,000.00	16,000.00
515-1	Anderson Hill Rd. 1” Shim	Roads	2014	18,000.00	14,400.00
564	15 International 7400 SFA 4x2	Vehicle	2015	148,100.00	133,290.00



Asset #	Description	Asset Category	Year Acquired	Value New	2016 Value After Annual Depreciation
446-5	Lockhaven Rd. 1.25" Overlay	Roads	2015	42,000.00	36,400.00
565	Patricia Court Reclaim & 2" Base	Roads	2015	19,500.00	16,900.00
566	Mountainview Dr. Improvements	Roads	2015	36,000.00	31,200.00
567	Compactor	Equip	2015	17,110.00	15,741.20
568	Jaws of Life (Upgraded Existing)	Equip	2015	12,567.00	11,310.30
569	Jaws of Life Combi-Tool	Equip	2015	10,287.00	9,258.30
570	E-One Typhoon Pumper	Vehicle	2015	406,868.00	374,318.56
571	Fire Hoses	Equip	2015	11,197.00	10,077.30
572	Boys Camp Bridge Replacement	Bridges	2016	130,000.00	130,000.00
573	17 Ford F-550 w/wing/plow/sander	Vehicle	2016	81,635.00	81,635.00
574	16 Ford Explorer Cruiser	Vehicle	2016	35,110.00	35,110.00
575	16 Ford Explorer Cruiser	Vehicle	2016	35,110.00	35,110.00
576	Mascoma Lake Boat Ramp/Dock	Roads	2016	155,000.00	155,000.00
577	Zoll Defibrillator	Misc – Other	2016	31,787.74	31,787.74
578	Jaws of Life Combi-Tool	Equip	2016	10,287.00	10,287.00
579	Polaris Ranger 6x6 UTV	Equip - Mbl	2016	22,000.00	22,000.00
				\$13,885,851.85	\$ 10,074,197.85

*Includes assets valued at \$10,000 or greater when acquired.



Town of Enfield



Narrative Reports



Building Inspector/Health Officer/Fire Inspector

~ MISSION STATEMENT ~

To provide the citizens of Enfield, NH with as safe and healthy living environment as possible, by applying the applicable codes and laws adopted by the Town and the State of NH in a timely and fair manner; to assist other departments and administration with information and knowledge necessary to achieve the common goal of betterment of the Town of Enfield.

The year 2016 continued to be very busy for this department. 134 Building Permits were issued during the year with 18 new single family housing units being applied for. Included in this total were 11 residential solar installs, the Town of Enfield offers tax saving incentives for energy saving related installations. Further information can be gotten through the assessing office about this program. 3 commercial projects were permitted, Enfield Storage has erected their final phase on Lovejoy Brook Road, Eastern Propane is nearing completion of their 60,000 gal LPG storage facility on Whaleback Mountain Rd., with the assistance of the Lebanon Fire Dept., and the Enfield Fire Dept this facility has been designed and will be constructed to the latest NFPA standards required to assure it's safe operation, also on Whaleback Mountain Rd. a mini storage facility has been completed.

Fire prevention and life safety issues are items that we all need to be aware of making sure everything possible is being done to make our homes safe as possible. Remember to check your smoke and carbon monoxide alarms, never remove the battery or disable the unit. If the alarm sounds trust it and call 911 so the situation can be checked properly. Develop a family escape plan, have a designated meeting place in case of an emergency and wait for emergency services to arrive, never reenter the building.

Respectfully submitted,

Philip K. Neily
Building, Health, Fire Inspector



Capital Improvement Program Committee

The Town closed out the 2016 fiscal year and is pleased to report that after five years the Capital Improvement Program (CIP) continues to meet expectations. The strategy developed by the CIP Committee was to:

1. Implement a purchasing plan
2. Develop an affordable long term funding strategy
3. Facilitate a smooth, affordable tax rate
4. Leverage funding sources that fit our needs

We are starting fiscal year 2017 with a balance of \$ 822,351.43 in the CIP Capital Reserve Fund (CRF). The Town has outstanding liabilities to be funded from the CIP CRF of \$201,380. In 2017, the Town will be asked to support the long term lease purchase of Emergency Service and Public Works vehicles and equipment, and appropriate \$29,747.13 for the first year's payment. The CIP CRF will be used to offset this payment for the life of the 10-year lease.

1. One Cruiser	\$35,000
2. Fire Support Vehicle	45,000
3. Excavator	30,000
4. Low Bed Trailer	30,000
5. Vibratory Roller	60,000
Total	\$200,000

We have also included in the upcoming budget several smaller projects that will be paid for with cash on hand. They are as follows; the replacement of two furnaces for the Fire Department, one at Union St. and the other at Shedd St for a total appropriation of \$16,000. The Union St. Fire Station roof will be resurfaced at a cost of \$50,000. Whitney Hall will have some chimney repair done for a cost of \$10,000. The Town is also asking for \$40,000 to complete the engineering, permitting and repair and replacement of 10 road culverts on the Crystal Lake Road.

To continue this program and meet the future needs of the Town, voters will be asked to support an appropriation of \$367,983 to be deposited in the CIP CRF.

The Town is fortunate to have a CIP Committee with the experience, knowledge, and devotion to develop and maintain this program. We hope that the Town will continue to support this important initiative, which is critical in helping the Town maintain a sound fiscal program.



Cemetery Trustees

~ MISSION STATEMENT ~

The Mission of the Cemetery Trustees is to ensure that ample resources are available to maintain all cemeteries (stones, fences, grounds, stone walls, trees, etc.) for which the Town of Enfield is responsible, on an ongoing basis, ensure that all cemetery records are accurately and completely maintained in a timely manner, and advocate on behalf of those who can no longer represent themselves.

We were able, using trust funds, to remove two, large, sugar maples from Paddleford Cemetery.

Trees posed a danger to the home that is located next to Paddleford Cemetery. The two trees were examined by an arborist and found to have decay on their interior, therefore the trees were removed.

Another tree was knocked down by a powerful wind, rain event at the Enfield Center Cemetery located behind the Union Church on NH Route 4A. Damage to stones, and a cast iron surround occurred. The Town Sexton, Will Shoemaker, will look into and repair the damaged area.

Will Shoemaker, the Town's Sexton, and his crew once again have Enfield's cemeteries looking really good. Will's expertise and leadership has been appreciated.

The Trustees also wish to report the on-going construction of the scattering of ashes park, to be located at Countryside Cemetery. Will Shoemaker and his crew, once again had the foresight to create this park.

On a sad note, the Cemetery Trustees and the Townspeople have lost a "giant" when it comes to the care and knowledge of Enfield's Cemeteries. Longtime Trustee and friend, Richard Henderson, has passed on. Richard provided so much to his past as Cemetery Trustee and historian, and will be sorely missed.

After many years of service, Trustee, Mary Quintana, is retiring at the end of this term.



Conservation Commission

~ MISSION STATEMENT ~

To protect the National Resources of Enfield and preserve them for future generations.

The Commission made a \$2000 donation from its Conservation Fund to the Upper Valley Land Trust to help preserve 995 acres in Enfield known as the Smith Pond Forest. This property, in addition to NH Fish & Game acreage, make for over 5000 contiguous acres of forest land in Enfield which is open to the public. To celebrate this achievement during Old Home Days, Conservation Commission Chairman Strickland and Kurt Gotthard led hikes to Smith Pond.

The Commission sponsored several educational programs. In January, Jim Oehler, NH Fish & Game Department, gave a talk entitled *Land of Shakers, Land for Wildlife*, describing how the NH Fish & Game Department manages its land in Enfield. In April, Chairman Strickland led an *Introduction to Moss Identification* hike. In May, Enfield's own Bill Warren, chair of the NH Chapter of the Appalachian Mountain Club, talked on how to eat while hiking, *Fuel for your Body, Food for the Trail*.



Moss identification hike, Colette Trail



Culvert maintenance at Harris Brook



North Bridge, Harris Brook Scenic Area



The Harris Brook Scenic Area was the site of several Commission projects. Volunteers from the Commission, directed by Canaan resident and retired engineer Lee Peltier, constructed a foot bridge at the north end of reservoir. Perhaps for first time in history, there was a nesting loon couple sited on the reservoir. The loons established a nest, but unfortunately no chicks survived. After the season, NH Loon Preservation Committee member, Ethan Gorman, examined the nest and found eggshell fragments. Harris Brook Reservoir will be added to the sites that the NH Loon Preservation Committee monitors. To help Enfield's Department of Public Works comply with state regulations, the Commission removed brush and tree saplings fifteen feet from the base of the Harris Brook dam and assisted in the removal of abandoned boats and garbage. Mascoma Valley High School senior, Maia Zawilinski, painted blazes on the Harris Brook trail. Maia also built a bridge on the Suky Marsh trail to help achieve her Girl Scout Gold Award goal: "getting people active in the outdoors."



Spotted Salamander in vernal pool

Also of note: The Commission's ongoing inventory of Enfield's vernal pools increased from 19 to now over 60 identified vernal pools. The Commission monitored the environmental impacts of installation of the new Boys Camp Bridge, Eastern Propane's parking lot impact on a wetland near Whaleback Ski area, and a culvert replacement on Lockehaven Road.

Respectfully submitted,

Alan Strickland, Chairman



Energy Committee

~ MISSION STATEMENT ~

**To identify energy savings opportunities for the Town
and residents of Enfield.**

After a very successful “Solarize Upper Valley” campaign in 2015, the Committee’s renewable energy production initiatives await developments at the NH PUC, where new rules regarding solar net metering are being drafted. In addition, Enfield citizens strongly encouraged the Zoning Board to rule against solar arrays which send energy to offsite users (community net metering) in the R - 1 district, thus discouraging large arrays in built-up residential areas. The Committee duly drafted an amendment to that effect, which was adopted at the Town Meeting in March. Meanwhile, this year saw the installation of 16 Solarize Enfield arrays, averaging 6 Kw for a total of nearly 100 new renewable Kw in town.

In 2016 the Committee turned to projects focusing on energy efficiency. Along with Friends of Mascoma, it sponsored a button- up workshop, presented in October at the renovated high school by New Hampshire Saves. This may become an annual event. The Committee is working with the Town building inspector to encourage energy efficient design in new buildings and major additions. The NH energy building code is part of the building permit process in Enfield. Extensive efficiencies in lighting at the Public Works facility have been achieved through the installation of LED tubes, operated by motion sensor switches. The Committee’s budget funds and Liberty Utilities rebates financed this upgrade. A similar effort is planned for the Town library.

Late in 2016 the Committee began to facilitate a power purchase agreement (PPA) between the Town and a selected investor/installer, who will sell discounted electricity to the Town from a 50-60 Kw solar array, installed at the investor’s expense, on the DPW salt shed roof. This power will offset DPW use only. The discount is made possible through current NH net metering rules plus a 30% federal investment tax credit.



Finally, the Committee will prepare for and take a resolution to the 2018 Town meeting to include Enfield in an Upper Valley initiative called “100 by 2050”. This is a campaign to get all municipalities to achieve 100% renewable energy use by 2050.

Respectfully submitted,

Charles DePuy
Chairman



F.A.S.T. Squad

(First Aid Stabilization Team)

~ MISSION STATEMENT ~

The Mission of the Enfield FAST Squad is to establish, train and maintain a life saving squad that will serve the citizens of Enfield and to sponsor and promote public programs of First Aid, CPR, AED training and disease/accident prevention.

Enfield FAST Squad was dispatched to a total of 382 calls for service in 2016. We have staffed the ambulance with on call staff for prompt coverage at night. Lebanon Fire Department provides day time coverage. The Enfield FAST Squad could still use more members that would be available to respond to calls. If you are interested in an on call Emergency Medical Technician position, the Enfield FAST Squad would welcome and assist interested candidates. Please call 632-5200 or email efirefighter32@yahoo.com.

The FAST Squad is currently upgrading our service. We currently have 6 members in class for their Advanced EMT Certification, An additional 155 hours of training. One member has made the commitment to pursue his Paramedic certification, an additional 2 years of training. We continue to focus on training both our FAST Squad members and the general public (including Enfield Town personnel, Teachers, Coaches, Boy Scouts, Girl Scouts and additional organizations). In addition, First Aid, AED and CPR training sessions are held free of charge to the public. We also hold monthly training sessions for our Squad members to cover topics and current protocol changes that would help better serve the residents and guests of Enfield.

The Enfield FAST Squad is proud to educate, serve and provide compassionate life-saving services to our fellow townspeople.

Respectfully Submitted,

Richard Martin
EMS Chief



Current F.A.S.T. Squad Membership

EMS Chief – Richard Martin, EMT
Assistant Chief – John Nugent, EMT
Training Officer/Capt. – Michael Mehegan, AEMT

Jordyn Bagalio, EMT
Joel Coehlo, Paramedic
Lt. Daniel Huff, AEMT
Cassidy Jacques, EMT
Christian Killmer, EMT
Doug Miller, FR
Samuel Provenza, Paramedic
Christopher Valley, EMT
Joshua Wessells, EMT
Kimberly Withrow, EMT



Fire Department

~ MISSION STATEMENT ~

The Enfield Fire Department endeavors to provide *safe, effective and efficient* fire protection services to the residents of Enfield and to provide comprehensive education to reduce the causes of fire.

Many thanks to our volunteer firefighters who are there to protect the lives and property of our community residents. These individuals respond at all hours, in all kinds of weather, to do a difficult job: Leaving their families in the wee hours to help out someone they may not even know; Willing to enter burning buildings for us. We couldn't be more thankful for their bravery and dedication.



Heritage Commission

~ MISSION STATEMENT ~

The Enfield Heritage Commission will properly recognize, protect, and promote the historic and esthetic resources that are significant to our community, be they natural, built, or cultural. The commission will work co-operatively with other educational and civic organizations in fulfilling its mission.

The Heritage Commission began 2016 by welcoming Jeanie McIntyre, President of the Upper Valley Land Trust, to its January meeting. Ms. McIntyre informed the Commission of the recent easement the UVLT has negotiated for Smith Pond and surrounding land. This easement will protect 995 acres from future development and protect precious Shaker artifacts contained within the conserved land, including parts of the Shaker aqueduct system.

Also early in the year, the Commission was asked by Pathways Engineering to review the upcoming sewer work to be undertaken within a National Historic Register District along Route 4A. This request brought new information to the Commission; that Enfield boasts a second National Historic Register District which, up until this requested review, no one was familiar with. Upon further study, it was discovered that this “new” NHR District was actually a very early one, having been listed in the first years of the National Register with an application submitted by Rob Emlen (now a Professor at Brown University).

Just as the Commission was celebrating knowledge of a second National Historic District in Enfield, it also learned that Enfield has a NH Department of Transportation Shaker Scenic Byway. When the NH DOT was contacted, the Commission was informed that Enfield was about to lose its Scenic Byway designation due to lack of interest. When it was explained that Enfield had no knowledge of the Byway and thus, the lack of interest, the NH DOT allowed the Town to get the Byway back in good standing by establishing an Advisory Board and creating a plan for sustaining the Byway. The Advisory Board has been formed and is working closely with the Upper Valley Lake Sunapee Regional Planning Commission on moving forward. This Scenic Byway will be important for future tourism in Enfield, since it will place the Byway on State of NH tourism maps and highlight local attractions.



The Enfield Center Town House is an on-going concern of the Heritage Commission. Marjorie Carr and historic researcher Andrew Cushing have been working on the application to place the Enfield Center Town House on the National Historic Register. It is expected that the application will be completed and submitted to the Division New Hampshire Historic Resources for approval to be sent on to the US Department of the Interior early in 2017. It should be noted that Mr. Cushing, who recently received his Masters Degree in Historic Preservation, has donated many hours of research to the Town of Enfield's Heritage Commission. Many thanks to Andrew Cushing from the Heritage Commission!

The Heritage Commission continues to address possible design guidelines for the Historic District. It should be noted that guidelines are simply that; suggestions of best practices for historic buildings and districts. The Commission continues to study this issue and is researching comparable towns that have such guidelines in place. Advantages of design guidelines would be grant opportunities for the historic district and encourage best practices of historic preservation.

The Heritage Commission wishes to thank the Enfield Village Association for their tireless work in preserving the historic Greeley House. This important historic building in the heart of the Historic District is now providing office space for the Enfield Village Association and a beautiful and energy efficient apartment for a new Enfield family. Historic preservation efforts like Greeley House are vitally important to our town, insuring that our past architectural history is secured for future generations.

The Division of NH Historic Resources celebrated its 50th anniversary in October with an all-day celebration of workshops and seminars in Concord, NH. The Enfield Heritage Commission was represented by Heritage member, Linda Jones.

The Mascoma Lakeside Park continues to be an interest of the Heritage Commission, especially as it relates to the historic artifacts listed in the 2003 archeological survey on Lot 44. Detailed in that survey are remarks about what is described as a "railroad house", the foundation of which is still visible. Linda Jones has had some correspondence with the Boston and Maine Railroad Historical Society and they believe the building at the site, referred to as a railroad house, was, in fact, a storage building for railroad equipment. Linda has since received a thank-you letter from the Railroad Historical Society for the information and map she sent to them.

As the Heritage Commission moves forward in the New Year, we will work to find a solution to the Enfield Center Town House and submit the necessary documentation to get the building listed on the National Historic



Register. We will also work with the Upper Valley Land Trust in their efforts to preserve 995 acres around Smith Pond, land that was once owned by the Enfield Shaker Community, to insure Shaker artifacts will be preserved within the conserved land. On-going efforts to promote the historic plaque program, supporting and working with the Enfield Shaker Scenic Byway Advisory Board, establishing design guidelines, and working on an oral history project focused on Enfield Center (in conjunction with efforts to list the Town House on the National Register) will be our goals for 2017. We welcome input from the Enfield Community as it relates to town history.

Respectfully submitted,

Meredith C. Smith, Chair



Human Services Department

The Town of Enfield, Human Services Department is a branch of local government that provides relief to Enfield residents in need of financial assistance.

The Human Services Director is responsible for dispersing aid in the form of vouchers for rent, security deposits, prevention of eviction, fuel, utilities, food, and prescriptions.

The Human Services Director works in unison with a number of local service agencies, including but not limited to, Social Security Administration, State of NH Health & Human Services, Visiting Nurse Alliance, WIC, LISTEN, Tri-County Community Action Programs, in order to provide information, referrals, and assistance to residents.

In the year 2016, a total of \$9,898.70 was disbursed to 23 households consisting of 31 adults and 19 children. Of these clients, 2 were part of the homeless population, and have been placed into housing of their own.

The breakdown of the money disbursed in 2016, is as follows:

Rent/Security Deposits	8,895.70
Mortgage	0.00
Electric	0.00
Heating Fuel	0.00
Prescriptions	3.70
Direct Cremation	1000.00
TOTAL	\$9,898.70

The Fuel Fund was established in October 2008 by the Board of Selectmen after being approached by residents who were concerned with the problem of rising fuel prices and the drastic measures residents in need were taking to heat their homes. The ending balance of the Fuel Fund for 2016 is \$7,677.19.

Throughout the year, we depend on support of the community to provide food cards from local grocery stores to provide meats, milk, bread, eggs, baby formula, diapers and other perishable items not available at our local pantry to help families through their time of need.



I would like to take this opportunity to thank everyone who made donations to the Fuel Fund to keep it going along with Food Card for the year of 2016.

