



# **2015 ANNUAL REPORT ENFIELD, NEW HAMPSHIRE**

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## **Town Meeting Dates**

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**Tuesday, March 8, 2016**  
**8:00 am – 7:00 pm**  
**Whitney Hall Auditorium**  
**23 Main Street, Enfield**

Voting only by Official Ballot for the election of Town Officers. Polls will be open at 8:00 a.m. and close at 7:00 p.m. There will be no opportunity to vote by ballot on Article 1 or 2 at the second session of the Town Meeting. After the polls close at 7:00 p.m., the ballots will be counted.

**Saturday, March 12, 2016**  
**9:00 am**  
**Enfield Village School Gymnasium**  
**271 US Route 4, Enfield**

The remaining articles, 3 through 14, will be presented, discussed and acted upon beginning at 9:00 a.m.

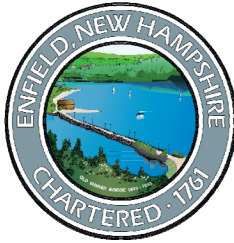




# **Annual Report**

**of the**

# **Town of Enfield New Hampshire**



**Year Ending  
December 31, 2015**







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## Contents

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Introduction .....	4
Town Meeting Warrant & Warrant Narrative (Blue Section) .....	43
Financial Reports (Cream Section) .....	59
Narrative Reports – Town Departments, Boards & Committees .....	197
Narrative Reports – Regional Organizations.....	235
Vital Statistics .....	269
Miscellaneous Reports .....	279
Detailed Index.....	303

## ~ Cover Photo ~

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### 2015 Fire Engine

*Custom built to the Town's specifications, this 2015 E-One Fire Engine is housed at the Enfield Center Fire Station. The truck was purchased with Fire Vehicles & Equipment Capital Reserve Funds and Capital Improvement Program Capital Reserve Funds and had no impact on the 2015 tax rate.*

*Photo by Wendy Huntley*

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## **About Enfield...**

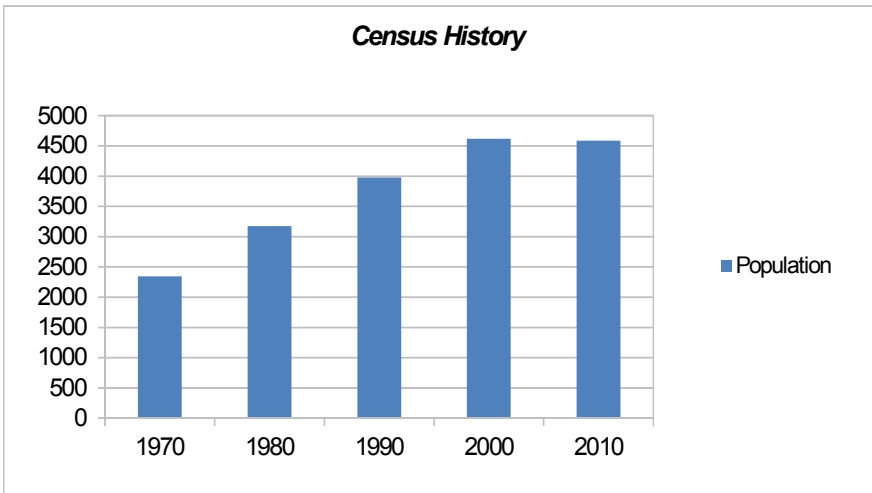
**Incorporated: 1761**

**Origin:** First named Enfield by settlers from Enfield, Connecticut, the town was renamed "Relhan" in 1766 to honor Dr. Anthony Relhan. The doctor was a promoter of sea bathing as a curative instrumental to making Brighton a fashionable English resort. The Town was renamed Enfield in 1784 after the American Revolution. Enfield was the site of a Shaker Community established in the late 1700's, whose buildings now make-up our "Shaker Village" site, being formerly occupied by the La Salette Brotherhood of Montreal. The Shrine of Our Lady of La Salette is well known for its Christmas holiday display. Enfield is home to Mascoma Lake and Crystal Lake and includes the villages of Upper and Lower Shaker Village, Enfield Center and Lockehaven.





<i>Census History:</i>	<i>Year</i>	<i>Population</i>	<i>% Change</i>
	1970	2,345	
	1980	3,175	35.4%
	1990	3,979	25.3%
	2000	4,618	16.1%
	2010	4,582	-.78%



<i>Demographics:</i>	<i>Enfield</i>		<i>Statewide</i>
	<i>2000</i>	<i>2010</i>	<i>2010</i>
<i>Populations</i>	4,618	4,582	1,316,470
<i>Under 18</i>	21.8%	19.4%	21.8%
<i>65 &amp; Over</i>	10.9%	13.9%	13.5%
<i>Median Age</i>	38.3	43.6	41.1
<i>Average Household Size</i>	2.33	2.24	2.46
<i>Total Housing Units</i>	2,372	2,508	614,754
<i>Occupied Housing Units</i>	1,975	2,044	518,973
<i>Owned</i>	72.2%	73.8%	71.0%
<i>Rented</i>	27.8%	26.2%	29.0%
<i>Square Miles of Land</i>	40.3	40.3	8,969
<i>Square Miles of Water</i>	2.9	2.9	382
<i>Population Density per Square Mile of Land</i>	114.6	113.7	146.8





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## Dedicated to

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**Kenneth A. Hill**

The 2015 Annual Report is dedicated to Ken Hill.

Anyone who has lived in Enfield for any period of time has probably heard about or met Ken at some point. He's really not that hard to find. From morning coffee at local establishments, to any Lions Club event, or, up until recently, for a plumbing issue- Ken is always around. You can bet that if something is happening in Enfield, Ken probably knows something about it.

Also, for any of you who have met or know Ken, you know he always speaks his mind. It is never personal for him- and he treats everyone the same way. If he doesn't like something you are saying or doing, he is definitely not afraid to tell you. While he may not always be 'politically correct' in how he gets his point across, his views are his views and he will defend them to anyone.

They say that the true measure of a man is what he leaves behind for all that come after him. For Ken, his footprint will be on many things in Town. He served for a period of time on the TIF committee. The Selectmen chose him to be our representative on that committee because we knew that he would give an



unbiased opinion on any issue, and always be looking out for the Town's interests. He also served on the Enfield Community Building Board of Directors.

Though he was a plumber for many years, running his own business right in Town, his true calling as a giver came when he became a member of the Lions Club. Ken was instrumental in the design and building of the Enfield Community Building. This building has been a true asset to the Town, and he, along with many others, donated countless hours and materials to make this conceptual dream a reality. You will always see Ken actively involved with anything the Lions Club is doing to raise money to support important projects that benefit the Town and its residents. You will see him towing around the Lions Club French Fry Wagon to the various events that they attend to sell their famous fries to raise money. You will see him selling Christmas trees. You've seen him at the senior dinners. You see him at the annual Enfield Family Fair. It is believed that he has served pretty much in every position and been on virtually every committee in the Lion's Club.

Yes, Ken can be brash and appear a little rude at times. We all can. It's human nature. But when it comes to caring about Enfield- Ken hits the mark. Most of you have been touched in some way by Ken. From serving the famous fries, to serving senior dinners, to helping you pick out a Christmas tree, or perhaps even every time you flush your toilet- Ken has had a hand in so much in Enfield. Every time you have stepped in the Community Building- you have been a part of something he helped to create. So when it comes to measuring a man like Ken, we realize that he has a heart as big as the whole town. His work here will live on.



Enfield Family Fair  
Photo by Valarie Hill



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## Remembering...

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### **Bettina B. Adams**

**October 23, 1926 – February 7, 2015**

Bettina Adams, well known to many residents, served as Enfield Town Clerk from 1964 until 1974.



### **Gayle June Hulva**

**March 20, 1943 – February 13, 2015**

Gayle Hulva, a long-time resident, served on the Budget Committee for 21 years, from 1993 until 2014.



### **James Carl “Jim” Gerding, Sr.**

**August 21, 1933 – July 18, 2015**

Jim Gerding’s passion for community service is evident by the number of Town positions he held. He served on the Planning Board from 1985 to 1988, then as Planning Board Administrator from 1988 to 1989. He served on the Conservation Commission from 1995 to 1999, the Budget Committee from 1995 to 2001, and as Supervisor of the Checklist from 1992 until 2015. He also served as an Enfield representative on the Mascoma Valley Regional School Board, where he served as chairman for the last 12 years.



### **Charles M. Harrington**

**June 11, 1937 – October 17, 2015**

Charles Harrington is fondly remembered by Enfield residents for his 29 years of service to the community as an EMT on the Enfield FAST Squad.



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**Paul E. Withrow, Jr.**

**October 19, 1943 – October 26, 2015**

Paul Withrow served his community for 10 years as a member of the Enfield Planning Board from 2005 until 2015 and in many other silent ways such as checking on, and sharing his newspaper with, local elderly people that could not get out and about.



**Ilene P. Reed**

**March 13, 1923 – November 21, 2015**

Ilene Reed is well remembered as Enfield Town Clerk, a position she was elected to in 1984 and held for 20 years. Ilene was extremely involved in the town's politics serving on the Planning Board from 1984 until 1995 when she was elected to the position of Selectwoman. She served as Selectwoman from 1995 until 2004. She also served as a Justice of the Peace uniting many couples from the Upper Valley.



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## **Report of the Town Manager and Board of Selectmen**

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Enfield accomplished remarkable things as a community in 2015. A dog park was established, a recreation area was improved, and planning for a lakeside park took shape. A new fire truck was purchased and we were recognized for our efforts to keep our community healthy. The remainder of the report will highlight each of the above items in more detail. I will also provide an update on a few other on-going organizational matters.

Let me start with the work that has been done with our parks this year. The Mascoma Valley Dog Park Supporters opened the Shaker Recreation Dog Park this summer. The park is located off Rt. 4A and has been a smashing success. In a little over a year this park went from a concept to a reality due in large part to the passion and drive of a dedicated group of supporters. The park has been a wonderful addition to our community and has all many of benefits, the very least of which is spending time with our neighbors and their dogs in a safe, well-maintained space. I know that my four legged best friend has made many new friends at the dog park.

The Enfield Conservation Commission invested many hours this year in developing the Harris Brook Recreation Area. This little slice of heaven is actually located in Canaan off Moose Mtn. Road and is the site of the former Enfield Reservoir. The reservoir itself is about thirty acres. The Commission has established a new parking area, rules for use of the recreation space and a trail around the perimeter of the reservoir. Please be respectful of our neighbors when enjoying this addition to our park system, and thank you to the Enfield Conservation Commission for helping create and manage this parkland.

The Town conducted a planning exercise this past winter; focusing on the development of Main St./Rail Trail/Old Motel properties. Plan NH helped organize and facilitate a meeting of planning professionals and Enfield residents. Over 60 people helped create a vision for what may happen on these lakefront properties. The results may be found on our website. Two critical outcomes have arisen from this planning work. The first is that the Town and NH DOT have reached an understanding that Main St. needs to improve. The State is currently developing plans to improve Main St. in its current location, focusing on drainage and pavement improvements. The second is that the Mascoma Lake Public Access Taskforce has been created. The group's focus is to help make the vision of the planning work done last winter a reality. Just recently Executive Counselor Joe Kenney brought new DOT Commissioner Victoria Sheehan to the





site to identify ways that DOT may assist in further development of a park. Stay tuned; this promises to be an exciting issue in the upcoming years.

Both the Enfield Fire Department and Enfield Fast Squad had noteworthy achievements in 2015. A new fire truck was delivered to the Enfield Ctr. Fire Station this fall. This truck is the end result of hundreds of hours of time that our Fire Department spent on its design, then reviewing the five different bids and finally negotiating the price. The new truck should service our Enfield Ctr. residents nicely for the next 20+ years. The Enfield Fast Squad helped establish Enfield as a Heart Safe Community. This means that we have established guidelines on how to address out-of-the hospital cardiac events. We have Automated External Defibrillator's (AED's) in all of our public buildings, trained all full-time staff in CPR and AED usage, and increased the availability of portable AED's for our emergency responders. A huge thank you goes out to the Fast Squad for taking the initiative in helping Enfield achieve this designation.

I want to provide an update on the status of the funds invested in the GL Beyond Income Fund. As you know the Town invested \$300,000 in this fund in 2014. Subsequently our funds have been frozen due to a criminal investigation surrounding the founder of the fund. To date the criminal case is progressing, although slowly, with a potential trial date set for Spring 2016. The Town has met with the NH Attorney General Office to review our investment process. The State is satisfied that our Trustees acted in good faith and that the Town made a legal investment. Going forward, we have applied for hardship consideration with the Courts for the return of our \$300,000, we have adjusted each of our capital reserve accounts their proportionate share of the investment, and we are treating the funds as restricted cash and not available for use. The Town has also issued a Request For Proposals for investment management services. The chosen firm will assist the Trustees of Trust Funds with managing our investments. I will provide updates on the status of our invested funds and the trial as soon as possible.

The Town has developed a budget deficit, and as a result our undesignated fund balance or rainy day fund has been depleted. There are a couple reasons for the deficit. Our non-property tax revenues have underperformed, and our expenses were more than anticipated. Let me address the revenues first. Non-property tax revenues range from motor vehicle registrations, to dog licenses, to excavation taxes, to sale of property. In all we have over 40 different types of revenue. I use past performance along with other economic indicators (i.e., inflation, unemployment, state revenue estimations, etc.) to help develop the revenue numbers. On average these numbers have come in about \$50,000 lower than anticipated. On the expense side there are two areas of higher than budgeted numbers. We overspent on State retirement and on



sanitation pick-up, a combined \$400,000 over the last three years. I take full responsibility in not budgeting these cost centers better and we have taken steps to ensure our budget monitoring is more detailed and timely. Every time an accounts payable manifest is created, I track each of these expenses with a budget spreadsheet. I have also been much more conservative in estimating our revenues and have consulted with our Budget Committee in developing 2016 numbers. It appears that we have a surplus for 2015, although we will not know for sure until our independent audit is completed later this year. I do believe that the worst is behind us and that our undesignated fund will be replenished in the upcoming years.

Finally I would like to express my unending gratitude for all of the hard work that the various boards and committees do each year to make Enfield special. I also would like to thank the employees for everything they do on a daily basis. We have an exceptional group that has chosen to work for our community.

Respectfully submitted,

Steven P. Schneider  
Town Manager



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## Report of the Budget Committee

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The Town of Enfield continues to be on fundamentally solid financial footing. With the help of a successful Capital Improvement Plan (CIP), Enfield continues to have a low debt-to-town evaluation ratio. Non-property tax revenue (NPTR) continues to improve, and a vast majority of Enfield residents continue to pay their property taxes on time. Currently we have roughly 95% of the receipts collected. Traditionally for most towns, property tax payments reaching above 90% is considered good.

However, there are a few things to keep an eye on. The Town's Undesignated Fund (UDF) has been exhausted. Reasons for this include NPTR underperforming for a few years, as well as changes in town employee benefits. The Budget Committee is committed to restoring the UDF and will be meeting throughout the year to keep a close eye on spending, create a plan to replenish the UDF, and also craft a comprehensive financial plan for road maintenance.

Another significant issue under watch is the \$300,000 GL Beyond Income Fund investment made by the Town's Trustees of Trust Funds that remains frozen by the federal government. The Securities and Exchange Commission is continuing its fraud investigation of the president of GL Capital Partners, the creator of the GL Beyond Income Fund, and it is still uncertain whether the Town will receive any of this investment back. While the investments are still creating a return, the Town will not be spending any of it out of caution that federal authorities may ask for that money back.

Looking forward into 2016, the Committee discussed various challenges and the local economic outlook. The economic recovery is ongoing, but not complete. The housing market continues to be sluggish and wages remain generally stagnant, and 30% of Enfield's school children qualify for food assistance. With all of these issues in mind, the committee agreed to keep the budget increase at a target of 0 to 2 percent.

There has been no change in Town staffing levels. There is a 2% merit raise built into the budget. The selectmen approved an increase in police pay. The increases for the police pay were discussed at length by the Budget Committee and after evaluating the pay of the first responders in other towns, it was realized that Enfield's wages were not competitive in light of recent pay raises and incentives in surrounding towns.

The CIP plan that is built into the budget has been incredibly successful at leveling the tax rate while meeting the needs of the town. For 2016 the CIP has recommended the following: an HVAC for the community building; a thirty yard dumpster; a DPW furnace; a Zoll Defibrillator; a new bridge on Boys Camp Road; reconstruction of the boat launch and parking lot; an F550 truck with



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plow, wing and spreader; two new police cruisers; and the replacement of two truck bodies. The Budget Committee strongly supports the ongoing efforts of the CIP plan.

The Enfield Budget Committee believes the proposed budget will maintain the level of services while increasing funding for highways & streets. The proposed tax rate is \$6.73, an increase of 1.9% from 2015.

The Budget Committee thanks the Selectmen, the Town Tanager, the CIP Committee and all of the department heads for their valued input throughout the budget process. The Committee would also like to thank the Town employees for all their hard work and dedication to serving the Town.

Respectfully submitted,

Sam Eaton  
Chairman, Enfield Budget Committee



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**<http://www.enfield.nh.us>**

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Visit the Official Town of Enfield website and stay informed. Some of the features available are:

- **Event Calendars:** General meeting calendar on our home page and Recreation calendar on Recreation page.
- **News & Notices:** Visit our home page for the latest news, or have it delivered directly to you by email through our E-Subscriber service.
- **Community Bulletin Board:** For public postings. To include a posting for events or information of interest to our community send information to [abonnette@enfield.nh.us](mailto:abonnette@enfield.nh.us) or feel free to stop in the Town Manager's Office and ask for Alisa.
- **Citizen Requests:** Simply click on the link on our home page and fill in the form to request information or attention to an issue.
- **Minutes:** You can have notices of newly posted minutes sent directly to your email through our E-Subscriber service.
- **E-Subscriber Service:** Follow the link on our home page to subscribe to important news and notices, announcement of posted minutes, agendas and more!





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## Privately Operated E-Mail Lists Serving Enfield

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An email discussion forum for Enfield, N.H.

**ENFIELD LISTSERV:**

**For more information:**

<http://listserv.dartmouth.edu/Archives/ENFIELD/enfieldlistnetiquette.pdf>

**To subscribe:**

Send an email to: [listserv@dartmouth.edu](mailto:listserv@dartmouth.edu)

In the body of the email type: SUB ENFIELD FirstName LastName

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An email discussion forum for Mascoma-area towns in New Hampshire

**MASCOMA LIST:**

**For more information:**

<http://lists.vitalcommunities.org/lists/info/mascoma>

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An email forum for the Upper Valley of VT and NH

**UPPER VALLEY LIST:**

**For more information:**

<http://lists.vitalcommunities.org/lists/info/uppervalley>

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**The Town of Enfield posts notices to the Enfield Listserv.**

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## Town of Enfield Directory

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### Emergencies (Police/Fire/Ambulance) ..... 911

Department	Phone Number Email Address	Contact
Ambulance Non-Emergency	632-5200 <a href="mailto:ambulance@enfield.nh.us">ambulance@enfield.nh.us</a>	Richard Martin
Animal Control	632-7501 <a href="mailto:whuntley@enfield.nh.us">whuntley@enfield.nh.us</a>	Police Department
Assessor's Office	632-5026 ext. 5406 <a href="mailto:jahuntley@enfield.nh.us">jahuntley@enfield.nh.us</a>	Julie Huntley
Assistant Town Manager	632-5026 ext. 5401 <a href="mailto:abonnette@enfield.nh.us">abonnette@enfield.nh.us</a>	Alisa Bonnette
Bookkeeper	632-5026 ext. 5409 <a href="mailto:whuntley@enfield.nh.us">whuntley@enfield.nh.us</a>	Wendy Huntley
Building Inspector	632-4343 ext. 5426 <a href="mailto:pneily@enfield.nh.us">pneily@enfield.nh.us</a>	Philip Neily
Building Rental	632-5026 ext. 5401 <a href="mailto:abonnette@enfield.nh.us">abonnette@enfield.nh.us</a>	Alisa Bonnette
Burn Permits	252-0386 731-2048 632-5363 632-7058 632-4936	David Crate Richard Crate Dick Chase Bob Pollard Rick Bean
CIP Committee	632-5026 ext. 5405 <a href="mailto:sschneider@enfield.nh.us">sschneider@enfield.nh.us</a>	Steve Schneider
Cemetery Information	632-4605 ext. 5424 <a href="mailto:wshoemaker@enfield.nh.us">wshoemaker@enfield.nh.us</a>	Will Shoemaker
Conservation Commission	632-4084 <a href="mailto:conservation@enfield.nh.us">conservation@enfield.nh.us</a>	Alan Strickland, Chair
Community Building Information	632-5026 ext. 5401 <a href="mailto:abonnette@enfield.nh.us">abonnette@enfield.nh.us</a>	Alisa Bonnette



Department	Phone Number Email Address	Contact
Dog Licensing	632-5001 ext. 5404 <a href="mailto:ceisener@enfield.nh.us">ceisener@enfield.nh.us</a>	Carolee Eisener
Emergency Management Director	632-7501 <a href="mailto:rcrate@enfield.nh.us">rcrate@enfield.nh.us</a>	Richard A. Crate, Jr.
Energy Committee	<a href="mailto:bayside@valley.net">bayside@valley.net</a>	Charlie DePuy, Chairman
Enfield Village Association	632-7197 <a href="mailto:eva@enfieldmainstreet.org">eva@enfieldmainstreet.org</a>	Stripe Demarest
Fire Department – Non-Emergency	632-4332	Union Street Station
Fire Department – Non-Emergency	632-5010	Enfield Center Station
Forest Fire Warden	632-4332	David Crate
General Information	632-5026 <a href="mailto:abonnette@enfield.nh.us">abonnette@enfield.nh.us</a>	Alisa Bonnette
Health Dept.	632-4343 ext. 5426 <a href="mailto:pneily@enfield.nh.us">pneily@enfield.nh.us</a>	Philip Neily
Heritage Commission	<a href="mailto:meredithsmith22@comcast.net">meredithsmith22@comcast.net</a>	Meredith Smith, Chair
Highway Dept.	632-7301 <a href="mailto:highway@enfield.nh.us">highway@enfield.nh.us</a>	Mike Sousa
Human Services	442-5429 <a href="mailto:dheed@enfield.nh.us">dheed@enfield.nh.us</a>	Diane Heed
Library	632-7145 ext. 5411 <a href="mailto:mhutson@enfield.nh.us">mhutson@enfield.nh.us</a>	Melissa Hutson
Library Trustees	632-7145 ext. 5411 <a href="mailto:mhutson@enfield.nh.us">mhutson@enfield.nh.us</a>	Melissa Hutson
Marriage Licenses	632-5001 ext. 5403 <a href="mailto:ceisener@enfield.nh.us">ceisener@enfield.nh.us</a>	Carolee Eisener
Moderator	632-5026	David Beaufait
Old Home Days Committee	<a href="mailto:meredithsmith22@comcast.net">meredithsmith22@comcast.net</a>	Meredith Smith
Parks & Recreation	632-5026 ext. 5408 <a href="mailto:mvalleyrec@gmail.com">mvalleyrec@gmail.com</a> (email preferred)	Katharine Lary Jopek



Department	Phone Number Email Address	Contact
Planning Board	632-4067 ext. 5427 <a href="mailto:sosgood@enfield.nh.us">sosgood@enfield.nh.us</a>	Scott Osgood
Police Dept. Non-Emergency	632-7501 <a href="mailto:prowe@enfield.nh.us">prowe@enfield.nh.us</a>	Paula (Rowe) Stone
Public Works Director	632-4605 ext. 5417 <a href="mailto:jtaylor@enfield.nh.us">jtaylor@enfield.nh.us</a>	Jim Taylor
Public Works Administrative Assistant	632-4605 ext. 5429 <a href="mailto:dheed@enfield.nh.us">dheed@enfield.nh.us</a>	Diane Heed
Recreation Field Use & Information	632-5026 ext. 5408 <a href="mailto:mvalleyrec@gmail.com">mvalleyrec@gmail.com</a> (email preferred)	Katharine Lary Jopek
Regional Recreation	632-5026 ext. 5408 <a href="mailto:mvalleyrec@gmail.com">mvalleyrec@gmail.com</a> (email preferred)	Katharine Lary Jopek
Sanitation	632-4605 ext. 5417 <a href="mailto:jtaylor@enfield.nh.us">jtaylor@enfield.nh.us</a>	Jim Taylor
Schools	632-5563 632-4231 632-4357 632-4308 632-5026	School Administration Enfield Village School Indian River School MVRHS
Selectmen	<a href="mailto:jkluge@enfield.nh.us">jkluge@enfield.nh.us</a> <a href="mailto:fcummings@enfield.nh.us">fcummings@enfield.nh.us</a>	Donald J. Crate, Sr. John W. Kluge B. Fred Cummings
Sewer Dept.	632-4002 ext. 5421 <a href="mailto:bprior@enfield.nh.us">bprior@enfield.nh.us</a>	Bruce Prior
Supervisors of the Checklist	632-5001 ext. 5404 <a href="mailto:ceisener@enfield.nh.us">ceisener@enfield.nh.us</a>	Carolee Eisener
Tax Collector	632-4201 ext. 5404 <a href="mailto:ceisener@enfield.nh.us">ceisener@enfield.nh.us</a>	Carolee Eisener
Tax Increment Finance District Committee	632-4067 ext. 5427 <a href="mailto:sosgood@enfield.nh.us">sosgood@enfield.nh.us</a>	Scott Osgood
Town Clerk	632-5001 ext. 5403 <a href="mailto:ceisener@enfield.nh.us">ceisener@enfield.nh.us</a>	Carolee Eisener
Town Historian	<a href="mailto:mcarr@enfield.nh.us">mcarr@enfield.nh.us</a>	Marjorie Carr



Department	Phone Number Email Address	Contact
Town Manager	632-5026 ext. 5405 <a href="mailto:sschneider@enfield.nh.us">sschneider@enfield.nh.us</a>	Steven Schneider
Transfer Station & Recycling Center	632-5208 <a href="mailto:amacdonald@enfield.nh.us">amacdonald@enfield.nh.us</a>	Andy MacDonald
Treasurer	632-5026	Sasha Holland
Trustees of Trust Funds	632-5026 ext. 5401 <a href="mailto:abonnette@enfield.nh.us">abonnette@enfield.nh.us</a>	Alisa Bonnette
Vehicle & Boat Registrations	632-5001 ext. 5403 <a href="mailto:ceisener@enfield.nh.us">ceisener@enfield.nh.us</a>	Carolee Eisener
Vital Records	632-5001 ext. 5404 <a href="mailto:ceisener@enfield.nh.us">ceisener@enfield.nh.us</a>	Carolee Eisener
Voter Registration	632-5001 ext. 5404 <a href="mailto:ceisener@enfield.nh.us">ceisener@enfield.nh.us</a>	Carolee Eisener
Water Dept.	632-4002 ext. 5421 <a href="mailto:bprior@enfield.nh.us">bprior@enfield.nh.us</a>	Bruce Prior
Zoning Board	632-4343 ext. 5426 <a href="mailto:pneily@enfield.nh.us">pneily@enfield.nh.us</a>	Philip Neily





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## Town Office & Board Hours

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**Emergency Only** - Police, Fire and Ambulance/F.A.S.T. Squad

**9-1-1**

### Website Addresses

Town of Enfield – <http://www.enfield.nh.us>

Enfield Energy Committee – <http://energy.enfield.nh.us>

Enfield Public Library - <http://www.enfieldtownlibrary.org/>

### **Assessing Office:**

**632-5026**

Julie Huntley, Assessing Administrator  
[jahuntley@enfield.nh.us](mailto:jahuntley@enfield.nh.us)

Whitney Hall, 23 Main Street  
PO Box 373, Enfield NH 03748

Assessing Office Hours:	
Monday – Friday	8:00 am – 4:00 pm

### **See the Assessing Administrator for:**

Property Records

Intent to Cut Applications

Current Use Applications

Exemptions / Tax Credits

### **Building Inspector/Health Officer/Fire Inspector & Zoning Administrator:**

**632-4343**

Philip Neily, Building Inspector/Health Officer  
/Zoning Administrator  
[pneily@enfield.nh.us](mailto:pneily@enfield.nh.us)

Public Works Building, 74 Lockehaven Rd.  
PO Box 373, Enfield NH 03748

Zoning Board Meetings: 2<sup>nd</sup> Tuesday of each month, 7 pm.