Grantham Recreation
Eastman Recreation
Mascoma Savings Bank Foundation
Vanessa Stone/Realtors
Community Lutheran Church, Women's Fellowship
United Methodist
Lake Sunapee Bank
Mascoma Football Boosters
Christine LaBombard
Rich & Carol Lammert

Respectfully submitted

Diane Heed
Director of Human Services



Library

~ MISSION STATEMENT ~

The mission of the Enfield Public Library is to be a focal point of the Enfield community by providing all residents and community members with a variety of resources and activities that educate, enrich, and entertain. The library strives to provide a welcoming environment that inspires lifelong learning and community engagement.

The Enfield Library had another productive year in 2016, we are continuing to serve more of you than ever. This year we had 2,934 patrons borrow 30,024 items. In addition to these physical items, patrons borrowed 1,291 ebooks and 1,476 audiobooks using the New Hampshire Downloadable Books (Overdrive) website. The library also provides the following museum passes: Shaker Museum, the Fort at No. 4, VINS, and Billings Farm. These passes were borrowed 99 times. Finally, we had 920 people using the 3 public access computers and free wi-fi.

Programs offered by the Library continued to evolve. Our biggest event by far was the June 5th Benefit Concert held at the Shaker Museum. About 200 people attended and we raised \$2,054 for the new library project plus \$300 for Willa's Nook. Following that, we had a very busy summer. In June we partnered with the Mascoma Recreation department and held a Games Day in which almost 50 kids participated. Our Summer Reading Program had 50 kids and 39 adults sign up. We had a month of story times and puppet workshops ending with a performance by No Strings Marionettes at the Community Building. We took a small breather in August before welcoming back the students from the Enfield Village School. This year we had 7 classes visiting the library on a rotating schedule. Not forgetting the adults, we hosted Chris Schadler in October to talk about coyotes in New England.

Our ongoing programs are also going strong. Over the course of the year, we had 353 people attend our weekly knitting group, 59 attend the monthly book group, and 862 children and adults attend our weekly Baby and Toddler story times. We have also started a book group for students that are home schooled and the Mascoma Pre-School visits once a month for stories and crafts.

All of this adds up to just over 12,600 people using the Library and attending programs and events! But we don't do this alone. We thank you for your support, with special thanks to the following for making all of our events



this year possible: the Mascoma Recreation Department, the volunteers who helped set up the book sale, the Shaker Museum, Mickey's Restaurant, Enfield House of Pizza, 56 Main, Carpenter and Main, Poor Thom's Tavern, Morano Gelato, and last but not least, the Dauphinais Family.

We hope 2017 will be just as great.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Melissa Hutson".

Melissa Hutson
Town Librarian



Library Trustees

The Enfield Public Library is a heavily used town service. As of the end of 2016, there were nearly 2,700 residents holding library cards. This is significantly more than half of the population of Enfield. We are delighted that so many townspeople take advantage of this remarkable institution.

Aside from charging out printed books, CDs, DVDs, magazines, and e-books, the library provides many other services such as free access to computers and Wi-Fi so that residents can prepare resumes and apply for jobs, do genealogical research using free access to Ancestry and Heritage Quest, download and print tax forms, or play games. Patrons can and do, borrow passes to area museums and historical sites.

The Trustees are encouraged that new and innovative programs are being developed. These are, unfortunately, being hampered by a lack of space for programming. In the planned new facility, there will be space for many more programs that can be utilized by more and more of our patrons. In several new libraries in the state, it has been reported that use of the facility and its programs increased from 75% to 100%.

In late 2015, the Trustees decided to move the new library project forward by asking the 2016 Town Meeting to permit borrowing sufficient funds to construct the facility. An article was placed on the warrant to this effect. Unfortunately, neither the Selectboard nor the Budget Committee supported the article which caused the Trustees to withdraw the motion at Town Meeting. The Trustees continued this year to fundraise for a new facility.

Again this year, the Selectboard, at the request of the Trustees, has appointed Jennifer Seiler-Clough as Trustee Alternate.

Among the events sponsored by the Trustees, the Ice Cream Social held on the Saturday afternoon of Old Home Days, is very popular. Free ice cream sundaes are given to everyone and there is face-painting, drawings for books and games, and other activities for the young and the young at heart. We are grateful to the many volunteers who make this event possible. Special thanks to Mickey Dowd for his help with the ice cream. Please join us again this coming year for treats and fun. Look for the tent behind Whitney Hall.

The Trustees meet on the second Monday of each month at 6 PM in the Whitney Hall Conference Room. The public is welcome and encouraged to attend our meetings.



Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Philip Cronenwett".

Philip Cronenwett, Chairman

A handwritten signature in cursive script, appearing to read "Shirley A. Green".

Shirley A. Green, Treasurer

A handwritten signature in cursive script, appearing to read "Francine R. Lozeau".

Francine Lozeau, Secretary

Jennifer Seiler-Clough, Alternate



Old Home Days Committee

~ MISSION STATEMENT ~

The mission of the Old Home Days Committee is to organize an annual weekend of events which celebrate our community and honor our heritage.

The Enfield Old Home Days Committee continued to grow upon its tradition of community activities for 2016.

Old Home Days is the current presentation of Old Home Week, which was originally created by New Hampshire Governor Frank West Rollins in 1899. The goal of the weeklong celebration was to encourage citizens that had left the state to return to their hometowns and buy abandoned farms for summer homes, donate money to spruce up the village commons, and support the town libraries and meeting houses. In a time where New Hampshire was losing population and the state government was in debt, he hoped the reunion would help the towns out of what he perceived to be a moral slumber. The weeklong festival was not only recognized by the state as a permanent festival, but eventually the idea spread to other New England states. As with so many things past, though, the tradition eventually died out.

Recently, many New Hampshire towns have begun to resurrect the festival, and Enfield is no exception. 2016 saw our fourth running year after reviving the celebration following the town's 250th celebration.

The 2016 celebration brought back some familiar events as well as some new options. On Friday evening, the Methodist Church put on a pulled pork supper, which provided a tasty takeout option to enjoy the Upper Valley Community band concert sponsored by the Lionesses at Huse Park.

Saturday saw our second annual parade, which was prefaced this year by a breakfast put on by the Lionesses at the Community Building. The grand opening of the Lakefront Park and a community pic followed the parade. Folks were able to demo paddle boarding with Yoga by Land and Lake as well as try out Pakboats. Other events that day included a quilt show at the Methodist Church, an ice cream social at the library, and an old time flea market at Huse Park.

On Saturday evening, the community dance returned to its Huse Park location in the Community Building. The dance was very well attended with music by Jim Hollis, line dancing by Jamie Orr, and refreshments provided by Enfield House of Pizza.



Whaleback hosted their traditional pancake breakfast on Sunday morning. Those more diet-conscious were able to attend a gentle yoga class at the Mary Keane Chapel led by Yoga by Land and Lake. Sunday afternoon saw the third annual vintage car show at the Enfield Shaker Museum hosted by Shaker Valley Auto and a concert by the Mascoma Valley Guitar Orchestra in the Mary Keane Chapel. The second annual artisan craft fair was held concurrently though it had to be moved indoors due to the weather.

Other events on Sunday included a guided hike by the Conservation Commission, a historic reenactment at the Lockehaven Schoolhouse, and sailing lessons by the Mascoma Sailing Club. This year's events came to a close with an Old Fashioned Summertime Sing-A-Long hosted by George and Donna Butler and held in the Mary Keane Chapel. It was the perfect ending to a perfect weekend.

This year, the committee added Halloween Dance to their repertoire to fundraise for the 2017 event as well as to provide an additional opportunity for our community to come together and enjoy each other's company. The first annual Halloween Dance was held on Saturday, October 29, 2016. For our first run, we were quite pleased with attendance. DJ Tim Lenihan donated his services and once again Jamie Orr added to the entertainment by leading us in Thriller and the Monster Mash. We hope this can become a tradition as well.

The Old Home Days Committee meets on the first Wednesday of the month at 5:30PM in the Whitney Hall conference room. We meet every month other than August and December, and we are always looking for new members to bring their ideas and energy.

As always, we welcome any ideas for adding to the festivities from the community. Contact information can be found on the town website.

We look forward to the 2017 Old Home Days to bring our wonderful community together to celebrate our town.

Respectfully submitted,

Kristin M. Harrington
Co-Chair



Parks and Recreation Department

~ MISSION STATEMENT ~

The mission of the Enfield Recreation Commission is to provide safe and varied recreational activities in our community for residents of all ages.

Recreational activities in the Mascoma Valley have continued to grow with the combined efforts of Mascoma Valley Parks and Recreation, and the Recreation Commissions in Canaan and Enfield! Continue to check the town websites, Facebook and the listservs for updates.

Three days a week, Chair Yoga and Exercise continues to be offered (formerly Low Impact Stretching and Exercise). The class meets on Mondays, Wednesdays and Fridays from 9:30-10:30 in the Community Building. There is a modest fee of \$3 to help cover the cost of the instructor.

Our annual Egg Hunt at Huse Park was a big success with approximately 150 children on hand to find more than 1,000 eggs left behind by the Easter Bunny. Those youngsters lucky enough to find a purple slip of paper were able to pick from an assortment of prizes.

Lifeguard coverage continues at the Shakoma Beach from 10a-5pm starting around Memorial Day weekend and going through Labor Day weekend. We were lucky to have several returning lifeguards this summer, as well as hiring one new lifeguard. This year we also introduced two sessions of training for our lifeguard staff to help prepare them for emergencies at the beach. We plan to continue providing scenario based training for our lifeguards in 2017.

We continued to offer Swim Lessons at Shakoma Beach for our summer camp and the community. We welcomed three new swim instructors to the Recreation staff and they worked with approximately 50 children throughout July and August. The lessons were reasonably priced at just \$20 for each two-week session.

The Enfield Recreation Camp and our amazing staff returned for another great summer. This year was a little smaller than usual, with 28 children signed up for summer camp. We offered morning camp for children K – 6th grade and afternoon and full day options for children 2-6th grade.





Our staff planned a different theme for each week, including Animal Week, Pirate Week and Olympics Week. Our afternoon campers visited the beach to participate in swim lessons, and went on several field trips including the Montshire Museum. Camp concluded with the annual “Talent Show and Potluck” and another great summer came to an end.



The Halloween Party continues to be at the Fire Station on Union Street on Halloween night. We had lots of candy, cookie decorating, apple cider, bean bag toss, Halloween music, coloring and more! The Enfield Public Library joined the Recreation Commission again this year to offer “Halloween Story Time” for trick-or-treaters. An estimated 250 people visited the Fire Station on Halloween night and we saw some great costumes. I would like to thank the Friends of Mascoma for donating snacks, the National Honor Society students who volunteered their time, and the members of the Enfield Recreation



Commission and Enfield Public Library for their help in making the party a success.

If you have any suggestions, or ideas for other programs or activities, please let us know. The best way to contact is by email: mvalleyrec@gmail.com. Updates are regularly sent out via the listserv and Facebook. The Recreation Commission meets the third Tuesday of each month at 7pm in the Whitney Hall Conference Room. Thank you for another great year!

Respectfully Submitted,

Katharine Lary Jopek
Enfield Recreation Director



Planning Board

~ MISSION STATEMENT ~

The mission of the Planning and Zoning Department is to provide excellent customer service, ensure compliance with Planning and Zoning regulations and ordinances; to assist the respective boards with administration and information and to complete other projects as assigned.

The Planning Board held ten (10) Meetings in 2016. Business items acted on included:

- Town approval of special exceptions permitting net metered solar arrays in residential and commercial districts of the Town.
- Approved an update to the Subdivision Regulations
- The Upper Valley Lake Sunapee Regional Planning Commission provided an update to the Wellhead Protection Plan and a Groundwater Protection Plan through a Grant from NH Dept. of Environmental Services.
- Development on two commercial lots on Whaleback Mountain Road: One for self-storage, the other a Fuel Distribution complex.
- Held a Public Hearing on Tree Cutting on Scenic Roads
- Discussed the findings of the CDFA Food Availability Grant for Enfield and four surrounding Towns with a potential developer and existing businesses. The recommendations included information for existing stores on the strength of the markets currently in the Towns, with details on what markets may be underserved.
- Continued work with the Mascoma Lake Public Access Committee and other local organizations. Worked with the Mascoma Lake Sailing Club to receive permission from DOT and DES to build an improved launching ramp for non-motorized boats. The Town was able to install benches and a temporary sign for the Park.
- Heard and conditionally approved five (5) Site Plan Review Applications. These included: A parking lot extension, new storage units, a new fuel business and revision to fuel storage, a new garage on an existing business site, and an expansion of an apartment building.
- Approved three Minor Subdivisions.



- Approved two Boundary Line Adjustments.
- Heard and approved two Home Businesses that involve interaction with the public.
- Accepted two Voluntary Mergers.
- Reviewed eleven Intents to Cut.
- Approved three Intents to Excavate.
- Reviewed State Permitting for:
 - Four State Wetlands Permit applications.
 - Three Project reviews by the New Hampshire Division of Historical Resources.
 - Two Dredge and Fill Applications.
 - One Shoreland Permit application.
- And one Letter of Amendment from FEMA

The Board and Town Planner met with a variety of businesses and individuals to offer guidance on land use issues. The Town Planner continues to work with the Tax Increment Finance (TIF) Committee to help plan future work and monitor finances as well as the Enfield Village Association and Economic Development Committee to encourage improvement and development of properties in Town. A new chair was elected to the board. Dan Kiley is now the Board Chairman. Tim Taylor now serves as Vice Chairman after many years as Board Chairman.

The Town Planner position was made full time with the inclusion of the duties of Zoning Administrator. The Planning Board Chairman and Town Manager continue as the Town Representatives on the Upper Valley Lake Sunapee Regional Planning Commission. Attendance at meetings of the Regional Transportation Advisory Committee as well as the Upper Valley Transportation Management Association continue so as to be able to benefit from the long range planning and economic development guidance help these groups can provide. The Town Planner had discussions with the UNH Economic Development Academy director on the benefits of having a business retention forum done with the Town. This will be pursued in 2017. Also met with the North Country Industrial Agent Benoit LaMontagne for Grafton County and gave him a tour of the town. He was very impressed with the variety of great natural, community and geographic assets Enfield has. A follow-up meeting will be scheduled in 2017 with the Development Director.

The Town Planner met with representatives of the Northern Border regional Commission, a Federal Agency that works to bring economic growth to the northern towns in the New England and New York State. The Planner worked with the Enfield Village Association to apply for a grant to help fund construction of a pavilion at the Mascoma Lake Waterfront Park. Though not



successful, the Town was encouraged to reapply by the representatives of the Council.

The Town Planner attended the Biannual Meeting of the Upper Valley Housing Coalition to be informed of the local housing market as far as vacancies and new initiatives in Real Estate in the area regarding housing and community developments in the Hanover/ Lebanon area.

An Article on the Town Warrant requesting an additional allowed use in the Zoning Ordinance for Community Net Metered Solar Arrays was approved by the voters. The arrays are allowed by Special Exception in the R3, R5 and business districts with the exception of R1 and those lots on the Historical Building Register.

Work was done this year on updates to the Zoning Ordinance. New definitions and updated definitions will be on the 2017 Town Ballot as well as changes to zones allowing accessory dwelling units, formally known as “in-law” apartments as well as authority over Timber Harvesting Activity. Changes recommended were mostly brought about due to changes in State Law.

Looking ahead to 2017 the Board will undertake the process to update the Master Plan as well as to continue aiding in the economic development of all appropriate sections of the Town and to build on the interest in creating a Town resource on the waterfront lots at the north end of the new Shaker Bridge.

The Board welcomed the appointment of Rita Seto as a new member of the Board. Rita is a Planner with the Two Rivers - Ottaqueechee Planning Commission based in Woodstock Vermont, a new Mom and a new resident of Enfield and married to the Nate Miller, the prior Planning Administrator for Enfield.

The Board schedules meetings on the second and forth Wednesday of every month, with both meetings held when there is business to discuss.

Respectfully Submitted

Scott Osgood
Enfield Town Planner



Police Department

~ MISSION STATEMENT ~

It is the mission of the Enfield Police Department to fairly enforce the law in an impartial and sensitive manner; to secure a safe and healthy environment for the community; and to provide competent, professional and dedicated police service, which places emphasis on protecting the fundamental Constitutional rights and privileges of all people.

I would like to introduce our new full time police officers, Michael Crate, Alyssa Conley and Jared Scholand. The three officers have successfully completed the rigorous 16 week training at the NH Police Standards and Training Academy. These officers filled the three vacancies we had at the beginning of 2016. Master Patrol Officer Luke Frye was promoted to Sergeant.

Although the department was not at full staff for a majority of 2016 our traffic activity increased along with arrests for illegal drugs. The abuse of heroin continues to be a major concern and the department's high visibility patrols continue to prove successful in detecting and deterring burglary and thefts. Most abusers of opiates report having a \$500-\$5,000 a week habit. This explains why there are so many robberies and theft.

We conducted several joint investigations with the Attorney Generals Drug Task Force and the Lebanon Police Department resulting in several arrests for drug sales.

We all have a role to play in protecting our community, I have been asked many times how do we solve the heroin crisis. There is not going to be a quick or easy fix, sadly this problem will persist for many years. Only by working together can we improve this situation. Disposing of unused medication, reporting suspicious or illegal activity are two ways you all can help. If someone you know is suffering from addiction, help get them into treatment. Accompany them to AA or NA meetings.

I would like to acknowledge all my staff for their continued support and dedication to our mission. I also want to thank our citizens for supporting the work we do. Please contact us whenever you have a concern. No issue is to small; we are here to serve you.



Police Activity Report

	2016	2015	2014	2013	2012	2011
Service Calls	9,962	9,807	10,186	10,761	11,237	10,722
Reportable Motor Vehicle Accidents	149	141	139	66	75	66
Fatal	0	0	0	0	1	0
Assaults	22	30	10	25	48	46
Burglary	8	6	5	4	19	8
Theft	26	23	70	29	49	64
Sexual Assaults	4	8	5	14	7	15
Auto Thefts	2	0	0	0	0	0
DWI	30	35	17	34	28	24
Homicides	0	0	0	0	0	0
Drugs	50	41	28	59	82	50
Criminal Arrests	206	248	298	355	297	258
MV Summons	303	179	153	242	198	218
MV Warnings	4,561	3,829	3,301	2,571	2,743	2,479

“Dedicated to Our Community”

Respectfully submitted

Richard A. Crate, Jr.
Chief of Police



Public Works Department

The year 2016 began with a gentle winter for the Enfield Public Works Department. This weather was appreciated after the two previous difficult winters. The crew also responded to an above average number of storm events in December. The Highway Department oversaw several paving projects including pavement overlay applied to a section of Lockhaven Road, starting from Jones Hill Road extending to Crystal Lake Road, George Hill Road from NH Rte 4A to Palmer Road, Mountainview Drive, and Patricia Court. The Highway Department replaced numerous culverts and improved ditches on many streets around Town including a culvert on Bog Road located in a Town designated prime wetland requiring extensive permitting and erosion controls. The State of New Hampshire paved Main Street and Shaker Hill Road. The highway department placed a new F-550 truck in service replacing the 2003 F-550. Steve Stebbins retired from the department after just under six years of service and Michael Stearns was hired to fill the position.