Building Inspector's Hours:	
Monday – Friday	7:30 am – 3:30 pm

### **See the Building Inspector for:**

Building Permits

Inspection Requests

Sign Permits

Health Issues

Zoning Applications



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**Conservation Commission:****632-4084**

Alan Strickland, Chairman  
[conservation@enfield.nh.us](mailto:conservation@enfield.nh.us)

Public Works Building, 74 Lockehaven Rd.  
PO Box 373, Enfield NH 03748

Meetings: 1<sup>st</sup> Thursday of each month, 7 pm.

**F.A.S.T. Squad:****632-5200**

Richard Martin, EMS Chief  
[ambulance@enfield.nh.us](mailto:ambulance@enfield.nh.us)

18 Depot Street  
PO Box 345, Enfield NH 03748

**Fire Department ~ Union Street Station:****632-4332**

David J. Crate, Fire Chief  
Robert Pollard, Assistant Fire Chief  
Tim Taylor, Assistant Fire Chief

25 Union Street  
PO Box 373, Enfield NH 03748

**Fire Department ~ Enfield Center Station:****632-5010**

Richard Chase, Assistant Fire Chief

1100 NH Rt. 4A  
PO Box 373, Enfield NH 03748

**Historical Records:**

Marjorie Carr, Town Historian  
[mcarr@enfield.nh.us](mailto:mcarr@enfield.nh.us)

PO Box 373, Enfield NH 03748

**Human Services Department:****442-5429**

Diane Heed, Human Services Director  
[dheed@enfield.nh.us](mailto:dheed@enfield.nh.us)

Whitney Hall, 23 Main Street  
PO Box 373, Enfield NH 03748



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Human Services Department Hours:	
Thursday	8:00 am – 3:00 pm

**See the Director of Human Services for:**  
Public Assistance

**Library:**

**632-7145**

Melissa Hutson, Librarian  
[mhutson@enfield.nh.us](mailto:mhutson@enfield.nh.us)

Circulation Desk  
[library@enfield.nh.us](mailto:library@enfield.nh.us)

Whitney Hall, 23 Main Street  
PO Box 1030, Enfield NH 03748

Library Trustee Meetings: 2<sup>nd</sup> Monday of each month, 6 pm.

Library Hours:	
Monday & Thursday	1:00 pm – 8:00 pm
Tuesday & Wednesday	9:00 am – 5:00 pm
Saturday	10:00 am – 2:00 pm

**Planning Board & Economic Development:**

**632-4067**

Scott Osgood, Town Planner  
[sosgood@enfield.nh.us](mailto:sosgood@enfield.nh.us)

Public Works Building, 74 Lockhaven Rd.  
PO Box 373, Enfield NH 03748

Planning Board Meetings: 2<sup>nd</sup> & 4<sup>th</sup> Wed. of each month, 7 pm.

Acting Town Planner's Hours:
Monday 8:30 a.m. - 1:00 p.m. Wednesday & Friday 8:30 a.m. - 4:00 p.m. By appointment

**See the Town Planner for:**  
Planning Applications



**Police Department:**

**632-7501**

Richard A. Crate, Jr., Chief of Police  
[rcrate@enfield.nh.us](mailto:rcrate@enfield.nh.us)

Paula (Rowe) Stone, Administrative Specialist  
[prowe@enfield.nh.us](mailto:prowe@enfield.nh.us)

19 Main Street  
PO Box 365, Enfield NH 03748

**Public Works Department:**

**632-4605**

James Taylor, Director of Public Works  
[jtaylor@enfield.nh.us](mailto:jtaylor@enfield.nh.us)

Public Works Building, 74 Lockehaven Rd.  
PO Box 373, Enfield NH 03748

Public Works Department Hours:	
Monday – Friday	8:00 am – 3:00 pm

**See the Director of Public Works for:**

Highway Department	Water & Sewer Departments
Buildings & Grounds	Solid Waste & Recycling

**Town Clerk/Tax Collector:**

Town Clerk **632-5001**

Carolee T. Eisener, Town Clerk/Tax Collector <a href="mailto:ceisener@enfield.nh.us">ceisener@enfield.nh.us</a>	Tax Collector <b>632-4201</b>
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Sandy Romano, Deputy Town Clerk/Deputy Tax Collector  
[townclerk@enfield.nh.us](mailto:townclerk@enfield.nh.us)

Whitney Hall, 23 Main Street  
PO Box 373, Enfield NH 03748

Town Clerk / Tax Collector Hours:	
Monday, Wednesday & Friday	8:30 am – 3:30 pm
Tuesday	9:30 am – 4:30 pm
Thursday	11:00 am – 7:00 pm



**See the Town Clerk for:**

Motor Vehicle & Boat Registrations  
Dog Licenses  
Marriage Licenses  
Birth & Death Certificates

Voter Registration  
Election Processes  
Wetlands Applications  
Research & General Information

**See the Tax Collector for:**

Tax Inquiries and Payments

Water & Sewer Payments

**Town Manager’s Office:**

**632-5026**

Steven Schneider, Town Manager  
[sschneider@enfield.nh.us](mailto:sschneider@enfield.nh.us)

Alisa Bonnette, Assistant Town Manager  
[abonnette@enfield.nh.us](mailto:abonnette@enfield.nh.us)

Wendy Huntley, Finance Assistant/Benefits Coordinator  
[whuntley@enfield.nh.us](mailto:whuntley@enfield.nh.us)

Whitney Hall, 23 Main Street  
PO Box 373, Enfield NH 03748

Selectmen Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Monday of each month, 6:00 pm.

Town Manager’s Office Hours:	
Monday – Friday	8:00 am – 4:00 pm

**See the Town Manager’s Office for:**

General Information  
Rental of Town Buildings  
Minutes of Meetings

Bids for Town Property or Services  
Dump Stickers & Landfill Tickets

**Transfer Station & Recycling Center:**

**632-5208**

Andy MacDonald, Lead Facility Operator  
[amacdonald@enfield.nh.us](mailto:amacdonald@enfield.nh.us)

39 Lockehaven Road  
PO Box 373, Enfield NH 03748



Transfer Station & Recycling Center Hours:	
Wednesday	11:00 am – 6:00 pm
Thursday, Friday & Saturday	8:00 am – 4:00 pm
Closed Sundays, Mondays, Tuesdays & Holidays	

Summer Transfer Station & Recycling Center Hours <b>June 5 – September 11, 2016</b>	
Wednesday	11:00 am – 6:00 pm
Thursday, Friday & Saturday	8:00 am – 4:00 pm
Sunday	12 Noon – 4:00 pm
Closed Mondays, Tuesdays & Holidays	

The Transfer Station & Recycling Center will be closed on these holidays:  
January 1, November 11, 24 & 25

**Water & Sewer Departments:**

**632-4002**

Bruce Prior, Water/Sewer Operator  
[bprior@enfield.nh.us](mailto:bprior@enfield.nh.us)

Public Works Building, 74 Lockehaven Road  
P.O. Box 373, Enfield NH 03748  
After hours emergencies ONLY, please call

**643-2222**

*For your convenience, a drop box is located at the rear entrance of Whitney Hall, to the left of the entrance door. Payments and correspondence may be placed in the drop box after hours. The box is emptied daily. Payments in the box at the time of collection will be considered received the prior business day.*



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## Town Officers

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As of December 31, 2015

Term Expires

<b>Selectmen*:</b>	Donald J. Crate, Sr.	2016
	John W. Kluge	2017
	B. Fred Cummings	2018

<b>Town Manager:</b>	Steven Schneider
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<b>Advance Transit Board of Directors:</b>	Jim Taylor	2017
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<b>Assistant Town Manager:</b>	Alisa Bonnette
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<b>Budget Committee*:</b>	Shirley Green	2016
	David L. Stewart	2016
	Samuel Eaton, Chairman	2016
	Mark Eisener	2016
	Janet Shepard	2017
	Annabelle Bamforth	2017
	Holly West	2018
	James Buffington	2018
	Mike Diehn	2018
	B. Fred Cummings, Ex-Officio	2016

<b>Building Inspector:</b>	Philip Neily
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<b>Capital Improvement Program Committee:</b>	Gary Gaudette	2016
	Dan Kiley, Planning Board Rep.	2016
	Lee Carrier	2017
	Bob Cusick	2017
	Holly West	2017
	Samuel Eaton	2018
	B. Fred Cummings, Selectmen's Rep	2016

\* Denotes Elected Officials



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Term Expires

<b>Cemetery Trustees*:</b>	Richard M. Henderson	2016
	Mary E. Quintana	2017
	Gordon K. Clough, Jr.	2018
<b>Conservation Commission:</b>	Gary Gaudette	2016
	Shirley Green	2016
	Sue Hagerman	2016
	Dwight Marchetti	2017
	Alan Strickland, Chairman	2018
	Jerold H. Theis	2018
	Jeanine King, Alternate	2016
	Donald J. Crate, Sr., Selectmen's Rep.	2016
<b>Emergency Management Director:</b>	Richard A. Crate, Jr.	
<b>Energy Committee:</b>	Charles DePuy, Chairman	2016
	Kim Quirk	2016
	Philip E. Vermeer	2016
	Kurt Gotthardt	2017
	Holly Plumley West	2017
	Larry Battis, Alternate	2017
	James Fenn, Alternate	2017
	David Levesque, Alternate	2017
	Erik Russell, Alternate	2017
	Wendell Smith, Alternate	2017
<b>FAST Squad:</b>	Richard Martin, EMS Chief	
	John Nugent, EMS Assistant Chief	
<b>Finance Assistant / Benefits Coordinator:</b>	Wendy Huntley	
<b>Fire Chief:</b>	David J. Crate, Sr., Fire Chief	
	Richard Chase, Assistant Fire Chief	
	Robert Pollard, Assistant Fire Chief	
	Timothy Taylor, Assistant Fire Chief	

\* Denotes Elected Officials





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Term Expires

<b>Fire Wards*:</b>	Richard A. Crate, Sr.	2016
	B. Fred Cummings	2017
	Timothy Taylor	2018
<b>Heritage Commission:</b>	Marjorie Carr	2016
	Shirley Green	2016
	Cecilia Aufiero	2017
	Mary Ann Haagen	2017
	Linda Jones	2018
	Suzanne Hinman	2018
	Meredith Smith, Chairman	2018
	Mike Seiler, Alternate	2016
	Rebecca Stewart, Alternate	2016
	Kristin Harrington, Alternate	2018
<b>Human Services Director:</b>	Diane Heed	
<b>Inspectors of Election:</b>	Earl Brady	2016
	Kathleen Decato	2016
	Rebecca Powell	2016
	Francine Lozeau	2016
	David L. Stewart, Alternate	2016
<b>Librarian:</b>	Melissa Hutson	
	Patricia Hardenberg, Assistant Librarian	
<b>Library Trustees*:</b>	Francine Lozeau	2016
	Philip Cronenwett	2017
	Shirley Green	2018
<b>Mascoma River Local Advisory Committee:</b>	Kurt Gotthardt	2017
	Dan MacMeekin	2017
	Charles Koburger	2018
<b>Mascoma Valley Health Initiative:</b>	Philip Neily	

\* Denotes Elected Officials



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Term Expires

<b>Moderator*:</b>	David Beaufait, M.D.	2017
<b>Old Home Days Committee:</b>	Deborah Sweetland	2016
	Kristin Harrington	2016
	Lindsay Smith	2016
	Lori Bliss Hill	2016
	Marjorie Carr	2017
	Meredith Smith	2017
	Nancy Smith	2017
	Patty Williams	2018
	Shirley Green	2018
	Stephanie Hill	2018
<b>Planning Board:</b>	Kurt Gotthardt	2016
	David Fracht	2016
	Dan Kiley, Vice Chairman	2017
	Timothy Taylor, Chairman	2017
	Nancy Scovner	2018
	Rita Seto	2018
	Paula Rowe Stone, Alternate	2016
	James Bonner, Alternate	2017
	John W. Kluge, Ex-Officio	2016
<b>Town Planner:</b>	Scott Osgood	
<b>Police Department:</b>	Richard A. Crate, Jr., Chief of Police	
	Roy Holland, Detective	
	Luke Frye, Master Patrol Officer	
	Anthony Booth, Patrol Officer	
	Michael Crate, Part-Time Patrol Officer	
	Amanda Lewis, PT Patrol Officer (resigned)	
	Paula (Rowe) Stone, Administrative Assistant	
	Carl Pellerin, Assistant	
	Wendy Huntley, Animal Control Officer	
<b>Public Works Director:</b>	James L. Taylor	

\* Denotes Elected Officials



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Term Expires

<b>Recreation Commission:</b>	Sharon Kiley	2016
	Jeanine King	2016
	Keli Green	2017
	David Isom	2017
	Cindy Wells	2018
<b>School Board Members*:</b>	C. Robert Cusick	2016
	Danielle Thompson	2016
<b>School Budget Committee Members*:</b>	Jeffrey Briand	2016
	Daniel Kiley	2018
<b>Supervisors of the Checklist*:</b>	Sandra Fiztpatrick	2016
	Robert Foley	2018
	Nancy A. White	2020
<b>Tax Collector:</b>	Carolee Eisener	
	Sandy Romano, Deputy	
<b>Tax Increment Finance</b>		
<b>District Advisory Committee:</b>	Rob Malz	2016
	Nate Miller	2016
	Holly West	2017
	Shara Buffington	2018
	Lori Bliss Hill	2018
<b>Town Clerk*:</b>	Carolee T. Eisener	2017
	Sandy Romano, Deputy	2017
<b>Town Historian:</b>	Marjorie Carr	
<b>Treasurer*:</b>	Sasha Holland	2017
	Joyce Osgood, Deputy	

\* Denotes Elected Officials



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Term Expires

<b>Tree Warden:</b>	William Shoemaker	
<b>Trustees of Trust Funds*:</b>	Ellen H. Hackeman, Treasurer	2016
	Cynthia Hollis, Secretary	2017
	John Carr, Chairman	2018
<b>UVLSRPC Commissioners:</b>	Steven P. Schneider	2016
	Dan Kiley	2018
<b>UVLSRPC Transportation Advisory Committee:</b>	Scott Osgood	
	James Taylor	
<b>Zoning Board of Adjustment*:</b>	Edward Scovner, Chairman	2016
	Ken May	2016
	Tim Lenihan	2017
	David Dow, Alternate	2016
	Curtis Payne, Alternate	2016
	Kurt Gotthardt, Alternate	2017
	Cecilia Aufiero, Vice Chair	2018
	Mike Diehn	2018

\* Denotes Elected Officials



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## Retirement Recognition

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The Town would also like to recognize those individuals who have served the community by volunteering on Boards, Commissions and Committees, and who retired from community service in 2015.

*Many thanks to these individuals for giving so generously of their time and sharing their knowledge and experience, which is so vital to the operation of local government.*

### **Budget Committee**

**Dan Kiley**

November 5, 2014 – March 10, 2015

**Mike Lorrey**

March 11, 2014 – January 2015

**Douglas Pettibone**

March 10, 2009 – March 10, 2015

**Lori Saladino**

October 18, 2007 – March 11, 2014

November 5, 2014 – March 10, 2015

### **Capital Improvement Program Committee**

**Douglas Pettibone**

April 5, 2010 – May 1, 2015

### **Board of Cemetery Trustees**

**David Stewart**

March 10, 2009 – March 10, 2015



### **Planning Board**

**David Saladino**

December 6, 2004 – May 1, 2015

**Paul Withrow**

July 5, 2005 – January 25, 2015

### **Supervisor of the Checklist**

**James C. Gerding, Sr.**

1992 – July 18, 2015

### **Zoning Board of Adjustment**

**John Pellerin**

March 13, 2012 – March 10, 2015

***Good Government Starts With You!*** If you are interested in serving on an appointed Town Board or Committee, send a letter of interest and qualifications to the Enfield Board of Selectmen, PO Box 373, Enfield NH 03748 or email to [abonnette@enfield.nh.us](mailto:abonnette@enfield.nh.us)

Submitting a letter of interest in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.



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## Board & Committee Meeting Schedule

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The following is a list of regularly scheduled Board & Committee meetings. This information can also be found on our annual municipal calendar, available at the Town Offices, free of charge to residents, while supplies last. Boards and Committees that meet on an irregular schedule are not included here. These include the Budget Committee, Trustees of Trust Funds and others. Please see our complete and current meeting postings at the Enfield Town Office, Enfield and Enfield Center Post Offices and on our website at [www.enfield.nh.us](http://www.enfield.nh.us). Changes to the date, time or location of a meeting will be posted in these locations.

### **Capital Improvement Program Committee**

Public Works Building, 74 Lockehaven Road

September - May

2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month, 6:00 pm

### **Cemetery Trustees**

Public Works Building, 74 Lockehaven Road

May - October

2<sup>nd</sup> Thursday of each month, 6:00 pm.

### **Conservation Commission**

Public Works Building, 74 Lockehaven Road

1<sup>st</sup> Thursday of each month, 7:00 pm.

### **Energy Committee**

Whitney Hall Conference Room, 23 Main Street

2<sup>nd</sup> Tuesday of January, April, July & October, 5:15 pm.

### **Heritage Commission**

Whitney Hall Conference Room, 23 Main Street

4<sup>th</sup> Thursday of each month, 4:30 pm.

### **Library Trustees**

Whitney Hall Conference Room, 23 Main Street

2<sup>nd</sup> Monday of each month, 6:00 pm.



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### **Old Home Days Committee**

Whitney Hall Conference Room, 23 Main Street  
1<sup>st</sup> Wednesday of each month, 5:30 pm.

### **Planning Board**

Public Works Building, 74 Lockehaven Road  
2<sup>nd</sup> & 4<sup>th</sup> Wednesday of each month, 7:00 pm.

### **Recreation Commission**

Whitney Hall Conference Room, 23 Main Street  
3<sup>rd</sup> Tuesday of each month, 7:00 pm.

### **Selectmen**

Whitney Hall Conference Room, 23 Main Street  
1<sup>st</sup> & 3<sup>rd</sup> Monday of each month, 6:00 pm.

### **Tax Increment Finance Advisory Committee**

Public Works Building, 74 Lockehaven Road  
September – May, as posted, 6:00 pm.

### **Zoning Board of Adjustment**

Public Works Building, 74 Lockehaven Road  
2<sup>nd</sup> Tuesday of each month, 7:00 pm.





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## Roster of the General Court

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### GOVERNOR



**Maggie Hassan** (Democrat)

Office of the Governor

State House

107 North Main Street

Concord NH 03301

(603) 271-2121

(603) 271-7680 (fax)

<http://www.governor.nh.gov/>

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### REPRESENTATIVE IN CONGRESS—DISTRICT 2



**Ann McLane Kuster** (Democrat)

18 North Main Street, Fourth Floor

Concord, NH 03301

(603) 226-1002

(603) 226-1010 (fax)

137 Cannon House Office Building

Washington, DC 20515

(202) 225-5206

(202) 225-2946 (fax)

[kuster.house.gov](http://kuster.house.gov)



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## **UNITED STATES SENATORS**



**Jeanne Shaheen** (Democrat)

50 Opera House Square  
Claremont, NH 03743  
(603) 542-4872

520 Hart SOB  
Washington, DC 20510  
(202) 224-2841  
(202) 228-3194 (fax)

<http://www.shaheen.senate.gov/>

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**Kelly Ayotte** (Republican)

1200 Elm Street, Suite 2  
Manchester, NH 03101-2503  
(603) 622-7979  
(603) 622-0422 (fax)

144 Russell Senate Office Building  
Washington, D.C. 20510  
(202) 224-3324  
(202) 224-4952 (fax)

<http://www.ayotte.senate.gov>

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## **EXECUTIVE COUNCILOR – DISTRICT 1**



**Joseph D. Kenney** (Republican)

PO Box 201  
Union, NH 03887  
(603) 473-2569  
(603) 581-8780 (cell)

107 North Main Street, State House Room 207  
Concord NH 03301  
(603) 271-3632  
[Joseph.Kenney@nh.gov](mailto:Joseph.Kenney@nh.gov)

<http://www.nh.gov/council/districts/d1/index.htm>

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**GRAFTON COUNTY COMMISSIONER –  
DISTRICT 1**

**Michael Cryans**

PO Box 999

Hanover NH 03755

(603) 448-4351

<http://www.co.grafton.nh.us/county-commissioners/michael-j-cryans/>



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**STATE SENATOR – DISTRICT 5**

**David Pierce** (Democrat)

Legislative Office Building, Room 5

33 North State Street

Concord, NH 03301

(603) 271-3067

[david.pierce@leg.state.nh.us](mailto:david.pierce@leg.state.nh.us)

<http://www.gencourt.state.nh.us/house/members/wml.aspx>



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**STATE REPRESENTATIVE – DISTRICT 10**

**Wendy Piper** (Democrat)

PO Box 311

Enfield, NH 03748-0311

(603) 632-7179

[wendy.piper@leg.state.nh.us](mailto:wendy.piper@leg.state.nh.us)

<http://www.gencourt.state.nh.us/house/members/wml.aspx>



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**STATE REPRESENTATIVE – DISTRICT 17**

**Stephen Darrow** (Republican)

463 Slab City Road

Grafton, NH 03240-3831

(603) 523-4678

[stephen.darrow@leg.state.nh.us](mailto:stephen.darrow@leg.state.nh.us)

<http://www.gencourt.state.nh.us/house/members/wml.aspx>



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## **Candidates for Local Elected Office March 8, 2016**

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The candidates listed below are running for office in 2016 and will be voted by ballot on Tuesday, March 8, 2016 in the Whitney Hall Auditorium, 23 Main Street. The polls will be open from 8:00 a.m. until 7:00 p.m.

**One Selectman for 3 years:**

Meredith C. Smith  
Daniel Kiley

**One Trustee of Trust Funds for 3 years**

**One Cemetery Trustee for 3 years**

**One Fire Ward for 3 years:**

Robert Bob Pollard Sr.  
Richard Crate  
Lloyd H. Hackeman

**One Library Trustee for 3 years:**

Francine R. Lozeau

**Two Zoning Board of Adjustment Members for 3 years:**

Ed McLaughlin  
Kurt Gotthardt

**Three Budget Committee Members for 3 years:**

Shirley A. Green  
Sam Eaton  
Mark Eisener

**One Budget Committee Member for 1 year:**

David L. Stewart  
Nancy L. Smith

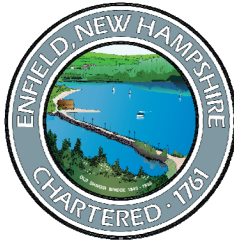
**One Supervisor of the Checklist for 6 years:**

Sandra Fitzpatrick





# **Town of Enfield**



# **Town Meeting Warrant**







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**Article 2:** Are you in favor of the adoption of Amendment No. 1 for the Town of Enfield Zoning Ordinance as follows?

Shall the Town vote to approve the following Amendment to the Enfield Zoning Ordinance:

Add the following Definitions to Appendix A – Land Use Definitions:

**“solar array, net metered”** – a ground or roof mounted array whose generated electricity is used to offset a rate payer’s on-site electrical usage.

**“solar array, community net metered”** - a ground or roof mounted array whose generated electricity is used to offset that of a community of meters as defined in the NH Public Utilities Commission group net metering rule RSA 362-A:9 XIV.

Add the following use to Article IV – Regulation of Uses

#### **421 Community Net Metered Solar Arrays**

In order to mitigate the impact of community net metered solar arrays on neighbors and to protect public safety and welfare:

- A. Roof and ground mounted community net metered solar arrays shall be permitted by special exception in accordance with Section 504, Special Exceptions of the Zoning Ordinance, in the following districts: Community Business CB, Rte 4 (by right 100 ft. setback), Rural Residential R3, Rural Residential Agricultural R5, and Commercial/Industrial C/I.
- B. Community net metered solar arrays shall not be a permitted use in the following districts: R1, Conservation C and the parcels shown in the Enfield Village National Historic Register District.

The purpose of this article is to introduce definitions and to provide appropriate rules for the regulation of community net metered solar arrays as allowed per RSA 362-A: 9 IV.

**This amendment was submitted by written petition from the Enfield Energy Committee.**

**Approved by the Enfield Planning Board by a vote of 6 in favor, 1 abstention.**



**Article 3:** To see if the Town will vote to raise and appropriate up to the sum of two million five hundred thousand dollars and 00/100 dollars **(\$2,500,000)** to construct a new Library building and to authorize the issuance of not more than \$2,500,000 of bonds or notes in accordance with the provision of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. (Estimated tax impact \$0.31/ \$1,000 valuation.)

***Special Warrant Article***

**2/3 Paper Ballot Vote Required**

**The Board of Selectmen does not recommend this article by a vote of 2-0.**

**The Budget Committee does not recommend this article by a vote of 8-0 and 1 recusal.**

**Article 4:** To see if the Town will vote to raise and appropriate the sum of two million five hundred thousand dollars and 00/100 dollars **(\$2,500,000)** to construct a sewer force main along NH Route 4A from Lower Shaker Village pump station to Lakeview Condominiums and to authorize the issuance of not more than \$2,500,000 of bonds or notes in accordance with the provision of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. All principal, interest, fees and costs associated with the issuance of bonds or notes for this project shall be paid by Lakeview Condominium Unit Owners. The Town will create a betterment assessment. Each unit will be assessed a proportionate share of the costs of the sewer extension. (Per RSA 149-I:7) The assessments would be recorded as liens on the individual units. (Per RSA 149-I:11) Those lien installment payments may be collected annually under RSA 38:22. That statute allows the tax collector to collect the amounts due, using the tax collection process. The liens would take a priority position over mortgages and other interests in the units. This project shall have no impact on the tax rate for the life of the bonds or notes.

***Special Warrant Article***

**2/3 Paper Ballot Vote Required**

**The Board of Selectmen recommends this article by a vote of 2-0.**

**The Budget Committee recommends this article by a vote of 9-0.**

**Article 5:** To see if the Town will vote authorize the Selectmen to enter into a long term lease/purchase agreement in the amount of one hundred ninety nine thousand and 00/100 dollars (\$199,000) payable over a term of seven (7) years for the purpose of leasing one fully equipped F-550 (plow, wing, and sand/salt spreader) truck (\$95,000) and two truck bodies (\$40,000) for the Department of Public Works and two police cruisers (\$64,000) and to raise and



appropriate the sum of thirty nine thousand three hundred and sixty three and 00/100 dollars (\$39,363) for the first year's payment for that purpose. Said appropriation to be offset by the withdrawal of \$39,363 from the Capital Improvement Program Capital Reserve Fund for which the Board of Selectmen are agents to expend. It is the intent of the Board of Selectmen to utilize the Capital Improvement Program Capital Reserve Fund for principal and interest payments for the life of the lease.

***Special Warrant Article***

**2/3 Paper Ballot Vote Required**

**The Board of Selectmen recommends this article by a vote of 2-0.**

**The Budget Committee recommends this article by a vote of 9-0.**

**Article 6:** To see if the Town will vote to raise and appropriate the sum of two hundred fifty thousand dollars and 00/100 dollars (**\$250,000**) to replace the Boys Camp Road Bridge and repair the RT. 4A Mascoma Lake Boat Launch and to authorize the issuance of not more than \$250,000 of bonds or notes in accordance with the provision of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to raise and appropriate the sum of twenty four thousand eight hundred and sixty four dollars (\$24,864) for the first year's payment for that purpose. Said appropriation to be offset by the withdrawal of \$24,864 from the Capital Improvement Program Capital Reserve Fund for which the Board of Selectmen are agents to expend. It is the intent of the Board of Selectmen to utilize the Capital Improvement Program Capital Reserve Fund for principal and interest payments for the life of the bond or note.

***Special Warrant Article***

**2/3 Paper Ballot Vote Required**

**The Board of Selectmen recommends this article by a vote of 2-0.**

**The Budget Committee recommends this article by a vote of 9-0.**

**Article 7:** To see if the Town will vote to raise and appropriate the budget committee recommended sum of six million, one hundred fifty-nine thousand, four hundred ninety-nine dollars, (**\$6,159,499**) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required) (Estimated tax impact \$6.14/ \$1,000 valuation.)

**The Board of Selectmen recommends this article by a vote of 2-0.**

**The Budget Committee recommends this article by a vote of 8-1.**



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**Article 8:** To see if the Town will vote to raise and appropriate the sum of three hundred forty two thousand, nine hundred eighty-three dollars (\$342,983) to be placed in the Capital Improvement Plan Capital Reserve Fund. (Estimated tax impact \$0.66/ \$1,000 valuation.)

***Special Warrant Article***

**The Board of Selectmen recommends this article by a vote of 2-0.**

**The Budget Committee recommends this article by a vote of 9-0.**

**Article 9:** To see if the Town will vote to raise and appropriate the sum of thirty nine thousand five hundred dollars (\$39,500) for capital improvements. The improvements include a garage door for the Union St. Fire Station (\$5,000), air conditioners for the Community Building (\$12,000), a thirty yard dumpster (\$6,500), a furnace for the DPW Building (\$5,000), and a defibrillator for the Fast Squad (\$11,000). Said appropriation to be offset by the withdrawal of \$39,500 from the Capital Improvement Program Capital Reserve Fund for which the Board of Selectmen are agents to expend. (This article has no impact on the 2016 tax rate.)

***Special Warrant Article***

**The Board of Selectmen recommends this article by a vote of 2-0.**

**The Budget Committee recommends this article by a vote of 9-0.**

**Article 10:** To see if the Town will vote to raise the sum of forty-five thousand, five hundred fifty-one dollars (\$45,551) for the purpose of reducing the general fund deficit pursuant to RSA 41:9, V. (Majority vote required.) (Estimated tax impact \$0.09/ \$1,000 valuation.)

***Special Warrant Article***

**The Board of Selectmen recommends this article by a vote of 2-0.**

**The Budget Committee recommends this article by a vote of 8-1.**

**Article 11:** Shall the town vote for a conveyance of the religious burial ground, known as the Shaker Cemetery to the Enfield Shaker Museum.

**Article 12:** Shall the town vote to adopt the provisions of RSA 36-A:4-a, I(b) to authorize the conservation commission to expend funds for contributions to "qualified organizations" for the purchase of property interests, or facilitating transactions related thereto, where the property interest is to be held by the qualified organization and the town will retain no interest in the property?



**Article 13:** Shall the Town raise and appropriate the sum of two thousand five dollars (**\$2,005**) from the 12/31/2015 unreserved fund balance, for deposit into the Cemetery Maintenance Expendable Trust Fund, an expendable general trust fund previously established under the provisions of RSA 31:19-a for the purpose of maintaining cemeteries? This money represents 2015 revenue from the sale of cemetery lots in 2015 and is available to offset the appropriation. (This article has no impact on the 2016 tax rate.)

***Special Warrant Article***

**The Board of Selectmen recommends this article by a vote of 2-0.**

**The Budget Committee recommends this article by a vote of 9-0.**

**Article 14:** To hear the reports of agents, auditors, committees, or any other officers heretofore chosen and pass any vote relating thereto.

A true copy of warrant, attest:

Donald J. Crate, Sr.

John W. Kluge

B. Fred Cummings

BOARD OF SELECTMEN  
ENFIELD NH

## Town Meeting – Sample Rules of Procedure

<u>Rank</u>	<u>Privileged Motions</u>	<u>Second Needed</u>	<u>Debate</u>	<u>Amend</u>	<u>Vote</u>	<u>Reconsider</u>
1	Adjourn to a fixed time	Yes	No	Yes	Maj.	No
2	Dissolve or adjourn	Yes	No	No	Maj.	No
3	Recess	Yes	No	Yes	Maj.	No
4	Fix the time to (or at) which to adjourn	Yes	Yes	Yes	Maj.	Yes
5	Question of privilege	No	No	No	None	No
6	Call for the orders of the day	Yes	No	No	2/3	No
<u>Subsidiary Motions</u>						
7	Lay on the table	Yes	No	No	Maj.	Yes
8	The previous question	Yes	No	No	2/3	No
9	Limit or extend debate	Yes	No	No	2/3	Yes
10	Postpone to a time certain	Yes	Yes	Yes	Maj.	Yes
11	Commit or refer	Yes	Yes	Yes	Maj.	Yes
12	Amend (or substitute)	Yes	Yes	Yes	Maj.	Yes
13	Postpone indefinitely	Yes	Yes	No	Maj.	Yes





<u>Rank</u>	<u>Incidental Motions</u>	<u>Second Needed</u>	<u>Debate</u>	<u>Amend</u>	<u>Vote</u>	<u>Reconsider</u>
Same rank as motion out of which they arise	Point of order	No	No	No	None	No
	Appeal	Yes	Yes	No	Maj.	Yes
	Division of a question	Yes	Yes	Yes	Maj.	No
	Separate consideration	Yes	Yes	Yes	Maj.	No
	Fix the method of voting	Yes	Yes	Yes	Maj.	Yes
	Nominations to committees	Yes	No	Yes	None	Yes
	Withdraw or modify a motion	No	No	No	Maj.	No
	Suspension of rules	Yes	No	No	2/3*	No
<u>Main Motions</u>						
None * None None	Main Motion	Yes	Yes	Yes	Var.	Yes
	Reconsider or rescind	Yes	*	No	Maj.	No
	Take from the table	Yes	No	No	Maj.	No
	Advance an article	Yes	Yes	Yes	Maj.	Yes

\* Same rank and debatable to same extend as motion being reconsidered.

## Town Meeting – Requests for Paper Ballot Vote

Any request for a paper ballot must be submitted to the moderator prior to a call for a vote on the subject Warrant Article. The request must be in writing and signed by five registered voters present at the meeting at the time of the request.



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## Warrant Articles Approved Until Rescinded

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**The following articles were approved, until rescinded, by the voters at Town Meeting. The voters may reverse these decisions by a majority vote at a subsequent Town Meeting, provided an article is included on the warrant. An article may be placed on the warrant by the Board of Selectmen or by petition [RSA 40:13, II-a (b)].**

Adopted March 10, 1998: Shall the Town accept the provisions of RSA 31:95-b providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a state, federal, or other governmental unit or a private source which becomes available during the fiscal year?

Adopted March 10, 1998: Shall the Town accept the provisions of RSA 202-A:4-c providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority the Public Library Trustees to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year?

Adopted March 10, 1998: Shall the Town vote to accept the provisions of RSA 31:95-e providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to accept gifts of personal property, other than money, which may be offered to the Town for any public purpose? The selectmen must hold a public hearing before accepting such gift, and the acceptance shall not bind the Town to raise, appropriate, or expend any public funds for the operation, maintenance, repair, or replacement of any such personal property.

Adopted March 10, 1998: Shall the Town vote to accept the provisions of RSA 202-A:4-d providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the library trustees to accept gifts of personal property, other than money, which may be offered to the library for any public purpose, provided, however, that no acceptance of personal property by the library trustees shall be deemed to bind the town or the library trustees to raise, appropriate or expend any public funds for the operation, maintenance, repair or replacement of such personal property?





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Adopted March 10, 1998: Shall the Town vote to accept the provisions of RSA 33:7 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to borrow money in anticipation of taxes?

Adopted March 10, 1998: Shall the Town vote to accept the provisions of RSA 80:80 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to administer, sell or otherwise dispose of any tax lien or real estate acquired by tax title or otherwise, by public auction, by advertised sealed bids, or to otherwise dispose of as justice may require, providing that if such property is to be sold at public auction, then the same shall be advertised sixty (60) days in advance of sale and again forty-five (45) days in advance of sale with notice posted in three public places and two local newspapers of wide circulation for two consecutive weeks?

Adopted March 10, 1998: Shall the Town vote to authorize indefinitely, until specific rescission of such authority, the selectmen to accept the dedication of any street shown on a subdivision plat approved by the Planning Board, provided such street has been constructed to applicable town specifications as determined by the selectmen and their agent?

Adopted March 10, 1998: Shall the Town vote to accept the provisions of RSA 31:19 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to accept, on behalf of the Town, gifts, legacies, and devises made to the Town in trust for any public purpose?

Adopted March 13, 2001: Shall the Town authorize the Selectmen to accept for the Town parcels of land, which authority shall continue until rescinded, formerly the property of the Northern Railroad or state owned rights-of-way, that the New Hampshire Department of Transportation considers surplus to its needs?



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## Town Warrant Narrative 2016

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This narrative, provided in concert to the Town Meeting Warrant, is intended to be informational in nature, and states the purpose and rationale of the articles. The State of New Hampshire Budget Reporting Form identified as the **MS-737**, which is printed in your Town Report, provides details as to prior year's appropriations and expended end of year totals for both the operational aspects and capital acquisitions together with proposed 2016 requests.

### *Ballot Articles*

Articles 1 and 2 are ballot-voting articles, which will require action, either by voting in person at the election or by absentee ballot. All absentee ballots should be directed through the office of the Town Clerk. Voting will take place:

<b>Where:</b>	<b>Whitney Hall Auditorium, 23 Main Street, Enfield</b>		
<b>When:</b>	<b>Tuesday, March 8, 2016</b>		
<b>Polls Open:</b>	<b>8:00 a.m.</b>	<b>Polls Close:</b>	<b>7:00 p.m.</b>

*NOTE: If you have not yet registered to vote, you may register on the actual day of voting. For quickest registration, please bring the following identification items with you: birth certificate or passport, AND driver's license or non-driver's identity card. If your driver's license does not list your Enfield address you must also bring proof of your residence, such as your auto registration, lease agreement, or utility bill.*

*No ID – No Problem – you'll simply have to sign an affidavit in the presence of an election official.*

**Article 1.** For the election of Town Officers

For One Year: One Budget Committee Member

For Three Years: One Selectman  
One Trustee of Trust Funds  
One Cemetery Trustee  
One Fire Ward  
One Library Trustee



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Two Zoning Board of Adjustment Members  
Three Budget Committee Members

For Six Years:        One Supervisor of the Checklist

**Article 2:**        The purpose of Amendment No. 1 for the Town of Enfield Zoning is to introduce definitions and to provide appropriate rules for the regulation of community net metered solar arrays as allowed per RSA 362-A: 9 IV.

## *Deliberative Session*

Meeting will reconvene:

**When:**            **Saturday, March 12, 2016**  
**Place:**           **Enfield Elementary School, 271 US Route 4, Enfield**  
**Time:**            **9:00 a.m.**

**Article 3:**        For the purpose of constructing a new Library building. As a bond issue this requires a 2/3 majority paper ballot vote. The polls will be open for one hour. The estimated tax impact for this \$2,500,000 bond is \$0.31/ \$1,000 valuation.

The new library building will be located behind Whitney Hall and will be approximately 7,300 square feet. The structure will be two stories and will have frontage on the Mascoma River. A large meeting room is proposed, as well as dedicated space for children, computers, and increased space for the various literary collections.

**Article 4:**        For the purpose of constructing a sewer force main along NH Route 4A from Lower Shaker Village pump station to Lakeview Condominiums. The Town of Enfield will act as the fiscal agent, which makes this project eligible for State and/or Federal funding. All principal, interest, fees and costs associated with the issuance of bonds or notes for this project shall be paid by Lakeview Condominium Unit Owners. The Town will create a betterment assessment. Each unit will be assessed a proportionate share of the costs of the sewer extension. (Per RSA 149-I:7) The assessments would be recorded as liens on the individual units. (Per RSA 149-I:11) Those lien installment payments may be collected annually under RSA 38:22. That statute allows the tax collector



to collect the amounts due, using the tax collection process. The liens would take a priority position over mortgages and other interests in the units. This project shall have no impact on the tax rate for the life of the bonds or notes. As a bond issue this requires a 2/3 majority paper ballot vote. The polls will be open for one hour.

A number of septic systems at Lakeview Condominiums have failed. They are currently pumping waste and trucking it to a facility for disposal. A sewer force main would prevent potential contamination of Mascoma Lake, an economic and recreational asset to the Town of Enfield and the drinking water supply for the City of Lebanon.

**Article 5:** To allow the Town to enter into a long term lease/purchase agreement for the purchase of Public Works vehicles and vehicle improvements, and two Police cruisers. The cruisers will be based on the Ford Explorer and will be four wheeled drive. The two truck bodies will be stainless steel and be installed by Town employees. It is the intent of the Board of Selectmen to utilize the Capital Improvement Program Capital Reserve Fund for principal and interest payments for the life of the lease, so there will be no impact on the tax rate. As article involves long term borrowing a 2/3 majority paper ballot vote. The polls will be open for one hour.

**Article 6:** This article will finance the replacement of the Boys Camp Road Bridge and repair the RT. 4A Mascoma Lake Boat Launch. The Boys Camp Road Bridge will replace an 11' wide bridge with a 16' wide bridge. The new bridge will also be slightly longer and should help reduce runoff that impacts Crystal Lake. The Boat Launch repair will include a replacement of the boat ramp and paving and striping of the boat launch parking area. It also raises the first the first year's payment on the loan to be offset by the withdrawal of \$24,864 from the Capital Improvement Program Capital Reserve. It is the intent of the Board of Selectmen to utilize the Capital Improvement Program Capital Reserve Fund for principal and interest payments for the life of the bond or note, so it will have no impact on the tax rate. As article involves long term borrowing a 2/3 majority paper ballot vote. The polls will be open for one hour.

**Article 7:** This article, raising and appropriating \$6,159,499, is indicative of the operational appropriations for Town operations, including Water and Sewer and TIF District loan payments, as depicted on the MS-737 Budget of the Town Form.



**Article 8:** The Capital Improvement Program Committee worked diligently over the past year reviewing the Capital Improvement Program. If approved by Town Meeting, the addition of \$342,983 to the CIP Capital Reserve Fund as proposed by the CIP Committee will aid the Town in maintaining a stable tax rate, while allowing the Town to continue to plan for and fund future capital needs. (Estimated tax impact \$0.66/ \$1,000 valuation.)

**Article 9:** To raise \$39,500 for capital improvements including a garage door for the Union St. Fire Station (\$5,000), air conditioners for the Community Building (\$12,000), a thirty yard dumpster (\$6,500), a furnace for the DPW Building (\$5,000), and a defibrillator for the Fast Squad (\$11,000). These expenses will be offset by the withdrawal of \$39,500 from the Capital Improvement Program Capital Reserve Fund so will have no impact on the 2016 tax rate.

**Article 10:** This article funds the 2014 general fund deficit of \$45,551 pursuant to RSA 41:9, V. The deficit was a result of several factors, including a State law change to the NH Retirement System which required the Town to provide additional funds to the system, and less revenue than anticipated. (Estimated tax impact \$0.09/ \$1,000 valuation.)

**Article 11:** If this article is approved ownership and maintenance responsibilities for the Shaker Cemetery, a religious burial ground, will be transferred the Enfield Shaker Museum.

**Article 12:** The Conservation Commission voted at their meeting of January 7, 2016 to donate \$2,000 from the Enfield Conservation Fund, pending legal authority, to the Upper Valley Land Trust (UVLT) for the planned acquisition of the 995-acre Smith Pond Shaker Forest. Once acquired, the UVLT will own the entire parcel as a preserve for long-term restoration and forest stewardship. Adoption of the provisions of RSA 36-A:4-a, I(b) provides the Conservation Commission the legal authority to expend funds for contributions to "qualified organizations".

**Article 13:** This article authorizes the transfer of \$2,005 in accordance with section 9(a) of the Municipal Cemetery Rules & Regulations, as revised, which states that monies from the sale of all cemetery lots sold after January 1, 1996 will go into a Cemetery Maintenance Trust Fund. The monies are used for the care and maintenance of all municipal cemeteries or left in the Trust to increase the Trust Fund. This article has no impact on the proposed 2016 Tax Rate.

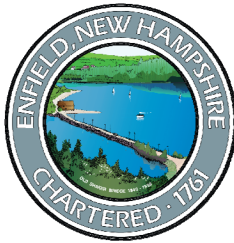


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**Article 14:** This article allows voters to transact any other business that may legally come before Town Meeting. Items brought up for discussion can only be advisory or informational in content and nature. Any items requesting the Town to raise and appropriate money cannot come before the meeting under this article.



# Town of Enfield



# Financial Reports



## Budget of the Town of Enfield

Form Due Date: 20 Days after the Town Meeting

### THIS BUDGET SHALL BE POSTED WITH THE WARRANT

This form was posted with the warrant on: \_\_\_\_\_

For assistance please contact the NH DRA Municipal and Property Division  
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

#### BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Members	
Printed Name	Signature
Mark Eisenberg	
James Buttington	
Shirley A Green	
Michael Diehn	
Samuel Eaton	
Annabelle Banforth	
Holly West	

A copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487





## Appropriations

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	7	\$235,154	\$0	\$251,688	\$0	\$251,688	\$0
4140-4149	Election, Registration, and Vital Statistics	7	\$76,740	\$0	\$89,210	\$0	\$89,210	\$0
4150-4151	Financial Administration	7	\$212,235	\$0	\$231,724	\$0	\$231,724	\$0
4152	Revaluation of Property	7	\$30,000	\$0	\$30,000	\$0	\$30,000	\$0
4153	Legal Expense	7	\$12,500	\$0	\$12,000	\$0	\$12,000	\$0
4155-4159	Personnel Administration	7	\$1,013,540	\$0	\$1,065,496	\$0	\$1,065,496	\$0
4191-4193	Planning and Zoning	7	\$69,991	\$0	\$86,844	\$0	\$86,844	\$0
4194	General Government Buildings	7	\$168,300	\$0	\$174,050	\$0	\$174,050	\$0
4195	Cemeteries	7	\$7,100	\$0	\$7,100	\$0	\$7,100	\$0
4196	Insurance	7	\$54,000	\$0	\$50,250	\$0	\$50,250	\$0
4197	Advertising and Regional Association	7	\$37,913	\$0	\$36,705	\$0	\$36,705	\$0
4199	Other General Government	7	\$500	\$0	\$500	\$0	\$500	\$0
<b>Public Safety</b>								
4210-4214	Police	7	\$642,777	\$0	\$654,163	\$0	\$654,163	\$0
4215-4219	Ambulance	7	\$104,250	\$0	\$121,614	\$0	\$121,614	\$0
4220-4229	Fire	7	\$119,656	\$0	\$120,412	\$0	\$120,412	\$0
4240-4249	Building Inspection	7	\$52,548	\$0	\$56,241	\$0	\$56,241	\$0
4290-4298	Emergency Management	7	\$500	\$0	\$2,500	\$0	\$2,500	\$0
4299	Other (Including Communications)	7	\$72,000	\$0	\$74,160	\$0	\$74,160	\$0
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets</b>								
4311	Administration	7	\$556,125	\$0	\$560,491	\$0	\$560,491	\$0
4312	Highways and Streets	7	\$537,059	\$0	\$571,650	\$0	\$571,650	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	7	\$23,000	\$0	\$30,000	\$0	\$30,000	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Sanitation</b>								
4321	Administration	7	\$89,840	\$0	\$92,700	\$0	\$92,700	\$0

MS-737: Enfield 2016



Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensluing FY (Recommended)	Selectmen's Appropriations Ensluing FY (Not Recommended)	Budget Committee's Appropriations Ensluing FY (Recommended)	Budget Committee's Appropriations Ensluing FY (Not Recommended)
4323	Solid Waste Collection	7	\$242,300		\$309,300	\$0	\$309,300	\$0
4324	Solid Waste Disposal	7	\$136,000		\$134,000	\$0	\$134,000	\$0
4325	Solid Waste Cleanup		\$0		\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other	7	\$490,678		\$516,972	\$0	\$516,972	\$0
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0		\$0	\$0	\$0	\$0
4332	Water Services	7	\$262,129		\$260,476	\$0	\$260,476	\$0
4335-4339	Water Treatment, Conservation and Other		\$0		\$0	\$0	\$0	\$0
<b>Electric</b>								
4351-4352	Administration and Generation		\$0		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0		\$0	\$0	\$0	\$0
<b>Health</b>								
4411	Administration	7	\$255		\$395	\$0	\$395	\$0
4414	Pest Control	7	\$2,000		\$2,100	\$0	\$2,100	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0		\$0	\$0	\$0	\$0
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance	7	\$31,108		\$34,954	\$0	\$34,954	\$0
4444	Intergovernmental Welfare Payments		\$0		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0		\$0	\$0	\$0	\$0
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	7	\$68,050		\$82,460	\$0	\$82,460	\$0
4550-4559	Library	7	\$154,955		\$160,194	\$0	\$160,194	\$0
4583	Patriotic Purposes	7	\$1,200		\$750	\$0	\$750	\$0
4589	Other Culture and Recreation	7	\$3,560		\$6,110	\$0	\$6,110	\$0
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources	7	\$2,150		\$2,150	\$0	\$2,150	\$0
4619	Other Conservation		\$0		\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0		\$0	\$0	\$0	\$0
4651-4659	Economic Development	7	\$10,000		\$10,000	\$0	\$10,000	\$0



Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ending FY (Recommended)	Selectmen's Appropriations Ending FY (Not Recommended)	Budget Committee's Appropriations Ending FY (Recommended)	Budget Committee's Appropriations Ending FY (Not Recommended)
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal	7	\$242,308	\$0	\$201,316	\$0	\$201,316	\$0
4721	Long Term Bonds and Notes - Interest	7	\$75,793	\$0	\$116,436	\$0	\$116,436	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service	7	\$2,756	\$0	\$2,388	\$0	\$2,388	\$0
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$451,868	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Proposed Appropriations</b>			<b>\$6,292,838</b>	<b>\$0</b>	<b>\$6,159,499</b>	<b>\$0</b>	<b>\$6,159,499</b>	<b>\$0</b>



Special Warrant Articles									
Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)	
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0	
4194	General Government Buildings	9	\$0	\$0	\$22,000	\$0	\$22,000	\$0	\$0
	Purpose: Capital Improvements								
4902	Machinery, Vehicles, and Equipment	5	\$0	\$0	\$238,363	\$0	\$238,363	\$0	\$0
	Purpose: Public Works & Police Vehicles								
4902	Machinery, Vehicles, and Equipment	9	\$0	\$0	\$17,500	\$0	\$17,500	\$0	\$0
	Purpose: Capital Improvements								
4903	Buildings	3	\$0	\$0	\$0	\$2,500,000	\$0	\$2,500,000	\$0
	Purpose: New Library Building								
4909	Improvements Other than Buildings	4	\$0	\$0	\$2,500,000	\$0	\$2,500,000	\$0	\$0
	Purpose: Lakeview Sewer Extension Financing								
4909	Improvements Other than Buildings	6	\$0	\$0	\$274,864	\$0	\$274,864	\$0	\$0
	Purpose: Boys Camp Road Bridge / Mascoma Lake Boat Ramp								
4915	To Capital Reserve Fund	8	\$0	\$0	\$342,983	\$0	\$342,983	\$0	\$0
	Purpose: Appropriation to CIP CRF								
4916	To Expendable Trusts/Fiduciary Funds	13	\$0	\$0	\$2,005	\$0	\$2,005	\$0	\$0
	Purpose: Cemetery Maintenance Expendable Trust								
Special Articles Recommended			\$0	\$0	\$3,397,715	\$2,500,000	\$3,397,715	\$2,500,000	

Individual Warrant Articles									
Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)	
4199	Other General Government	10	\$0	\$0	\$45,551	\$0	\$45,551	\$0	\$0
	Purpose: Deficit								
Individual Articles Recommended			\$0	\$0	\$45,551	\$0	\$45,551	\$0	\$0



Revenues					
Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
Taxes					
3120	Land Use Charge Tax - General Fund	7	\$0	\$10,000	\$10,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	7	\$0	\$12,000	\$12,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	7	\$0	\$1,500	\$1,500
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	7	\$0	\$110,000	\$110,000
9991	Inventory Penalties		\$0	\$0	\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	7	\$0	\$250	\$250
3220	Motor Vehicle Permit Fees	7	\$0	\$945,000	\$945,000
3230	Building Permits	7	\$0	\$7,000	\$7,000
3290	Other Licenses, Permits, and Fees	7	\$0	\$74,730	\$74,730
3311-3319	From Federal Government		\$0	\$0	\$0
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	7	\$0	\$225,000	\$225,000
3353	Highway Block Grant	7	\$0	\$137,800	\$137,800
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
Charges for Services					
3401-3406	Income from Departments	7	\$0	\$93,150	\$93,150
3409	Other Charges	7	\$0	\$7,750	\$7,750
Miscellaneous Revenues					
3501	Sale of Municipal Property	7	\$0	\$15,000	\$15,000
3502	Interest on Investments	7	\$0	\$1,000	\$1,000
3503-3509	Other	7	\$0	\$258,246	\$258,246
MS-737: Enfield 2016					
					6 of 9



Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	7	\$0	\$516,972	\$516,972
3914W	From Enterprise Funds: Water (Offset)	7	\$0	\$260,476	\$260,476
3915	From Capital Reserve Funds	7, 6, 9, 5	\$0	\$328,405	\$328,405
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes	6, 5, 4	\$0	\$2,949,000	\$2,949,000
9998	Amount Voted from Fund Balance	13	\$0	\$2,005	\$2,005
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Total Estimated Revenues and Credits			\$0	\$5,955,284	\$5,955,284



Budget Summary				
Item	Prior Year Adopted Budget	Selectmen's Recommended Budget	Budget Committee's Recommended Budget	
Operating Budget Appropriations Recommended	\$5,793,611	\$6,159,499	\$6,159,499	
Special Warrant Articles Recommended	\$770,701	\$3,397,715	\$3,397,715	
Individual Warrant Articles Recommended	\$0	\$45,551	\$45,551	
TOTAL Appropriations Recommended	\$6,564,312	\$9,602,765	\$9,602,765	
Less: Amount of Estimated Revenues & Credits	\$3,260,127	\$5,955,284	\$5,955,284	
Estimated Amount of Taxes to be Raised	\$3,304,185	\$3,647,481	\$3,647,481	



<b>1. Total Recommended by Budget Committee</b>			<b>\$9,602,765</b>
<b>Less Exclusions:</b>			
2. Principal: Long-Term Bonds & Notes	<b>4711</b>	<b>\$201,316</b>	\$201,316
3. Interest: Long-Term Bonds & Notes	<b>4721</b>	<b>\$116,436</b>	\$116,436
4. Capital outlays funded from Long-Term Bonds & Notes			\$3,013,227
5. Mandatory Assessments			\$0
6. Total Exclusions <i>(Sum of Lines 2 through 5 above)</i>			\$3,330,979
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>			<b>\$6,271,786</b>
8. 10% of Amount Recommended, Less Exclusions <i>(Line 7 x 10%)</i>			\$627,179
<b>Collective Bargaining Cost Items:</b>			
9. Recommended Cost Items (Prior to Meeting)			\$0
10. Voted Cost Items (Voted at Meeting)			\$0
11. Amount voted over recommended amount <i>(Difference of Lines 9 and 10)</i>			\$0
<b>Mandatory Water &amp; Waste Treatment Facilities (RSA 32:21):</b>			
12. Amount Recommended (Prior to Meeting)			\$0
13. Amount Voted (Voted at Meeting)			\$0
14. Amount voted over recommended amount <i>(Difference of Lines 12 and 13)</i>			\$0
<b>15. Bond Override (RSA 32:18-a), Amount Voted</b>			<b>\$0</b>
<b>Maximum Allowable Appropriations Voted At Meeting:</b> <i>(Line 1 + Line 8 + Line 11 + Line 15)</i>			<b>\$10,229,944</b>





# TOWN OF ENFIELD, NEW HAMPSHIRE

## FINANCIAL REPORT

AS OF AND FOR THE YEAR ENDED  
DECEMBER 31, 2014



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**TOWN OF ENFIELD, NEW HAMPSHIRE  
FINANCIAL REPORT  
AS OF AND FOR THE YEAR ENDED  
DECEMBER 31, 2014**

**TABLE OF CONTENTS**

	<b><u>PAGES</u></b>
<b>INDEPENDENT AUDITOR’S REPORT</b>	<b>1</b>
<b>MANAGEMENT’S DISCUSSION AND ANALYSIS</b>	<b>3</b>
<b>BASIC FINANCIAL STATEMENTS</b>	
Government-wide Financial Statements:	
Statement of Net Position (Exhibit 1)	10
Statement of Activities (Exhibit 2)	11
Fund Financial Statements:	
Balance Sheet – Governmental Funds (Exhibit 3)	12
Reconciliation of Total Fund Balances of Governmental Funds to the Statement of Position (Exhibit 4)	13
Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds (Exhibit 5)	14
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities (Exhibit 6)	15
General Fund - Statement of Revenues, Expenditures and Changes in Unassigned Fund Balance Budget and Actual (Non-GAAP Budgetary Basis) (Exhibit 7)	16
Statement of Fiduciary Net Position – Fiduciary Funds (Exhibit 8)	17
Statement of Changes in Fiduciary Net Position – Fiduciary Funds (Exhibit 9)	18
<b>NOTES TO THE FINANCIAL STATEMENTS</b>	<b>19</b>
<b>COMBINING NONMAJOR AND INDIVIDUAL GENERAL FUND SCHEDULES</b>	
Nonmajor Governmental Funds	
Combining Balance Sheet (Exhibit 10)	36
Combining Statement of Revenues, Expenditures and Changes in Fund Balances (Exhibit 11)	37
Major General Fund	
Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis) (Exhibit 12)	38
Schedule of Appropriations, Expenditures and Encumbrances (Non-GAAP Budgetary Basis) (Exhibit 13)	39
Schedule of Changes in Unassigned Fund Balance (Non-GAAP Budgetary Basis) (Exhibit 14)	41
<b>INDEPENDENT AUDITOR’S COMMUNICATION OF CERTAIN MATTERS</b>	<b>42</b>



## Roberts & Greene, PLLC

### INDEPENDENT AUDITOR'S REPORT

To the Town Manager and Members of the Board of Selectmen  
Town of Enfield  
Enfield, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Enfield as of and for the year ended December 31, 2014, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

#### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Basis for Adverse Opinion on Governmental Activities**

Management has not determined its liability or annual cost for postemployment benefits other than pensions (OPEB). Accounting principles generally accepted in the United States of America require that management recognize OPEB expense for the required contributions and a liability for unpaid required contributions, which would increase the liabilities, decrease net position, and increase expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities has not been determined.