The paving of Main Street and Shaker Hill Road required the water and sewer department to repair and adjust over forty structures located in the paved areas of those streets. Updated controls were installed in the McConnell Road water pump house. Several water leaks were repaired over the spring and summer on Main Street, Stevens Street and one major break was repaired on Shedd Street near the old highway garage. Several sections of sewer mains were scoped and jetted. The department worked closely with representatives from Lakeview Condominiums and Shaker Landing Condominiums to fund and design a sewer extension that would allow their complexes to hookup to the Town system. This project will be out to bid in early 2017. While working on this project it became necessary for Lakeview to haul a portion of their wastewater and dispose of it in the Town system. The department experienced several sewer pump failures in the Shaker Village and Wells Street Stations and replaced and water pump in the Marsh Well.

The Solid Waste Department saw a significant decline recycling market prices. Metals were especially hard hit with per ton prices received barely a third of the prices two years ago. It was the year of the bear, literally, with the department dealing with numerous bear issues during the spring and early summer. The mild winter brought the bears out of hibernation before their traditional food sources were available. This caused them to migrate into Enfield residential areas to dine on food residue in trash and recycling containers leaving messes wherever they went. Andy MacDonald retired after 13 years of dedicated service managing the Transfer Station. The curbside system is diverting 35% of



the waste stream on average from the landfill which is down from 37% a year ago.

The Enfield Boat Launch was completely rebuilt and includes a dock to tie boats to while parking vehicles and trailers. Buildings and Grounds Department spent the summer maintaining Town cemeteries and parks. The ball fields were plugged in June and the sand was replaced at the volleyball court at Shaker Rec. Park. The Shaker Rec. Park was home field for the Mascoma High School varsity softball team while the school renovations are happening in Canaan. The grounds department planted a tree on Arbor Day with the Boy Scouts and assisted with thirteen burials in various cemeteries.

The public works crew attended and hosted several training sessions over the year with several crew members earning certificates in the "Road Scholar" program offered through the University of New Hampshire. The Public Works Department hours are daily 7AM-4PM or other times by appointment. Public Works information is available on the Town Website www.enfield.nh.us.

Respectfully Submitted,

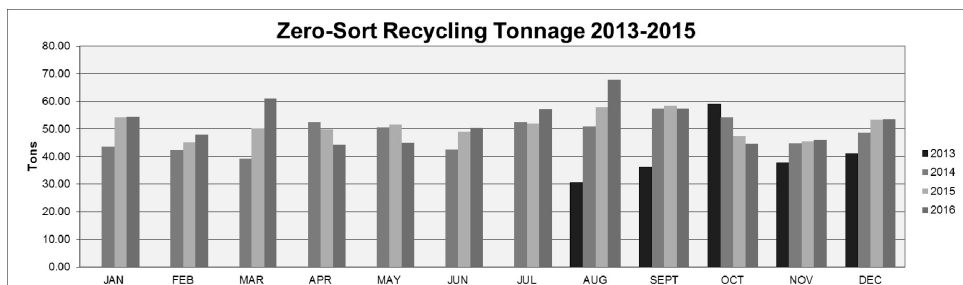
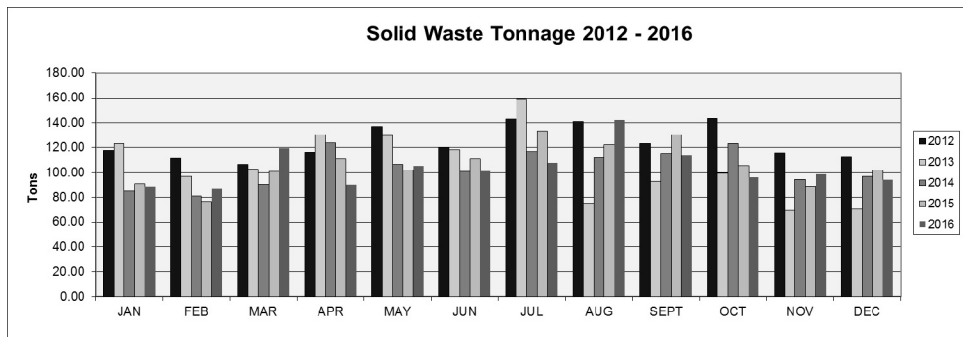
James L. Taylor
Director of Public Works



Solid Waste & Recycling Reports

Beginning in August 2013, the Town of Enfield adopted a curbside rubbish and zero-sort recycling collection program. We've now had three full years with this program in place. Solid waste tonnage in 2016 decreased by **30.07** tons over the previous year. Solid waste tonnage in 2016 was just over 150 tons lower than the average of solid waste collection for the previous 5 years (2011-2015) and 244.35 tons less than the last full year without curbside collection. A reduction of 30.07 tons collected, at \$68.68 per ton, equates to a savings in 2016 of **\$2,065.21**.

We saw an increase in recycling from 614.56 tons in 2015 to 629.08 in 2016. Recycling costs \$35.62 per ton to process for a savings of \$33.06 for every ton not disposed of as solid waste. That's a total savings of **\$20,797.38** in 2016. In fact, the Town has saved a whopping **\$67,502.01** since inception of the curbside zero-sort program.





Electronics Tonnage Report

Disposal Date	Weight in Pounds		
	2014	2015	2016
February	0	0	5,680
March	0	6,250	0
April	5,600	0	
June	0	0	5,460
August	0	6,850	4,850
September	5,750	0	0
November	0	0	5,240
Total Weight in Pounds	11,350	13,100	21,230
Total Weight in Tons	5.675	6.55	10.615

Recycling Collections

Recyclable Items	Quantity	
	2015	2016
Air Conditioners	21	21
Dehumidifiers	7	14
Fax Machines, Copiers and Printers	19	26
Freezers	5	1
Hard Drives/CPU's	27	0
Microwaves	25	40
Monitors	15	20
Propane Tanks (20 lbs)	4	46
Propane Tanks (Other)	180	145
Radios	12	4
Refrigerators	28	129
Small Components	16	22
Televisions	39	205
Tires	162	311
VCR's/DVD's	13	11
Waste Oil (gallons)	633.25	552.25
Fluorescent Bulbs	508	521
Other Bulbs	147	86
Scrap Metal (Gross Tons)	57	70.75



Tax Increment Finance District Advisory Committee

During 2016, the Enfield Tax Increment Finance Committee met twice. The annual bond debt service for the Route 4 Water/Sewer Construction project totals \$162,246 per year. Since 2009, the revenues to the TIF District have exceeded that figure, with significant increases in 2014 (\$260,365) and 2015 (\$303,843). The revenue for 2016 is (\$324,731). These increases are partially the result of the economic development that has taken place along the Route 4 Corridor as a result of the Water/Sewer improvement project.

Given the TIF District's strong financial position, the Committee voted in 2016 to make an unscheduled principal payment on the bond for the Route 4 Water/Sewer project using the remaining TIF funds accrued through 2015. The Committee will need to review projected 2016 TIF revenues before making a final determination for the 2016 additional payment.

In addition to the unscheduled principal payment on the Route 4 Water/Sewer project, the Committee voted to approve funding for two items.

- A new fence at the recreational field behind the Community Center for \$16,450
- Fund the Town portion of the Hazard Mitigation Grant for the Lovejoy Brook Culvert Replacement. This cost is 25% of the Federal Grant of \$283,468, with the Towns portion of \$70,287.

Over the coming year, the Committee will focus on updating the TIF District Plan and project list as a number of the projects on the current list have now been completed. The committee would welcome any and all suggestions on improvements to the District.

TIF Committee Members

Nathan Miller, Chair
Rob Malz, Vice Chair
Lori Bliss Hill
Shara Buffington
Holly Plumley West

Respectfully Submitted,

Scott Osgood
TIF District Administrator

TIF District Administrator
(Town Staff) Scott Osgood



Zoning Board of Adjustment

The Enfield Zoning Board of Adjustment held a total of 10 Hearings during 2016.

Two hearings were to discuss personnell and to update the Zoning Board Policy

Cases this year involved hearing six requests for Variances and two for Special Exceptions as provided in the Zoning Ordinance.

The two Special Exceptions were for Signage: One for an internally lit sign in the C/I district; and one for additional area of a sign for a nonprofit. Both were approved.

One variance for encroachment of a property line setback was approved.

One variance for a subdivision with less than the designated road frontage was approved.

Four variances were for encroaching on wetlands or shoreline setbacks. Three were approved, and one denied. The denied applicant has filed for a court hearing

Updates to the Zoning Board Policy manual were approved. The Board added the rights of applicants to a full board, revised the description of the clerk and administrator, and approved a change to the definition of abutter to match with the other Town Ordinances and other revisions in accordance with updates to the State Office of Planning and Zoning Handbook.

The Board welcomed a new Chair, Mike Diehn, in 2016. Thanks and best wishes to Ed Scovner, the previous chair, for his service.

Three new members were welcomed to the Board, Ed McLaughlin and Kurt Gotthardt were elected as members, John Pellerin's term ended and he and Tom Blodgett were appointed as alternates.

Town Planner Scott Osgood was appointed Zoning Administrator, with Phil Neily stepping down after many years. We thank Phil for his years of service.

Respectfully submitted,

Scott Osgood
Zoning Administrator



Town of Enfield



Regional Organizations



Advance Transit, Inc.

In FY 2016 6,229 passenger trips were boarded on Advance Transit within the Town of Enfield. This is less than FY 2015, but ahead of FY 2014. Overall, passenger trips on AT's fixed route system increased 1.9% to 604,209 despite continued low gas prices. This marks a new record and the first time fixed route ridership has surpassed 600,000. AT maintained the same services in 2016 with seven scheduled runs each weekday between Canaan and Lebanon with connections to destinations in Hanover, West Lebanon, and White River Junction.

Perhaps you don't drive, but if you do, you are probably enjoying some extra savings due to falling gas prices; save even more by commuting on Advance Transit's FREE bus service. Our sponsors invest in free transit service as a way of reducing the number of cars in congested areas including downtown Hanover, on the Dartmouth College campus, and at the Dartmouth-Hitchcock Medical Center. If you are not familiar with our services, you can plan your trip by visiting our website www.advancetransit.com or by using Google Transit. Better yet, **download the new smartphone application for free**. Just go to the app store and search "advancetransit." If you would rather talk live with a real customer service person, you can call our offices at 802-295-1824, 8-4:30, Monday through Friday. Need help learning to navigate the Advance Transit system? We offer free travel training to groups and individuals. Let us know if we can assist. If you don't live or work near a bus route, but would like help finding carpool partners, check out our Upper Valley Rideshare service.

Advance Transit's mission is: "To help assure the continued growth, livability, and accessibility of Upper Valley communities by offering safe, effective, and friendly public transportation and rideshare services to persons regardless of age, sex, race, or disability."

Thank you for helping to support public transportation in your community.



Van Chesnut
Executive Director



Court Appointed Special Advocates (CASA) of New Hampshire

Mission: Court Appointed Special Advocates (CASA) of New Hampshire strives to protect the rights of our state's most vulnerable children to live, learn and grow in the embrace of a loving family. Our purpose is to provide well-trained and caring Guardian ad Litem (GALs) for abused and neglected children who come to the attention of New Hampshire's courts through no fault of their own.

Our trained volunteer advocates speak for abused and neglected children's best interests in New Hampshire's family court system- including Lebanon Circuit Court, the court that serves children from the Town of Enfield.

	Statewide	Lebanon Circuit Court
Children served in 2016	1,273 children	26 children

Currently, our trained volunteer advocates speak for children's best interests in about 78% of the abuse cases that came to NH's Family Court system. Since 1989, CASA of New Hampshire has served nearly 10,000 victimized children in our state.

Although the goal of a CASA advocate is to ensure that victimized children are placed in stable and permanent homes, there is still a constant flux of children in and out of the child protective system. These children are often relocated multiple times throughout the course of an abuse/neglect case- moving from one foster or relative home to another and transferring schools multiple times a year. Your support helps children who are in a relative placement or foster home in the Town of Enfield, children who use the Enfield school system, or children with relatives/caretakers in Enfield.





Crystal Lake Improvement Association

The Crystal Lake Improvement Association had another successful year protecting Crystal Lake and its environs. For the 28th year the Association provided weekly water quality services in cooperation with the University of NH Lay Lakes Monitoring Program. The continuing involvement in this program has provided a sound long term history of the quality of the water and environment of Crystal Lake. In addition, our active Weed Watching program kept close watch for the possible invasive species that are creating so many problems for lakes in NH. The Association also was involved in the NH LAKES successful Lake Host Program again providing volunteers and cash donations in support of the boat inspections at the public ramp. This effort provided volunteer inspectors (Lake Hosts) for weekday coverage and additional funding for coverage of the ramp for 12 hours daily on weekends and holidays. This program has been ongoing for 15 years and provides the additional benefit of public information and assistance as well as boat inspection and boater education services. Each of these efforts provides immeasurable support to Crystal Lake and the surrounding environs.

Community enhancement programs such as the annual roadside cleanup, annual picnic, and our 9th annual Independence Day Boat Parade were, as always, greatly successful. Each year we hold our annual summer picnic at the Boys Camp with a roasted pig, roast corn, various salads and side dishes provided by the folks attending, and the ever popular ice cream sundaes. We also provide games and pony rides for the youngsters who attend. The Boat Parade is a great chance for boaters to get out in a large group and celebrate the day and is quite popular among resident and nonresident spectators as well. Boaters have the option of taking part in our boat decorating contest. Judges select the three most interesting creations (which can prove to be a difficult task) to receive prizes rewarding their efforts.

Glyn Green
President



Enfield Historical Society

Knowledge of the Past Enlightens the Future

The Enfield Historical Society presented its programs during the fiscal year 2015-2016 with much success. The Society corroborated with the NH Humanities Council two programs that drew seventy-nine people. Rebecca Rule shared humorous stories of the traditional New Hampshire town meeting. Steve Taylor presented a program about 19th century poor houses and town farms. The Society also heard and participated in related local subjects, such as, the Foster family in the Wolfeboro Road area of Etna; a program on the “Big Trees” of NH by Kevin Martin; and Enfield’s Old Home Days program at the Lockehaven School House. The re-enactment of a school day during the 1800’s instructed thirty persons about the clothing of the period, writing utensils, books, recitations, and stories of past school history. This program was led by teacher, Lisa Torres. Total visitors to the School House Museum during the open 2016 season reached ninety-two.

The Enfield Center Museum, housing displays of Enfield related artifacts, is open by appointment by contacting Town and Society Historian, Marjorie Carr at 632-7740, or Kathy Ford, 632-4675. Arrangements for special tours at either museum, may be made with the same contacts. Questions on historical or genealogical records may be addressed to the Historian. Donations of small artifacts, photographs, post cards, and documents that enhance Enfield history are appreciated. The Society’s program brochure may be picked up at the Mascoma Savings Bank, Enfield Public Library, and the Shaker Museum.

The Society’s history, ***Enfield, New Hampshire, 1761-2000: The History of a Town Influenced by the Shakers*** is available for purchase at the Enfield Public Library, the Shaker Museum, Mascoma Savings Bank, and through the Society.

Any one may become a member of the Society and everyone is encouraged to attend the programs presented. Information may be obtained by inquiry to the Society at P.O. Box 612, Enfield, NH 03748, or by contacting the above named individuals.

Come, see what we are about.

Kathy Ford
Secretary



Enfield Shaker Museum

...preserving the Enfield Shaker legacy

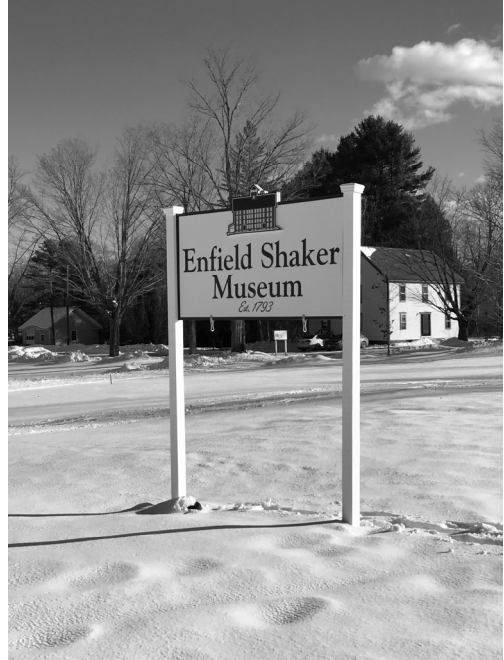
Dear Enfield Residents,

Does your interest in the Enfield Shaker Museum lie in the history of the Enfield Shaker Village and the Shakers? Or, is it in the architecture of the buildings? I believe the significance of our Museum goes beyond these historical aspects. I believe it is a place to build a more meaningful life for you, your family and friends. Not only is it a place to visit, tour, and learn town history, it is a place to volunteer, a place to hold important family gatherings, a place to attend events, a place to meet new people in our programs and workshops, and a place to work.

Our goal is to provide experiences that build memories and nurture your soul right here at home in Enfield.

Ask yourself, what draws you to our site on Route 4A and how has it impacted your life this past year? Did you...

Celebrate a family or friend's wedding here ~ House your family or guests in the Great Stone Dwelling ~ Win your favorite tree at our Festival of Trees ~ Toast marshmallows during our annual Snowshoe Festival ~ Send your children or grandchildren to our seasonal camps ~ Learn about nineteenth century sectarian medicine at our annual Spring Shaker Forum ~ Show a 4th grader how to churn butter ~ Dig on the site of the old Blacksmith Shop or Tannery with archaeology professionals ~ Watch your garden grow and enjoy the bounty of your sowing ~ Sing patriotic songs on July 4th with our community in the Mary Keane Chapel ~ Hike to Smith Pond and discover a waterfall ~ Clear overgrown trees and brush creating a picturesque Shaker landscape ~ Take a special tour to the spiritual Feast Ground on Shaker Mountain ~ Paint the butternut clapboards for the





Brethren's East Shop restoration ~ visit our children's exhibit in the 1854 Cow Barn ~ See Mt. Cardigan from atop the cupola on a clear fall day during our Harvest Festival ~ Share a sumptuous meal with family or friends in the Shaker Dining Room

I hope you were "delighted, enlightened, moved and changed" by your experience with us and that you will continue to stop in and visit your hometown Museum. If you haven't visited the Museum lately, check out our calendar of events on our website www.shakermuseum.org or our Facebook page.

Always remember, Enfield residents receive free admission!



ENFIELD SHAKER MUSEUM

447 NH Route 4A

Enfield, NH 03748

(603) 632-4346

www.shakermuseum.org

Sincerely,

Dolores Struckhoff
Executive Director



Enfield Village Association

EVA's mission: to bring the community together to initiate and facilitate activities and projects that enhance the Town of Enfield's cultural, historical, recreational and natural resources, while promoting economic development.

In 2016, EVA's signature accomplishment was the completion of the historic Greeley House renovation. A family moved into the energy efficient apartment in June, and EVA has permanent office space at 3 Shaker Hill Road. The Greeley House committee did an amazing job over three years to write grants, raise the money, manage the renovation, find tenants and ensure a plan for continued property management.



The Events Committee co-hosted a "Meet the Candidates Night", Green Up Day, Shaker 7 Road Race, Home Town Holidays as well as participating in the Old Home Days and Small Business Saturday.

The Beautification Committee has continued to enhance the downtown with holiday lights and flowers throughout the spring/summer/fall. They are also the committee behind the many colorful scarecrows all along the Rail Trail and in front of a number of businesses in the late fall.



EVA's Economic Development committee held business coffees monthly in 2016, and will continue those events in 2017. This provides an opportunity for business and non-profit organizations to network, showcase their organization, and find ways to collaborate. The next edition of the Business Directory will be available in early 2017 (we apologize for the delays...we really wanted to get it out in 2016).