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[info@roberts-greene.com](mailto:info@roberts-greene.com)



**Adverse Opinion**

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to previously do not present fairly the financial position of the governmental activities of the Town of Enfield, as of December 31, 2014, or the changes in financial position thereof for the year then ended.

**Other Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Enfield as of December 31, 2014, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matters**

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 to 9 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational and economic context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The combining nonmajor and individual general fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining nonmajor and individual general fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor and individual general fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

October 8, 2015

*Roberts & Heune, PLLC*



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## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

As management of the Town of Enfield, we offer readers this narrative overview and analysis of the financial activities of the Town of Enfield, New Hampshire for the year ended December 31, 2014.

### **A. OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The statement of net position presents information on all assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The statement of activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, highways and streets, water distribution and treatment, sanitation, welfare, culture and recreation, and economic development.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into two categories: governmental funds and fiduciary funds.

**Governmental Funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable



resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

**Fiduciary Funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

**Notes to financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by the *Governmental Accounting Standards Board*.

## **B. FINANCIAL HIGHLIGHTS**

- As of the close of the current fiscal year, the total of assets exceeded liabilities by \$9,046,033 (i.e. net position), a decrease of \$319,864 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$1,889,358, a change of \$124,219 in comparison with the prior year.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$(548,576), a change of \$(213,159) in comparison with the prior year.
- Total long-term debt (i.e., bonds payable and capital leases) at the close of the current fiscal year was \$4,309,068, a change of \$109,112 in comparison to the prior year.



### C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data comparing current and prior fiscal year.

	<u>Government Activities</u>	
	<u>2014</u>	<u>2013</u>
Current and other assets	6,990,466	6,847,858
Capital assets	10,841,704	10,913,506
Total assets	<u>17,832,170</u>	<u>17,761,364</u>
Long-term liabilities outstanding	4,429,448	4,100,273
Other liabilities	4,356,689	4,353,129
Total liabilities	<u>8,786,137</u>	<u>8,453,402</u>
Deferred inflows of resources:		
Unearned revenue	-	665
Net position:		
Net investment in capital assets	6,532,636	6,954,351
Restricted	495,503	437,531
Unrestricted	2,017,894	1,915,415
Total net position	<u>9,046,033</u>	<u>9,307,297</u>

### CHANGES IN NET POSITION

	<u>Governmental Activities</u>	
	<u>2014</u>	<u>2013</u>
<b>Revenues:</b>		
Program revenues:		
Charges for services	636,275	762,314
Operating grants and contributions	133,925	135,285
Capital grants and contributions	-	-
General revenues:		
Property and other taxes	3,535,821	3,774,610
Motor vehicle permits	941,806	867,158
Grants and contributions not restricted to specific programs	222,397	205,094
Miscellaneous	185,171	94,949
<b>Total revenues</b>	<u>5,655,395</u>	<u>5,839,410</u>

(continued)



	<u>Governmental Activities</u>	
	<u>2012</u>	<u>2014</u>
<b>Expenses:</b>		
General government	2,032,316	1,912,967
Public safety	1,066,843	1,037,520
Highway and streets	1,257,153	1,293,101
Water distribution and treatment	184,205	145,787
Sanitation	981,595	922,453
Health	2,578	2,270
Welfare	35,991	23,413
Culture and recreation	245,896	250,511
Conservation	1,851	1,544
Economic development	10,000	9,000
Interest on long-term debt	122,642	125,602
Capital outlay	34,189	176,031
<b>Total expenses</b>	<u>5,191,727</u>	<u>5,900,199</u>
Decrease in net position	(319,864)	(60,789)
Net position – beginning of year, restated	<u>9,365,897</u>	<u>9,368,086</u>
Net position – end of year	<u>9,046,033</u>	<u>9,307,297</u>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net position were \$9,046,033, a change of \$(319,864) from the prior year.

The largest portion of net position \$6,532,636 reflects our investment in capital assets (e.g., land, buildings, machinery, equipment, and infrastructure), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net position \$495,503 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position \$2,017,894 may be used to meet the government's ongoing obligations to citizens and creditors.





**Governmental activities.** Governmental activities for the year resulted in a change in net position of \$(60,789). Key elements of this change are as follows:

General fund operations, discussed further in section D	\$(213,159)
Expendable trust fund revenues exceed expenditures	285,597
Sewer fund expenditures exceed revenues	(82,509)
Non major fund revenues exceed expenditures	134,290
Depreciation in excess of capitalized capital outlay	(130,402)
Debt service activity	(352,423)
Other	38,742
Total	<u><u>\$(319,864)</u></u>

#### **D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS**

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing financing requirements. In particular unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$1,889,358, a change of \$124,219 in comparison with the prior year. Key elements of this change are as follows:

General fund operations, discussed further in section D	\$(213,159)
Expendable trust fund revenues exceed expenditures	285,597
Sewer fund expenditures exceed revenues	(82,509)
Non major fund revenues exceed expenditures	134,290
Total	<u><u>\$124,219</u></u>

The general fund is the chief operating fund. At the end of the current fiscal year, unassigned fund balance of the general fund was \$(841,019), while total fund balance was \$(548,576). The deficit mainly occurred because of the Town's desire to create much tighter budgets and not include any contingency within our cost centers. Discrepancies then result in substantial changes in its appropriations. The Town has recognized that this approach is not sustainable and has developed internal expense reports that track appropriations every time accounts payable checks are issued. The Town is also preparing our budgets in a more realistic manner.



The fund balance of the general fund changed by \$(213,159) during the current fiscal year. Key factors in this change are as follows:

Tax revenues under net tax warrant	\$(42,302)
Expenditures over budget (GAAP Basis)	(210,491)
Use of fund balance as a funding source	(35,000)

**E. GENERAL FUND BUDGETARY HIGHLIGHTS**

The executive function was overspent by \$34,757 due to the replacement of a failed server and additional costs for the local access cable channel – there is an offsetting revenue for the local access cable channel. Going forward we now have a line item in the executive cost center.

Legal was overspent by \$6,298 due to the suit with Fairpoint over contested assessed values. The Town is part of a collective suit with Fairpoint over whether municipalities have the right to assess taxes on the poles within our jurisdiction. The suit should be completed in 2016.

Personnel was over spent by \$117,116 because of underestimated projections for health insurance, state retirement and workers' compensation. Each of those forecasts were based on historical averages of our expenditures.

Solid Waste was overspent by \$101,751 because of a mistake made in actual contract costs. Going forward those costs will be entered in the budget directly.

Parks & Recreation was overspent by \$10,702 – there is an offsetting revenue to account for recreation programming. Going forward we will have a separate line item to account for this increased recreation programming.

**F. CAPITAL ASSET AND DEBT ADMINISTRATION**

**Capital Assets.** Total investment in capital assets for governmental activities at year end amounted to \$10,841,704 (net of accumulated depreciation), a change of \$(130,402) from the prior year. This investment in capital assets includes land, buildings and systems, improvements, and machinery and equipment.

The following major capital assets were purchased during the current fiscal year:

Ford Taurus Interceptor Police Cruiser	Police Department	29,928
Ford F450 Dump w/Plow (2)	Highway Department	86,123
Lockhaven Road Reclamation	Highway Department	60,469

The remaining change resulted from depreciation expense.

Additional information on capital assets can be found in the footnotes to the financial statements.



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**Long-term debt.** At the end of the current fiscal year, total bonded debt outstanding was \$4,309,068, all of which was backed by the full faith and credit of the government.

Additional information on capital assets and long-term debt can be found in the footnotes to the financial statements.

### **REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the Town of Enfield's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of the Town Manager  
23 Main Street, PO Box 373  
Enfield, New Hampshire 03748



**EXHIBIT 1**  
**TOWN OF ENFIELD, NEW HAMPSHIRE**  
**Statement of Net Position**  
**December 31, 2014**

	Governmental Activities
<b>ASSETS</b>	
Cash and cash equivalents	\$ 3,936,051
Investments	1,686,690
Intergovernmental receivable	16,364
Other receivables, net of allowances for uncollectible	1,314,495
Tax deeded property held for resale	36,866
Capital assets, not being depreciated:	
Land	2,037,495
Construction in progress	270,041
Capital assets, net of accumulated depreciation:	
Buildings and building improvements	1,702,862
Machinery, vehicles and equipment	745,160
Infrastructure	6,086,146
Total assets	<u>17,832,170</u>
<b>LIABILITIES</b>	
Accounts payable	198,915
Accrued payroll and benefits	85,576
Accrued interest payable	100,041
Intergovernmental payable	3,972,157
Noncurrent obligations:	
Due within one year:	
Bonds payable	138,950
Capital leases payable	80,677
Compensated absences	10,540
Due in more than one year:	
Bonds payable	3,580,725
Capital leases payable	508,716
Compensated absences	109,840
Total liabilities	<u>8,786,137</u>
<b>NET POSITION</b>	
Net investment in capital assets	6,532,636
Restricted for:	
Endowments:	
Nonexpendable	204,101
Expendable	32,585
Other purposes	258,817
Unrestricted	2,017,894
Total net position	<u>\$ 9,046,033</u>



**EXHIBIT 2**  
**TOWN OF ENFIELD, NEW HAMPSHIRE**  
**Statement of Activities**  
**For the Year Ended December 31, 2014**

	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	
Governmental activities:				
General government	\$ 2,032,316	\$ 11,741	\$ 4,877	\$ (2,015,698)
Public safety	1,066,843	65,765	5,617	(995,461)
Highways and streets	1,257,153	918	123,431	(1,132,804)
Sanitation	981,595	344,134	-	(637,461)
Water distribution and treatment	184,205	184,462	-	257
Health	2,578	-	-	(2,578)
Welfare	35,991	-	-	(35,991)
Culture and recreation	245,896	29,255	-	(216,641)
Conservation	1,851	-	-	(1,851)
Economic development	10,000	-	-	(10,000)
Interest on long-term debt	122,642	-	-	(122,642)
Capital outlay	34,189	-	-	(34,189)
Total primary government	<u>\$ 5,975,259</u>	<u>\$ 636,275</u>	<u>\$ 133,925</u>	<u>(5,205,059)</u>
General revenues:				
Property taxes				3,426,463
Other taxes				109,358
Licenses and permits				941,806
Grants and contributions not restricted to specific programs				222,397
Miscellaneous				<u>185,171</u>
Total general revenues				<u>4,885,195</u>
Change in net position				(319,864)
Net position, beginning, as restated, see Note III.D.				<u>9,365,897</u>
Net position, ending				<u>\$ 9,046,033</u>



**EXHIBIT 3**  
**TOWN OF ENFIELD, NEW HAMPSHIRE**  
**Balance Sheet**  
**Governmental Funds**  
**December 31, 2014**

	General	Sewer	Expendable Trust	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>					
Cash and cash equivalents	\$ 2,240,531	\$ -	\$ 411,062	\$1,080,345	\$ 3,731,938
Investments	251,750	-	1,155,324	279,616	1,686,690
Receivables, net of allowances for uncollectible:					
Taxes	1,039,697	-	-	-	1,039,697
Accounts	117,373	99,588	-	57,837	274,798
Intergovernmental	-	-	-	1,304	1,304
Interfund receivable	523,098	-	-	1,583	524,681
Tax deeded property held for resale	36,866	-	-	-	36,866
Restricted cash	204,113	-	-	-	204,113
Total assets	<u>\$ 4,413,428</u>	<u>\$ 99,588</u>	<u>\$1,566,386</u>	<u>\$1,420,685</u>	<u>\$ 7,500,087</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>					
<b>Liabilities:</b>					
Accounts payable	\$ 129,250	\$ 69,665	\$ -	\$ -	\$ 198,915
Accrued salaries and benefits	81,105	1,783	-	2,688	85,576
Intergovernmental payable	3,972,157	-	-	-	3,972,157
Interfund payable	-	473,684	-	50,997	524,681
Total liabilities	<u>4,182,512</u>	<u>545,132</u>	<u>-</u>	<u>53,685</u>	<u>4,781,329</u>
<b>Deferred inflows of resources:</b>					
Deferred revenue	779,492	29,929	-	19,979	829,400
<b>Fund balances:</b>					
Nonspendable	36,866	-	-	204,101	240,967
Restricted	206,056	-	-	293,200	499,256
Committed	-	-	1,566,386	898,731	2,465,117
Assigned	49,521	-	-	-	49,521
Unassigned	(841,019)	(475,473)	-	(49,011)	(1,365,503)
Total fund balances	<u>(548,576)</u>	<u>(475,473)</u>	<u>1,566,386</u>	<u>1,347,021</u>	<u>1,889,358</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 4,413,428</u>	<u>\$ 99,588</u>	<u>\$1,566,386</u>	<u>\$1,420,685</u>	<u>\$ 7,500,087</u>



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**EXHIBIT 4**  
**TOWN OF ENFIELD, NEW HAMPSHIRE**  
**Reconciliation of Total Fund Balances of Governmental Funds to the Statement of Net Position**  
**December 31, 2014**

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Total fund balances of governmental funds (Exhibit 3)		\$ 1,889,358
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.		
Cost	\$ 15,261,477	
Less accumulated depreciation	<u>(4,419,773)</u>	
		10,841,704
Other long-term assets are not available to pay for current period expenditures and, therefore, are not reported in the funds.		
Long-term intergovernmental receivable		15,060
Interfund receivables and payables between governmental funds are eliminated on the statement of net position.		
Receivables	\$ (524,681)	
Payables	<u>524,681</u>	
		-
Long-term revenues are not available to pay for current period expenditures and, therefore, are deferred in the funds.		
Deferred tax revenue	\$ 745,947	
Deferred ambulance revenue	33,545	
Deferred water charges	19,979	
Deferred sewer charges	<u>29,929</u>	
		829,400
Interest on long-term debt is not accrued in governmental funds.		
Accrued interest payable		(100,041)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.		
Bonds outstanding	\$ 3,719,675	
Capital leases outstanding	589,393	
Compensated absences payable	<u>120,380</u>	
		<u>(4,429,448)</u>
Total net position of governmental activities (Exhibit 1)		<u>\$ 9,046,033</u>



**EXHIBIT 5**  
**TOWN OF ENFIELD, NEW HAMPSHIRE**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds**  
**For the Year Ended December 31, 2014**

	General	Sewer	Expendable Trust	Other Governmental Funds	Total Governmental Funds
<b>Revenues:</b>					
Taxes	\$ 3,194,692	\$ -	\$ -	\$ 260,365	\$ 3,455,057
Licenses, permits and fees	941,806	-	-	-	941,806
Intergovernmental	345,828	-	-	5,617	351,445
Charges for services	119,319	340,553	-	187,909	647,781
Miscellaneous	84,364	-	21,621	84,063	190,048
Total revenues	<u>4,686,009</u>	<u>340,553</u>	<u>21,621</u>	<u>537,954</u>	<u>5,586,137</u>
<b>Expenditures:</b>					
Current:					
General government	2,029,286	-	300	2,441	2,032,027
Public safety	1,008,265	-	-	7,884	1,016,149
Highways and streets	1,162,184	-	-	-	1,162,184
Sanitation	519,550	388,158	-	-	907,708
Water distribution and treatment	-	-	-	166,240	166,240
Health	2,578	-	-	-	2,578
Welfare	35,773	-	500	-	36,273
Culture and recreation	228,548	-	-	18,923	247,471
Conservation	1,600	-	-	251	1,851
Economic development	10,000	-	-	-	10,000
Debt service:					
Principal	68,291	6,128	-	128,159	202,578
Interest	15,729	3,776	-	51,882	71,387
Capital outlay	152,991	-	-	7,481	160,472
Total expenditures	<u>5,234,795</u>	<u>398,062</u>	<u>800</u>	<u>383,261</u>	<u>6,016,918</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(548,786)</u>	<u>(57,509)</u>	<u>20,821</u>	<u>154,693</u>	<u>(430,781)</u>
<b>Other financing sources (uses):</b>					
Transfers in	86,675	-	351,048	1,583	439,306
Transfers out	(306,048)	(25,000)	(86,272)	(21,986)	(439,306)
Long-term debt issued	265,000	-	-	-	265,000
Inception of capital leases	290,000	-	-	-	290,000
Total other financing sources and uses	<u>335,627</u>	<u>(25,000)</u>	<u>264,776</u>	<u>(20,403)</u>	<u>555,000</u>
Net change in fund balances	(213,159)	(82,509)	285,597	134,290	124,219
Fund balances, beginning	(335,417)	(392,964)	1,280,789	1,212,731	1,765,139
Fund balances, ending	<u>\$ (548,576)</u>	<u>\$ (475,473)</u>	<u>\$ 1,566,386</u>	<u>\$ 1,347,021</u>	<u>\$ 1,889,358</u>





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**EXHIBIT 6**  
**TOWN OF ENFIELD, NEW HAMPSHIRE**  
**Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund**  
**Balances of Governmental Funds to the Statement of Activities**  
**For the Year Ended December 31, 2014**

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Net change in fund balances of governmental funds (Exhibit 5)		\$	124,219
Amounts reported for governmental activities in the statement of activities are different because:			
Governmental funds report capital outlays as expenditures. In the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeded capitalized capital outlay in the current period.			
Capitalized capital outlay	\$	272,182	
Depreciation expense		<u>(402,584)</u>	(130,402)
Transfers in and out between governmental funds are eliminated on the operating statement.			
Transfers in	\$	(439,306)	
Transfers out		<u>439,306</u>	-
Revenue in the statement of activities that does not provide current financial resources is not reported as revenue in governmental funds.			
Change in deferred tax revenue	\$	80,764	
Change in deferred ambulance revenues		1,750	
Change in deferred water charges		(3,447)	
Change in deferred sewer charges		<u>(9,809)</u>	69,258
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position.			
Issuance of bonds	\$	(265,000)	
Inception of capital lease		(290,000)	
Repayment of bond principal		155,888	
Amortization of loan forgiveness		(2,510)	
Repayment of capital lease principal		<u>49,199</u>	(352,423)
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.			
Increase in accrued interest expense	\$	(51,254)	
Decrease in compensated absences payable		<u>20,738</u>	(30,516)
Change in net position of governmental activities (Exhibit 2)		<u>\$</u>	<u>(319,864)</u>



**EXHIBIT 7**  
**TOWN OF ENFIELD, NEW HAMPSHIRE**  
**General Fund**  
**Statement of Revenues, Expenditures and Changes in**  
**Unassigned Fund Balance - Budget and Actual (Non-GAAP Budgetary Basis)**  
**For the Year Ended December 31, 2014**

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
<b>REVENUES</b>				
Taxes	\$ 3,317,757	\$ 3,317,757	\$ 3,275,455	\$ (42,302)
Licenses, permits and fees	918,200	918,200	941,806	23,606
Intergovernmental	345,386	345,386	345,828	442
Charges for services	75,000	77,996	119,319	41,323
Miscellaneous	7,000	7,000	84,129	77,129
Total revenues	<u>4,663,343</u>	<u>4,666,339</u>	<u>4,766,537</u>	<u>100,198</u>
<b>EXPENDITURES</b>				
Current:				
General government	1,868,562	1,868,562	2,025,474	(156,912)
Public safety	979,372	979,372	1,000,290	(20,918)
Highways and streets	1,159,596	1,159,596	1,162,184	(2,588)
Sanitation	411,686	411,686	519,550	(107,864)
Health	2,210	2,210	2,578	(368)
Welfare	32,365	32,365	35,773	(3,408)
Culture and recreation	213,069	216,065	227,418	(11,353)
Conservation	1,600	1,600	1,600	-
Economic development	10,000	10,000	10,000	-
Debt service:				
Principal	18,921	18,921	89,968	(71,047)
Interest	17,679	17,679	23,791	(6,112)
Capital outlay	<u>140,800</u>	<u>140,800</u>	<u>7,977</u>	<u>132,823</u>
Total expenditures	<u>4,855,860</u>	<u>4,858,856</u>	<u>5,106,603</u>	<u>(247,747)</u>
Deficiency of revenues under expenditures	<u>(192,517)</u>	<u>(192,517)</u>	<u>(340,066)</u>	<u>(147,549)</u>
Other financing sources (uses):				
Transfers in	186,300	186,300	86,675	(99,625)
Transfers out	(293,783)	(293,783)	(306,048)	(12,265)
Long-term debt issued	<u>265,000</u>	<u>265,000</u>	<u>265,000</u>	<u>-</u>
Total other financing sources and uses	<u>157,517</u>	<u>157,517</u>	<u>45,627</u>	<u>(111,890)</u>
Net change in fund balance	<u>\$ (35,000)</u>	<u>\$ (35,000)</u>	<u>(294,439)</u>	<u>\$ (259,439)</u>
Increase in nonspendable fund balance			(10,554)	
Increase in restricted fund balance			(1,943)	
Unassigned fund balance, beginning			<u>211,864</u>	
Unassigned fund balance, ending			<u>\$ (95,072)</u>	



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**EXHIBIT 8**  
**TOWN OF ENFIELD, NEW HAMPSHIRE**  
**Statement of Fiduciary Net Position**  
**Fiduciary Funds**  
**December 31, 2014**

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	Private Purpose Trust	Agency
Assets:		
Cash and cash equivalents	\$ 2,486	\$ 9,332
Investments	48,983	-
Total assets	51,469	9,332
Liabilities:		
Accounts payable	163	-
Due to other governmental units	896	-
Due to developers	-	9,332
Total liabilities	1,059	9,332
Net position:		
Held in trust for specific purposes	\$ 50,410	\$ -



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**EXHIBIT 9**  
**TOWN OF ENFIELD, NEW HAMPSHIRE**  
**Statement of Changes in Fiduciary Net Position**  
**Fiduciary Funds**  
**For the Year Ended December 31, 2014**

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	Private Purpose Trust
Additions:	
New funds	\$ 142
Investment earnings:	
Interest and dividends	<u>1,201</u>
Total additions	<u>1,343</u>
Deductions:	
Trust distributions	<u>1,201</u>
Change in net position	142
Net position, beginning	<u>50,268</u>
Net position, ending	<u><u>\$ 50,410</u></u>



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**TOWN OF ENFIELD, NEW HAMPSHIRE  
NOTES TO THE FINANCIAL STATEMENTS  
AS OF AND FOR THE YEAR ENDED  
DECEMBER 31, 2014**

**I. Summary of Significant Accounting Principles**

**I.A. Introduction**

The accounting and reporting framework and the more significant accounting principles and practices of the Town of Enfield (the Town) are discussed in subsequent sections of this note. The remainder of the notes is organized to provide explanations, including required disclosures, of the Town's financial activities for the fiscal year ended December 31, 2014.

**I.B. Financial Reporting Entity – Basis of Presentation**

**I.B.1. Entity Defined**

The Town of Enfield is a municipal corporation governed by a three-member board of selectmen elected by the voters and a Town Manager appointed by the board of selectmen. These financial statements present the financial position and activity of the primary government. Component units are organizations for which the primary government is financially accountable, or other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the financial reporting entity's financial statements to be misleading or incomplete. Based on the stated criteria, the Town's financial statements do not include any component units.

**I.B.2. Government-Wide and Fund Financial Statements**

*Government-Wide Financial Statements*

The government-wide financial statements include the statement of net position and the statement of activities. These statements report financial information for the Town as a whole, excluding fiduciary activities. Individual funds are not displayed.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services which report fees, fines and forfeitures, and other charges for the Town's services; and (2) operating grants and contributions, which finance annual operating activities including restricted investment income. These revenues are subject to externally imposed restrictions to these program uses. Taxes and revenue from other sources not properly included with program revenues are reported as general revenues.



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**TOWN OF ENFIELD, NEW HAMPSHIRE  
NOTES TO THE FINANCIAL STATEMENTS  
AS OF AND FOR THE YEAR ENDED  
DECEMBER 31, 2014**

*Fund Financial Statements*

Fund financial statements are provided for governmental and fiduciary funds. Major individual, governmental funds are reported in separate columns with composite columns for nonmajor funds.

**I.B.3. *Measurement Focus, Basis of Accounting and Financial Statement Presentation***

The financial statements of the Town are prepared in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP). The Town's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) pronouncements, except as noted below.

The Town has not reported its annual cost for postemployment benefits other than pensions (OPEB) or its net OPEB obligation liability, if any, in the government-wide financial statements as required by GASB Statement No. 45.

The government-wide statements report using the economic resources measurement focus and the accrual basis of accounting generally including the reclassification or elimination of internal activity (between or within funds). Reimbursements are reported as reductions to expenses. Fiduciary fund financial statements also report using this same basis of accounting, although internal activity is not eliminated in these statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Property tax revenues are recognized in the year for which they are levied, while grants are recognized when grantor eligibility requirements are met.

The agency funds are custodial in nature and do not measure results of operations.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The Town considers revenues to be available if they are collected within 60 days of the end of the fiscal year. However, for purposes of setting the tax rate, property tax revenues are recognized when committed, and no deferral is made.

Expenditures are recorded when the related fund liability is incurred, except for general obligation debt principal and interest which are reported as expenditures in the year due.

Major revenues susceptible to accrual are property taxes, intergovernmental amounts, charges for services, and investment income. In general, other revenues are recognized when cash is received.

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources as needed.



**TOWN OF ENFIELD, NEW HAMPSHIRE  
NOTES TO THE FINANCIAL STATEMENTS  
AS OF AND FOR THE YEAR ENDED  
DECEMBER 31, 2014**

**I.B.4. Fund Types and Major Funds**

*Governmental Funds*

The Town reports the following major governmental funds:

*General Fund* – Reports as the primary fund of the Town. This fund is used to account for all financial resources not reported in other funds.

*Sewer Fund* – Accounts for all revenues and expenditures related to the Town’s sewage disposal operations.

*Expendable Trust Fund* – This fund is operated as a capital project fund and used to account for funds established by Town Meeting as capital reserve or other expendable trust funds for the purposes of future capital outlays.

The Town also reports seven nonmajor governmental funds.

*Fiduciary Funds*

The Town reports the following fiduciary funds:

*Private Purpose Trust Funds* – Account for financial resources of the Town used only for the benefit of other entities or individuals.

*Agency Funds* – Account for fiduciary assets held by the Town in a custodial capacity as an agent on behalf of others. The Town’s agency funds are used to account for performance bonds held in escrow.

**I.C. Assets, Liabilities, and Net Position or Fund Equity**

**I.C.1. Cash and Investments**

The laws of the State of New Hampshire require that the Town’s treasurer have custody of all monies belonging to the Town, other than those held by the trustees of trust funds and library trustees, and pay out the same only upon orders of the Town Manager. The treasurer shall deposit all monies in participation units in the public deposit investment pool established pursuant to N.H. RSA 383.22 or in solvent banks in the state. Funds may be deposited in banks outside the state if such banks pledge or deliver to a third party custodial bank or the Federal Reserve Bank, collateral security for such deposits, United States government or government agency obligations, or obligations of the State of New Hampshire in value at least equal to the amount of the deposit in each case.

Investments are stated at fair value based on quoted market prices.



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**TOWN OF ENFIELD, NEW HAMPSHIRE  
NOTES TO THE FINANCIAL STATEMENTS  
AS OF AND FOR THE YEAR ENDED  
DECEMBER 31, 2014**

New Hampshire law authorizes the Town to invest in obligations of the United States government; the public deposit investment pool established pursuant to RSA 383:22; savings bank deposits; prime bankers' acceptances; or certificates of deposit and repurchase agreements of banks incorporated under the laws of the State of New Hampshire or in banks recognized by the state treasurer.

Any person who directly or indirectly receives any such funds or monies for deposit or for investment in securities of any kind shall, prior to acceptance of such funds, make available at the time of such deposit or investment an option to have such funds secured by collateral having a value at least equal to the amount of such funds. Such collateral shall be segregated for the exclusive benefit of the Town. Only securities defined by the bank commissioner as provided by rules adopted pursuant to RSA 386:57 shall be eligible to be pledged as collateral.

**I.C.2. *Capital Assets and Depreciation***

Generally, the Town's property, plant and equipment with useful lives of more than one year are stated at historical cost and reported in the government-wide financial statements. Donated assets are stated at fair value on the date donated. The Town generally capitalizes assets with cost of \$5,000 or more as purchase and construction outlays occur. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are disposed of, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in operations. Estimated useful lives, in years, for depreciable assets are as follow:

	<u>Years</u>
Buildings and building improvements	20-50
Machinery, vehicles and equipment	5-20
Infrastructure	30-75

**I.C.3. *Long-Term Debt***

In the government-wide financial statements, outstanding debt is reported as liabilities. The balance of long-term debt is not reported in the governmental funds.

**I.C.4. *Compensated Absences***

Eligible employees earn vacation benefits in varying amounts depending on the number of years of employment, and can carry no more than the number of hours earned in the prior year. Employees are entitled to their vacation leave upon termination.

Eligible employees are granted sick leave benefits at the rate of eight (8) hours, or proportional for less than full-time employees, for each calendar month of continuous employment, to a maximum accrual





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**TOWN OF ENFIELD, NEW HAMPSHIRE  
NOTES TO THE FINANCIAL STATEMENTS  
AS OF AND FOR THE YEAR ENDED  
DECEMBER 31, 2014**

of 480 hours. Employees are entitled to 50% of their unused sick leave upon termination of employment if the employee is at least 55 years old or has had at least 20 years of Town employment.

**I.C.5. *Equity***

The government-wide statement of net position reports net position in the following components:

- Net investment in capital assets, which is computed as the total capital assets less accumulated depreciation, net of outstanding debt used to acquire those assets.
- Restricted for endowments, which consists of the balance of the permanent funds where the principal must be permanently invested, and the income is allowed to be used only for the purpose of the fund.
- Restricted for other purposes, which consists of the balance of the library fund and grants fund whose purpose is restricted by state law or outside grantors and donors.
- Unrestricted, which consists of the remaining balance of net position.

The governmental funds report the following components of fund balance:

- Nonspendable, which consists of endowments in the permanent funds, and the tax deeded property, held for resale in the general fund.
- Restricted, which represents the expendable income from permanent funds, the library fund, and grant and donations received, but not yet spent.
- Committed, which consists of balances for which the intended use has been established by Town Meeting, or by the Board of Selectmen, and would require an equally formal action to remove those commitments.
- Assigned, which consists of balances for which the intended use is established by the Board of Selectmen in the form of an encumbrance.
- Unassigned, which represents the deficit fund balances in the General Fund, Sewer Fund and nonmajor Capital Project Funds.



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**TOWN OF ENFIELD, NEW HAMPSHIRE  
NOTES TO THE FINANCIAL STATEMENTS  
AS OF AND FOR THE YEAR ENDED  
DECEMBER 31, 2014**

**I.D. Estimates**

The preparation of financial statements in conformity with U.S. generally accepted accounting principles, requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**II. Stewardship, Compliance and Accountability**

**II.A. Budgetary Information**

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the General and Sewer Funds, as well as the nonmajor Water Fund. Unless encumbered, all appropriations lapse at year-end. The Town is allowed to use beginning fund balance to balance the budget. In 2014, \$35,000 of the fund balance of the General Fund from 2013 was used.

Encumbrance accounting is employed by the governmental funds. Encumbrances (e.g., purchase orders, contracts) outstanding at year-end are reported as assignments of fund balance and do not constitute expenditures or liabilities because the amounts will be added to the appropriations voted in the subsequent year.

Revenues are budgeted by source. Expenditures are budgeted by functions as follow: general government, public safety, highways and streets, sanitation, water distribution and treatment, health, welfare, culture and recreation, conservation, economic development, debt service and capital outlay. Management can transfer appropriations among budget line items as necessary, but the total expenditures cannot legally exceed the total appropriations unless permission is received from the Commissioner of Revenue Administration.

**Reconciliation of General Fund Budgetary Basis to GAAP**

Revenues and other financing sources:	
Per Exhibit 7 (budgetary basis)	\$ 5,118,212
Adjustments:	
Basis difference:	
Capital lease inception	290,000
Tax revenue deferred in the prior year	665,184
Tax revenue deferred in the current year	(745,947)
Interest earned on lease proceeds	235
Per Exhibit 5 (GAAP basis)	<u>\$ 5,327,684</u>



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**TOWN OF ENFIELD, NEW HAMPSHIRE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**AS OF AND FOR THE YEAR ENDED**  
**DECEMBER 31, 2014**

Expenditures and other financing uses:	
Per Exhibit 7 (budgetary basis)	\$ 5,412,651
Adjustments:	
Basis difference:	
Encumbrances, beginning	91,591
Encumbrances, ending	(49,521)
Capital lease inception	290,000
Balance of lease proceeds held in escrow	<u>(203,878)</u>
Per Exhibit 5 (GAAP basis)	<u>\$ 5,540,843</u>
Unassigned fund balance:	
Per Exhibit 7 (budgetary basis)	\$ (95,072)
Adjustment:	
Basis difference:	
Deferred tax revenue, GAAP basis	<u>(745,947)</u>
Per Exhibit 3 (GAAP basis)	<u>\$ (841,019)</u>

There is no difference between the budgetary basis and GAAP in the Sewer Fund. The major Expendable Trust Fund is not budgeted.

#### **II.B. Excess of Expenditures Over Appropriations**

For the year ended December 31, 2014, expenditures exceeded appropriations in the General Fund by \$260,012. Overexpenditures were primarily in the general government, public safety, highways and streets, and sanitation functions. Overexpenditures were the result of unforeseen projects. The Town exceeded its total appropriations by \$251,374.

#### **II.C. Deficit Fund Balances**

The General Fund reports an unassigned deficit at year-end of \$841,019, which partially arises because the Town estimated revenue from bond proceeds of \$265,000 in error. The proceeds had already been estimated in 2013, and proceeds were received in 2014. The deficit also arises because of the deferral of all taxes not collected within sixty days of year-end as required by generally accepted accounting principles for governments. On the budgetary basis, which is what the Town uses in setting the tax rate, these taxes are not deferred, and the deficit fund balance is \$95,072.

The Sewer Fund reports an unassigned deficit at year-end of \$475,473, and the nonmajor Capital Project Fund reports an unassigned deficit at year-end of \$49,011. These deficits will be made up by adjusting the sewer user rate and a future transfer from the expendable trust fund, respectively.



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**TOWN OF ENFIELD, NEW HAMPSHIRE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**AS OF AND FOR THE YEAR ENDED**  
**DECEMBER 31, 2014**

**III. Detailed Notes on Funds and Government-Wide Statements**

**III.A. Assets**

**III.A.1. Custodial Credit Risks for Deposits**

Custodial credit risk is the risk that in the event of a bank failure, a government's deposits may not be returned to it. The Town does not have a policy for custodial credit risk. As of December 31, 2014, \$142,172 of the Town of Enfield's bank balances of \$4,082,776 was exposed to custodial credit risk as uninsured and uncollateralized.

**III.A.2. Investments**

As of December 31, 2014, the Town's reporting entity had the following investments:

Certificates of Deposit	\$ 1,183,597
Mutual Funds	300,326
New Hampshire Public Deposit Investment Pool	251,750
	<u>\$ 1,735,673</u>

The investments appear in the financial statements as follow:

Fund reporting level:	
Governmental funds - balance sheet (Exhibit 3)	\$ 1,686,690
Fiduciary funds - statement of fiduciary net position (Exhibit 7)	48,983
Total	<u>\$ 1,735,673</u>

**Investment Risks**

**Credit Risk** is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. New Hampshire law limits investments to those described in Note I.C.1. The Town does not have an investment policy that places any further restrictions on its investment choices.

**Interest Rate Risk** is the risk that changes in interest rates will adversely affect the fair value of an investment. Investments held for longer periods are subject to increased risk of adverse interest rate changes. The Town does not have an investment policy that addresses limiting interest rate risk.

**III.A.3. Receivable, Uncollectible Accounts and Deferred Revenue**

**Property Taxes Receivable and Property Tax Calendar**

Property taxes are levied and collected by the Town on a semi-annual basis. Tax bills are due on or around July 1 and December 1, with interest of 12% per annum on all taxes not received by the due



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**TOWN OF ENFIELD, NEW HAMPSHIRE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**AS OF AND FOR THE YEAR ENDED**  
**DECEMBER 31, 2014**

date. The first billing is an estimate only based on half of the previous year's billing. The final billing is levied based on an inventory taken in April of each year (the tax year runs from April 1 to March 31), and is assessed after the tax rate has been calculated and set by the New Hampshire Department of Revenue Administration. A lien is executed on any unpaid property taxes in the following year and this lien takes priority over any others. Interest of 18% per annum is charged upon redemption of lien taxes. Properties not redeemed within two years of the date of the tax lien are generally deeded to the Town. During the current year, the tax collector executed a lien for uncollected 2013 property taxes on May 5th.

The property taxes levied and collected by the Town include amounts for the State of New Hampshire, the Mascoma Valley Regional School District, Grafton County, and the Eastman Village District. The Town is responsible for the collection of all these taxes. During the annual tax rate setting process, the Town sets an amount for potential abatements and tax deedings, known as overlay. Overlay is raised through taxation and is reported as a reduction in tax revenue.

The net assessed valuation as of April 1, 2014, upon which the 2014 property tax levy was based was:

For the New Hampshire education tax	\$ 518,591,179
For all other taxes	\$ 522,297,479

The tax rates and amounts assessed for the year ended December 31, 2014 were as follow:

	Per \$1,000 of Assessed Valuation	
Municipal portion	\$6.25	\$ 3,263,932
School portion:		
State of New Hampshire	\$2.47	1,279,003
Local	\$12.75	6,660,756
County portion	\$1.69	883,564
Precinct portion:		
Eastman Village District	\$1.41	21,539
Total property taxes assessed		<u>\$ 12,108,794</u>



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**TOWN OF ENFIELD, NEW HAMPSHIRE  
NOTES TO THE FINANCIAL STATEMENTS  
AS OF AND FOR THE YEAR ENDED  
DECEMBER 31, 2014**

The following details the taxes receivable at year-end:

Property:	
Levy of 2014	\$ 698,039
Unredeemed (under tax lien):	
Levy of 2013	209,960
Levy of 2012	112,597
Levy of 2011	20,867
Levies of 2010 and prior	12,897
Excavation	337
Less: allowance for estimated uncollectible taxes	(15,000)
Net taxes receivable	<u>\$ 1,039,697</u>

*Other Receivables*

Significant receivables include amounts for water and sewer user charges.

*Deferred Revenue*

Deferred revenue in the General Fund of \$779,492 at December 31, 2014 represents \$745,947 of property taxes and \$33,545 of ambulance user charges that were not collected within sixty days after the year ended, and therefore, are deferred in accordance with generally accepted accounting principles.

Deferred revenue in the Sewer Fund of \$29,929 and the Nonmajor Funds of \$19,979 represents 2014 sewer and water user charges, respectively, that were not collected within sixty days after the year ended.



**TOWN OF ENFIELD, NEW HAMPSHIRE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**AS OF AND FOR THE YEAR ENDED**  
**DECEMBER 31, 2014**

**III.A.4. Capital Assets**

*Changes in Capital Assets*

The following table provides a summary of changes in capital assets:

	Balance, beginning	Additions	Deletions	Balance, ending
Governmental activities:				
At cost:				
Not being depreciated:				
Land	\$ 2,037,495	\$ -	\$ -	\$ 2,037,495
Construction in progress	4,109,986	116,050	(3,955,995)	270,041
Total capital assets not being depreciated	6,147,481	116,050	(3,955,995)	2,307,536
Being depreciated:				
Buildings and building improvements	2,240,202	136,316	-	2,376,518
Machinery, vehicles and equipment	3,411,586	127,469	-	3,539,055
Infrastructure	3,190,026	3,848,342	-	7,038,368
Total capital assets being depreciated	8,841,814	4,112,127	-	12,953,941
Total all capital assets	14,989,295	4,228,177	(3,955,995)	15,261,477
Less accumulated depreciation:				
Buildings and building improvements	(662,114)	(11,542)	-	(673,656)
Machinery, vehicles and equipment	(2,601,405)	(192,490)	-	(2,793,895)
Infrastructure	(753,670)	(198,552)	-	(952,222)
Total accumulated depreciation	(4,017,189)	(402,584)	-	(4,419,773)
Net book value, capital assets being depreciated	4,824,625	3,709,543	-	8,534,168
Net book value, all capital assets	\$ 10,972,106	\$ 3,825,593	\$ (3,955,995)	\$ 10,841,704

*De*

*preciation Expense*

Depreciation expense was charged to functions of the Town as follows:

General government	\$ 21,078
Public safety	60,715
Highways and streets	214,087
Sanitation	86,426
Water distribution and treatment	17,157
Culture and recreation	3,121
Total depreciation expense	<u>\$ 402,584</u>



**TOWN OF ENFIELD, NEW HAMPSHIRE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**AS OF AND FOR THE YEAR ENDED**  
**DECEMBER 31, 2014**

**III.B. Liabilities**

**III.B.1 Intergovernmental Payable**

The amount due to other governments at December 31, 2014 consists of \$3,969,879 due to the Mascoma Valley Regional School District for the balance of the 2014-2015 district assessment, and \$2,278 for state fees collected by the Town.

**III.B.2 Long-Term Debt**

Long-term bonds and notes are approved by the voters and repaid with general revenues (property taxes). Long-term liabilities currently outstanding are as follow:

	Original Amount	Issue Date	Maturity Date	Interest Rate %	Outstanding at 12/31/2014	Current Portion
General obligation bonds and notes payable:						
Sewer	\$ 350,000	1989	2016	5.00	\$ 25,925	\$ 12,963
Drinking water	\$ 317,951	2002	2021	2.976-4.580	91,993	15,652
Clean water	\$ 291,820	2011	2030	2.864	251,415	12,607
Rt. 4 water/sewer extension	\$3,200,000	2013	2042	2.950-4.375	3,085,342	71,228
Jones Hill Road	\$ 265,000	2014	2024	2.763	265,000	26,500
					<u>3,719,675</u>	<u>138,950</u>
Capital leases payable:						
Police cruisers	\$ 59,951	2012	2016	2.30	30,657	15,154
DPW vehicles	\$ 300,000	2013	2022	2.50	245,775	28,133
Cruiser	\$ 29,900	2013	2017	4.98	22,961	7,285
DPW vehicles & cruiser	\$ 290,000	2014	2024	2.78	290,000	30,105
					<u>589,393</u>	<u>80,677</u>
Compensated absences payable:						
Vested sick leave					54,282	10,818
Accrued vacation leave					66,098	11,024
					<u>120,380</u>	<u>21,842</u>
					<u>\$4,429,448</u>	<u>\$241,469</u>





**TOWN OF ENFIELD, NEW HAMPSHIRE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**AS OF AND FOR THE YEAR ENDED**  
**DECEMBER 31, 2014**

*Changes in Long-Term Liabilities*

The following is a summary of changes in long-term liabilities for the year ended December 31, 2014:

	General Obligation Bonds and Notes Payable	Capital Leases Payable	Compensated Absences Payable	Total
Balance, beginning	\$ 3,610,563	\$ 348,592	\$ 141,118	\$ 4,100,273
Additions	265,000	290,000	-	555,000
Reductions	(155,888)	(49,199)	(20,738)	(225,825)
Balance, ending	<u>\$ 3,719,675</u>	<u>\$ 589,393</u>	<u>\$ 120,380</u>	<u>\$ 4,429,448</u>

*Debt Service Requirements to Maturity*

The annual debt service requirements to maturity for the bonds outstanding as of year-end are as follow:

Year Ending December 31,	Principal	Interest	Total
2015	\$ 138,950	\$ 113,004	\$ 251,954
2016	140,994	108,556	249,550
2017	129,827	104,257	234,084
2018	119,780	140,932	260,712
2019	122,200	136,682	258,882
2020-2024	617,140	602,048	1,219,188
2025-2029	569,902	483,241	1,053,143
2030-2034	615,931	357,981	973,912
2035-2039	739,191	214,914	954,105
2040-2042	525,760	46,703	572,463
Totals	<u>\$3,719,675</u>	<u>\$2,308,318</u>	<u>\$6,027,993</u>

The future minimum lease obligations for the capital lease are as follow:

Year Ending December 31,	Principal	Interest	Total
2015	\$ 80,677	\$ 16,054	\$ 96,731
2016	82,930	13,803	96,733
2017	69,387	11,485	80,872
2018	62,982	9,462	72,444
2019	56,621	7,796	64,417
2020-2024	236,796	16,730	253,526
Totals	<u>\$ 589,393</u>	<u>\$ 75,330</u>	<u>\$ 664,723</u>



**TOWN OF ENFIELD, NEW HAMPSHIRE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**AS OF AND FOR THE YEAR ENDED**  
**DECEMBER 31, 2014**

**III.C. Balances and Transfers – Payments Within the Reporting Entity**

**III.C.1. Receivables and Payables**

Generally, outstanding balances between funds reported as “interfund receivables/payables” include outstanding charges by one fund to another for goods or services, subsidy commitments outstanding at year-end, or other miscellaneous amounts. Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is also reported as “interfund receivables/payables.”

The following schedule reports receivables and payables within the reporting entity at year-end:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General	Sewer	\$ 473,684
General	Nonmajor	49,414
Nonmajor	Nonmajor	1,583
		<u>\$ 524,681</u>

The amounts due to the General Fund from the Sewer Fund and Nonmajor Funds represent overdrafts of pooled cash. The amount due to the Nonmajor Funds from Nonmajor Funds represents distributions of income earned on Permanent Funds.

**III.C.2. Transfers**

Transfers within the reporting entity are substantially for the purposes of voted amounts, and distributing trust income to the applicable funds. The government-wide statement of activities eliminates transfers reported within the governmental activities columns.

The following schedule reports transfers within the reporting entity:

	Transfers In:			
	<u>General Fund</u>	<u>Expendable Trust Fund</u>	<u>Nonmajor Funds</u>	<u>Total</u>
Transfers out:				
General fund	\$ -	\$ 306,048	\$ -	\$ 306,048
Sewer fund	-	25,000	-	25,000
Expendable trust fund	86,272	-	-	86,272
Nonmajor funds	403	20,000	1,583	21,986
	<u>\$ 86,675</u>	<u>\$ 351,048</u>	<u>\$ 1,583</u>	<u>\$ 439,306</u>

The amounts transferred from the General Fund to the Expendable Trust Fund, and from the Expendable Trust Fund to the General Fund, represent voted appropriations. The amounts transferred from the Sewer Fund and the Nonmajor Funds to the Expendable Trust Fund also represent voted



**TOWN OF ENFIELD, NEW HAMPSHIRE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**AS OF AND FOR THE YEAR ENDED**  
**DECEMBER 31, 2014**

appropriations. The amount transferred from the Nonmajor Funds to the General Fund and other Nonmajor Funds represents the distribution of income earned on Permanent Funds.

**III.D. Restatement of Beginning Equity**

Equity at January 1, 2014 was restated to reflect the following adjustments:

	Governmental Activities
To correct year asset placed in service	\$ 65,000
To remove asset that does not exist	(6,400)
Net position, as previously reported	<u>9,307,297</u>
Net position, as restated	<u>\$ 9,365,897</u>

**III.E. Fund Equity**

The components of fund balance, as described in Note I.C.5, are reported for the following purposes:

	General Fund	Sewer Fund	Expendable Trust Fund	Nonmajor Funds
Nonspendable:				
Endowments	\$ -	\$ -	\$ -	\$ 204,101
Tax deeded property	<u>36,866</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total nonspendable	<u>36,866</u>	<u>-</u>	<u>-</u>	<u>204,101</u>
Restricted:				
General government	1,943	-	-	32,585
Public safety	-	-	-	1,798
Culture and recreation	-	-	-	258,817
Capital outlay	<u>204,113</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total restricted	<u>206,056</u>	<u>-</u>	<u>-</u>	<u>293,200</u>
Committed:				
Water distribution and treatment	-	-	-	405,017
Conservation	-	-	-	16,806
Capital outlay	<u>-</u>	<u>-</u>	<u>1,566,386</u>	<u>476,908</u>
Total committed	<u>-</u>	<u>-</u>	<u>1,566,386</u>	<u>898,731</u>
Assigned:				
General government	10,588	-	-	-
Public safety	550	-	-	-
Culture and recreation	216	-	-	-
Debt service	<u>38,167</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total assigned	<u>49,521</u>	<u>-</u>	<u>-</u>	<u>-</u>
Unassigned	<u>(841,019)</u>	<u>(475,473)</u>	<u>-</u>	<u>(49,011)</u>
Total fund balance	<u>\$ (548,576)</u>	<u>\$ (475,473)</u>	<u>\$ 1,566,386</u>	<u>\$ 1,347,021</u>



TOWN OF ENFIELD, NEW HAMPSHIRE  
NOTES TO THE FINANCIAL STATEMENTS  
AS OF AND FOR THE YEAR ENDED  
DECEMBER 31, 2014

**IV. Other Information**

**IV.A. Risk Management**

The Town's risk management activities are reported with governmental activities and recorded in the general fund. During the fiscal year, the Town was a member of the Property-Liability Trust, Inc., which is considered a public entity risk pool, currently operating as common risk management and insurance programs for member governmental entities.

***Property-Liability Trust, Inc. (the Trust)*** – This Trust is organized to provide certain property and liability protection to member towns, cities, and other qualified political subdivisions of New Hampshire. As a member of the Trust, the Town shares in contributing to the cost of, and receiving benefits from, a self-insured pooled risk management program. The membership and coverage run from July 1 to June 30.

Contributions paid in 2014 to be recorded as an insurance expenditure/expense totaled \$52,806. There were no unpaid contributions for the year ending June 30, 2015 and due in 2014. The Town also paid \$99,301 for workers' compensation, and \$7,764 for unemployment compensation. The trust agreement permits the Trust to make additional assessments to members should there be a deficiency in trust assets to meet its liabilities. At this time, the Trust foresees no likelihood of any additional assessments for past years.

**IV.B. Retirement Pensions**

The New Hampshire Retirement System (NHRS) is a multiple-employer, cost-sharing, contributory public employee defined benefit plan qualified under section 401(a) of the Internal Revenue Code, and funded through a trust which is exempt from tax under Internal Revenue Code section 501(a). The NHRS provides service, disability, death and vested retirement benefits for the members and their beneficiaries. The New Hampshire Legislature establishes the provisions for benefits and contributions. The NHRS issues a separate financial report that is available by contacting the NHRS at 54 Regional Drive, Concord, NH 03301.

Both the members and the Town make contributions to the NHRS. Member rates of contribution are set by the Legislature. Employer rates are determined by the NHRS trustees based on an actuarial valuation. Both member and employer rates are applied to gross earnings. For the year 2014, the member rates of contribution were 11.55% for police and 7.00% for other employees. The rates of contribution from the Town for pension and medical subsidy were 25.30% for police and 10.77% for other employees. Employer contributions from the Town during the years 2012, 2013 and 2014 were \$186,061, \$220,180 and \$243,441, respectively. The amounts are paid on a monthly basis as due.



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**TOWN OF ENFIELD, NEW HAMPSHIRE  
NOTES TO THE FINANCIAL STATEMENTS  
AS OF AND FOR THE YEAR ENDED  
DECEMBER 31, 2014**

**IV.C. Contingent Liabilities**

The Town has received federal grants for specific purposes that are subject to review and possible audit by the grantor or pass-through agency. Any such audit may result in a requirement to reimburse the grantor agency for costs disallowed. The Town does not feel the chance of disallowance is likely, and if it should occur, the amount would not be material.