EVA partnered with the Mascoma Lakeside Park committee and the Town of Enfield to support the development of the new lakeside park. There is a small boat launch there as well as picnic tables, access to the Rail Trail, and access to the lake for all 4 seasons. Keep your eyes open for opportunities to get involved as this park evolves into a great community resource.

A sincere thank you to the board members who have spent countless hours across many years and who are retiring from the board this year : Debra Ford, Scott Osgood, and Dolores Struckoff.

And a warm welcome to our new members this year: Meredith Smith, Terri Lynch and Janet Lovely.

Sincerely,
Kim Quirk



Kimberley Quirk, President
Harry Trumbull, Secretary
Gary Gaudette, Treasurer
Meredith Smith, Selectboard Liaison
Doug Smith, Member
Sharon Carr, Member
Terri Lynch, Member
Janet Lovely, Member



STATE OF NEW HAMPSHIRE
Executive Council

JOSEPH D. KENNEY
EXECUTIVE COUNCILOR
DISTRICT ONE



STATE HOUSE ROOM 207
107 NORTH MAIN STREET
CONCORD, NH 03301
(603) 271-3632

As I start my 4th year of service to you and the State of New Hampshire in Council District 1, I am grateful, committed and honored to serve you.

I continue to work with the Governor, Council and Legislature on the important issues impacting the State. The Heroin and Opioid epidemic has been the number one issue. The Council has supported over \$25 million in contracts for prevention, treatment and recovery programs. In addition, the Council supported several millions of dollars for Law Enforcement Operation of Granite Hammer to interdict and prevent drug smuggling.

Economic development is still my top priority for the Northern most Council District and I will work with community and business leaders to assist in the creation of jobs and economic opportunity. I am committed to the Balsams project in Dixville Notch and I worked to form a nine member Laconia State Property Committee to support the Executive Branch with the future sale of that property. Good news stories include the expansion of Vermont NSA manufacturing into Groveton to create over 70 jobs, the expansion of River Valley Community College into the old Lebanon College building in Lebanon and the new addition of the \$7 million Marine Patrol Headquarters Building in Gilford.

I join with the NH Congressional Delegation - Senator Jeanne Shaheen, Senator Maggie Hassan, Congresswoman Annie Kuster and Congresswoman Carol Shea-Porter in working with other New England states and our northern Canadian friends to seek economic opportunities and relationships.

The Ten Year Transportation Improvement Plan process working with the Department of Transportation and the Regional Planning Commissions was completed upon passage by the Legislature and signature of the Governor in June. The plan focuses on preservation, maintenance and safety of existing pavement and bridge infrastructure throughout the State. The US Congress passed the Fixing America's Surface Transportation (FAST) Act, which provides increased federal funding to the State of New Hampshire over the next five years. Contact William Watson at NH DOT for any additional details at 271-3344 or bwatson@dot.state.nh.us.

The 2017 session of the NH House and Senate will address legislation that deals with the heroin and opioid crisis, sustainment of Medicaid expansion,



federal health care opportunities and funding, business and workforce development. Again, I'll be watchful of proposed legislation passing costs on to the county and local levels of government. Stay close to your local state senator and house members.

The Governor and Council are always looking for volunteers to serve on the dozens of boards and commissions. If you are interested, please send your resume to Governor Chris Sununu, State House, 107 North Main Street, Concord, NH 03301 attention Meagan Rose Director of Appointments/Liaison or at (603) 271-8787. A complete list is available at the NH Secretary of State website at www.sos.nh.gov/redbook/index.htm.

My office has available informational items: NH Constitutions, tourist maps, consumer handbooks, etc. I periodically send, via email, a list of my schedule for the week. Send me your email address to be added to the list if you would like at Joseph.Kenney@nh.gov. Contact my office any time I can be of assistance to you.

Serving you,

Joe



Joseph D. Kenney
Executive Councilor
District One

State House Room 207
107 North Main Street
Concord, NH 03301

Joseph.Kenney@nh.gov

(603) 271-3632

Entire Counties of Coos and Grafton, the incorporated place of Hale's Location, the towns of Albany, Alton, Andover, Bartlett, Brookfield, Center Harbor, Chatham, Conway, Cornish, Croydon, Danbury, Eaton, Effingham, Freedom, Gilford, Grantham, Hart's Location, Hill, Jackson, Madison, Meredith, Middleton, Milton, Moultonborough, New Durham, New Hampton, New London, Newport, Ossipee, Plainfield, Sanbornton, Sandwich, Springfield, Sunapee, Tamworth, Tilton, Tuftonboro, Wakefield, Wilmot, and Wolfeboro, and the cities of Claremont and Laconia.



Forest Fire Warden & State Forest Ranger

Over the past two years, New Hampshire has experienced its busiest fire seasons since 1989. 1,090 acres burned during the 2016 season. The White Mountain National Forest experienced its largest fire since becoming a National Forest, burning 330 acres in the town of Albany in November. Fires falling under state jurisdiction burned 759 acres, with the largest fire of 199 acres occurring in Stoddard. The extremely dry summer led to a busy fall fire season with large fires occurring into mid-November. Drought conditions hampered fire suppression efforts and extended the time needed to extinguish fires. Your local fire departments and the Division of Forests & Lands worked tirelessly throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2016 season threatened structures, and a few structures were burned, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

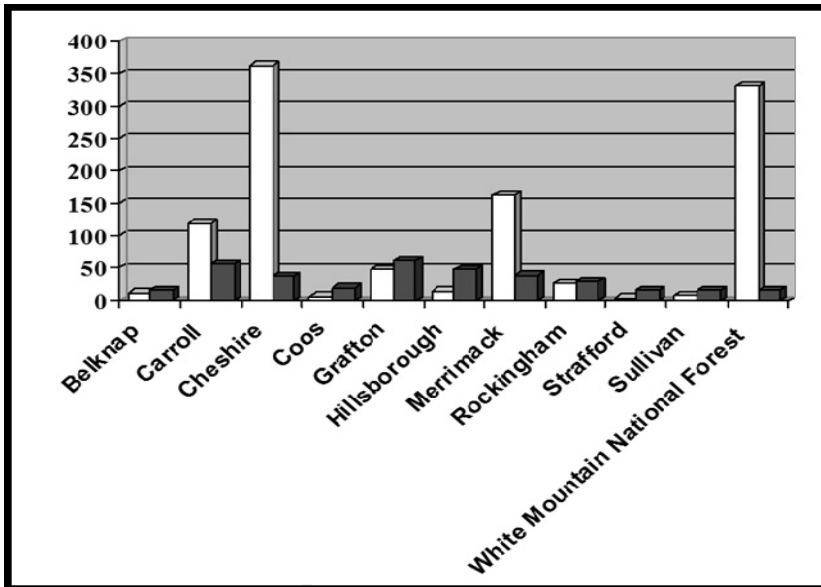
As we prepare for the 2017 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov for more information.



Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdf.org.

2016 WILDLAND FIRE STATISTICS

(All fires reported as of December 2016)



HISTORICAL DATA		
YEAR	NUMBER of FIRES	ACRES BURNED
2016	351	1090
2015	124	635
2014	112	72
2013	182	144
2012	318	206



CAUSES OF FIRES REPORTED (These numbers do not include the WMNF)	
Arson	15
Debris Burning	85
Campfire	35
Children	10
Smoking	12
Railroad	2
Equipment	18
Lightning	9
Misc.*	148

REMEMBER, ONLY YOU CAN PREVENT WILDFIRES!



Grafton County Senior Citizens Council, Inc.

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and wellbeing of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors the Grafton County ServiceLink Resource Center and RSVP and the Volunteer Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2015-16, 126 older residents of Enfield were served by one or more of the Council's programs offered through the Upper Valley or Mascoma Senior Centers and 87 were assisted by ServiceLink:

- Older adults from Enfield enjoyed 1,259 balanced meals in the company of friends in the centers' dining rooms.
- They received 4,085 hot, nourishing meals delivered to their homes by caring volunteers.
- Enfield residents were transported to health care providers or other community resources on 775 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 97 visits with a trained outreach worker and 401 contacts with ServiceLink.
- Enfield's citizens also volunteered to put their talents and skills to work for a better community through 1,337 hours of volunteer service.

The cost to provide Council services for Enfield residents in 2015-16 was \$74,147.97.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical.



Enfield's population over age 60 has increased by 92% over the past 20 years, according to U.S. Census data from 1990 to 2010.

Grafton County Senior Citizens Council very much appreciates Enfield's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner
Executive Director



P.O. Box 433
Lebanon, NH
03766-0433

Phone: 603-448-4897
Fax: 603-448-3906

Web site: www.gcsc.org

A United Way Agency providing services to older adults in Grafton County



Headrest

Headrest is a nonprofit organization with tax Internal Revenue Service tax-exempt status as a charitable organization and was incorporated in 1972. It was first based in Hanover, NH in the basement of Dartmouth's College Hall. Since the early 1980's 14 Church Street in Lebanon has been the home base for the agency that serves the entire Upper Valley community.

The Headrest mission:

“To assist those who have or are affected by a substance use disorder, experiencing a crisis, or needing support, by providing effective programs and treatment regardless of ability to pay.”

Vision:

A supportive community where family, friends and neighbors value the well-being of each person and offer hope to everyone.”

Headrest Programs

Headrest offers programs in three areas:

1. The Headrest **Hotline** provides 24/7 access to a trained Hotline Counselor who can address suicide prevention, other mental health crisis, general information and referrals. One of the core functions of the Hotline is suicide prevention that is an issue that faces people of all ages and backgrounds. During the past fiscal year (July 2015 to June 2016) there were a total of 6,513 calls to the Hotline; 918 of those calls were related to suicide. A total of 296 calls overall were from Enfield residents. It is important to note that the Hotline is the gateway to Headrest's other services (Outpatient Counseling and Transitional Living).

The **Hotline** is available to anyone who has access to a telephone. There is a specific phone line for the Teen Hotline to focus on issues of particular concern to adolescents. Headrest is affiliated with the National Suicide Lifeline which is able to route calls from NH and Vermont to Headrest's Hotline. In September 2016, Headrest reached the milestone of 400,000 continuous hours of Hotline service to the community.



- 2. Outpatient Counseling for Substance Use Disorder (SUD).** The Outpatient Counseling program provides counseling to people who are working to address their substance use disorder. The counseling options available include both individual and group sessions and are provided by Licensed Drug and Alcohol Counselors (LADC). Outpatient counseling is available to anyone in the community. Last year a total of 164 individuals participated this Headrest program including 8 Enfield residents.
- 3. Transitional Living Program:** This residential program provides 24/7 support to people who are transitioning from a 28 days treatment program back into the community. Case Managers work with residents to develop a treatment plan that includes a pathway to financial stability and secure housing. Residents generally remain with Headrest for 90 days while they continue to participate in daily alcohol and drug recovery groups, while working to secure employment and long-term housing. There is capacity for 10 adults in residence, including both women and men from NH and VT. (primarily NH).

Last year a total of 51 adults were in residence.



MVHI is a nonprofit public health organization serving the Upper Valley towns of Canaan, Dorchester, Enfield, Grafton, Grantham, Hanover, Lebanon, Lyme, Orange, Orford, Piermont, and Plainfield. Our goal is to protect and promote the health of our community.

Thank you to the residents of Enfield for supporting Mascoma Valley Health Initiative (MVHI) in 2016. Our biggest news is that in October 2016, MVHI became part of the Public Health Council of the Upper Valley (PHC). We have the same Board of Directors, the same staff, and the same mission to protect and promote the health of our community. PHC is still the nonprofit public health organization which has served the towns of Canaan, Dorchester, Enfield, Grafton, Grantham, Hanover, Lebanon, Lyme, Orange, Orford, Piermont, and Plainfield since 2004. We recently expanded our PHC region to cover 22 towns in Vermont.

As one of the State of New Hampshire's thirteen regional public health networks, PHC has quickly become the largest and broadest coalition of advocates on public health issues in the greater Upper Valley region. The PHC is a dynamic organization with the flexibility to forge solutions that respond to the needs of its grassroots members with backing from governmental, philanthropic, and health care institutions. Through regular meetings and ongoing initiatives, the PHC empowers organizations, professionals, and citizens, who together make our communities healthier and better places.

In 2016, PHC staff and partners developed working groups and strategies to address substance misuse, mental illness, and other concerns for the region. The PHC supported a number of collaborative initiatives such as:

- Trained Recovery Coaches to assist people in early stages of addiction recovery;
- Provided supportive housing for pregnant and parenting women in early recovery from opioid addiction;
- Brought Crisis Intervention Team training to law enforcement partners. CIT improves law enforcement responses to people with mental illness;
- Launched a Heat and Older Adults initiative to raise awareness of the health risks of extreme heat and ways to stay safe;



-
- Published a guide book to help people find assistance paying for prescription medications;
 - Disseminated information about free flu vaccines to the public. PHC hosted four flu vaccine clinics that provided 836 free flu vaccines to residents aged 10 and older. These clinics were held in Canaan, Enfield, Plainfield, and Orford; and
 - Supported substance abuse prevention initiatives in the Mascoma Valley: 1) Indian River Youth 2 Youth after-school program, and 2) Mascoma Valley Prevention Network, a coalition focused on addressing the behavioral health needs of Mascoma Valley youth. Fifteen youth participated in the Youth 2 Youth program. In the spring, Youth 2 Youth participants conducted the Samantha Skunk smoking prevention program to all kindergartners and first graders at the Canaan Elementary School. MVPN participated in several school and community events to provide information and engage parents.

PHC greatly appreciates the support we receive from Enfield and will continue to work hard to meet your needs in 2017. For more information about PHC, visit us at www.uvpublichealth.org.



Mascoma Valley Parks & Recreation

This year saw the continuation of more than 25 programs and activities, including line dancing, yoga classes and the MVPR Youth Dance Program. We were also able to offer several new programs for adults and youth! For example, in 2016 MVPR successfully hosted Children's Stage Adventures and for the first time offered the "MVPR Youth Theatre Camp". Our one-week camp featured 48 students, Kindergarten – 8th grade, from Canaan, Enfield, Grafton, Orange and Dorchester, as well as Lebanon and Hanover. Throughout the week, our students participated in different "Theatre Workshops", learned their lines and songs, and wrapped up an amazing week with two community performances of "The Elves and the Shoemaker". It was an incredible week and we are thankful to Cardigan Mountain School for hosting us. The MVPR Youth Theatre Camp will return in August 2017 and take place in the MVRHS Auditorium. See below for a complete list of our 2016 programs, and look for information on future programs and activities on our Facebook page and in future editions of *Play Mascoma Valley! A Guide to Recreation & Active Living* (PMV). PMV is a brochure that highlights community events in Enfield, Canaan, Dorchester, Grafton and Orange, and provides information on how to register for recreation programs.



2016 weekly programs and activities (continued from 2015):

- Swing Jamie Line Dancing (Thursdays)
- Adult (Over 30) Basketball (Sundays)
- Adult Volleyball (Sundays)
- Afterschool Yoga at Indian River School (Mondays, for teachers & community members)



- Yoga at Shakoma – Beach Yoga (Fridays in the summer and early fall)
- Outdoor Yoga (Wednesdays in the summer and early fall)
- Yoga in Enfield (Wednesdays – throughout the winter)
- Indoor Field Hockey at Grantham Indoor (youth & adult games, Thursdays, Nov. – Dec & Jan. – Mar.)
- Challenger Sports Youth Soccer Camp (British Soccer in July)
- “Pub” Trivia at the Public Library (at Canaan Town Library & Enfield Public Library)
- Indian River Cross Country and Track Program (grades 5-8, Fall & Spring)
- New Hampshire Fisher Cats game (discounted tickets to a game)
- Play Field Hockey! Summer Camp
- Youth Sailing Lessons (in conjunction with the Mascoma Sailing Club)
- Outdoor Movie in the Park (in conjunction with the Enfield Police Department)
- Quilt Retreats/Classes (in conjunction with Graham Hill Studios)
- 4th Annual “4 for the 4th Road Race” (in conjunction with Social-Summit Lodge #50)
- MVPR Youth Ski and Ride Program (January – March at Whaleback Mountain)
- Elementary Cross Country Skiing (Wednesdays in January)
- Modern Dance – 9th grade through adult (Mondays)
- Tap Dance – 7th grade and up
- Elementary Dance – K through 6th grade (Fridays)
- Mat Yoga (Thursdays)
- Afterschool Crochet Club (IRS on Wednesdays)
- Eating, Breathing and Yoga to Boost Your Immune System Workshop
- Mascoma Valley Guitar Orchestra (Sundays)

2016 NEW weekly programs, activities and events:

- Yoga & Chocolate Workshop
- Barre Yoga (Thursdays)
- MVPR Youth Theatre Camp (K – 12, one week in August)
- MVPR Youth Dance Camp (one week in the summer)



Thank you to the Byrne Foundation and the towns of Canaan and Enfield for their continued financial support of the Regional Recreation Coordinator position. Thank you as well to Dartmouth Hitchcock/UV HEAL, Mascoma Savings Bank Foundation and Children's Fund of the Upper Valley for their past support. I would also like to thank all our program volunteers, instructors and the individuals who participated in an MVPR program, activity or event. Your support and participation makes it possible for us to continue to offer our current programs as well as more in the future! I look forward to seeing many of you at a future program, event or activity.

Respectfully Submitted,

Katharine Lary Jopek
Regional Recreation Coordinator
Mascoma Valley Parks & Recreation



Shaker Field Dog Park

After a year and half of operation, the Shaker Field Dog Park has become an Enfield fixture with visitors keeping the parking lot full especially in the late afternoon and on weekends. Thanks to funds available from membership fees and donations, a hand-pumped artesian well was installed last spring and this winter the parking lot was regularly plowed and paths shoveled. Twenty volunteers have kept the park clean and in good repair and are always ready to answer questions and acquaint newcomers with safe practices. In July, 10 volunteers participated in a Park Ambassador training with dog behavior consultant Michelle Grimes. Michelle provided education on dog body language and behavior and when and how to intervene. Volunteers and their dogs marched in the Old Home Days Parade and participated in Lebanon Recreation Department's Paws in the Pool event. The now annual Bark-toberfest event in mid-October included raffles, door prizes, goodie bags, and treats for dogs and people. A generous donation by the Bryne Foundation to the Mascoma Valley Dog Park Supporters will allow installation of permanent informational signs this coming year. For more information about the park and how to become involved go to www.facebook.com/MVDPS and www.mascomavalleydogpark.com.