**EXHIBIT 10**  
**TOWN OF ENFIELD, NEW HAMPSHIRE**  
**Nonmajor Governmental Funds**  
**Combining Balance Sheet**  
**December 31, 2014**

	Special Revenue Funds					Capital Project Fund	Permanent Fund	Total
	Library	Grants	Conservation Commission	Water	TIF District			
<b>ASSETS</b>								
Cash and cash equivalents	\$ 204,760	\$ 417	\$ 16,806	\$ 369,924	\$ 476,908	\$ -	\$ 11,530	\$ 1,080,345
Investments	52,474	-	-	-	-	-	227,142	279,616
Receivables:								
Accounts	-	77	-	57,760	-	-	-	57,837
Intergovernmental	-	1,304	-	-	-	-	-	1,304
Interfund receivable	1,583	-	-	-	-	-	-	1,583
Total assets	\$ 258,817	\$ 1,798	\$ 16,806	\$ 427,684	\$ 476,908	\$ -	\$ 238,672	\$ 1,420,685
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>								
Liabilities:								
Accrued salaries and benefits	\$ -	\$ -	\$ -	\$ 2,688	\$ -	\$ -	\$ -	\$ 2,688
Interfund payable	-	-	-	-	-	49,011	1,986	50,997
Total liabilities	-	-	-	2,688	-	49,011	1,986	53,685
Deferred inflows of resources:								
Deferred revenue	-	-	-	19,979	-	-	-	19,979
Fund balances:								
Nonspendable	-	-	-	-	-	-	204,101	204,101
Restricted	258,817	1,798	-	-	-	-	32,585	293,200
Committed	-	-	16,806	405,017	476,908	-	-	898,731
Unassigned	-	-	-	-	-	(49,011)	-	(49,011)
Total fund balances	258,817	1,798	16,806	405,017	476,908	(49,011)	236,686	1,347,021
Total liabilities, deferred inflows of resources, and fund balances	\$ 258,817	\$ 1,798	\$ 16,806	\$ 427,684	\$ 476,908	\$ -	\$ 238,672	\$ 1,420,685



**EXHIBIT 11**  
**TOWN OF ENFIELD, NEW HAMPSHIRE**  
**Nonmajor Governmental Funds**  
**Combining Statement of Revenues, Expenditures and Changes in Fund Balances**  
**For the Year Ended December 31, 2014**

	Special Revenue Funds					Capital Project Fund	Permanent Fund	Total
	Library	Grants	Conservation Commission	Water	TIF District			
<b>REVENUES</b>								
Taxes	\$ -	\$ -	\$ -	\$ -	\$ 260,365	\$ -	\$ -	\$ 260,365
Intergovernmental	-	5,617	-	-	-	-	-	5,617
Charges for services	-	-	-	187,909	-	-	-	187,909
Miscellaneous	61,601	17,577	8	-	-	-	4,877	84,063
Total revenues	61,601	23,194	8	187,909	260,365	-	4,877	537,954
<b>EXPENDITURES</b>								
Current:								
General government	-	2,441	-	-	-	-	-	2,441
Public safety	-	7,884	-	-	-	-	-	7,884
Water distribution and treatment	-	-	-	166,240	-	-	-	166,240
Culture and recreation	2,033	16,890	-	-	-	-	-	18,923
Conservation	-	251	-	-	-	-	-	251
Debt service:								
Principal	-	-	-	13,501	114,658	-	-	128,159
Interest	-	-	-	4,294	47,588	-	-	51,882
Capital outlay	-	-	-	-	7,481	-	-	7,481
Total expenditures	2,033	27,466	-	184,035	169,727	-	-	383,261
Excess (deficiency) of revenues over (under) expenditures	59,568	(4,272)	8	3,874	90,638	-	4,877	154,693
Other financing sources (uses):								
Transfers in	1,583	-	-	-	-	-	-	1,583
Transfers out	-	-	-	(20,000)	-	-	(1,986)	(21,986)
Total other financing sources and uses	1,583	-	-	(20,000)	-	-	(1,986)	(20,403)
Net change in fund balances	61,151	(4,272)	8	(16,126)	90,638	-	2,891	134,290
Fund balances, beginning	197,666	6,070	16,798	421,143	386,270	(49,011)	233,795	1,212,731
Fund balances, ending	\$ 258,817	\$ 1,798	\$ 16,806	\$ 405,017	\$ 476,908	\$ (49,011)	\$ 236,686	\$ 1,347,021



**EXHIBIT 12**  
**TOWN OF ENFIELD, NEW HAMPSHIRE**  
**General Fund**  
**Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)**  
**For the Year Ended December 31, 2014**

	Estimated	Actual	Variance Positive (Negative)
<b>Taxes:</b>			
Property	\$ 3,192,007	\$ 3,166,097	\$ (25,910)
Land use change	15,000	-	(15,000)
Timber	10,000	9,049	(951)
Excavation	750	623	(127)
Interest and penalties on delinquent taxes	100,000	99,686	(314)
Total taxes	3,317,757	3,275,455	(42,302)
<b>Licenses, permits and fees:</b>			
Business licenses and permits	200	260	60
Motor vehicle permits	850,000	865,341	15,341
Building permits	8,000	9,639	1,639
Other	60,000	66,566	6,566
Total licenses, permits and fees	918,200	941,806	23,606
<b>Intergovernmental:</b>			
State sources:			
Meals and rooms distributions	222,397	222,397	-
Highway block grant	122,989	123,431	442
Total intergovernmental	345,386	345,828	442
<b>Charges for services:</b>			
Income from departments	77,996	119,319	41,323
<b>Miscellaneous:</b>			
Sale of property	6,000	8,545	2,545
Interest on investments	1,000	934	(66)
Rent	-	4,350	4,350
Insurance dividends and reimbursements	-	67,436	67,436
Contributions and donations	-	2,283	2,283
Other	-	581	581
Total miscellaneous	7,000	84,129	77,129
<b>Other financing sources:</b>			
Transfers in:			
Expendable trust fund	186,300	86,272	(100,028)
Nonmajor funds	-	403	403
Long-term debt issued	265,000	265,000	-
Total other financing sources	451,300	351,675	(99,625)
<b>Total revenues and other financing sources</b>	<b>5,117,639</b>	<b>\$ 5,118,212</b>	<b>\$ 573</b>
Use of fund balance to reduce taxes	35,000		
<b>Total revenues, other financing sources and use of fund balance</b>	<b>\$ 5,152,639</b>		





**EXHIBIT 13**  
**TOWN OF ENFIELD, NEW HAMPSHIRE**  
**General Fund**  
**Schedule of Appropriations, Expenditures and Encumbrances (Non-GAAP Budgetary Basis)**  
**For the Year Ended December 31, 2014**

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Current:					
General government:					
Executive	\$ -	\$ 231,654	\$ 266,411	\$ -	\$ (34,757)
Election and registration	-	77,839	68,289	-	9,550
Financial administration	700	215,907	214,993	5,800	(4,186)
Revaluation of property	13,700	42,000	38,912	4,788	12,000
Legal	-	8,000	14,298	-	(6,298)
Personnel administration	-	928,215	1,045,331	-	(117,116)
Planning and zoning	-	66,235	72,617	-	(6,382)
General government buildings	-	181,200	208,914	-	(27,714)
Cemeteries	-	2,000	4,202	-	(2,202)
Insurance, not otherwise allocated	-	72,000	52,806	-	19,194
Advertising and regional associations	-	42,512	42,513	-	(1)
Other	-	1,000	-	-	1,000
Total general government	14,400	1,868,562	2,029,286	10,588	(156,912)
Public safety:					
Police	-	664,623	683,488	550	(19,415)
Ambulance	-	100,100	101,858	-	(1,758)
Fire	8,525	99,180	97,996	-	9,709
Building inspection	-	46,969	53,123	-	(6,154)
Emergency management	-	500	263	-	237
Other	-	68,000	71,537	-	(3,537)
Total public safety	8,525	979,372	1,008,265	550	(20,918)
Highways and streets:					
Administration	-	568,596	552,043	-	16,553
Highways and streets	-	573,000	576,780	-	(3,780)
Street lighting	-	18,000	33,361	-	(15,361)
Total highways and streets	-	1,159,596	1,162,184	-	(2,588)
Sanitation:					
Administration	-	88,886	89,271	-	(385)
Solid waste collection	-	189,800	291,551	-	(101,751)
Solid waste disposal	-	133,000	138,728	-	(5,728)
Total sanitation	-	411,686	519,550	-	(107,864)
Health:					
Administration	-	210	212	-	(2)
Pest control	-	2,000	2,366	-	(366)
Total health	-	2,210	2,578	-	(368)
Welfare:					
Administration and direct assistance	-	32,365	35,773	-	(3,408)

(continued)



**EXHIBIT 13 (continued)**  
**TOWN OF ENFIELD, NEW HAMPSHIRE**  
**General Fund**  
**Schedule of Appropriations, Expenditures and Encumbrances (Non-GAAP Budgetary Basis)**  
**For the Year Ended December 31, 2014**

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Culture and recreation:					
Parks and recreation	-	54,904	65,606	-	(10,702)
Public library	1,327	153,505	156,723	216	(2,107)
Patriotic purposes	-	1,100	950	-	150
Other	19	6,556	5,269	-	1,306
Total culture and recreation	1,346	216,065	228,548	216	(11,353)
Conservation	-	1,600	1,600	-	-
Economic development	-	10,000	10,000	-	-
Debt service:					
Principal	8,428	18,921	68,291	30,105	(71,047)
Interest	-	17,679	15,729	8,062	(6,112)
Total debt service	8,428	36,600	84,020	38,167	(77,159)
Capital outlay:					
Machinery, vehicles and equipment	-	108,800	180	-	108,620
Buildings	58,892	22,000	56,827	-	24,065
Improvements other than buildings	-	10,000	9,862	-	138
Total capital outlay	58,892	140,800	66,869	-	132,823
Other financing uses:					
Transfers out:					
Expendable trust fund	-	293,783	306,048	-	(12,265)
Total encumbrances, appropriations, expenditures and other financing uses	\$ 91,591	\$ 5,152,639	\$ 5,454,721	\$ 49,521	\$ (260,012)



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**EXHIBIT 14**  
**TOWN OF ENFIELD, NEW HAMPSHIRE**  
**General Fund**  
***Schedule of Changes in Unassigned Fund Balance (Non-GAAP Budgetary Basis)***  
***For the Year Ended December 31, 2014***

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Unassigned fund balance, beginning		\$ 211,864
Changes:		
Unassigned fund balance used to reduce tax rate		(35,000)
Budget summary:		
Revenue surplus (Exhibit 12)	\$ 573	
Overdraft of appropriations (Exhibit 13)	<u>(260,012)</u>	
Budget deficit		(259,439)
Increase in nonspendable fund balance		(10,554)
Increase in restricted fund balance		<u>(1,943)</u>
Unassigned fund balance, ending		<u>\$ (95,072)</u>



## Roberts & Greene, PLLC

### INDEPENDENT AUDITOR'S COMMUNICATION TO MANAGEMENT

To the Town Manager and Members of the Board of Selectmen  
Town of Enfield  
Enfield, New Hampshire

In planning and performing our audit of the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Enfield as of and for the year ended December 31, 2014, in accordance with auditing standards generally accepted in the United States of America, we considered the Town's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control that we consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following deficiencies in internal control to be significant deficiencies:

#### ***Estimated Revenue Budgeting Error***

During the budgeting process, the Town estimated revenue from the proceeds of long-term bonds and notes of \$265,000. However, this was the funding source for the Jones Hill Road paving project that was appropriated and the corresponding revenue source estimated in 2013. Because this item was estimated twice, tax revenues were not sufficiently raised to cover the 2014 appropriations by \$265,000. We recommend care be taken with future projects that rely on funding from long-term debt, so that in the case of a project spreading over multiple years, estimated revenues are not included twice.

**Management's response:** We agree with the finding.

#### ***Excess of Expenditures Over Appropriations***

The General Fund appropriations were over expended by \$260,012, and the Town's total appropriation by \$251,374. The Town did not obtain approval from the Department of Revenue to over expend its budget. We recommend the Town take steps to ensure it does not over expend, including more frequent reviews of year-to-date expenditures. The Town should further evaluate if its budgets are realistic.

47 Hall Street ■ Concord, NH 03301  
603-856-8005 ■ 603-856-8431 (fax)  
[info@roberts-greene.com](mailto:info@roberts-greene.com)



**Management's response:** We are preparing our budgets in a more realistic manner.

***General Fund Deficit***

As noted in Note II.B. of the Financial Report, the General Fund is reporting a deficit fund balance at December 31, 2014 of \$841,019. The deficit is the result of the Town over expending its budget in 2012, 2013 and 2014, as well as a budgeting error in 2014, as noted above. We recommend the Town take steps to reduce the deficit in accordance with RSA 41:9.

**Management's response:** The on-going deficit that has occurred over the last couple of years is a result of a couple major factors. The first is our desire to create much tighter budgets and not include any contingency within our cost centers. Discrepancies then result in substantial changes in our appropriations. I have recognized that this approach is not sustainable and have developed internal expense reports that track our appropriations every time we issue accounts payable checks. We are also preparing our budgets in a more realistic manner.

***Sewer Deficits – Repeat Finding***

The Sewer Fund reported a net decrease in fund balance during 2014 of \$82,509, and an ending deficit fund balance of \$475,473, as reported on Exhibit 5 and Exhibit 3, respectively, of the Financial Report. This is the fifth year that we have seen significant losses in net income and deficit fund balances. We recommend the Town continue to analyze its billing rates and structure to determine if rates are sufficient to support its operating activities, and further, consider a General Fund appropriation to cover its annual budget deficit.

**Management's response:** We agree with the finding.

This communication is intended solely for the information and use of management, the board of selectmen, and others within the Town of Enfield, and is not intended to be, and should not be, used by anyone other than these specified parties.

October 8, 2015

*Roberts & Greene, PLLC*



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## 2015 Un-Audited Balance Sheet

**Exclusive of Trust & Agency Funds, Special Revenue Funds  
& General Long-Term Debt**

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As of December 31, 2015

	2014	2015
<b>ASSETS:</b>		
Cash, Investments and Equivalents	1,991,975.41	1,825,241.81
Taxes Receivable	683,376.69	610,358.33
Tax Liens Receivable	363,485.15	375,690.70
Accounts Receivable	53,327.64	28,374.64
Due From Other Funds	5,947,568.39	6,573,022.65
<b>TOTAL ASSETS:</b>	<b>\$9,039,733.28</b>	<b>\$9,412,688.13</b>

### **LIABILITIES AND FUND EQUITY**

#### **Liabilities:**

Prior Year A/P	11,059.84	124,443.58
Accounts & Warrant Payable	(4,847.27)	(40,459.59)
Due to Other Governments	5,182.00	51,176.48
Due to School District	3,969,879.19	(4,386,319.29)
Due to Other Funds	404,299.84	894,518.31
Deferred Tax Revenue	0	694,430.34
<b>Total Liabilities:</b>	<b>4,385,573.60</b>	<b>(2,662,210.17)</b>

#### **Fund Equity:**

Reserved for Encumbrances	143,564.58	150,043.93
Unreserved Fund Balance	(915,728.44)	7,672,683.74
<b>Total Fund Equity:</b>	<b>(772,163.86)</b>	<b>7,822,727.07</b>

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<b>TOTAL LIABILITIES AND FUND EQUITY:</b>	<b>\$3,613,409.74</b>	<b>\$5,160,517.50</b>
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## 2015 Tax Rate Breakdown



New Hampshire  
Department of  
Revenue  
Administration

**2015**  
**\$25.08**

### Tax Rate Breakdown Enfield

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$3,455,578	\$523,850,007	<b>\$6.60</b>
County	\$900,721	\$523,850,007	<b>\$1.72</b>
Local Education	\$7,486,046	\$523,850,007	<b>\$14.29</b>
State Education	\$1,286,592	\$520,116,407	<b>\$2.47</b>
<b>Total</b>	<b>\$13,128,937</b>		<b>\$25.08</b>

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Eastman Village	\$23,352	\$15,262,900	<b>\$1.53</b>
<b>Total</b>	<b>\$23,352</b>		<b>\$1.53</b>

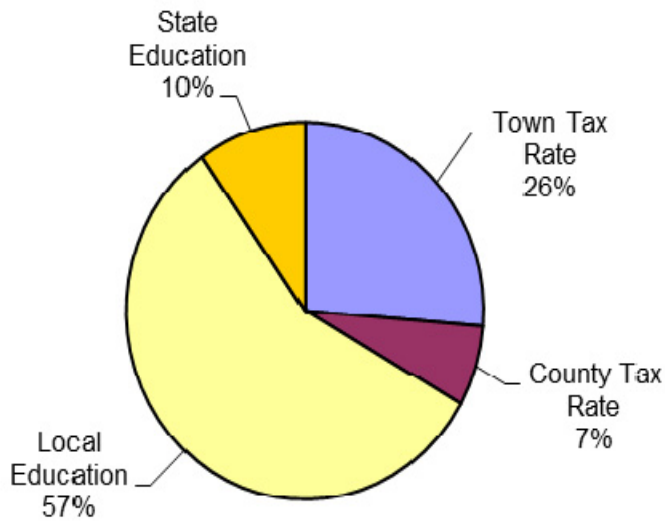
Tax Commitment Calculation	
Total Municipal Tax Effort	\$13,128,937
War Service Credits	(\$59,800)
Village District Tax Effort	\$23,352
Total Property Tax Commitment	\$13,092,489

Stephan Hamilton  
Director of Municipal and Property Division  
New Hampshire Department of Revenue Administration

10/28/2015



## 2015 Tax Rate

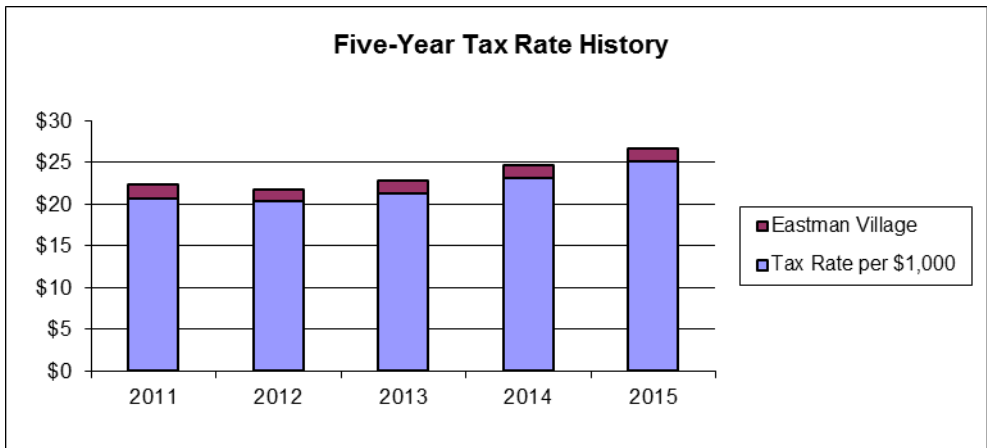






## Five-Year Tax Rate History

Year	2011	2012	2013	2014	2015
Town Tax Rate	5.95	6.02	6.14	6.25	6.60
County Tax Rate	1.50	1.64	1.53	1.69	1.72
Local Education	10.64	10.23	11.20	12.75	14.29
State Education	2.52	2.41	2.45	2.47	2.47
<b>Total Tax Rate</b>	<b>20.61</b>	<b>20.30</b>	<b>21.32</b>	<b>23.16</b>	<b>25.08</b>
Eastman Village	1.51	1.54	1.50	1.41	1.53
Equalization Ratio	102.5%	105.9%	107.9%	99.6%	TBD





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## Summary Inventory of Valuation

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	2014	2015
<b>Value of Land:</b>		
Current Use (RSA 79-A)	809,579	810,807
Residential	206,909,400	206,388,800
Commercial/Industrial	16,335,200	15,924,800
Total Value of Taxable Land	224,074,179	223,124,407
<b>Value of Buildings:</b>		
Residential	270,522,600	273,112,500
Manufactured Housing (RSA 674:31)	4,617,600	4,703,300
Commercial/Industrial	21,117,000	21,035,500
Total Value of Taxable Buildings	296,257,200	298,851,300
<b>Value of Public Utilities:</b>	3,706,300	3,733,600
<b>Total Valuation Before Exemptions:</b>	<b>524,037,679</b>	<b>525,709,307</b>
<b>Less Exemptions:</b>		
Blind Exemptions (RSA 72:37)	15,000	15,000
Elderly Exemptions (RSA 72:39 – a & b)	1,325,200	1,294,300
Disabled Exemptions (RSA 72:37 – b)	400,000	550,000
Less Total Dollar Amount of Exemptions	1,740,200	1,859,300
<b>Net Valuation on Which the Tax Rate for Municipal, County &amp; Local Education Tax is Computed:</b>	<b>522,297,479</b>	<b>523,850,007</b>
Less Public Utilities	3,706,300	3,733,600
<b>Net Valuation Without Utilities on Which Tax Rate for State Education Tax is Computed:</b>	<b>518,591,179</b>	<b>520,116,407</b>
Total Veterans' Tax Credits	60,200	59,800
Enfield Eastman Village District Precinct Valuation	15,275,700	15,262,900



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## Current Use Report

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Land Category	Acres	Assessed Valuation
Farm Land	642.74	231,685
Forest Land	10,604.23	507,792
Forest Land w/Documented Stewardship	1,428.96	63,702
Unproductive Land	73.00	1,283
Wet Land	368.13	6,345
<b>Total Acres in Current Use</b>	<b>13,117.06</b>	<b>810,807</b>
<b>Acres of the Total Receiving a Recreation Adjustment*</b>	<b>5,377.63</b>	

\*For information on properties that are accessible for limited recreation purposes please visit the Assessing Office at the Enfield Town Offices.

### CURRENT USE

If you have 10 acres or more of undeveloped land you may be eligible for Current Use taxation. Please call the Assessor's Office for details at (603) 632-5026. Deadline for application is April 15.



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## Tax Exempt Properties as of April 1, 2015

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Property Owner	Map – Lot	Non-Taxable Value
Chosen Vale Inc.	10-4-2	313,600
Chosen Vale Inc.	10A-75-A-1	1,334,700
Chosen Vale Inc.	10A-75-A-2	120,900
Chosen Vale Inc.	10A-75-A-3	165,900
Chosen Vale Inc.	10A-75-A-4	236,800
Chosen Vale Inc.	10A-75-A-9	241,700
Chosen Vale Inc.	10A-75-A-10	264,300
Dartmouth College Trustees	27-13	820,900
Enfield Community Church Corp.	31-5	222,300
Enfield Community Church Corp.	31-6	521,900
Enfield Community Church Corp.	31-40	20,500
Enfield Historical Society	39-14	96,600
Enfield Historical Society	47-13A	62,700
Enfield Outing Club	11-16	72,200
Enfield, Town of (Total value, 69 parcels)		
See Schedule of Town Property on page 190 for details		8,686,400
LaSalette of Enfield, Inc.	10A-73	591,500
LaSalette of Enfield, Inc.	10A-74	97,600
LaSalette of Enfield, Inc.	10-4-1	1,022,200
LaSalette of Enfield, Inc.	10A-72	255,800
Living Waters Bible Church	15-84-1A	299,900
Mascoma Valley Reg. School Dist.	15-10	510,100
Mascoma Valley Reg. School Dist.	33-21	1,446,900
NH Housing Finance Authority	2-11	134,000
State of NH, DOT	31-37	49,800
State of NH, DOT	34-48	77,600
State of NH, DOT	3-5	14,900
State of NH, DOT	6-24-1	6,500
State of NH, DOT	36-18	37,300
State of NH, DOT	32-43	27,600
State of NH, DOT	32-44	181,100
State of NH, DOT	22-34	32,400
State of NH	7-2	1,425
State of NH	4-5	872



Property Owner	Map – Lot	Non-Taxable Value
State of NH	8-17	107,200
State of NH	8-60	14,400
State of NH	8-61	51,700
State of NH	8-65	2,841,700
State of NH	8-64	50,800
State of NH	9-35	35,700
State of NH	8-6	160,100
State of NH	6-26	1,648,300
State of NH	7-10	274,100
State of NH	44-38	117,700
State of NH	6-44	53,300
State of NH	10-4	1,325,800
State of NH	10-3-3	368,200
State of NH	10-9	31,300
State of NH	43-8	130,500
State of NH	8-66	11,700
State of NH	32-45	16,600
State of NH	31-18	7,400
State of NH	32-46	731,300
Oak Grove Cemetery Association	31-7	210,000
St. Helena's Church	34-25	346,900
St. Helena's Church	34-26	278,500
Union Church of Enfield Center	39-10	282,100
United Methodist Church	37-33	291,000
United Methodist Church	37-34	308,600
Upper Valley Humane Society	3-4	978,700
Upper Valley Snowsports Foundation	6-30	400,500
Whaleback Property Holding Trust	6-28	320,000
<b>Total Value of Non-Taxable Property</b>		<b>\$29,290,997</b>



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## Five-Year Property Valuation History

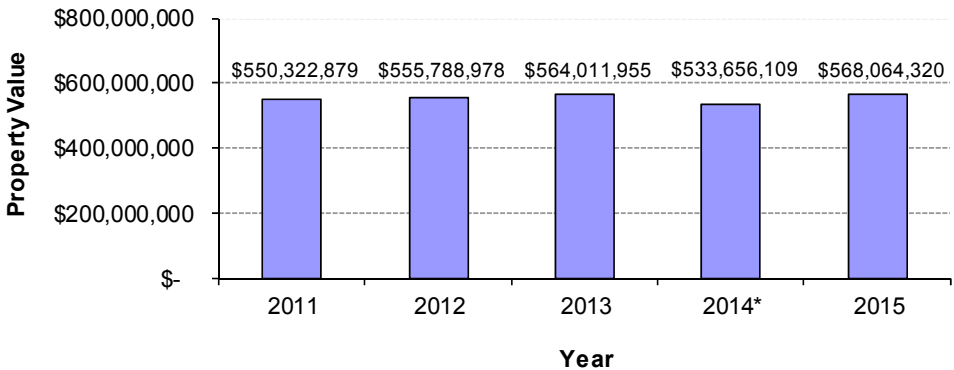
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Year	2011	2012	2013	2014*	2015
Value	550,322,879	555,788,978	564,011,955	533,656,109	568,064,320
Equalization Ratio**		105.9	107.9	99.6	TBD
% Inc. in Value		.98%	1.46%	-5.69%	6.06%

\*Revaluation Year

\*\* Equalization Ratio is the percentage of fair market value as determined by the State of New Hampshire, Department of Revenue Administration following a review of property sales within the municipality.

### 5-Year Property Valuation History



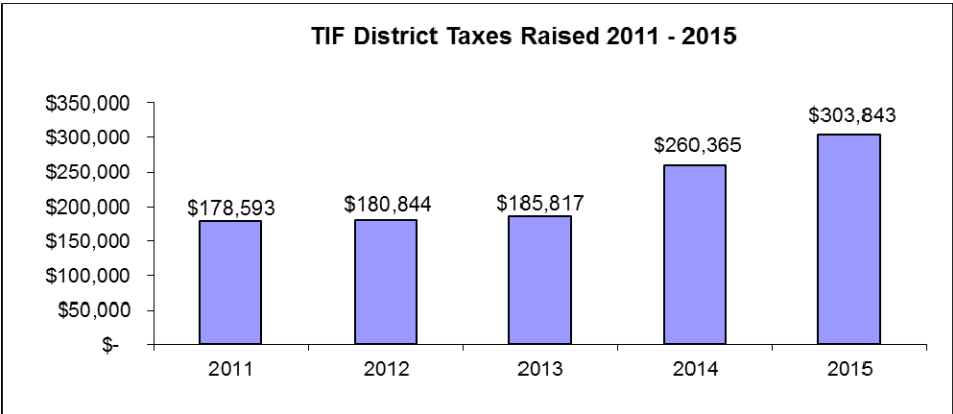


# 2015 Tax Increment Finance District Revenue

As of December 31, 2015

The Tax Increment Finance District was adopted on March 12, 2005  
and amended March, 14, 2009.

Original Assessed Value (as amended March 14, 2009)	\$32,099,356
Retained Captured Assessed Value	12,114,957
Current Assessed Value	44,214,313
Taxes Raised to be retained for the TIF District	\$ 303,843.12



## 3-Year TIF District Revenue History

	2013	2014	2015
Current Assessed Value	\$40,814,995	43,341,386	44,214,313
Taxes Raised to be Retained for the TIF District	\$185,817	\$260,365	\$303,843.12
Total Taxes Raised Since Inception	\$ 1,577,109.49		



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## Tax Increment Finance District

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As of December 31, 2015

Balance as of 12/31/2014		547,729.56
Plus Taxes Raised as of 12/31/2015		<u>303,843.00</u>
		851,572.56
Less Expenses:		
Principal Expense	114,657.97	
Interest Expense	<u>47,587.95</u>	
		<u>162,245.92</u>
Balance of TIF Fund as of 12/31/2014		\$ 689,326.64





## Debt Service

Fiscal Year Ending December 31, 2015

Loan Date	Maturity Date	Purpose	Beginning Principal Balance 1/1/2015	Principal Payments & *Loan Forgiveness	Interest Payments & *Fees	Total Payments	Ending Principal Balance 12/31/2015
1989	2016	Sewer 5% Interest Rate Funding: Tax Levy	25,925	12,963	5,186	18,149	12,962
2002	2021	Water SRF Loan 2.976% Interest Rate Funding: User Fees	91,994	*2,510 13,142	*1,840 1,818	19,310	76,342
2012	2030	Sewer Directional Bore Variable Interest Rate Not to exceed 3.744% Funding: 50/50 Split General Fund Tax Levy/Sewer Fund	251,414	12,607	*5,028 2,172	19,807	238,807
2012	2016	Cruiser Capital Lease 2.3% Interest Rate Funding: Tax Levy CIP Capital Reserves	30,657	15,154	705	15,859	15,503

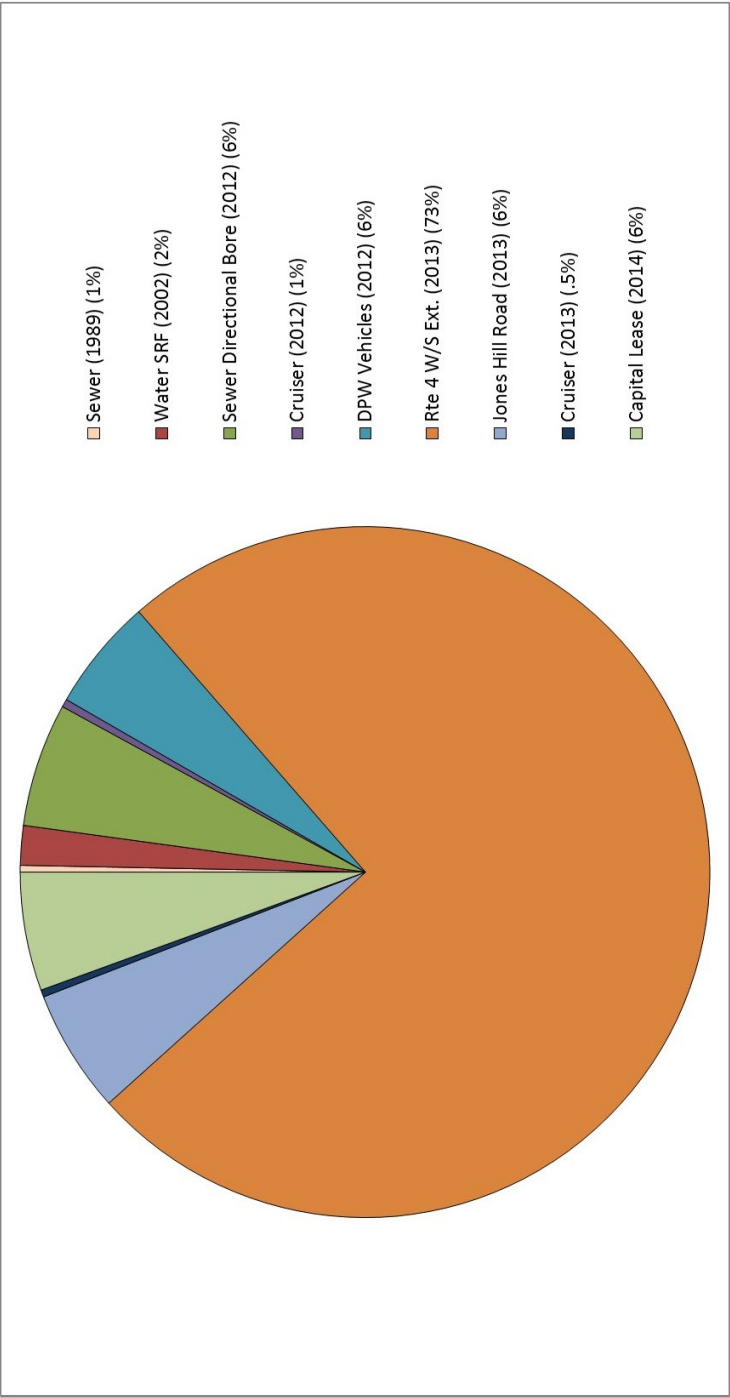


Loan Date	Maturity Date	Purpose	Beginning Principal Balance 1/1/2015	Principal Payments & *Loan Forgiveness	Interest Payments & *Fees	Total Payments	Ending Principal Balance 12/31/2015
2012	2022	DPW Vehicles Cap. Lease 2.5% Interest Rate Funding: Tax Levy CIP Capital Reserves	245,775	28,133	6,144	34,277	217,642
2013	2043	Route 4 Sewer/Water Ext. 2.95% Interest Rate Adjusted in 2018 Funding: TIF Funds	3,200,000	114,658	47,588	162,246	3,085,342
2013	2024	Jones Hill Road 2.763% Interest Rate Funding: Tax Levy CIP Capital Reserves	265,000	26,500	7,322	33,822	238,500
2013	2017	Cruiser Capital Lease 4.98% Interest Rate Funding: Tax Levy CIP Capital Reserves	21,900	8,000	428	8,428	13,900
2014	2023	Capital Lease DPW Vehicles/Cruiser 2.78% Interest Rate Funding: Tax Levy CIP Capital Reserves	259,895	30,942	7,225	38,167	228,953
			<b>\$4,392,560</b>	<b>\$264,609</b>	<b>\$85,456</b>	<b>\$350,065</b>	<b>\$4,127,951</b>

Note: Totals may have discrepancy of +/- \$1 due to rounding.

# Bonds & Notes Outstanding

Fiscal Year Ending December 31, 2015





# Schedule for Existing Long-Term Debt

As of December 31, 2015

Purpose:	1989 Sewer	2002 Water	2012 Sewer Force Main	2012 Cruiser Lease	2012 DPW Vehicles Lease
Loan Issued by	USDA	NH SRF	ARRA/NH SRF	SunTrust	SunTrust
Interest Rate	5%	2.976%	Variable up to 3.744%	2.3%	2.5%
Source of Funding	Tax Levy	User Fees	50/50 – Tax Levy/User Fees	Tax Levy CIP CRF	Tax Levy CIP CRF
Maturity Date	2016	2022	2025	2016	
Original Amount	\$350,000	\$317,951	\$583,640	\$59,951	\$300,000
Balance 12/31/2015	\$12,962	\$76,342	\$238,807	\$15,503	\$217,642
Scheduled Principal Payments (including Loan Forgiveness)					
2016	12,962	15,234	12,968	15503	28,837
2017		14,732	13,340		29,557
2018		14,104	13,722		30,296
2019		13,268	14,115		31,054
2020		12,013	14,519		31,830
2021		6,992	14,935		32,626
2022			15,363		33,442
2023			15,803		
2024			16,255		
2025			16,721		
2026			17,200		
2027			17,692		



Purpose:	1989 Sewer	2002 Water	2012 Sewer Directional Bore	2012 Cruiser Lease	2012 DPW Vehicles Lease
2028			18,199		
2029			18,720		
2030			19,255		
<b>Total Principal:</b>	<b>\$25,925</b>	<b>\$76,343*</b>	<b>\$238,807</b>	<b>\$15,503</b>	<b>\$217,642</b>
<b>Scheduled Interest Payments (including Fees)</b>					
2016	5,186	3,035	6,839	357	5,441
2017		2,430	6,468		4,720
2018		1,844	6,086		3,981
2019		1,283	5,693		3,224
2020		756	5,289		2,447
2021		278	4,873		1,652
2022			4,445		836
2023			4,005		
2024			3,553		
2025			3,007		
2026			2,608		
2027			2,116		
2028			1,609		
2029			1,088		
2030			552		
<b>Total Interest:</b>	<b>\$5,186</b>	<b>\$9,626</b>	<b>\$58,231</b>	<b>\$357</b>	<b>\$22,301</b>

\*Difference due to rounding



Purpose:	2013 Route 4		2013		2013 Cruiser Lease		2014	
	S/W Ext.	Mascoma Bank	Jones Hill Road	Mascoma Bank	SunTrust/MAM	SunTrust	Capital Lease <sup>(2)</sup>	
Loan Issued by								
Interest Rate	2.95% <sup>(1)</sup>		2.763%		4.98%		2.78%	
Source of Funding	TIF Fund		Tax Levy / CIP CRF		Tax Levy / CIP CRF		Tax Levy / CIP CRF	
Maturity Date	2043		2033		2017		2023	
Original Amount	\$3,200,000		\$265,000		\$29,900		\$290,000	
Balance 12/31/2015	\$3,085,342		\$238,500		\$13,900		\$228,953	
<b>Scheduled Principal Payments:</b>								
2016		71,228		26,500		8,000		31,802
2017		73,330		26,500		5,900		32,686
2018		75,255		26,500				25,567
2019		65,454		26,500				26,277
2020		68,318		26,500				27,008
2021		71,307		26,500				27,759
2022		74,107		26,500				28,530
2023		77,668		26,500				29,324
2024		81,066		26,500				
2025		84,613						
2026		88,034						
2027		92,166						
2028		96,199						
2029		100,407						
2030		104,564						
2031		109,375						
2032		114,160						
2033		119,154						
2034		124,185						
2035		129,801						
2036		135,479						
2037		141,407						



Purpose:	2013 Route 4 S/W Ext.	2013 Jones Hill Road	2013 Cruiser Lease	2014 Capital Lease <sup>(2)</sup>
2038	147,475			
2039	154,045			
2040	160,785			
2041	167,819			
2042	175,118			
2043	182,823			
Total Principal:	\$3,085,342	\$238,500	\$13,900	\$228,953
Scheduled Interest Payments:				
2016	91,018	6,608	428	6,365
2017	88,916	5,858	428	5,481
2018	86,991	5,125		4,572
2019	125,367	4,393		3,861
2020	122,503	3,671		3,132
2021	119,514	2,929		2,380
2022	116,714	2,197		1,608
2023	113,153	1,464		815
2024	109,755	734		
2025	106,208			
2026	102,787			
2027	98,655			
2028	94,622			
2029	90,414			
2030	86,256			
2031	81,446			
2032	76,661			
2033	71,666			
2034	66,636			
2035	61,020			



<b>Purpose:</b>	<b>2013 Route 4 S/W Ext.</b>	<b>2013 Jones Hill Road</b>	<b>2013 Cruiser Lease</b>	<b>2014 Capital Lease<sup>(2)</sup></b>
2036	55,342			
2037	49,414			
2038	43,346			
2039	36,776			
2040	30,036			
2041	23,002			
2042	15,703			
2043	7,998			
<b>Total Interest:</b>	<b>\$2,171,919</b>	<b>\$32,979</b>	<b>\$856</b>	<b>\$28,214</b>

<sup>(1)</sup> Estimated rate – Final interest rate to be determined December 2016

<sup>(2)</sup> Includes 2014 Town Meeting Warrant Article 9 – Public Works vehicles and Article 11 – Police cruiser





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## Comparative Statement of Revenues

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As of December 31, 2015

Source of Revenue	Budgeted Revenues	Actual Revenues	Difference
<b>General Fund (01)</b>			
Taxes:			
Land Use Change Tax	30,000.00	0	30,000.00
Yield Taxes	15,000.00	12,613.19	2,386.81
Excavation Taxes	1,500.00	971.80	528.20
Int./Penalties: Delinq. Tax	120,000.00	106,177.88	13,822.12
Licenses, Permits & Fees:			
Business Licenses & Permits	250.00	150.00	100.00
Motor Vehicle Permit Fees	908,000.00	918,751.39	(10,751.39)
Building Permit Income	14,000.00	7,023.62	6,976.38
Other Lic., Permits & Fees	72,070.00	72,106.07	(36.07)
From State of NH:			
Rooms & Meals Tax	235,000.00	221,834.37	13,165.63
Highway Block Grant	125,000.00	133,216.10	(8,216.10)
Charges for Services:			
Income from Departments	94,600.00	93,062.03	1,537.97
Other Charges	13,000.00	6,427.10	6,572.90
Miscellaneous Revenues:			
Sale/Lease Mun. Property	45,000.00	13,716.60	31,283.40
Interest on Investments	1,000.00	1,494.09	(494.09)
Rents of Property	9,000.00	4,875.00	4,125.00
Other Misc. Revenues	222,246.00	97,179.68	125,066.32
Transfers from Fund Balance	850.00	0	850.00
Interfund Operating Transfers In:			
From Capital Reserve Funds	321,903.00	276,903.00	45,000.00
From Cemetery CRF	2,250.00	0	2,250.00
From CIP Capital Reserves	285,820.00	258,311.96	27,508.04
Transfers from Trust Funds	2,500.00	6,203.77	(3,703.77)
<b>Total General Fund (01)</b>	<b>\$2,518,989.00</b>	<b>\$2,231,018.00</b>	<b>\$287,971.40</b>



Source of Revenue	Budgeted Revenues	Actual Revenues	Difference
<b>Total Water Fund (02)</b>	<b>\$256,295.00</b>	<b>\$184,096.52</b>	<b>\$72,198.48</b>
<b>Total Sewer Fund (03)</b>	<b>\$484,843.00</b>	<b>\$375,090.03</b>	<b>\$109,752.97</b>
<b>Grant Fund (04)</b>			
Emgcy. Mgmt. Performance	0	2,500.00	(2,500.00)
Operation Safe Commute	0	1,182.96	(1,182.96)
Economic Development	0	7,659.00	(7,659.00)
New Equipment	0	14,802.10	(14,802.10)
Regional Recreation	0	42,500.00	(42,500.00)
<b>Total Grant Fund (04)</b>	<b>\$0</b>	<b>\$68,644.06</b>	<b>\$(68,644.06)</b>
<b>Capital Projects Fund (05)</b>			
There were no Capital Projects Fund revenues in 2015			
<b>TIF Fund (06)</b>			
TIF Revenues	0	303,843.00	(303,843.00)
<b>Total TIF Fund (06)</b>	<b>\$0</b>	<b>\$303,843.00</b>	<b>\$(303,843.00)</b>
<b>Grand Total All Funds</b>	<b>\$3,260,127.00</b>	<b>\$3,162,691.61</b>	<b>\$97,435.79</b>



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## Summary of Receipts

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As of December 31, 2015

### General Fund (01)

	2014	2015
Taxes Collected & Remitted*	3,275,078.25	3,484,906.69
Licenses Permits & Fees	935,494.02	998,031.08
From State of New Hampshire	345,827.67	355,050.47
Charges for Services	83,621.49	99,489.13
Miscellaneous	433,067.42	658,684.10
<b>Total General Fund (01)</b>	<b>\$5,073,088.85</b>	<b>\$5,596,161.47</b>

### Water Fund (02)

<b>Total Water Fund (02)</b>	<b>\$180,629.19</b>	<b>\$184,096.52</b>
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### Sewer Fund (03)

<b>Total Sewer Fund (03)</b>	<b>\$333,113.17</b>	<b>\$375,090.03</b>
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### Grant Fund (04)

State Grants & Reimbursements	7,488.81	26,144.06
Miscellaneous Revenues	17,500.00	42,500.00
<b>Total Grant Fund (04)</b>	<b>\$24,988.81</b>	<b>\$68,644.06</b>

### Capital Projects Fund (05)

There were no Capital Projects Fund revenues in 2013 or 2014.

\*2015 Property Taxes exclude School and County tax collections



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**TIF District Fund (06)**

TIF Revenues from Property Taxes	260,365.41	303,843.00
<b>Total TIF District Fund (06)</b>	<b>\$260,365.41</b>	<b>\$303,843.00</b>
<hr/>		
<b>Total Receipts from all Sources:*</b>	<b>\$5,872,185.43</b>	<b>\$6,527,835.08</b>

\*2015 Property Taxes exclude School and County tax collections



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## Detailed Statement of Receipts

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As of December 31, 2015

**General Fund (01)**

	<b>2014</b>	<b>2015</b>
<b>Taxes:</b>		
Property Tax*	3,201,879.64	3,400,632.47
Overlay	(14,881.11)	(665.90)
Overlay/Abatements	(21,279.33)	(34,822.75)
Timber Tax Yield Taxes	9,049.34	12,613.19
Excavation Tax	623.46	971.80
Interest/Penalties on Delinquent Taxes	99,686.25	106,177.88
<b>Total Taxes</b>	<b>\$3,275,078.25</b>	<b>\$3,484,906.69</b>
<b>Licenses, Permits &amp; Fees:</b>		
Business Licenses & Permits	260.00	150.00
Motor Vehicle Permit Fees	860,242.38	918,751.39
Building Permits	9,639.08	7,023.62
Dog Licenses	9,000.00	6,261.50
Marriage Licenses	898.00	1,003.00
Boat Registrations	0	6,907.95
Miscellaneous Town Clerk Fees	1,369.50	1,236.00
Wetland Permit Processing Fees	30.00	0
Pole Licensing Fees	0	.20
Franchise Fees Collected	54,055.06	56,677.62
<b>Total Licenses, Permits &amp; Fees</b>	<b>935,494.02</b>	<b>998,031.08</b>
<b>From State of New Hampshire:</b>		
State Rooms & Meals Tax	222,396.56	221,834.37
State Highway Block Grant	123,431.11	133,216.10
<b>Total From State of New Hampshire</b>	<b>345,827.67</b>	<b>355,050.47</b>
<b>Charges for Services:</b>		
Income from Departments		
Town Offices	237.81	882.92

\*2015 Property Taxes exclude School and County tax collections



	2014	2015
<b>Charges for Services, continued:</b>		
Vital/Elections & Registrations	0	15.00
Cemeteries	4,725.00	3,675.00
Planning Board	1,031.00	1,865.00
Zoning Board	1,423.00	2,469.00
Police Department	4,063.75	10,434.00
Fire Department	2,500.00	0
Ambulance	18,563.61	20,411.88
Highway	858.00	1,140.00
Rubbish	12,825.69	5,898.63
General Assistance	790.00	825.00
Recreation	22,093.81	18,021.10
Town Clerk Bounced Check Fees	75.00	0
Farmers Market	905.00	385.00
Old Home Days	2,995.95	2,325.00
Mascoma Youth Leagues	1,475.00	0
Regional Recreation	0	24,714.50
General Fund/Miscellaneous	3,073.33	(133.02)
Police Reimbursable Projects	3,350.54	3,581.12
General Fund – Cemetery Lot Sales	850.00	2,005.00
Veteran Park Donations	1,785.00	974.00
<b>Total Charges for Services</b>	<b>83,621.49</b>	<b>99,489.13</b>
<b>Miscellaneous:</b>		
Sale/Lease of Municipal Property	8,544.69	13,716.60
Interest on Investments	883.76	1,494.09
Rent of Municipal Property	4,350.00	4,875.00
Insurance Dividends/Reimbursements	67,436.15	96,623.48
Vendor Discounts Taken	460.62	510.20
Miscellaneous Revenues	120.00	44.00
Enfield Trail Map Revenue	0	2.00
Transfers from Capital Reserve Funds	17,449.74	276,903.00
Transfers from CIP Reserve Funds	68,822.46	258,311.96
Transfers from Trust Funds	0	6,203.77
Proceeds from Long-Term Notes	265,000.00	0
<b>Total Miscellaneous</b>	<b>433,067.42</b>	<b>658,684.10</b>
<b>Total General Fund (01)</b>	<b>\$5,073,088.85</b>	<b>\$5,596,161.47</b>



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### Water Fund (02)

	2014	2015
<b>Total Water Fund (02)</b>	<b>\$180,629.19</b>	<b>\$184,096.52</b>

### Sewer Fund (03)

	2014	2015
<b>Total Sewer Fund (03)</b>	<b>\$333,113.17</b>	<b>\$375,090.03</b>

### Grant Fund (04)

	2014	2015
<b>State Grants &amp; Reimbursements:</b>		
State Revenue	3,425.00	0
Emgcy. Mgmt. Performance	0	2,500.00
Operation Safe Commute	3,368.81	1,182.96
Economic Development Grants	0	7,659.00
New Equipment Grant	695.00	14,802.10
<b>Total State Grants &amp; Reimbursements:</b>	<b>7,488.81</b>	<b>26,144.06</b>
<b>Miscellaneous Revenues:</b>		
Regional Recreation Grant	17,500.00	42,500.00
<b>Total Miscellaneous Revenues:</b>	<b>17,500.00</b>	<b>42,500.00</b>
<b>Total Grant Fund (04)</b>	<b>\$24,988.81</b>	<b>\$68,644.06</b>

### Capital Projects Fund (05)

There were no Capital Projects Fund revenues in 2014 or 2015.



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**TIF District Fund (06)**

	<b>2014</b>	<b>2015</b>
<b>Property Taxes: TIF Revenues</b>	260,365.41	303,843.00
<b>Total TIF District Fund (06)</b>	<b>\$260,365.41</b>	<b>\$303,843.00</b>
<b>Total Receipts From All Sources:*</b>	<b>\$5,872,185.43</b>	<b>\$6,527,835.08</b>

\*2015 Property Taxes exclude School and County tax collections



# Comparative Statement of Appropriations and Expenditures

Fiscal Year Ending December 31, 2015

Title of Appropriations	Appropriation	Expenditure	Encumbrance	Difference
<b>General Fund (01)</b>				
Executive Office	212,654.00	215,063.07	0	(2,409.07)
Technology	22,500.00	15,635.50	0	6,864.50
Election, Reg. & Vital Stats	76,740.00	74,533.07	0	2,206.93
Financial Administration	212,235.00	209,982.47	1,200.00	1,052.53
Revaluation	30,000.00	23,852.50	6,147.00	.50
Legal Expense	12,500.00	9,832.68	0	2,667.32
Personnel Administration	1,013,540.00	1,042,888.39	0	(29,348.39)
Planning	52,179.00	63,207.24	0	(11,028.24)
Zoning	17,812.00	18,697.35	0	(885.35)
Gen. Gov't. Bldgs & Grounds	168,300.00	166,724.24	0	1,575.76
Cemeteries	7,100.00	6,187.60	0	912.40
Insurance	54,000.00	52,110.21	0	1,889.79
Regional Associations	37,913.00	32,577.00	0	5,336.00
Hydrant Maintenance	500.00	0	0	500.00
Police Department	641,777.00	687,735.89	0	(45,958.89)
Police Reimbursable Projects	1,000.00	2,384.00	0	(1,384.00)
Ambulance	104,250.00	118,235.79	0	(13,985.79)



Title of Appropriations	Appropriation	Expenditure	Encumbrance	Difference
Fire Department	119,656.00	97,712.88	0	21,943.12
Building Inspection	52,548.00	52,536.17	0	11.83
Emergency Management	500.00	0	0	500.00
Dispatch Services	72,000.00	75,000.53	0	(3,000.53)
Highway Administration	556,125.00	559,174.91	0	(3,049.91)
Highways & Streets	537,059.00	513,899.81	0	23,159.19
Street Lighting	23,000.00	29,955.70	0	(6,955.70)
Sanitation Administration	89,840.00	95,861.98	0	(6,021.98)
Solid Waste Collection	242,300.00	325,991.67	0	(83,691.67)
Solid Waste Disposal	136,000.00	108,388.15	0	27,611.85
Health Department	255.00	184.28	0	70.72
Animal Control Expense	2,000.00	2,741.79	0	(741.79)
Human Services Administration	11,758.00	11,887.48	0	(129.48)
Human Services Direct Assistance	19,350.00	11,342.54	0	8,007.46
Parks & Recreation	68,050.00	65,432.72	0	2,617.28
Library	154,955.00	166,765.07	0	(11,810.07)
Patriotic Purposes	1,200.00	670.09	0	529.91
Energy Committee	1,500.00	0	0	1,500.00
Heritage Commission	1,050.00	1,827.66	0	(777.66)
Historical Records	1,010.00	216.46	25.46	768.08
Conservation Commission	2,150.00	1,584.35	0	565.65
Economic Development	10,000.00	10,000.00	0	0
Principal: Long-Term Debts	242,308.00	97,891.15	0	144,416.85
Interest: Long-Term Debts	75,793.00	16,145.12	0	59,647.88
Other Debt Service Charges	2,756.00	2,514.14	0	241.86



Title of Appropriations	Appropriation	Expenditure	Encumbrance	Difference
Capital Outlay: Mach., Veh. & Equip.	451,868.00	444,039.60	0	7,828.40
Capital Outlay: Improvements: Other	0	1,377.80	0	(1,377.80)
Transfers to Capital Reserve Funds	317,983.00	317,983.00	0	0
Transfers to Expendable Trust Funds	850.00	1,307.31	0	(457.31)
<b>Total General Fund</b>	<b>5,858,864.00</b>	<b>5,752,079.36</b>	<b>7,372.46</b>	<b>99,412.18</b>
<b>Water Fund (02)</b>				
Personnel Administration	52,049.00	37,636.47	0	14,412.53
Water Administration	93,580.00	85,633.21	0	7,946.79
Water Operations	49,700.00	50,943.29	0	(1,243.29)
Principle: Long Term Debts	13,142.00	13,142.07	0	(.07)
Interest: Long Term Debts	2,738.00	1,817.81	0	920.19
Other Debt Service Charges	920.00	1,839.89	0	(919.89)
Transfers to Capital Reserve	50,000.00	50,000.00	0	0
<b>Total Water Fund</b>	<b>262,129.00</b>	<b>241,012.74</b>	<b>0</b>	<b>21,116.26</b>
<b>Sewer Fund (03)</b>				
Personnel Administration	37,176.00	24,747.10	0	12,428.90
Sanitation Administration	66,897.00	54,441.06	0	12,455.94
Sewer Operations	351,700.00	315,484.49	0	36,215.51
Principle: Long Term Debts	5,958.00	6,303.62	0	(345.62)
Interest: Long Term Debts	1,191.00	1,086.11	0	104.89
Other Debt Service Charges	2,756.00	2,514.14	0	241.86
Transfers to Capital Reserve	25,000.00	25,000.00	0	0
<b>Total Sewer Fund</b>	<b>490,678.00</b>	<b>429,576.52</b>	<b>0</b>	<b>61,101.48</b>



Title of Appropriations	Appropriation	Expenditure	Encumbrance	Difference
<b>Grant Fund (04)</b>				
Personnel Administration	0	1,673.77	0	(1,673.77)
Police Department	0	13,922.22	0	(13,922.22)
Emergency Management	0	1,300.00	0	(1,300.00)
Parks & Recreation	0	23,189.38	0	(23,189.38)
Economic Development	0	11,633.57	0	(11,633.57)
<b>Total Grant Fund</b>	<b>0</b>	<b>51,718.94</b>	<b>0</b>	<b>(51,718.94)</b>
<b>Capital Projects Fund (05)</b>				
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TIF District Fund (06)</b>				
Principal: Long Term Debts	71,228.00	114,657.97	0	(43,429.97)
Interest: Long Term Debts	91,018.00	47,587.95	0	43,430.05
<b>Total TIF District Fund</b>	<b>162,246.00</b>	<b>162,245.92</b>	<b>0</b>	<b>.08</b>
<b>Grand Total All Funds*</b>	<b>\$6,773,917.00</b>	<b>\$6,636,633.48</b>	<b>\$7,372.46</b>	<b>\$129,911.06</b>

\*Note: Fund 04 & 06 expenditures are offset by revenues from State or Federal grants, bonds/notes, or TIF Fund withdrawals.



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## Summary of Payments

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As of December 31, 2015

**General Fund (01)**

	2014	2015
<b>General Government:</b>		
Executive Office	224,622.29	215,063.07
Technology	41,789.82	15,635.50
Election, Registration & Vital Statistics	70,385.24	74,533.07
Financial Administration	219,223.36	211,182.47
Revaluation	42,000.00	29,999.50
Legal Expense	14,297.97	9,832.68
Personnel Administration	1,080,327.58	1,042,888.39
Planning Board	56,166.84	63,207.24
Zoning Board of Adjustment	16,813.04	18,697.35
General Gov't Buildings & Grounds	209,005.02	166,724.24
Cemeteries	1,799.66	6,187.60
Property-Liability Insurance	52,805.82	52,110.21
Regional Associations	42,512.50	32,577.00
<b>Total General Government</b>	<b>2,071,749.14</b>	<b>1,938,638.32</b>
<b>Public Safety:</b>		
Police Department	681,573.59	687,735.89
Police Reimbursable Projects	715.20	2,384.00
Ambulance	101,342.04	118,235.79
Fire Department	89,793.70	97,712.88
Building Inspection	53,561.17	52,536.17
Emergency Management	263.49	0
Dispatch Services	71,536.72	75,000.53
<b>Total Public Safety</b>	<b>998,785.91</b>	<b>1,033,605.26</b>
<b>Highways &amp; Grounds:</b>		
Highway Administration	552,042.64	559,174.91
Highways & Streets	596,147.66	513,899.81
<b>Total Highways &amp; Grounds</b>	<b>1,148,190.30</b>	<b>1,073,074.72</b>



	2014	2015
<b>Street Lighting:</b>	<b>33,361.34</b>	<b>29,955.70</b>
<b>Sanitation:</b>		
Sanitation Administration	89,035.59	95,861.98
Solid Waste Collection	291,551.18	325,991.67
Solid Waste Disposal	138,728.35	108,388.15
<b>Total Sanitation</b>	<b>519,315.12</b>	<b>530,241.80</b>
<b>Health &amp; Human Services:</b>		
Health	211.65	184.28
Animal Control Expense	2,365.95	2,741.79
Human Services Administration	10,788.11	11,887.48
Human Services Direct Assistance	21,888.53	11,342.54
<b>Total Health &amp; Human Services</b>	<b>35,254.24</b>	<b>26,156.09</b>
<b>Culture, Recreation &amp; Conservation:</b>		
Parks & Recreation	65,499.66	65,432.72
Library	153,560.42	166,765.07
Patriotic Purposes	950.03	670.09
Energy Committee	1,296.00	0
Heritage Commission	140.83	1,827.66
Historical Records	851.57	241.92
Conservation	1,600.28	1,584.35
<b>Total Cultural, Rec. &amp; Conservation</b>	<b>223,898.79</b>	<b>236,521.81</b>
<b>Economic Development:</b>	<b>10,000.00</b>	<b>10,000.00</b>
<b>Debt Service:</b>	<b>113,937.93</b>	<b>116,550.41</b>
<b>Capital Outlay:</b>		
Machinery, Vehicles & Equipment	24,953.00	444,039.60
Buildings	5,546.99	0
Improvements: Other	9,862.20	1,377.80
<b>Total Capital Outlay</b>	<b>40,362.19</b>	<b>445,417.40</b>
<b>Miscellaneous:</b>	<b>380,055.20</b>	<b>319,290.31</b>
<b>Payments to other Governments:</b>	<b>8,659,090.03</b>	<b>7,522,504.81</b>
<b>Total General Fund (01)</b>	<b>\$14,147,727.99</b>	<b>\$13,281,956.63</b>



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**Water Fund (02)**

	<b>2014</b>	<b>2015</b>
<b>Personnel Administration:</b>	<b>42,790.26</b>	<b>37,636.47</b>
<b>Water Distribution &amp; Treatment:</b>		
Water Administration	77,771.92	85,633.21
Water Operations	46,014.49	50,943.29
<b>Total Water Distribution &amp; Treatment</b>	<b>123,786.41</b>	<b>136,576.50</b>
<b>Debt Service:</b>	<b>17,794.95</b>	<b>16,799.77</b>
<b>Miscellaneous:</b>	<b>20,000.00</b>	<b>50,000.00</b>
<b>Total Water Fund (02)</b>	<b>\$204,371.62</b>	<b>\$241,012.74</b>

**Sewer Fund (03)**

	<b>2014</b>	<b>2015</b>
<b>Personnel Administration:</b>	<b>28,636.68</b>	<b>24,747.10</b>
<b>Sanitation:</b>		
Sanitation Administration	49,595.33	54,441.06
Sewer Operations	240,500.07	315,484.49
<b>Total Sanitation</b>	<b>290,095.40</b>	<b>369,925.55</b>
<b>Debt Service:</b>	<b>9,903.88</b>	<b>9,903.87</b>
<b>Miscellaneous:</b>	<b>25,000.00</b>	<b>25,000.00</b>
<b>Total Sewer Fund (03)</b>	<b>\$353,635.96</b>	<b>\$429,576.52</b>



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**Grant Fund (04)**

	<b>2014</b>	<b>2015</b>
<b>General Government:</b>		
Executive Office	76.79	0
Personnel Administration	2,867.66	1,673.77
<b>Total General Government</b>	<b>2,944.45</b>	<b>1,673.77</b>
<b>Public Safety:</b>		
Police Department	3258.73	13,922.22
Emergency Management	8050.00	1,300.00
<b>Total Public Safety</b>	<b>11,308.73</b>	<b>15,222.22</b>
<b>Parks &amp; Recreation:</b>	<b>16,890.00</b>	<b>23,189.38</b>
<b>Economic Development:</b>	<b>0</b>	<b>11,633.57</b>
<b>Total Grant Fund (04)</b>	<b>\$31,394.27</b>	<b>\$51,718.94</b>

**Capital Projects Fund (05)**

There were no Capital Project Fund expenditures in 2015.