Respectfully submitted,

Marcia Herrin

Marcia Herrin, President
Mascoma Valley Dog Park Supporters





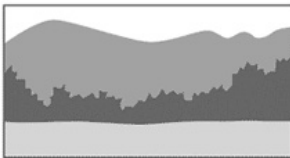
Smith Pond Shaker Forest

An update from the Upper Valley Land Trust

A year ago, the Upper Valley Land Trust purchased 995 acres of forestland that connects two large parcels owned by NH Fish and Game to create one contiguous forest block of over 5000 acres, the centerpiece of which is 63-acre Smith Pond. This property has been a longstanding conservation priority for both public agencies and private conservation groups because of its outstanding natural resources and habitat values. Planning for the remediation of logging impacts and improving trail signage and parking from Route 4-A will begin this spring, along with mapping of natural and historic resources, a study of forest birds, and other outdoor activities. A partnership with the Enfield Shaker Museum will interpret the stonework remnants of the historic canal system that once laced our property. If you would like to learn more and get involved in the stewardship of this amazing property, email the Upper Valley Land Trust at smithpond@uvlt.org



Big Dog Falls (left); Smith Pond (above)



UPPER VALLEY LAND TRUST



Extension

University of New Hampshire Cooperative Extension's mission is to provide New Hampshire citizens with research-based education and information, to enhance their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

Here are some of our noteworthy impacts during the past calendar year:

- Jim Frohn completed the County Forest timber sale. 1,418 cords were harvested for a net revenue of \$36,673 (127% of projected) and \$2,963 in tax revenue for the town of Haverhill.
- Michal Lunak continued work on a three year research project funded by the Tillotson Charitable Foundation looking at the economic feasibility of producing dairy beef in the North Country.
- Lisa Ford taught 350 youth about food groups, food safety, and physical activity.
- Donna Lee received a grant to fund an undergraduate Student Intern to host a Sheep Exploration Day for youth in the county and assist with 4-H activities at the North Haverhill Fair.
- Geoffrey Sewake collaborated on the New Hampshire First Impressions Program in Littleton using a secret shopper model to advance community development and on a multi-partner workforce-focused business outreach program in Lincoln and Woodstock.
- Jessica Sprague presented Safety Awareness in the Food Environment training to over 217 food service employees and volunteers and taught ServSafe® classes to 93 individuals.
- Heather Bryant collaborated with the Grafton County Farm and Conservation District, and the Natural Resources Conservation Service on a cover crop demonstration at the Farm.
- With help from Becky Colpitts, Grafton County welcomed 13 new Master Gardener volunteers.

Be sure to look for us on Facebook and Twitter and on-line at www.extension.unh.edu



UPPER VALLEY LAKE SUNAPEE REGIONAL PLANNING COMMISSION

10 Water Street, Suite 225, Lebanon, NH 03766 603-448-1680

Serving 27 communities in Grafton, Sullivan and Merrimack Counties since 1963, the Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC) has been providing professional planning assistance to municipal boards, along with inter-municipal planning, liaison between local and state/federal agencies, and assistance on development, public health, and environmental issues.

In 2016 Executive Director Nate Miller became the Transportation Planner at Southern New Hampshire Regional Planning Commission, and Senior Planner Mike McCrory joined the City of Claremont as their new City Planner. We appreciate their contributions, and we do miss them.

Highlights of our work and accomplishments in 2016 include:

- Responded to more than 150 requests from our towns and cities for technical assistance.
- Provided five Household Hazardous Waste Collections that served approximately 1,000 households.
- Performed Community Readiness health assessments with Enfield, Lebanon, and Newbury.
- Initiated a regional Brownfields identification, assessment, and remediation planning program.
- Trained local staff about environmentally responsible transfer station practices.
- Conducted eleven school chemical site evaluations.
- Updated local Hazard Mitigation Plans with Claremont, Cornish, and Lebanon.
- Helped Unity, Washington, and Claremont update their Local Emergency Operations Plans.
- Assisted efforts toward a Sullivan County Comprehensive Economic Development Strategy.
- Began the 2019-2028 Ten-Year Transportation Improvement Plan to identify and prioritize regional infrastructure improvements to be funded and constructed by NHDOT.



- Helped to identify transit and paratransit issues in Sullivan County, to restore needed mobility services, and to coordinate planning for improved public and human services transportation.
- Conducted more than 110 traffic counts across the region.
- Developed Acworth's Road Surface Management System.
- Led transit feasibility study along the I-89 corridor linking New London, Lebanon, and Hanover.
- Assisted Lebanon, Hanover, and Advance Transit with public transit signal prioritization analysis.
- Helped Lebanon with funding requests for Route 120 pedestrian and bicycle improvements.
- Provided assistance to Enfield Shaker Village and Lake Sunapee Scenic Byway committees.
- Provided Circuit Rider planning staff assistance to Orford, Springfield, Claremont, and Wilmot.
- Helped Unity, Springfield, Newport, and Claremont to comply with new Accessory Dwelling law.
- Began the Wilmot Master Plan with completion of the Community Survey.
- Began the Transportation Chapter of Claremont's Master Plan; resumed the city's Rail Trail study.
- Helped Planning Boards to evaluate Projects of Regional Impact.
- Provided administrative and staffing assistance to the Connecticut River Joint Commissions.

Please contact us at (603) 448-1680 or jedwards@uvlsrpc.org, to share your thoughts and suggestions.

It is a pleasure to serve the municipalities of this region. Thank you for your support over the decades.

Jonathan Edwards, Interim Director



Visiting Nurse & Hospice of VT and NH

Home Health, Hospice and Maternal Child Health Services in Enfield, NH

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is a compassionate, non-profit healthcare organization committed to providing the highest quality home health and hospice services to individuals and their families. VNH provides care for people of all ages and at all stages in life, and delivers care to all, regardless of ability to pay.

VNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2015 and June 30, 2016, VNH made 1,890 homecare visits to 93 Enfield residents. This included approximately \$80,445 in unreimbursed care to Enfield residents.

- **Home Health Care:** 1,446 home visits to 82 residents with short-term medical or physical needs.
- **Hospice Services:** 411 home visits to 5 residents who were in the final stages of their lives.
- **Maternal and Child Health Services:** 33 home visits to 6 residents for well baby, preventative and palliative medical care.

Additionally, residents made visits to VNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, cholesterol testing, and flu shots.

Enfield's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Sincerely,

*Jeanne McLaughlin,
President & CEO (1-888-300-8853)*



WISE leads the Upper Valley to end gender-based violence through survivor-centered advocacy. WISE is the Upper Valley's only provider of crisis intervention services to victims of domestic and sexual violence. Every day of the year, WISE provides a free confidential crisis line, a confidential emergency shelter, and victim in-person advocacy at emergency rooms, police stations, and courthouses. WISE works with over 1,000 victims yearly on crucial safety planning, transitional housing, legal aid, and provides healing support through writing groups; yoga classes; sobriety meetings; and therapeutic riding experiences.

The WISE Safe Home houses victims fleeing domestic or sexual violence and remains consistently full. The peaceful environment protects women and children, promoting concentration on legal and logistical issues, regaining independence, and on healthy parenting. WISE's website (www.WISEuv.org) has important resources identifying intimate partner violence, how to increase personal safety, and guidance in supporting a loved one experiencing domestic violence, sexual abuse, or stalking.

WISE teaches law enforcement and medical professionals to identify victims at high risk for intimate partner homicide; those so identified are immediately referred to WISE. WISE's prevention education program is taught to Enfield students at the Indian River Middle School and at Mascoma Valley Regional High School through their health and guidance classes, and to community adults, and others.

Supporting individuals in crisis, in confidence, and educating citizens is crucial to eliminating domestic violence and abuse. WISE remains grateful for financial support as it helps to assure WISE services are available to every resident 24 hours of each day.



Town of Enfield



Vital Statistics



Marriages

For the Year Ending December 31, 2016

The following report may seem incomplete, but the Town Clerk may only report information which the parties have specifically authorized for publication. This is the complete list of marriages the Town Clerk has been authorized to publish in the Annual Report.

<u>Date</u>	<u>Name of Groom/Maiden Name of Bride</u>	<u>Residence</u>
Jan. 23	Dennis N. Hicks, Jr. Crystal J. Swan	Enfield Enfield
April 30	Jerrold D. Loring Janice A. Tallman	Enfield Enfield
June 18	Emily M. Waddell Christina M. Stiles	Enfield Enfield
July 4	Casey D. Maynard Jessica L. Hearne	Enfield New London
August 8	Keith A. Estes Sarah E. Goodrich	Enfield Enfield
August 12	Patrick S. Woodbrey Anne R. Kelley	Campton Enfield
August 20	Louis D. McCoy Janice L. Nutting	Enfield Enfield
August 27	Daren C. Farnsworth Kim L. Lamontagne	Enfield Enfield
September 3	Robert I. Reed Janice M. Amaral	Homosassa, FL Enfield
October 1	Kenneth R. Shepard Ashley M. Monmaney	Enfield Enfield



<u>Date</u>	<u>Name of Groom/Maiden Name of Bride</u>	<u>Residence</u>
October 8	Fay J. Freeman Maxine H. Cameron	Cuttingsville, VT Enfield
October 8	Jonathan P. Kulp Christian Darabos	Enfield Enfield
December 1	Timothy J. Tarner Jr. Nicole R. Michael	Enfield Enfield



Births

For the year ended December 31, 2016

The following report may seem incomplete, but the Town Clerk may only report information which the parents have specifically authorized for publication. This is the complete list of births the Town Clerk has been authorized to publish in the Annual Report.

<u>Date</u>	<u>Place of Birth</u>	<u>Name</u>	<u>Name of Father</u> <u>Name of Mother</u>
Jan. 9	Lebanon	Layla Marie Hook	Randy Hook, Jr. India McGranaghan
Jan. 14	Lebanon	Isabella Sophia Atkinson	Andrew Atkinson Taylor Pollard
Feb. 23	Lebanon	Alexandr Yanovich Zubo	Yan Zubo Maria Yamburenko
Feb. 29	Lebanon	Dominic Maurice Dube	Sean Dube Laura Connelly Dube
Mar. 1	Lebanon	Wyatt Scott Boisvert	Travis Bosivert Kelsey Tracy
Apr. 16	Lebanon	Jameson Jasper Jolin	Jonathan Jolin Stephanie Jolin
Apr. 23	Lebanon	Owen Donn Carley	Travis Carley Candice Carley
May 4	Lebanon	Adrian Francois Donovan	Emmett Donovan Veronique Archambault- Leger
May 27	Lebanon	Emmett Michael Bourgeois	Allen Bourgeois Kaylin Bourgeois



<u>Date</u>	<u>Place of Birth</u>	<u>Name</u>	<u>Name of Father</u> <u>Name of Mother</u>
June 8	Lebanon	Ashton Kane Moores	Jason Moores Shauna Stark
July 11	Lebanon	Jocelyn Elizabeth Shaw	Keith Shaw Staci Shaw
July 26	Lebanon	Mila Annabelle Smith	Kenneth Smith II Ashley Raymond
July 29	Lebanon	Isla Cynthia Anne Ward	Christopher Ward Aimee Bittinger
Aug. 18	Lebanon	Declan Matthew Cederman	Shawn Cederman Tamara Cederman
Sept. 16	Lebanon	Everett Watson Robinson	Andrew Robinson Jillian Robinson
Oct. 3	Lebanon	Ira Joseph Dunkerton	Thomas Dunkerton Kassie Dunkerton
Oct. 4	Lebanon	Emerson Grier Nelson	Peter Nelson Mica Nelson
Oct. 14	Enfield	Naomi Johanna Dekoning	Elisha Dekoning Kristi Dekoning
Oct. 21	Lebanon	Kaiya Lilly Burns	Michael Burns Marina Burns
Oct. 22	Lebanon	Virginia Lee Holzer	Paul Holzer Melanie Blount
Oct. 23	Lebanon	Olivia Jane Miller	Nathan Miller Rita Seto
Oct. 28	Lebanon	Hadley Elyse Day	Marco Day Mariel Day



<u>Date</u>	<u>Place of Birth</u>	<u>Name</u>	<u>Name of Father</u> <u>Name of Mother</u>
Oct. 28	Lebanon	Ryder Blake Day	Marco Day Mariel Day
Oct. 31	Lebanon	Finnley Elizabeth Ahern	Patrick Ahern Katelyn Ahern
Nov. 3	Lebanon	Finnegan Robert Danner	Cory Danner Katelyn Danner
Nov. 8	Lebanon	Maelie Ann Decamp	Jacob Guyette Tonya Decamp
Nov. 11	Lebanon	Desmond James Martin	Brian Martin Erin Martin
Dec. 4	Lebanon	Nicholas Giovanni Mecchella	John Mecchella II Antonia Altomare
Dec. 5	Lebanon	Natalie Hope Timmons	Seth Timmons Leslie Timmons
Dec. 19	Lebanon	Oliver Joseph Albert	Kevin Albert Cara Albert
Dec. 19	Lebanon	Austin Brooks Morse	Nicholas Morse Erin Morse
Dec. 19	Lebanon	Aiden Cooper Morse	Nicholas Morse Erin Morse
Dec. 20	Lebanon	Sarinha Michelle Ross	David Ross Christine Claudino Ross



Deaths

For the year ended December 31, 2016

This report may be incomplete. This report is based on a list provided by the State of New Hampshire which is known to be incomplete. We add any other deaths we become aware of that are not included on the State list, but this is an imperfect process.

<u>Date</u>	<u>Place of Death</u>	<u>Name of Deceased</u>	<u>Name of Father Maiden Name of Mother</u>
Oct. 21 2015	Wilder, VT	William H. Sweet	George Sweet Helen Halpin
Jan. 6	Lebanon	Robert Aldrich	Edgar Aldrich Belva Kimball
Jan. 23	Lebanon	Richard Henderson	Harold Henderson Margaret Wadsworth
Jan. 23	Enfield	Dorothy Mulherin	Vertner Cox Minnie Stevens
Feb. 3	Lebanon	Betty Bergstad	Unknown Unknown
Feb. 6	Lebanon	Herbert Littlefield	Francis Littlefield Ina Nutter
Feb. 8	Lebanon	Alice Aldrich	Merrill Dube Yvonne Dion
Feb. 10	Enfield	Mary Stone	Earl Libbey Elsie McCloud
Feb. 28	Enfield	Pamela Lurvey	Ross Lurvey Sandra Cookman



<u>Date</u>	<u>Place of Death</u>	<u>Name of Deceased</u>	<u>Name of Father Maiden Name of Mother</u>
Mar. 4	Lebanon	Betty Harrington	Arthur Bartol Jr. Shirley Lowry
Mar. 5	Lebanon	Kathryn Neil	Louis Geiger Mary Hennessey
Mar. 26	Lebanon	Yoshisuke Nakano	Kohmatsu Nakano Sadako Ogasawara
Mar. 28	Lebanon	Arlene Evans	Alvy Wheeler Lena Bill
May 16	Lebanon	James Tibbits	Forrest Tibbits Ethel Stone
June 3	Lebanon	Sylvia Tinkham	Colby Downing Pauline Higgins
June 9	Enfield	Brian Hart	Lawrence Hart Sr. Susan Sanborn
June 10	Enfield	Alberta O'Day	Bryan Putney Ruby Hooper
June 26	Lebanon	Margaret Haskins	Joseph Boisvert Beatrice Boden
July 12	Claremont	Alvin Thayer	Charlie Thayer Dorothy Spear
July 26	Lebanon	Albert Langley	Averon Langley Alice Crate
Aug. 11	Enfield	Wilfred Blain	Wilfrid Blain Yvonne Dupuis
Sept. 1	Enfield	Jerrold Loring	Jerry Loring Lois Laquire



<u>Date</u>	<u>Place of Death</u>	<u>Name of Deceased</u>	<u>Name of Father Maiden Name of Mother</u>
Sept. 2	Enfield	Joyce Gobin	Clyde Currier Helen Snow
Sept. 20	Lebanon	Frank Depalo	Joseph Depalo Angelina Falzarano
Oct. 3	Lebanon	Carolyn Blain	Leonard Frye Lois Rogers
Oct. 6	Lebanon	Dianne Marston	Joseph Heath Ruth Kay
Oct. 6	Lebanon	Nancy Laubenheimer	John Clarke Fannie Arpurth
Oct. 8	Enfield	Gerard St Amand	Raoul St Amand Rose Morin
Nov. 1	Enfield	Brian King	Phillip King Anita White
Nov. 10	Enfield	Dorothy Getman	James Carr Alice Wilson
Nov. 26	Enfield	Allan Downing	Raymond Downing Beatrice Merrill
Dec. 14	Enfield	John Neidozetko	John Neidozetko Sophie Doeberl





Town of Enfield



Miscellaneous Reports



2016 Town Meeting Minutes

March 12, 2016

Moderator Dr. David Beaufait commenced the annual meeting at 9:15 a.m. with the Pledge of Allegiance.

Moderator Beaufait asked for all cell phone ringers be turned off, and continued with the introduction of those sitting up front consisting of Officers and staff present as follows: Selectmen Fred Cummings, John Kluge and Don Crate, Moderator Dr. David Beaufait, Town of Enfield Attorney, Jim Raymond, Town Manager Steve Schneider, Assistant Town Manager Alisa Bonnette, Town Clerk Carolee Eisener, Budget Committee members Sam Eaton-Chair, Shirley Green, Janet Shepard, Annabelle Bamforth, Jamie Buffington, Mark Eisener and Holly West.

Moderator Dr. Beaufait brought to the attention of those in attendance Pages 270-274 of the 2015 Annual Town Report, congratulating those marriages and births listed in 2015, and continuing with condolences to the families of those deceased in 2015, listed on Pages 275-277.

Moderator Dr. Beaufait reviewed the protocols, policies and procedures for the meeting.

He called for a voice vote to adopt the protocols, policies and procedures. There was a motion and a second, followed by a unanimous vote in favor of adoption.

Moderator Dr. Beaufait identified those in attendance who are not residents. R. Powell made the motion to allow non-residents to speak, R. Cusick seconded the motion. A unanimous voice vote followed.

S. Hagarman made the motion to limit debate, S. Brown seconded the motion. A unanimous voice vote followed.

A Motion to continue with the town meeting, starting with the articles as printed in the annual report came from R. Cusick, with a second from S. Brown. Vote unanimous in favor of the motion.

Selectman John Kluge recognized those retiring from the various boards and committees calling out the following names:

- Dan Kiley 2014-2015 Budget Committee
- Mike Lorrey 2014-2015 Budget Committee
- Doug Pettibone 2009-2015 Budget Committee & 2010-2015 CIP Committee
- David Stewart 2009-2015 Cemetery Trustee
- Paul Withrow 2005-2015 Planning Board



- James C. Gerding, Sr. 1992-2015 Supervisor of the Checklist
- Lori Saladino 2007-2015 Budget Committee
- John Pellerin 2012-2015 Zoning Board of Adjustment
- David Saladino 2004-2015 Planning Board

At this time Moderator Dr. Beaufait read the names of the newly elected officers who won the vote on Tuesday, March 8, 2016 as follows:

Article 1.

For One Year:

One Budget Committee Member – **Nancy Smith (336)**, David Stewart (236)

For Three Years:

One Selectman – Meredith C. Smith (291), Daniel Kiley (288) – Pending recount

One Trustee of Trust Funds – Ellen Hackeman (by write-in vote)

One Cemetery Trustee – Donald Crate, Sr. (by write-in vote)

One Fire Ward – **Lloyd H. Hackeman (235)**, Robert Pollard (168), Richard Crate (207)

One Library Trustee – Francine Lozeau (579)

Two Zoning Board of Adjustment Members – Ed McLaughlin (410), Kurt Gotthardt (359)

Three Budget Committee Members – Shirley A. Green (461), Sam Eaton (345), Mark Eisener (368)

For Six Years:

One Supervisor of the Checklist – Sandra Fitzpatrick (513)

Moderator Beaufait thanked outgoing Selectman Donald Crate Sr. for his 30 plus years of service and presented him with a New Hampshire granite mantel clock.

Article 2: Are you in favor of the adoption of Amendment No. 1 for the Town of Enfield Zoning Ordinance as follows?

Shall the Town vote to approve the following Amendment to the Enfield Zoning Ordinance:



Add the following Definitions to Appendix A – Land Use Definitions:

“solar array, net metered” – a ground or roof mounted array whose generated electricity is used to offset a rate payer’s on-site electrical usage.

“solar array, community net metered” - a ground or roof mounted array whose generated electricity is used to offset that of a community of meters as defined in the NH Public Utilities Commission group net metering rule RSA 362-A:9 XIV.

Add the following use to Article IV – Regulation of Uses

421 Community Net Metered Solar Arrays

In order to mitigate the impact of community net metered solar arrays on neighbors and to protect public safety and welfare:

- A. Roof and ground mounted community net metered solar arrays shall be permitted by special exception in accordance with Section 504, Special Exceptions of the Zoning Ordinance, in the following districts:
Community Business CB, Rte 4 (by right 100 ft. setback), Rural Residential R3, Rural Residential Agricultural R5, and Commercial/Industrial C/I.
- B. Community net metered solar arrays shall not be a permitted use in the following districts: R1, Conservation C and the parcels shown in the Enfield Village National Historic Register District.

The purpose of this article is to introduce definitions and to provide appropriate rules for the regulation of community net metered solar arrays as allowed per RSA 362-A: 9 IV.

This amendment was submitted by written petition from the Enfield Energy Committee.

Approved by the Enfield Planning Board by a vote of 6 in favor, 1 abstention.

Article 2 passed as written. 416 Yes, 146 No

Article 3: To see if the Town will vote to raise and appropriate up to the sum of two million five hundred thousand dollars and 00/100 dollars **(\$2,500,000)** to construct a new Library building and to authorize the issuance of not more than \$2,500,000 of bonds or notes in accordance with the provision of



the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. (Estimated tax impact \$0.31/ \$1,000 valuation.)

Special Warrant Article

2/3 Paper Ballot Vote Required

The Board of Selectmen does not recommend this article by a vote of 2-0.

The Budget Committee does not recommend this article by a vote of 8-0 and 1 recusal.

D. Crate made the motion to accept the article as written, J. Kluge seconded the motion. The Moderator introduced Philip Cronenwett, Chairman of the Library Trustees and he explained that the Library Trustees had asked the Selectmen to include this warrant article but that after meeting with the Board and the Budget Committee had decided that this was not the year to bring this to the people, and recommended that it be removed from the table. He made the motion to rescind Article 3, Shirley Green seconded the motion. A voice vote was unanimous in favor. **Article 3 was rescinded.**

Article 4: To see if the Town will vote to raise and appropriate the sum of two million five hundred thousand dollars and 00/100 dollars (**\$2,500,000**) to construct a sewer force main along NH Route 4A from Lower Shaker Village pump station to Lakeview Condominiums and to authorize the issuance of not more than \$2,500,000 of bonds or notes in accordance with the provision of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. All principal, interest, fees and costs associated with the issuance of bonds or notes for this project shall be paid by Lakeview Condominium Unit Owners. The Town will create a betterment assessment. Each unit will be assessed a proportionate share of the costs of the sewer extension. (Per RSA 149-I:7) The assessments would be recorded as liens on the individual units. (Per RSA 149-I:11) Those lien installment payments may be collected annually under RSA 38:22. That statute allows the tax collector to collect the amounts due, using the tax collection process. The liens would take a priority position over mortgages and other interests in the units. This project shall have no impact on the tax rate for the life of the bonds or notes.

Special Warrant Article

2/3 Paper Ballot Vote Required

The Board of Selectmen recommends this article by a vote of 2-0.

The Budget Committee recommends this article by a vote of 9-0.



J. Kluge made the motion to accept the article as printed; F. Cummings seconded the motion.

Steve Schneider narrated a power point presentation of the project outlining the history of the Lakeview Condominium septic problems, the available solutions, engineering and costs overviews. (The presentation is included as a permanent part of these minutes.)

J. Patten stated that she thought the project was a great idea but was concerned about the cost and questioned where the projected cost figures had come from? S. Schneider replied that they came from the engineers and were an estimate. K. Thomas asked how far down Route 4A the line would go, to the first condo complex driveway or the second? S. Schneider introduced Engineer Jeff Goodrich from Pathways Consulting. Mr. Goodrich explained that all of the condo units today go to a combined 16 septic field system and that the proposed costs include connecting each unit to the new sewer system. The Department of Environmental Services will dictate where the pump station will be but he assumes the line will go to the first driveway. S. Stancek asked if adding the condos to the amount of sewerage pumped to Lebanon will there be enough capacity to include future construction in the TIF District? S. Schneider replied that the TIF District can expand to the fullest and still have extra capacity available.

M. Vanderpot asked what about the homes connecting to the sewer between the existing pump station and the new one and S. Schneider replied that they could connect if they wished to. R. Cusick reminded the audience that the Lakeview Condo complex is part of our community and are great neighbors and Enfield residents. The project has been reviewed by lawyers and is no cost to us; it's a very, very good project and recommends it. T. Jennings asked if the effect of the new project on the current sewer rate payers has been considered. S. Schneider replied that the 131 new customers will spread out the cost of maintenance for the whole district and help stabilize those costs. He didn't know if it would help reduce sewer rates.

J. Grace, a Lakeview resident, explained that Lakeview is home to a significant amount of hard working people who are contributing to the employment rate of Enfield. She asked about the fees, liens and taxes associated with the project. S. Schneider explained that each unit will be assessed a fair share to be paid over the life of the loan. Each unit will have its' own meter and be billed quarterly for the usage of that unit. T. Crate asked, as a local banker, if each unit will have a lien and if that lien supersedes a mortgage?

S. Schneider explained that the liens will represent each unit's share of the loan, and that State law dictates the lien process.

At 10:09 the Moderator declared the voting by paper ballot open for Article 4.



A Motion was made by S. Brown to table Article 4 until the voting results are available; K. Withrow seconded the motion. A unanimous voice vote was in favor of the motion.

Later in the meeting S. Brown made the motion to return Article 4 to the table; R. Cusick seconded the motion. A voice vote was unanimous in favor of the motion.

The Moderator declared 226 Yes, 3 No. **Article 4 passed as printed.**

Article 5: To see if the Town will vote authorize the Selectmen to enter into a long term lease/purchase agreement in the amount of one hundred ninety nine thousand and 00/100 dollars (\$199,000) payable over a term of seven (7) years for the purpose of leasing one fully equipped F-550 (plow, wing, and sand/salt spreader) truck (\$95,000) and two truck bodies (\$40,000) for the Department of Public Works and two police cruisers (\$64,000) and to raise and appropriate the sum of thirty nine thousand three hundred and sixty three and 00/100 dollars (\$39,363) for the first year's payment for that purpose. Said appropriation to be offset by the withdrawal of \$39,363 from the Capital Improvement Program Capital Reserve Fund for which the Board of Selectmen are agents to expend. It is the intent of the Board of Selectmen to utilize the Capital Improvement Program Capital Reserve Fund for principal and interest payments for the life of the lease.

Special Warrant Article

2/3 Paper Ballot Vote Required

The Board of Selectmen recommends this article by a vote of 2-0.

The Budget Committee recommends this article by a vote of 9-0.

F. Cummings made the motion to accept the article as printed; D. Crate seconded the motion.

The Moderator introduced Lee Carrier, Chairman of the Capital Improvements Program, and he narrated a power point presentation reviewing the tax rate history and major expenditures for the past few years. (The power point presentation is a permanent part of these minutes.)

S. Stancek thanked the CIP Committee and expressed appreciation for leveling out the tax rate increases. He asked how the vehicle leasing worked and S. Schneider explained that we owned the leased vehicles but the lease agreement let us pay for them over time at a very low interest rate. E. McLaughlin questioned the previous year's underachieved revenues and overspent expenditures? S. Schneider explained that 2014 was a very bad year for the Town and that estimating revenues was a "best guess" situation. Now the Budget Committee will be involved in monthly reviews of the expenses. 2015 promises to prove to be a much better year and are anticipating a surplus. T. Lenihan



stated that he had a major concern that, despite State law, no minutes were kept of the CIP meetings. We have overspent on every single line item and are now looking to spend more. R. Cusick replied (as a CIP Committee member) that they had spent considerable time going over every line item. They were appointed by the Board of Selectmen for financial expertise and didn't keep minutes because thought of it more as a voluntary discussion and reported to the Board of Selectmen. A lot of time has been spent on this between the CIP, Town Manager, Board of Selectmen and the Budget Committee. E. McLaughlin asked what kind of oversight can we expect. S. Schneider explained that beginning in 2015 the Budget Committee began reviewing the revenues and expenditures every other month and hope to keep a closer eye on projected overages. S. Brown stated that she would encourage the CIP Committee to keep minutes, which received audience applause. D. Smith asked if the nickel increase is on top of last year's nickel and L. Carrier replied that it's been a nickel a year. D. Smith said that he thought we should add up all the nickels and say that amount. J. Patten thanked the CIP Committee and asked that they move on from here taking minutes. She moved the question. C. Aufiero asked how the CIP gets estimates, for example for the Boys Camp Road bridge? She went back in the records and since 2009 we have spent a million dollars more a year since then. How did you come to the total cost of the new fire truck? She thinks that it would be better if the Town Meeting decided on items individually. L. Carrier explained that we had five companies bid on it, and that by paying cash we got a \$10,000 discount.

C. Aufiero asked who decided what we needed? S. Schneider explained that the fire department members and fire wards specified the needs. H. Trumbull stated that he disagreed with Celie; he thinks that it's great that we don't have to sit here and argue about the size of the fire truck tires and a nickel a year is worth it not to have to. We have competent people to review purchases and specifications.

The Moderator opened the voting by paper ballot.

T. Lenihan made a motion to table Article 5 until the ballot result was announced; K. Withrow seconded the motion. A unanimous voice vote was in favor of the motion.

Later K. May made the motion to bring Article 5 back to the table; K. Withrow seconded the motion.

A unanimous voice vote was in favor of the motion.

The Moderator announced 146 Yes, 18 No. **Article 5 passed as printed.**

Article 6: To see if the Town will vote to raise and appropriate the sum of two hundred fifty thousand dollars and 00/100 dollars (**\$250,000**) to replace the Boys Camp Road Bridge and repair the



Rt. 4A Mascoma Lake Boat Launch and to authorize the issuance of not more than \$250,000 of bonds or notes in accordance with the provision of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to raise and appropriate the sum of twenty four thousand eight hundred and sixty four dollars (\$24,864) for the first year's payment for that purpose. Said appropriation to be offset by the withdrawal of \$24,864 from the Capital Improvement Program Capital Reserve Fund for which the Board of Selectmen are agents to expend. It is the intent of the Board of Selectmen to utilize the Capital Improvement Program Capital Reserve Fund for principal and interest payments for the life of the bond or note.

Special Warrant Article

2/3 Paper Ballot Vote Required

The Board of Selectmen recommends this article by a vote of 2-0.

The Budget Committee recommends this article by a vote of 9-0.

D. Crate made the motion to accept the article as printed; J. Kluge seconded the motion.

S. Schneider narrated a power-point presentation beginning with the bridge project, pointing out that the Boys Camp Road bridge had been on the State's "red list" for several years. (The power-point presentation is a permanent part of these minutes). The project was put out to bid, with a wood laminate bridge coming in at \$97,322. It will still be considered single lane but will be wider and longer than the existing bridge. There will be no impact to Bicknell Brook and should improve the storm run-off into Crystal Lake.

G. Theis asked what provisions have been made to keep construction debris from falling into the brook, and S. Schneider replied that barricades will be put into place. Mr. Schneider moved on to the boat ramp project, noting that the boat ramp is owned by the Town and actually considered a road. Photographs showed very broken pavement extending into the water. The Town has spent \$20k on engineering and the project is ready to begin in the spring or fall depending on the lake level. The ramp will be similar to those in Lebanon and on Crystal Lake. The parking lot is to be paved and striped, delineating trailer parking spaces. R. Powell asked why the bridge and boat ramp are in one article, and questioned whether paving the parking lot will increase run-off. S. Schneider replied that the projects were combined for convenience and that paving will actually enable us to direct the run-off. K. Gotthardt said there are other ways to address the run-off than paving. S. Schneider explained that the boat ramp parking area is popular with the beach patrons and it becomes hard for people with boat trailers to park there. Striped paving will make it more obvious that the beach patrons shouldn't park there. K. Gotthardt asked if the extra cost to



pave the parking lot is \$50k and S. Schneider replied that is the approximate cost. K. Gotthardt made a motion to amend the article to insert the sentence “but not pave the parking lot; R. Powell seconded the motion. K. Gotthardt explained that every year the Selectmen and Budget Committee try to keep increases to 2% or less and feels that this is one way to save \$50k. Whether the parking lot is paved and striped the parking will still be unenforceable. R. Cusick said that we need to think about the people using the boat ramp. The police cannot enforce the parking rules because the lot is not paved and striped; see that as a very important part of the project. T. Lenihan pointed out that if the parking lot is not paved the transition point between the dirt and the pavement will erode very rapidly and be an ongoing problem.

T. Jennings asked if the lot is paved and striped will the police have the authority to enforce the parking rules and S. Schneider replied yes. T. Jennings stated that not paving the parking lot will not improve the boat ramp the way it should be; please vote no on this amendment. K. Quirk asked someone to address the pervious to impervious surface question. S. Schneider replied that when the project was permitted the Department of Environmental Services reviewed the plans and they were developed so the run-off is controlled. The dirt there now is considered impervious but controlling the run-off is very problematic and the paving will actually make it easier. J. Orr stated that he was against the amendment and moved the question. A. Gonzalez stated that she could see the parking lot from where she lives and that it’s very dangerous and striping would make it much safer. Could a dry well be used for the run-off? S. Schneider replied that he wasn’t sure if a dry well was in the plans. The Moderator called for a voice vote on the amendment, which failed. K. Thomas stated that the ramp is very steep and are there any plans to adjust that? S. Schneider replied that it will not be leveled out like the Crystal Lake boat ramp but the rebar in it will help tires grip. P.Carrier asked if this affects our tax rate and S. Schneider replied no. J. Patten moved the question to unanimous audience approval.

The Moderator opened the voting by paper ballot.

H. Trumbull made the motion to table Article 6 until the voting was over; D. Kiley seconded the motion.

Later D. Kiley made the motion to bring Article 6 back to the table; J. Patten seconded the motion.

The Moderator announced 146 Yes, 13 No. **Article 6 passed as printed.**

Article 7: To see if the Town will vote to raise and appropriate the budget committee recommended sum of six million, one hundred fifty-nine thousand, four hundred ninety-nine dollars, (**\$6,159,499**) for general municipal operations. This article does not include appropriations contained in special or individual



articles addressed separately. (Majority vote required) (Estimated tax impact \$6.14/ \$1,000 valuation.)

The Board of Selectmen recommends this article by a vote of 2-0.

The Budget Committee recommends this article by a vote of 8-1.

J. Kluge made the motion to accept the article as printed; F. Cummings seconded the motion.

The Moderator announced that he had received a written petition to have a paper ballot vote on this article.

Sam Eaton, Chairman of the Budget Committee, narrated a power-point presentation. (The power-point presentation is a permanent part of these minutes). He stated that the Budget Committee's objective was to develop a responsible budget for the Town, keeping tax rate increases under 2%. T. Lenihan stated that he believed that the personnel expenses, including merit increases, were close to what they would be outside of Town government. He asked if there was any anticipation of adding personnel positions?

S. Schneider replied that they may reclassify existing employees but do not plan to add positions.

T. Lenihan stated that he absolutely saw the need to be in line with other towns for police salaries.

M. Vanderpot stated that we have been underestimating the costs for trash disposal and is there some factor we can employ to control costs and establish a ceiling to stop the rise? Are we collecting more trash so it's costing us more? S. Schneider replied that we are spending less on disposal but more on collection in that there are more pick-up stops and less activity at the transfer station. The staffing at the transfer station will be reviewed in 2016 and we will talk to Casella in 2017 when the contract is up. A fuel increase is built into the contract and the number of stops for the drivers has increased, pushing costs up.

K. Thomas asked if there has been any consideration for having people pay for their own trash collection and S. Schneider explained that now everyone now has one trash container and has to pay per bag for anything over the container amount. K. Thomas stated that if people had to pay they might recycle more.

R. Cusick said that he was formerly from a big town and there everyone brought their trash containers in after pick-up and he's sick of seeing them still at the curb all over our town. There ought to be an ordinance that you pay a fine if you don't bring in your containers. S. Schneider stated that we do have that ordinance in place and to let the Town know who's not obeying it.

The Moderator opened the voting by paper ballot.



D. Kiley made the motion to table Article 7 until the voting is announced; S. Brown seconded the motion.

Later K. Withrow made the motion to move Article 7 back to the table; J. Patten seconded the motion.

The Moderator announced 110 Yes, 24 No. **Article 7 passed as printed.**

Article 8: To see if the Town will vote to raise and appropriate the sum of three hundred forty two thousand, nine hundred eighty-three dollars (\$342,983) to be placed in the Capital Improvement Plan Capital Reserve Fund. (Estimated tax impact \$0.66/ \$1,000 valuation.)

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 2-0.

The Budget Committee recommends this article by a vote of 9-0.

F. Cummings made the motion to accept the article as printed; D. Crate seconded the motion.

T. Jennings made the motion to amend the article by adding “and further to direct the Board of Selectmen to cause the Capital Improvement Plan to be published in the 2016 Annual Report”; S. Eaton seconded the motion. T. Jennings stated that he thought that the CIP was a smashing success and didn’t think that minutes were necessary as it was an advisory board. He thinks that it’s important to present the plan in the town report so we know the inventory of the Town. The Moderator asked the Town Attorney his opinion of the amendment and J. Raymond explained that you may not change the purpose of an appropriation article and that the Department of Revenue Administration may disallow the entire article if any changes are made to it. L. Carrier pointed out that the CIP items are detailed on page 199 of the Town Report.

K. Gotthardt asked if we could amend the amendment and J. Raymond replied that he would advise you not to and that you needed to take a very conservative view on amending appropriation articles.

T. Jennings made the motion to withdraw his amendment; S. Eaton seconded the motion. The Moderator asked for a hand vote of how many would like to see the CIP published in the Town Report and asked the Board of Selectmen to take note of how many hands were raised.

The Moderator called for a voice vote on the article and the Ayes carried it. **Article 8 was passed as printed.**

Article 9: To see if the Town will vote to raise and appropriate the sum of thirty nine thousand five hundred dollars (\$39,500) for capital improvements. The improvements include a garage door for the Union St. Fire Station (\$5,000),



air conditioners for the Community Building (\$12,000), a thirty yard dumpster (\$6,500), a furnace for the DPW Building (\$5,000), and a defibrillator for the Fast Squad (\$11,000). Said appropriation to be offset by the withdrawal of \$39,500 from the Capital Improvement Program Capital Reserve Fund for which the Board of Selectmen are agents to expend. (This article has no impact on the 2016 tax rate.)

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 2-0.

The Budget Committee recommends this article by a vote of 9-0.

D. Crate made the motion to accept the article as printed; J. Kluge seconded the motion.

J. Patten asked why these things were broken out individually instead of being included in the general budget, to which S. Schneider explained that these were not yearly expenditures and he thinks that it's important for the people to know what capital improvements the tax rate includes.

The Moderator called for a voice vote and the Ayes carried it unanimously. **Article 9 passed as printed.**

Article 10: To see if the Town will vote to raise the sum of forty-five thousand, five hundred fifty-one dollars (\$45,551) for the purpose of reducing the general fund deficit pursuant to RSA 41:9, V. (Majority vote required.) (Estimated tax impact \$0.09/ \$1,000 valuation.)

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 2-0.

The Budget Committee recommends this article by a vote of 8-1.

J. Kluge made the motion to accept the article as printed; F. Cummings seconded the motion.

S. Schneider narrated a power-point presentation and explained that the article was required by the Department of Revenue Administration because we had a deficit. (The power-point presentation is a permanent part of these minutes). The simple answer is that we overspent and our revenues came in under our anticipated amounts. T. Jennings asked what are the implications if we don't approve this article?

J. Raymond replied that the Department of Revenue Administration may step in and set the rate if the Town is not acting responsibly; this article is acting responsibly. T. Jennings asked if we could find this amount in the budget instead of by this article and S. Schneider replied that this results in a reduction of our debt service.



The Moderator called for a voice vote on the article, which was unclear. He called for a hand vote: 98 Yes, 13 No. **Article 10 passed as printed.**

Article 11: Shall the town vote for a conveyance of the religious burial ground, known as the Shaker Cemetery to the Enfield Shaker Museum.

F. Cummings made the motion to accept the article as printed; D. Crate seconded the motion.

S. Schneider explained that this is a small cemetery that had only Shakers buried in it.

The Moderator called for a voice vote. The Ayes unanimously carried it. **Article 11 passed as printed.**

Article 12: Shall the town vote to adopt the provisions of RSA 36-A:4-a, I(b) to authorize the conservation commission to expend funds for contributions to "qualified organizations" for the purchase of property interests, or facilitating transactions related thereto, where the property interest is to be held by the qualified organization and the town will retain no interest in the property?

D. Crate made the motion to accept the article as printed; J. Kluge seconded the motion.

Alan Strickland, Chairman of the Conservation Commission, explained that voting yes would allow the Commission to spend \$2k to donate to the Upper Valley Land Trust to help preserve 995 acres in Enfield that are currently owned by an out-of-state owner and that include the Smith Pond area. This would fill a gap in connecting over 5000 acres in Enfield for preservation, all wonderful for hunting, fishing and hiking. It would allow the Conservation Commission to do their job of protecting natural resources for all. S. Hagerman pointed out that this article had no impact on the tax rate and that it was important to maintain large areas of land for large animals. K. Gotthardt and D. Struckhoff both spoke in support of the article. D. Kiley questioned that with the way the article is written would the Commission be able to expend funds in the future, maybe on property that we have no interest in? J. Raymond answered that legally this is the statutory wording and represents standard authorization. S. Eaton asked if we get the money back if the project fails? A. Strickland said that he was confident that they would reach their goal but if not we would get the money back. F. Cummings and J. Kluge both expressed concerns over giving money to a project that we have no control over but agreed that they could rescind the authority next year.

K. Gotthardt explained that he tried to submit this as a Capital Reserve Fund request but wasn't allowed to by State law. The qualified organization



designation is very specific by law and in this area limits it to the Upper Valley Land Trust. He urged support of the article to have land remain open to the public.

M. Smith stated that this was a wonderful benefit for the Town and that the Upper Valley Land Trust had talked to the Heritage Commission about this property and they understood that they had an agreement with the owner to pay him as they raised funds. Personally she and her husband have donated about 2000 feet of Mascoma Lake shoreline to the Trust. M. Herrin stated that the language of the article was awkward but was required by the State. The money is meant to be spent on conservation projects and the Town would really benefit from this project.

The Moderator called for a voice vote on the article and the Ayes unanimously carried it. **Article 12 passed as printed.**

Article 13: Shall the Town raise and appropriate the sum of two thousand five dollars (**\$2,005**) from the 12/31/2015 unreserved fund balance, for deposit into the Cemetery Maintenance Expendable Trust Fund, an expendable general trust fund previously established under the provisions of RSA 31:19-a for the purpose of maintaining cemeteries? This money represents 2015 revenue from the sale of cemetery lots in 2015 and is available to offset the appropriation. (This article has no impact on the 2016 tax rate.)

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 2-0.

The Budget Committee recommends this article by a vote of 9-0.

J. Kluge made the motion to accept the article as printed; F. Cummings seconded the motion.

There was no discussion on the article.

The Moderator called for a voice vote and the Ayes unanimously carried it. **Article 13 passed as printed.**

Selectman John Kluge made a special presentation in honor of the late Richard “Hendy” Henderson, noting his devotion to the Town and the hours he spent maintaining the Shaker Cemetery.

Article 14: To hear the reports of agents, auditors, committees, or any other officers heretofore chosen and pass any vote relating thereto.

F. Cummings made the motion to accept the article as printed; D. Crate seconded the motion.

There was no discussion on the article.



The Moderator called for a voice vote and the Ayes unanimously carried it. **Article 14 passed as printed.**

The Moderator declared the meeting adjourned at 12:51 p.m.

Respectfully submitted,

Carolee T. Eisener
Town Clerk/Tax Collector



Town of Enfield

~ Tax Relief Options ~

For the following programs, applications are available at the Town Manager's Office.

Abatements: Application deadline: March 1st after final tax bill of the year.

Per RSA 76:16, property owners who believe there is an error in their property assessment, or their assessment is disproportionate, may apply to the Board of Selectmen for an abatement. Applications are also on line at:
<http://www.nh.gov/btla/forms/documents/abatementforweb.pdf>

Blind Exemption: Application deadline: April 15

Per RSA 72:37, residents who are legally blind, as determined by the administrator of blind services of the vocational rehabilitation division of the Education Department, may qualify for a \$15,000 exemption.

Blind Exemptions applied in 2016: \$15,000

Disabled Exemption: Application deadline: April 15

Residents who are deemed disabled under the Federal Social Security Act may qualify for a \$50,000 exemption. To qualify a person must be a resident of NH for the past 5 years. The taxpayer must have a net income of not more than \$26,000 (single) or \$36,000 (married), and not more than \$70,000 in assets excluding the value of the person's residence.

Disabled Exemptions applied in 2016: \$500,000

Elderly Exemption: Application deadline: April 15

Residents over 65 years old who meet income and asset limits may apply to the Board of Selectmen for an exemption of the assessment of their property.

Elderly Exemption amounts are:

- for a person 65 years of age up to 75 years, \$ 46,000;
- for a person 75 years of age up to 80 years, \$ 69,000;
- for a person 80 years of age or older, \$ 92,000.



To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than twenty thousand dollars (\$26,000) or if married, a combined net income of less than twenty-eight thousand dollars (\$36,000); and own net assets not in excess of seventy thousand dollars (\$70,000) excluding the value of the person's residence.

Elderly Exemptions applied in 2016: \$1,361,100

Veterans Tax Credit: Application deadline: April 15

A resident who has served in the armed forces in any of the qualifying wars or armed conflicts, as listed in RSA 72:28, and was honorably discharged; or the spouse or surviving spouse of such resident may apply for a \$200 tax credit. The surviving spouse of any person who was killed or died while on active duty in the armed forces, as listed in RSA 72:28, so long as the surviving spouse does not remarry, may qualify for a \$1,400 tax credit. Any person who has been honorably discharged, and who has a total and permanent service connected disability or is a double amputee or paraplegic because of service connected injury may qualify for a \$1,400 tax credit.

Veterans' Tax Credits applied in 2016: \$56,800

Tax Deferral Lien: Per RSA 72:38-a, disabled residents or residents over 65 may apply for a tax deferral lien. This program allows a resident to defer payment of their residential property taxes, plus annual interest of 5%, until the transfer of their property or up to 85% of the property equity value.

Low & Moderate Income Homeowners' Property Tax Relief: You may be eligible for this program if you are: Single with Adjusted Gross Income equal to or less than \$20,000; Married or filing Head of a NH Household with Adjusted Gross Income equal to or less than \$40,000; and own a home subject to the State Education Property Tax; and resided in that home on April 1.

The Town has no authority in regards to this program. In the past the State has made applications available at the Town Manager's Office by April 15th, and required them to be filed to the State of New Hampshire between May 1st and June 30th.



Right to Know Law

This section contains excerpts from the Right to Know Law, RSA 91-A, as found on the State's website. For the full text visit <http://www.gencourt.state.nh.us/rsa/html/VI/91-A/91-A-mrg.htm>

91-A:1 Preamble. – Openness in the conduct of public business is essential to a democratic society. The purpose of this chapter is to ensure both the greatest possible public access to the actions, discussions and records of all public bodies, and their accountability to the people.

91-A:2 Meetings Open to Public. –

I. For the purpose of this chapter, a "meeting" means the convening of a quorum of the membership of a public body, as defined in RSA 91-A:1-a, VI, or the majority of the members of such public body if the rules of that body define "quorum" as more than a majority of its members, whether in person, by means of telephone or electronic communication, or in any other manner such that all participating members are able to communicate with each other contemporaneously, subject to the provisions set forth in RSA 91-A:2, III, for the purpose of discussing or acting upon a matter or matters over which the public body has supervision, control, jurisdiction, or advisory power. A chance, social, or other encounter not convened for the purpose of discussing or acting upon such matters shall not constitute a meeting if no decisions are made regarding such matters. "Meeting" shall also not include:

- (a) Strategy or negotiations with respect to collective bargaining;
- (b) Consultation with legal counsel;
- (c) A caucus consisting of elected members of a public body of the same political party who were elected on a partisan basis at a state general election or elected on a partisan basis by a town or city which has adopted a partisan ballot system pursuant to RSA 669:12 or RSA 44:2; or
- (d) Circulation of draft documents which, when finalized, are intended only to formalize decisions previously made in a meeting; provided, that nothing in this subparagraph shall be construed to alter or affect the application of any other section of RSA 91-A to such documents or related communications.

II. Subject to the provisions of RSA 91-A:3, all meetings, whether held in person, by means of telephone or electronic communication, or in any other manner, shall be open to the public. Except for town meetings, school district meetings, and elections, no vote while in open session may be taken by secret ballot. Any person shall be permitted to use recording devices, including, but not limited to, tape recorders, cameras, and videotape equipment, at such meetings.



Minutes of all such meetings, including nonpublic sessions, shall include the names of members, persons appearing before the public bodies, and a brief description of the subject matter discussed and final decisions. Subject to the provisions of RSA 91-A:3, minutes shall be promptly recorded and open to public inspection not more than 5 business days after the meeting, except as provided in RSA 91-A:6, and shall be treated as permanent records of any public body, or any subordinate body thereof, without exception. Except in an emergency or when there is a meeting of a legislative committee, a notice of the time and place of each such meeting, including a nonpublic session, shall be posted in 2 appropriate places one of which may be the public body's Internet website, if such exists, or shall be printed in a newspaper of general circulation in the city or town at least 24 hours, excluding Sundays and legal holidays, prior to such meetings. An emergency shall mean a situation where immediate undelayed action is deemed to be imperative by the chairman or presiding officer of the public body, who shall post a notice of the time and place of such meeting as soon as practicable, and shall employ whatever further means are reasonably available to inform the public that a meeting is to be held. The minutes of the meeting shall clearly spell out the need for the emergency meeting. When a meeting of a legislative committee is held, publication made pursuant to the rules of the house of representatives or the senate, whichever rules are appropriate, shall be sufficient notice. If the charter of any city or town or guidelines or rules of order of any public body require a broader public access to official meetings and records than herein described, such charter provisions or guidelines or rules of order shall take precedence over the requirements of this chapter. For the purposes of this paragraph, a business day means the hours of 8 a.m. to 5 p.m. on Monday through Friday, excluding national and state holidays.

III. A public body may, but is not required to, allow one or more members of the body to participate in a meeting by electronic or other means of communication for the benefit of the public and the governing body, subject to the provisions of this paragraph.

(a) A member of the public body may participate in a meeting other than by attendance in person at the location of the meeting only when such attendance is not reasonably practical. Any reason that such attendance is not reasonably practical shall be stated in the minutes of the meeting.

(b) Except in an emergency, a quorum of the public body shall be physically present at the location specified in the meeting notice as the location of the meeting. For purposes of this subparagraph, an "emergency" means that immediate action is imperative and the physical presence of a quorum is not reasonably practical within the period of time requiring action. The determination that an emergency exists shall be made by the chairman or presiding officer of the public body, and the facts upon which that determination is based shall be included in the minutes of the meeting.



(c) Each part of a meeting required to be open to the public shall be audible or otherwise discernable to the public at the location specified in the meeting notice as the location of the meeting. Each member participating electronically or otherwise must be able to simultaneously hear each other and speak to each other during the meeting, and shall be audible or otherwise discernable to the public in attendance at the meeting's location. Any member participating in such fashion shall identify the persons present in the location from which the member is participating. No meeting shall be conducted by electronic mail or any other form of communication that does not permit the public to hear, read, or otherwise discern meeting discussion contemporaneously at the meeting location specified in the meeting notice.

(d) Any meeting held pursuant to the terms of this paragraph shall comply with all of the requirements of this chapter relating to public meetings, and shall not circumvent the spirit and purpose of this chapter as expressed in RSA 91-A:1.

(e) A member participating in a meeting by the means described in this paragraph is deemed to be present at the meeting for purposes of voting. All votes taken during such a meeting shall be by roll call vote.

91-A:2-a Communications Outside Meetings. –

I. Unless exempted from the definition of "meeting" under RSA 91-A:2, I, public bodies shall deliberate on matters over which they have supervision, control, jurisdiction, or advisory power only in meetings held pursuant to and in compliance with the provisions of RSA 91-A:2, II or III.

II. Communications outside a meeting, including, but not limited to, sequential communications among members of a public body, shall not be used to circumvent the spirit and purpose of this chapter as expressed in RSA 91-A:1.

91-A:3 Nonpublic Sessions. –

I. (a) Public bodies shall not meet in nonpublic session, except for one of the purposes set out in paragraph II. No session at which evidence, information, or testimony in any form is received shall be closed to the public, except as provided in paragraph II. No public body may enter nonpublic session, except pursuant to a motion properly made and seconded.

(b) Any motion to enter nonpublic session shall state on its face the specific exemption under paragraph II which is relied upon as foundation for the nonpublic session. The vote on any such motion shall be by roll call, and shall require the affirmative vote of the majority of members present.

(c) All discussions held and decisions made during nonpublic session shall be confined to the matters set out in the motion.

II. Only the following matters shall be considered or acted upon in nonpublic session:



(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

(b) The hiring of any person as a public employee.

(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

(d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph.

(f) Consideration of applications by the adult parole board under RSA 651-A.

(g) Consideration of security-related issues bearing on the immediate safety of security personnel or inmates at the county or state correctional facilities by county correctional superintendents or the commissioner of the department of corrections, or their designees.

(h) Consideration of applications by the business finance authority under RSA 162-A:7-10 and 162-A:13, where consideration of an application in public session would cause harm to the applicant or would inhibit full discussion of the application.

(i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

(j) Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A:5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A.

(k) Consideration by a school board of entering into a student or pupil tuition contract authorized by RSA 194 or RSA 195-A, which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general public or the school district that is considering a contract, including any



meeting between the school boards, or committees thereof, involved in the negotiations. A contract negotiated by a school board shall be made public prior to its consideration for approval by a school district, together with minutes of all meetings held in nonpublic session, any proposals or records related to the contract, and any proposal or records involving a school district that did not become a party to the contract, shall be made public. Approval of a contract by a school district shall occur only at a meeting open to the public at which, or after which, the public has had an opportunity to participate.

(l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

III. Minutes of meetings in nonpublic session shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes of such sessions shall record all actions in such a manner that the vote of each member is ascertained and recorded. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present taken in public session, it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of the public body itself, or render the proposed action ineffective, or pertain to terrorism, more specifically, to matters relating to the preparation for and the carrying out of all emergency functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life. This shall include training to carry out such functions. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

91-A:4 Minutes and Records Available for Public Inspection. –

I. Every citizen during the regular or business hours of all public bodies or agencies, and on the regular business premises of such public bodies or agencies, has the right to inspect all governmental records in the possession, custody, or control of such public bodies or agencies, including minutes of meetings of the public bodies, and to copy and make memoranda or abstracts of the records or minutes so inspected, except as otherwise prohibited by statute or RSA 91-A:5. In this section, "to copy" means the reproduction of original records by whatever method, including but not limited to photography, photostatic copy, printing, or electronic or tape recording.

I-a. Records of any payment made to an employee of any public body or agency listed in RSA 91-A:1-a, VI(a)-(d), or to the employee's agent or designee, upon the resignation, discharge, or retirement of the employee, paid in addition to regular salary and accrued vacation, sick, or other leave, shall immediately be



made available without alteration for public inspection. All records of payments shall be available for public inspection notwithstanding that the matter may have been considered or acted upon in nonpublic session pursuant to RSA 91-A:3.

II. After the completion of a meeting of a public body, every citizen, during the regular or business hours of such public body, and on the regular business premises of such public body, has the right to inspect all notes, materials, tapes, or other sources used for compiling the minutes of such meetings, and to make memoranda or abstracts or to copy such notes, materials, tapes, or sources inspected, except as otherwise prohibited by statute or RSA 91-A:5.

III. Each public body or agency shall keep and maintain all governmental records in its custody at its regular office or place of business in an accessible place and, if there is no such office or place of business, the governmental records pertaining to such public body or agency shall be kept in an office of the political subdivision in which such public body or agency is located or, in the case of a state agency, in an office designated by the secretary of state.

III-a. Governmental records created or maintained in electronic form shall be kept and maintained for the same retention or archival periods as their paper counterparts. Governmental records in electronic form kept and maintained beyond the applicable retention or archival period shall remain accessible and available in accordance with RSA 91-A:4, III. Methods that may be used to keep and maintain governmental records in electronic form may include, but are not limited to, copying to microfilm or paper or to durable electronic media using standard or common file formats.

III-b. A governmental record in electronic form shall no longer be subject to disclosure pursuant to this section after it has been initially and legally deleted. For purposes of this paragraph, a record in electronic form shall be considered to have been deleted only if it is no longer readily accessible to the public body or agency itself. The mere transfer of an electronic record to a readily accessible "deleted items" folder or similar location on a computer shall not constitute deletion of the record.

IV. Each public body or agency shall, upon request for any governmental record reasonably described, make available for inspection and copying any such governmental record within its files when such records are immediately available for such release. If a public body or agency is unable to make a governmental record available for immediate inspection and copying, it shall, within 5 business days of request, make such record available, deny the request in writing with reasons, or furnish written acknowledgment of the receipt of the request and a statement of the time reasonably necessary to determine whether the request shall be granted or denied. If a computer, photocopying machine, or other device maintained for use by a public body or agency is used by the public body or agency to copy the governmental record requested, the person requesting the copy may be charged the actual cost of providing the copy, which cost may be



collected by the public body or agency. No fee shall be charged for the inspection or delivery, without copying, of governmental records, whether in paper, electronic, or other form. Nothing in this section shall exempt any person from paying fees otherwise established by law for obtaining copies of governmental records or documents, but if such fee is established for the copy, no additional costs or fees shall be charged.

V. In the same manner as set forth in RSA 91-A:4, IV, any public body or agency which maintains governmental records in electronic format may, in lieu of providing original records, copy governmental records requested to electronic media using standard or common file formats in a manner that does not reveal information which is confidential under this chapter or any other law. If copying to electronic media is not reasonably practicable, or if the person or entity requesting access requests a different method, the public body or agency may provide a printout of governmental records requested, or may use any other means reasonably calculated to comply with the request in light of the purpose of this chapter as expressed in RSA 91-A:1. Access to work papers, personnel data, and other confidential information under RSA 91-A:5, IV shall not be provided.

VI. Every agreement to settle a lawsuit against a governmental unit, threatened lawsuit, or other claim, entered into by any political subdivision or its insurer, shall be kept on file at the municipal clerk's office and made available for public inspection for a period of no less than 10 years from the date of settlement.

VII. Nothing in this chapter shall be construed to require a public body or agency to compile, cross-reference, or assemble information into a form in which it is not already kept or reported by that body or agency.

91-A:5 Exemptions. – The following governmental records are exempted from the provisions of this chapter:

I. Records of grand and petit juries.

I-a. The master jury list as defined in RSA 500-A:1, IV.

II. Records of parole and pardon boards.

III. Personal school records of pupils.

IV. Records pertaining to internal personnel practices; confidential, commercial, or financial information; test questions, scoring keys, and other examination data used to administer a licensing examination, examination for employment, or academic examinations; and personnel, medical, welfare, library user, videotape sale or rental, and other files whose disclosure would constitute invasion of privacy. Without otherwise compromising the confidentiality of the files, nothing in this paragraph shall prohibit a public body or agency from releasing information relative to health or safety from investigative files on a limited basis to persons whose health or safety may be affected.

V. Teacher certification records in the department of education, provided that the department shall make available teacher certification status information.



VI. Records pertaining to matters relating to the preparation for and the carrying out of all emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

VII. Unique pupil identification information collected in accordance with RSA 193-E:5.

VIII. Any notes or other materials made for personal use that do not have an official purpose, including but not limited to, notes and materials made prior to, during, or after a governmental proceeding.

IX. Preliminary drafts, notes, and memoranda and other documents not in their final form and not disclosed, circulated, or available to a quorum or a majority of the members of a public body.

X. Video and audio recordings made by a law enforcement officer using a body-worn camera pursuant to RSA 105-D except where such recordings depict any of the following:

(a) Any restraint or use of force by a law enforcement officer; provided, however, that this exemption shall not include those portions of recordings which constitute an invasion of privacy of any person or which are otherwise exempt from disclosure.

(b) The discharge of a firearm, provided that this exemption shall not include those portions of recordings which constitute an invasion of privacy of any person or which are otherwise exempt from disclosure.

(c) An encounter that results in an arrest for a felony-level offense, provided, however, that this exemption shall not apply to recordings or portions thereof that constitute an invasion of privacy or which are otherwise exempt from disclosure.

91-A:7 Violation. – Any person aggrieved by a violation of this chapter may petition the superior court for injunctive relief. In order to satisfy the purposes of this chapter, the courts shall give proceedings under this chapter high priority on the court calendar. Such a petitioner may appear with or without counsel. The petition shall be deemed sufficient if it states facts constituting a violation of this chapter, and may be filed by the petitioner or his or her counsel with the clerk of court or any justice thereof. Thereupon the clerk of court or any justice shall order service by copy of the petition on the person or persons charged. When any justice shall find that time probably is of the essence, he or she may order notice by any reasonable means, and he or she shall have authority to issue an order ex parte when he or she shall reasonably deem such an order necessary to insure compliance with the provisions of this chapter.



91-A:8 Remedies. –

I. If any public body or public agency or officer, employee, or other official thereof, violates any provisions of this chapter, such public body or public agency shall be liable for reasonable attorney's fees and costs incurred in a lawsuit under this chapter, provided that the court finds that such lawsuit was necessary in order to enforce compliance with the provisions of this chapter or to address a purposeful violation of this chapter. Fees shall not be awarded unless the court finds that the public body, public agency, or person knew or should have known that the conduct engaged in was in violation of this chapter or if the parties, by agreement, provide that no such fees shall be paid.

II. The court may award attorney's fees to a public body or public agency or employee or member thereof, for having to defend against a lawsuit under the provisions of this chapter, when the court finds that the lawsuit is in bad faith, frivolous, unjust, vexatious, wanton, or oppressive.

III. The court may invalidate an action of a public body or public agency taken at a meeting held in violation of the provisions of this chapter, if the circumstances justify such invalidation.

IV. If the court finds that an officer, employee, or other official of a public body or public agency has violated any provision of this chapter in bad faith, the court shall impose against such person a civil penalty of not less than \$250 and not more than \$2,000. Upon such finding, such person or persons may also be required to reimburse the public body or public agency for any attorney's fees or costs it paid pursuant to paragraph I. If the person is an officer, employee, or official of the state or of an agency or body of the state, the penalty shall be deposited in the general fund. If the person is an officer, employee, or official of a political subdivision of the state or of an agency or body of a political subdivision of the state, the penalty shall be payable to the political subdivision.

V. The court may also enjoin future violations of this chapter, and may require any officer, employee, or other official of a public body or public agency found to have violated the provisions of this chapter to undergo appropriate remedial training, at such person or person's expense.



Town of Enfield Fee Schedule ~ 2017

▪ Zoning Fees:

Hearing fee	\$ 75.00
Mailing fee	8.00
Advertising	55.00
Sign permits	10.00
Copies of Zoning Ordinance	15.00

▪ Planning Fees:

Boundary line adjustment	\$ 100.00
Revocation of Plat	100.00
Notice of Voluntary Merger	50.00
Subdivision:	
<u>Minor or Re-subdivision:</u>	
Phase I Conceptual Review	No Fee
Phase III Final Application	125.00
Phase III Final Hearing	125.00
<u>Major:</u>	
Phase I Conceptual Review	No Fee
Phase II Preliminary Review	150.00
Phase III Final Application	250.00
Phase III Final Hearing	250.00
Plus \$100 Per Lot	
Site plan review:	
Phase I	No Fee
Phase II	150.00
Phase III	50.00
Phase III	50.00
Plus \$100/Acre over 2 Developable Acres	
Plus \$100/1,000 SF over 1,000 SF [Non-residential]	
Plus \$100/Condo or Apt. unit over five (5) [Residential]	



Renovations and/or additions	
Application	50.00
Hearing	50.00
Plus \$100/1,000 SF over 1,000 SF	
Home occupations:	
No changes to site/structure	100.00
Mailing	\$8 per party
Advertising	55.00
Tax mapping	\$30 per lot
Filing Mylar with County Registry	\$15 plus cost for registry
Cost for registry (subject to change):	
8½ x 11 – 11x 17	11.00
17 x 22	16.00
22x 34	26.00
Plus \$2.00 Document Recording Surcharge (Eff. 1/1/94)	
Plus \$25.00 Land Conservation Heritage Investment	
Program (LCHIP) Fee	
Master plan	30.00
Subdivisions Regulations	10.00
Site Plan Review Regulations	10.00
Signature on Perimeter Survey Map	10.00
Driveway Permit	25.00
Zoning/Floodplain ordinance	15.00
Address Request	25.00

■ Building Fees:

Permit Type:	Processing Fee	+	Inspection Fee (per Square Foot)
*Single Family Homes (stick built, double wide, modular)	\$40.00	+	\$0.12
*Mobile Homes (single wide)	\$25.00	+	\$0.08
*Garages & Barns	\$25.00	+	\$0.08
Additions & Renovations	\$35.00	+	\$0.12
Storage Buildings (no entry of vehicle), Decks & *Pools	\$25.00	+	\$0.06
*Multi-Family & Condominiums	\$100.00	+	\$0.15



Permit Type:	Processing Fee	+	Inspection Fee (per Square Foot)
*Commercial	\$100.00	+	\$0.15
Demolition	\$10.00	+	No Fee
Plumbing & Electrical (Included in above project packages*, fee only if applying as separate project.)	\$25.00	+	No Fee
Mechanical (Included in above project packages*, fee only if applying as separate project.) REMINDER: OIL BURNER PERMIT OR LP GAS PERMIT <u>MUST</u> BE COMPLETED.	\$25.00	+	No Fee
Re-inspection Fee (If inspection is called for and project is not ready, or if project fails 2 times, fee will be charged.)	\$15.00		
Renewal (Only allowed to renew 2 times and must be done before permit expires)	\$50% of Original Permit Processing Fee		

The processing fee is payable upon submission of application. This fee is non-refundable.

The inspection fee is payable upon approval of application and issuance of permit.

Work must proceed within the 12-month period following the permit issue date.

Inspection fees for projects not undertaken are refundable per IBC 2000 code, this request must be done in writing to the Building Inspector within the current year of the permit.



▪ Police Fees

Special Detail (subject to change)	\$53.20 / hr.
Accident Reports	
To residents	Free
To any company or non-resident	10.00
Resident Pistol Permit	10.00
Pistol Sales Permit	25.00
Games of Chance Permit	25.00

▪ Library Fees

Late fees:	
Books	\$0.05 / day / item
Videos	\$1.00 / day / item
Copies (dependent upon paper size)	.20 - .30
Fax (per page)	\$1.00

▪ Cemetery Fees (Non All-Inclusive)

Single Full Size Grave Lot	400.00
Weekday Burial (full body)	350.00
Saturday Burial (full body)	450.00
Weekday Burial (cremation)	100.00
Saturday Burial (cremation)	150.00

▪ Administrative Fees

Photocopies (per page):	
8-1/2 x 11	\$.25
11 x 17	.50
Lebanon Landfill ticket (per 10-punch ticket)	10.00
Beach parking (one day)	1.00
Beach parking (15 consecutive days)	10.00
Beach parking season (June 15 – September 15)	25.00
Blotter Book (hard copy)	50.00



Building Rental Fees (per day):	
Community Functions w/kitchen use	50.00
Private Function – Residents Only – “1/2 Day”	50.00
Private Function – Residents Only – Full Day	100.00
Fax (per page)	1.00
Vehicle registration (for town to do state portion)	3.00
Vehicle title application	2.00
Marriage license	65.00
License	50.00
Certified copy	15.00
Dog license	
Intact	9.00
Spayed/Neutered	6.50
Group license (5 or more dogs)	20.00
Checklist	25.00
Vital records (birth, death, marriage, divorce):	
First copy	15.00
Subsequent copies	10.00

▪ Sewer & Water Fees

Water hookup application (non-refundable)	\$ 150.00
Sewer hookup application (non-refundable)	150.00
Water hookup connection fee	1500.00
Sewer hookup connection fee	1500.00
Meter costs & setting fees:	
Meter, meter horn & fittings	115.00
(Market cost adjusted annually)	
Meter setting	100.00

▪ Transfer Station & Recycling Center Fees

(Effective January 1, 2011)

CFC's	\$ 20.00
Fire Extinguisher	10.00
Microwave	10.00
Propane Tank 20#	10.00
Car Tires	\$3 each or 2 for \$5
Truck Tire	10.00

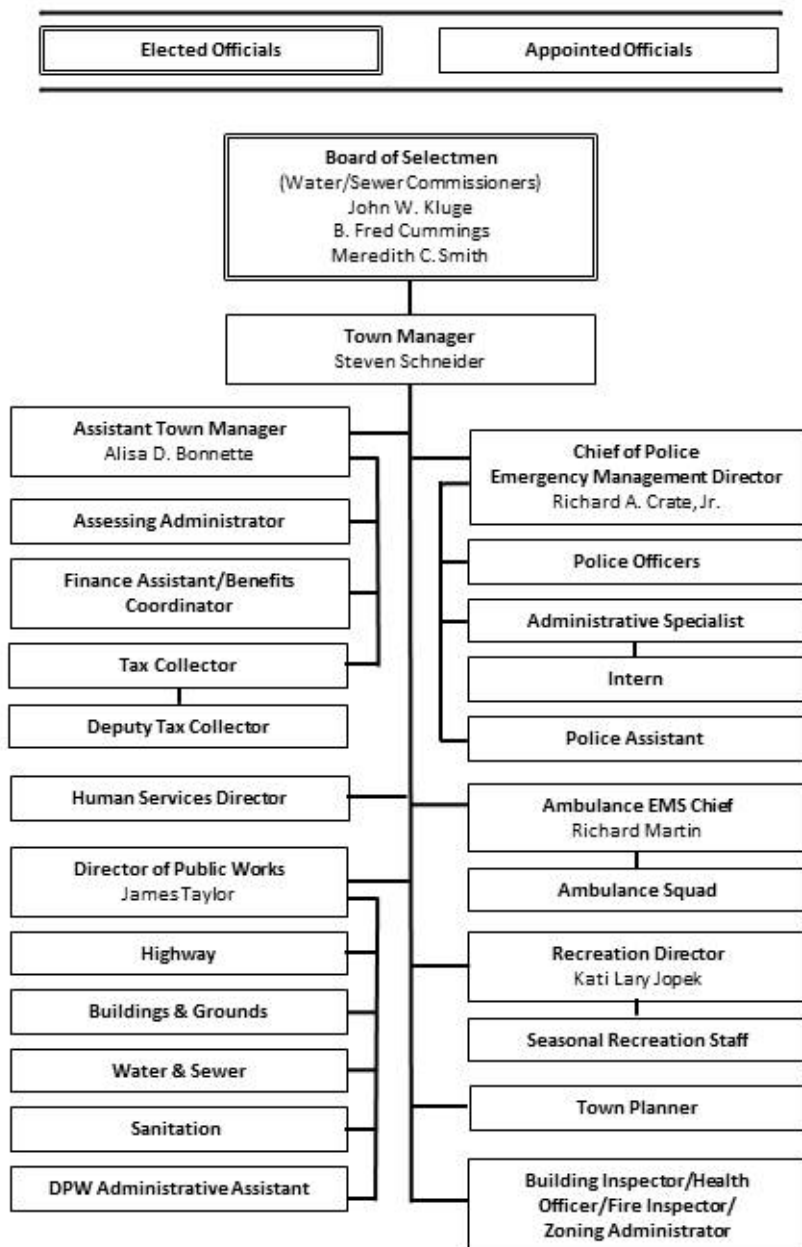


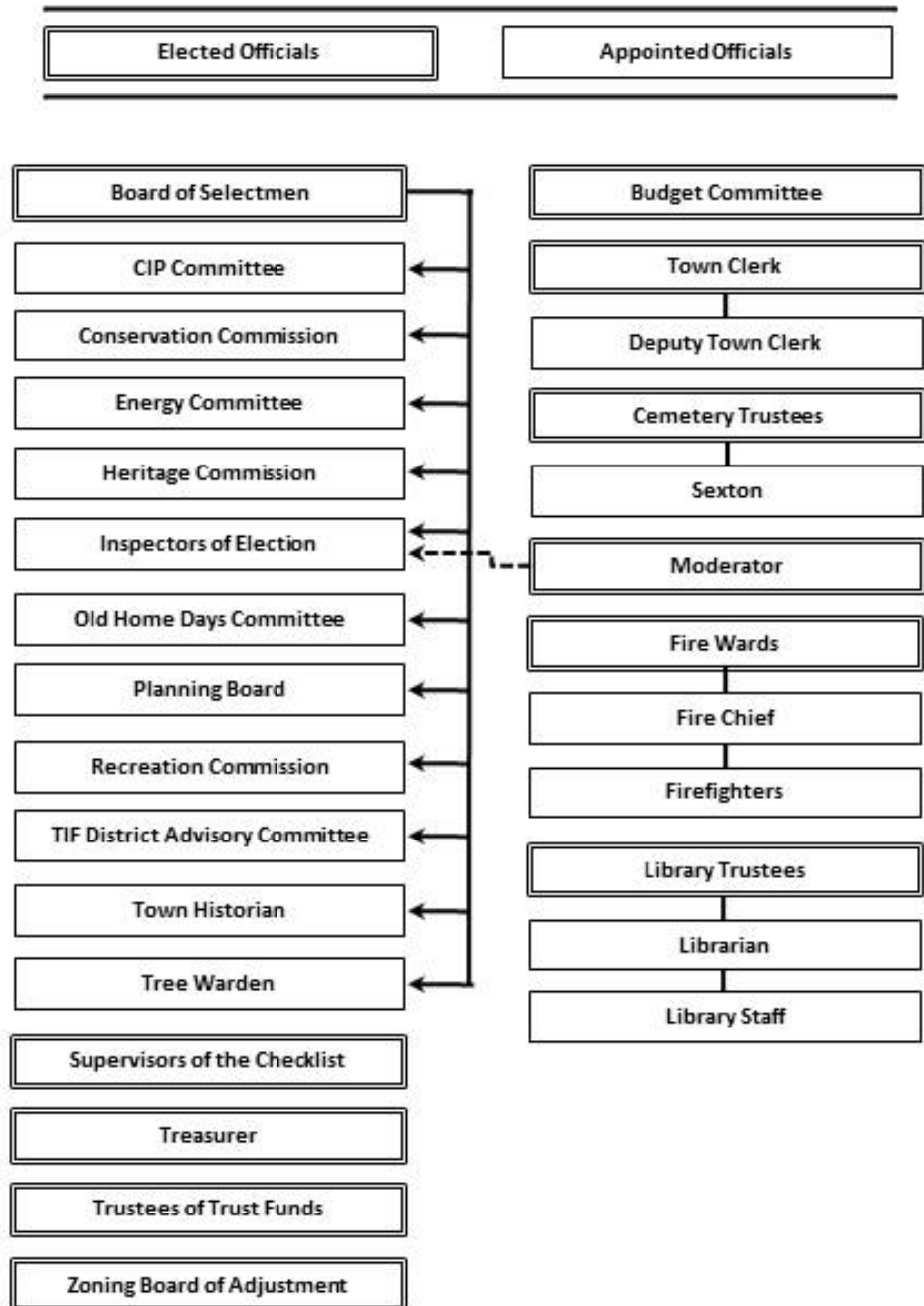
Equipment Tire	30.00
Small TV	10.00
Medium TV	15.00
Large TV or Console	25.00
Computer Monitor, CPU, Printers	20.00
Computer Component	10.00
Stereo Equipment/VCR/DVD Players	5.00

Fees are current as of the printing of this report, but are subject to change.



Town of Enfield Organizational Chart as of January 1, 2017







Curbside Rubbish & Zero-Sort Recycling Collection Schedule

2017

January

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February

S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March

S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Holidays observed by Casella are indicated in **RED** - there will be no curbside collection service on these days.

In the event of a holiday all routes on or following the holiday will experience a one day delay.



TOWN OF ENFIELD
23 Main Street
PO Box 373
Enfield, NH 03748

603-632-5026
www.enfield.nh.us

CASELLA
(888) 483-2757
casella.com



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Town of Enfield Observed Holidays

March 2017 – February 2018

Enfield Municipal Offices, the Enfield Transfer Station & the Enfield Public Library will be closed on the following observed holidays.

Memorial Day	May 29
Independence Day	July 4
Labor Day	September 4
Veterans Day	November 10
Thanksgiving Holiday	November 23 & 24
Christmas Holiday	December 25 & 26
New Year's Day	January 1
Martin Luther King, Jr. Day	January 15
President's Day	February 19



For more important dates, including meeting dates for municipal boards and committees, see our **2017 Enfield Municipal Calendar**. Copies were mailed to postal patrons with Enfield and Enfield Center addresses. A popular item, we have just a few calendars remaining. Get one now before they're gone! But if you don't make it in time you can download a copy from our website at

http://www.enfield.nh.us/Pages/EnfieldNH_Manager/index



To receive notices of meetings, posted minutes, municipal events, and other important government news subscribe to the Town's E-Subscriber service at www.enfield.nh.us