**TIF District Fund (06)**

	<b>2014</b>	<b>2015</b>
<b>Debt Service</b>	<b>162,245.92</b>	<b>162,245.92</b>
<b>Capital Outlay: Improvements: Other</b>	<b>7,481.33</b>	<b>0</b>
<b>Total TIF District Fund (06)</b>	<b>\$169,727.25</b>	<b>162,245.92</b>
<b>Total Payments – All Funds:</b>	<b>\$14,906,857.09</b>	<b>\$14,166,510.75</b>





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## Detailed Statement of Payments

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As of December 31, 2015

**General Fund (01)**

**General Government**

	2014	2015
<b>Executive Office:</b>		
Executive Personnel	157,393.82	151,881.74
Selectmen's Salaries	9,000.00	9,000.00
Moderator & Asst. Moderator	3,037.59	657.00
Overtime	1,587.85	342.33
Telephone/Communications	2,544.55	1,922.63
Meeting/Hearing Records	0	603.00
Internet	737.10	1,263.60
Public Information	572.78	683.27
Printing	14,872.97	13,822.46
Dues	4,961.04	4,905.00
Office Supplies	905.34	1,102.49
Postage	452.76	1,503.33
Repairs & Service Contracts	9.66	29.91
Law Books/References	491.85	502.25
Miscellaneous	26,527.28	1,320.42
New Equipment	199.99	0
Professional Development	50.00	90.00
Cable Access Channel	0	24,000.00
Town Meeting	775.00	1,250.07
Mileage	502.71	183.57
<b>Total Executive Office</b>	<b>224,622.29</b>	<b>215,063.07</b>
<b>Technology:</b>		
Town Office Hardware & Software	23,120.82	1,035.00
DPW Hardware & Software	2,038.00	2,000.00
Police Hardware & Software	3,900.00	1,100.00
Miscellaneous Technology	1,331.00	0



	2014	2015
<b>Technology, continued:</b>		
Repairs & Service Contracts	11,400.00	11,500.50
<b>Total Technology</b>	<b>41,789.82</b>	<b>15,635.50</b>
<b>Election, Registration &amp; Vital Statistics:</b>		
Town Clerk Salary	15,148.43	17,143.92
Deputy Town Clerk Salary	34,008.49	42,063.44
Supervisors of the Checklist	3,441.99	2,242.65
Ballot Clerks	2,115.09	593.95
Telephone/Communications	1,191.70	433.27
Public Information	275.25	344.42
Dues	20.00	20.00
Election Supplies	552.41	214.25
Ballots & Checklists	3,429.15	962.75
Office Supplies	1,537.21	1,751.04
Postage	2,399.42	2,561.52
Repairs & Service Contracts	5,390.31	5,263.53
New Equipment	90.00	0
Professional Development	714.00	720.00
Mileage	71.79	118.33
<b>Total Election, Reg. &amp; Vital Stats.</b>	<b>70,385.24</b>	<b>74,533.07</b>
<b>Financial Administration:</b>		
Bank Fees	393.22	1,047.38
Financial Personnel	112,532.07	114,856.88
Tax Collector Salary	32,046.33	29,110.80
Deputy Tax Collector Salary	2,834.52	3,054.57
Treasurer Salary	9,648.21	9,686.39
Trustee of Trust Funds	1,169.18	1,200.00
Overtime – Finance	255.72	216.83
Overtime – Tax Collector	36.74	121.78
Overtime – Assessing	9.37	0
Audit	16,956.00	18,535.00
Transfers/Deeds	2,350.56	2,450.34
Tax Mapping	5,800.00	2,600.00
Telephone/Communications	1,509.54	1,162.55
Public Information	0	59.90
Dues	85.00	85.00
Printed Forms	1,698.16	2,565.03
Office Supplies	3,713.59	2,398.13



	2014	2015
<b>Financial Administration, continued:</b>		
Postage	7,821.44	5,733.64
Repairs & Service Contracts	17,587.39	14,424.45
Equipment	75.00	103.57
Professional Development	50.00	0
Professional Development–Assessing	1,174.22	247.80
Prof. Development–Tax Collector	486.00	436.00
Mileage	72.91	77.11
Mileage – Assessing	521.08	536.75
Mileage – Tax Collector	166.15	264.05
Budget Committee	230.96	208.52
<b>Total Financial Administration</b>	<b>219,223.36</b>	<b>211,182.47</b>
<b>Revaluation: Contracted Services:</b>	<b>42,000.00</b>	<b>29,999.50</b>
<b>Legal Expense:</b>		
Legal Defense	9,532.04	5,607.30
Ordinance Drafting	0	231.00
Legal Advice	4,765.93	3,994.38
<b>Total Legal Expense</b>	<b>14,297.97</b>	<b>9,832.68</b>
<b>Personnel Administration:</b>		
New Hire/Physicals	1,021.60	1,083.75
Health Insurance	583,626.23	540,386.57
Delta Dental	13,369.15	31,206.40
Life/Disability Insurance	15,806.39	14,380.08
Employer Paid FICA	87,364.99	91,037.76
Employer Paid Medicare	26,926.53	27,737.31
Employer Paid Retirement - NHRS	229,629.23	236,020.05
Employer Paid ICMA	14,932.18	12,107.99
Unemployment Compensation Insurance	7,763.94	5,019.06
Workers' Compensation Insurance	94,625.90	77,425.80
Section 125 Administration	199.50	42.75
Health Reimbursement (HRA)	0	1,818.00
Health & Safety / Vaccinations	105.00	0
Drug & Alcohol Testing	1,062.00	903.00
Employee Deductible	3,894.94	3,719.87
<b>Total Personnel Administration</b>	<b>1,080,327.58</b>	<b>1,042,888.39</b>



	2014	2015
<b>Planning Board:</b>		
Planning Board Personnel	39,718.03	40,963.86
Contracted Services	0	6,357.90
Printing	103.50	118.00
Telephone/Communications	611.41	432.89
Meeting/Hearing Records	902.07	973.87
Internet	1,012.59	205.42
Public Information	260.55	995.28
Dues	7,449.83	7,424.08
Office Supplies	629.85	316.84
Postage	564.80	429.71
Repairs & Service Contracts	1,576.11	1,533.91
Law Books/References	60.00	0
Professional Development	70.00	250.00
Lake Monitoring	2,860.00	2,820.00
Filing Mylars	171.14	245.49
Mileage	176.96	139.99
<b>Total Planning Board</b>	<b>56,166.84</b>	<b>63,207.24</b>
<b>Zoning Board of Adjustment:</b>		
Zoning Administrator	14,904.33	16,358.93
Telephones/Communications	123.32	129.12
Meetings / Hearing Records	68.28	108.00
Public Information	284.65	524.71
Office Supplies	825.68	627.00
Postage	485.18	744.68
Books/Materials	60.00	0
Professional Development	0	90.00
Mileage	61.60	114.91
<b>Total Zoning Board of Adjustment</b>	<b>16,813.04</b>	<b>18,697.35</b>
<b>General Government Buildings:</b>		
Contracted Services	35,286.55	34,361.91
Utilities-Electric	42,480.93	43,947.23
Heating Oil	39,350.42	24,206.35
Water/Sewer Usage	6,225.19	5,807.16
Heating Gas	20,375.60	14,286.67
Community Building Maintenance	9,939.71	7,132.31
DPW Facility Maintenance	11,301.02	13,279.82



	2014	2015
<b>Total Gen. Gov't Buildings, continued:</b>		
Whitney Hall Maintenance	11,590.74	10,237.67
Center Hall	14,850.00	472.50
Police Facility	2,286.16	2,242.93
DPW Garages	583.60	1,097.77
Transfer Station	0	282.58
Union Street Fire Station Maintenance	4,382.57	1,059.95
Enfield Center Fire Station Maintenance	1,381.96	1,540.62
Reservoirs & Dams	1,150.00	0
Depot Street Ambulance Building	290.47	35.00
Veterans Memorial Park	1,320.10	1,823.77
Chemical Toilet Rental	6,210.00	4,370.00
<b>Total General Government Buildings</b>	<b>209,005.02</b>	<b>166,724.24</b>
<b>Cemeteries:</b>		
Supplies	0	15.74
Cemetery Grounds Supplies	750.26	2,547.95
Office Supplies	526.53	292.33
Miscellaneous	522.87	3,331.58
<b>Total Cemeteries</b>	<b>1,799.66</b>	<b>6,187.60</b>
<b>Property-Liability Insurance:</b>	<b>52,805.82</b>	<b>52,110.21</b>
<b>Regional Associations:</b>		
Advance Transit	5,100.00	5,000.00
LISTEN	2,992.00	0
Headrest	7,000.00	2,500.00
Visiting Nurse Alliance of VT & NH	12,440.00	12,440.00
Senior Citizens Council	7,000.00	7,000.00
WISE	2,200.00	2,200.00
Mascoma Valley Health Initiative	3,436.50	3,437.00
Tri County CAP	2,344.00	0
<b>Total Regional Associations</b>	<b>42,512.50</b>	<b>32,577.00</b>
<b><u>Public Safety</u></b>		
<b>Police Department:</b>		
Personnel: Full-time	453,262.07	462,344.35
Personnel: Part-time	34,551.55	27,313.18



	2014	2015
<b>Police Department, continued:</b>		
New Hire/Physicals	190.00	0
Training	8,446.52	6,974.38
Contracted Services	65,356.30	55,379.54
Overtime	29,426.95	30,246.45
Telephone/Communications	15,787.32	13,878.27
Internet	2,064.75	1,962.45
Dues	527.00	730.00
Office Supplies	8,587.47	5,915.65
Postage	1,691.38	324.02
Repairs & Service Contracts	5,041.71	8,932.08
Gasoline	27,948.09	20,997.94
Vehicle Repairs/Maintenance	14,667.11	30,785.38
Books/Periodicals	680.03	575.90
Uniforms	3,856.76	8,734.02
Investigative Funds	2,370.00	1,329.10
New Equipment	4,473.01	7,814.44
Professional Development	2,512.01	3,456.50
Cadet Program	43.96	42.42
Mileage	89.60	0
<b>Total Police Department</b>	<b>681,573.59</b>	<b>687,735.89</b>
<b>Police Reimbursable Projects:</b>	<b>715.20</b>	<b>2,384.00</b>
<b>Ambulance:</b>		
Ambulance Personnel	12,358.19	13,836.05
Part-Time On-Call/Volunteer	18,815.90	27,086.50
New Hire Physical/Medical	0	130.84
Contracted Services	1,316.71	1,426.61
Telephone/Communications	2,919.77	2,658.44
Internet	947.76	1,079.40
Supplies	8,554.95	5,087.51
Oxygen	933.28	949.50
Office Supplies	687.69	136.30
Repairs & Service Contracts	1,862.19	1,472.12
Gasoline	103.83	0
Diesel Fuel	1,065.28	871.34
Vehicle Repairs/Maintenance	4,181.26	5,242.99
Uniforms & Safety Gear	3,631.89	1,203.80



	2014	2015
<b>Ambulance, continued:</b>		
Ambulance Health & Safety	54.16	102.45
Miscellaneous	15.07	369.90
New Equipment	3,799.11	3,277.04
Continuing Education	1,605.00	1,100.00
Mutual Aid Ambulance Services	38,490.00	52,205.00
<b>Total Ambulance</b>	<b>101,342.04</b>	<b>118,235.79</b>
<b>Fire Department:</b>		
Fire Wards' Salaries	1,089.96	1,424.89
Firefighters Services	22,020.05	24,457.84
Fire Inspection (Building Inspector)	7,175.57	7,891.26
New Hire Physical/Medical	0	112.37
Training	10,444.00	171.45
Telephone/Communications	4,044.92	2,899.66
Internet	2,286.10	2,191.38
Dues	2,050.00	307.50
Supplies	2,816.51	1,862.06
Office Supplies	88.39	41.52
Repairs & Service Contracts	1,900.28	6,740.40
Gasoline	5,688.24	1,359.12
Diesel Fuel	2,482.04	917.00
Vehicle Repairs/Maintenance	20,546.00	8,261.24
Clothing	1,500.89	7,118.47
Fire Health & Safety	703.78	0
New Equipment	4,956.97	31,956.72
<b>Total Fire Department</b>	<b>89,793.70</b>	<b>97,712.88</b>
<b>Building Inspection:</b>		
Building Inspection Personnel	49,203.99	50,344.56
Telephone/Communications	543.38	358.80
Internet	1,023.66	205.41
Dues	140.00	362.00
Supplies	84.83	0
Office Supplies	386.23	34.19
Postage	256.24	20.20
Repairs & Service Contracts	1,507.32	965.32
Law Books/References	0	59.90
Mileage	415.52	185.79
<b>Total Building Inspection</b>	<b>53,561.17</b>	<b>52,536.17</b>



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	2014	2015
<b>Emergency Management Supplies:</b>	<b>263.49</b>	<b>0</b>
<b>Dispatch Services:</b>	<b>71,536.72</b>	<b>75,000.53</b>

### **Highways & Streets**

#### **Highway Administration:**

Personnel: Full Time	462,807.02	492,695.40
Personnel: Part Time	16,618.21	14,089.07
New Hire Physical/Medical	0	15.00
Contracted Services	1,000.00	800.00
Overtime	55,016.87	36,364.30
Telephone/Communications	4,296.00	4,050.87
Internet	1,734.23	445.42
Public Information	439.31	487.29
Dues	35.00	65.00
Office Supplies	795.40	400.30
Postage	45.67	49.09
Repairs & Service Contracts	1,029.34	890.95
Uniforms & Safety Gear	6,785.86	7,382.96
Health & Safety – Highway & Grounds	70.92	0
Miscellaneous	25.00	0
Professional Development – Hwy Admin	400.00	100.00
Professional Development – Highway	333.53	900.00
Professional Development – Grounds	133.52	0
Mileage – Highway Admin	406.56	339.20
Mileage – Highway	67.40	94.30
Mileage – Grounds	2.80	5.76
<b>Total Highway Administration</b>	<b>552,042.64</b>	<b>559,174.91</b>

#### **Highways & Streets:**

Contracted Services	1,877.54	1,619.39
Survey & Engineering	1,078.78	6,520.00
General Supplies	16,317.25	17,097.15
Winter Salt and Chemicals	94,499.81	84,117.65
Aggregate & Fill Materials	66,346.01	57,483.51
Pavement Maintenance	149,660.66	143,643.49
Signs & Markings	4,313.60	596.96





	2014	2015
<b>Highways &amp; Streets, continued:</b>		
Public Works Maintenance	1,069.00	4,249.10
Drainage Maintenance	0	41.21
Gravel Road Surface Treatment	11,253.48	11,335.80
Winter Sand	39,863.75	41,666.20
Vegetation Management	7,537.00	7,703.00
Equipment Rental	13,773.27	7,275.00
Field Supplies	739.36	1,416.32
Gasoline	8,547.85	7,000.24
Diesel Fuels	78,138.12	41,883.58
Gasoline – Grounds	0	190.95
Vehicle/Equip. Repairs/Maintenance	72,634.63	71,426.58
Public Works Health & Safety	0	68.76
Veg. Mgmt. – Special Projects	2,000.00	3,050.00
New & Replacement Equipment	26,497.55	5,514.92
<b>Total Highways &amp; Streets</b>	<b>596,147.66</b>	<b>513,899.81</b>
<b>Street Lighting:</b>	<b>33,361.34</b>	<b>29,955.70</b>
<b><u>Sanitation</u></b>		
<b>Sanitation Administration:</b>		
Sanitation Personnel	77,187.73	85,950.40
Sanitation Part-Time	598.50	1,521.95
Sanitation Overtime	7,920.94	4,862.70
Telephone/Communications	961.49	843.37
Public Information	335.97	1,028.44
Dues	229.10	320.74
Postage	7.19	0
Uniforms & Safety Gear	1,057.87	944.09
Professional Development	300.00	150.00
Mileage	436.80	240.29
<b>Total Sanitation Administration</b>	<b>89,035.59</b>	<b>95,861.98</b>
<b>Solid Waste Collection:</b>		
Compost Bins – Direct Billing	(250.00)	(90.00)
Site Maintenance	119.69	0
MSW Contracts	276,122.17	315,555.58



	2014	2015
<b>Solid Waste Collection, continued:</b>		
MSW (Fuel/Oil/Enviro. Fees)	3,047.71	415.21
Recycling Contracts	8,774.68	4,217.08
Supplies	2,355.79	2,994.75
Equipment Rental	1,181.14	1,029.60
Equipment Repairs/Maintenance	0	689.76
Special Projects	200.00	0
New & Replacement Equipment	0	1,179.69
<b>Total Solid Waste Collection</b>	<b>291,551.18</b>	<b>325,991.67</b>
<b>Solid Waste Disposal:</b>		
Landfill Costs	110,169.58	81,990.30
Landfill Tickets	2,132.13	375.00
Recycling Processing	22,900.31	22,909.85
Household Hazardous Waste	3,989.18	3,443.00
Automotive Waste Disposal	593.15	0
PAYT (Pay As You Throw)	(1,056.00)	(330.00)
<b>Total Solid Waste Disposal</b>	<b>138,728.35</b>	<b>108,388.15</b>
<b><u>Health &amp; Human Services</u></b>		
<b>Health Department:</b>		
Testing/Miscellaneous	50.00	0
Dues	25.00	35.00
Office Supplies	56.68	35.75
Postage	0	5.82
Repairs & Service Contracts	79.97	72.71
Professional Development	0	35.00
<b>Total Health Department</b>	<b>211.65</b>	<b>184.28</b>
<b>Animal Control Expense:</b>	<b>2,365.95</b>	<b>2,741.79</b>
<b>Human Services Administration:</b>		
Human Services Personnel	9,255.65	10,500.91
Telephone/Communications	1,137.73	808.22
Office Supplies	79.42	51.89
Postage	8.82	21.07
Repairs & Service Contracts	0	276.78



	2014	2015
<b>Human Services Administration, continued:</b>		
New Equipment	29.49	0
Mileage	277.00	228.61
<b>Total Human Services Administration</b>	<b>10,788.11</b>	<b>11,887.48</b>
<b>Human Services Direct Assistance:</b>		
Rent	19,635.70	9,000.54
Food/Household	2,000.00	2,000.00
Fuel	290.82	(1,215.30)
Rx & Medical	56.26	0
Utilities – Electric	1,058.75	1,515.30
Miscellaneous	790.00	1,000.00
Donations	(1,943.00)	(958.00)
<b>Total Human Services Direct Assistance</b>	<b>21,888.53</b>	<b>11,342.54</b>

### **Culture, Recreation & Conservation**

<b>Parks &amp; Recreation:</b>		
Recreation Personnel	37,017.19	33,517.21
Telephone/Communications	265.97	468.42
Huse Park Maintenance	1,788.29	623.89
Shakoma Beach Maintenance	966.87	390.20
Shaker Recreation Park Maintenance	230.88	180.00
Public Information	656.00	500.00
Supplies	428.05	291.86
Recreation Grounds Supplies	389.54	681.43
Clothing/Uniform Recreation	0	541.00
Miscellaneous	9,085.45	6,735.00
Recreation Programs – Public	0	2,520.00
Mascoma Youth Leagues	630.00	0
Summer Program	4,254.50	2,849.97
Farmers Market	85.09	0
Halloween	202.51	199.08
Easter Egg Hunt	168.70	96.27
Winter Recreation Carnival	0	100.00
Regional Recreation Program	0	15,738.39
Special Projects	9,000.00	0
Mileage	330.62	0
<b>Total Parks &amp; Recreation</b>	<b>65,499.66</b>	<b>65,432.72</b>



	2014	2015
<b>Library:</b>		
Library Personnel	118,557.85	129,346.81
Telephone/Communications	1,628.94	1,423.28
Internet	792.10	1,263.60
Dues	255.00	269.00
Office Supplies	887.94	1,345.12
Postage	527.89	306.39
Repairs & Service Contracts	5,073.00	6,251.00
Books	25,099.82	25,507.69
Miscellaneous	446.56	560.37
Professional Development	195.00	215.00
Mileage	96.32	276.81
<b>Total Library</b>	<b>153,560.42</b>	<b>166,765.07</b>
<b>Patriotic Purposes:</b>	<b>950.03</b>	<b>670.09</b>
<b>Energy Committee:</b>	<b>1,296.00</b>	<b>0</b>
<b>Heritage Commission:</b>		
Miscellaneous	140.83	138.02
Old Home Days	0	1,636.64
Special Projects	0	53.00
<b>Total Heritage Commission</b>	<b>140.83</b>	<b>1,827.66</b>
<b>Historical Records:</b>		
Clerk	610.00	0
Office Supplies	166.05	82.44
Shipping	15.52	1.60
Books	60.00	157.88
<b>Total Historical Records</b>	<b>851.57</b>	<b>241.92</b>
<b>Conservation Commission:</b>		
Meeting/Hearing Records	225.00	383.28
Dues	275.00	636.00
Office Supplies	1.00	.07
Miscellaneous	150.00	0
Professional Development	0	65.00
Mascoma River LAC	0	500.00



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	2014	2015
<b>Conservation Commission, continued:</b>		
Conservation Fund	949.28	0
<b>Total Conservation Commission</b>	<b>1,600.28</b>	<b>1,584.35</b>

**Economic Development**

<b>Economic Development:</b>		
Enfield Village Association	10,000.00	10,000.00
<b>Total Economic Development</b>	<b>10,000.00</b>	<b>10,000.00</b>

**Debt Service**

<b>Debt Service:</b>		
Principal Expense	91,456.91	97,891.15
Interest--Long-term Bonds & Notes	19,844.31	16,145.12
Loan Fees	2,636.71	2,514.14
<b>Total Debt Service</b>	<b>113,937.93</b>	<b>116,550.41</b>

**Capital Outlay**

<b>Machinery, Vehicles &amp; Equipment:</b>		
DPW Equipment	0	37,171.60
Fire Department Equipment	0	406,868.00
Police Equipment	24,953.00	0
<b>Total Machinery, Vehicles &amp; Equipment</b>	<b>24,953.00</b>	<b>444,039.60</b>

<b>Buildings:</b>		
Transfer Station Storage Building	5,546.99	0
<b>Total Machinery, Vehicles &amp; Equipment</b>	<b>5,546.99</b>	<b>0</b>

<b>Improvements: Other:</b>		
Boat Ramp/Boys Camp Bridge	0	1,377.80
Mascoma Boat Launch Eng./Permit.	9,862.20	0
<b>Total Improvements: Other:</b>	<b>9,862.20</b>	<b>1,377.80</b>



	2014	2015
<b><u>Miscellaneous</u></b>		
<b>Miscellaneous:</b>		
Transfers to Capital Reserves	291,783.00	317,983.00
Transfers to Expendable Trust Funds	2,000.00	1,307.31
<b>Total Miscellaneous</b>	<b>293,783.00</b>	<b>319,290.31</b>
<b>Payments to Other Governments:</b>		
State of New Hampshire (COAF)	1,693.00	1931.00
Grafton County	883,806.07	900,963.01
Eastman Village District	21,539.00	23,352.00
School District	7,752,051.96	6,596,258.74
<b>Total Payments to Other Governments</b>	<b>8,659,090.03</b>	<b>7,522,504.81</b>
<b>Total General Fund (01)</b>	<b>\$14,061,455.79</b>	<b>\$13,281,956.63</b>

<b><u>Water Fund (02)</u></b>		
	2014	2015
<b>Personnel Administration:</b>		
Insurance - Health	26,181.72	22904.15
Insurance - Dental	532.92	3700.06
Insurance - Life/STD	175.70	159.24
Employer Paid FICA	3,783.24	3425.13
Employer Paid Medicare	884.75	805.20
Retirement – NHRS	7,875.48	6246.63
Retirement – ICMA	714.29	396.06
Insurance - Unemployment	0	0
Insurance - Workers' Compensation	2,642.16	0
<b>Total Personnel Administration:</b>	<b>42,790.26</b>	<b>37,636.47</b>
<b>Water Administration:</b>		
Salaries and Wages	68,208.74	70,276.12
Overtime	2,341.51	5,320.57
Telephone/Communications	1,689.77	1,255.68
Telemetry/SCADA	75.00	1,779.30
Digsafe	191.00	118.00
Internet	1,734.23	445.42



	2014	2015
<b>Water Administration, continued:</b>		
Taxes	20.00	3,221.23
Dues	270.00	320.00
Office Supplies	258.26	135.82
Postage	718.53	795.43
Admin. Repairs & Service Contracts	867.25	230.10
Uniforms & Safety Gear	696.99	296.85
Professional Development	466.00	1,293.77
Mileage	234.64	144.92
<b>Total Water Administration</b>	<b>77,771.92</b>	<b>85,633.21</b>

<b>Water Operations:</b>		
Contracted Services	0	425.90
Electrical Utilities	17,066.13	18,236.19
Heating Gas	0	81.99
Supplies	1,393.47	2,275.00
Water Quality Monitoring	1,466.00	5,290.90
Meters & Backflow Prevention	6,531.80	5,671.40
Distribution System Maintenance	6,175.27	10,664.26
Production & Storage Maintenance	9,875.36	6,248.12
Gasoline	1,892.75	928.37
Grounds & Easement Maintenance	1,540.00	400.00
Vehicle & Equipment Repairs/Maint.	73.71	481.72
New & Replacement Equipment	0	239.44
<b>Total Water Operations</b>	<b>46,014.49</b>	<b>50,943.29</b>

#### Debt Service

<b>Debt Service:</b>		
Principal Expense	13,500.66	13,142.07
Interest--Long-term Bonds & Notes	2,134.18	1,817.81
Loan Fees	2,160.11	1,839.89
<b>Total Debt Service</b>	<b>17,794.95</b>	<b>16,799.77</b>

#### Miscellaneous

<b>Payments to Water Capital Reserves:</b>	<b>20,000.00</b>	<b>50,000.00</b>
<b>Total Water Fund (02)</b>	<b>\$204,371.62</b>	<b>\$241,012.74</b>



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**Sewer Fund (03)**

	<b>2014</b>	<b>2015</b>
<b>Personnel Administration:</b>		
Insurance - Health	17,956.08	15,245.42
Insurance - Dental	532.92	2,543.43
Insurance - Life/STD	145.72	132.24
Employer Paid FICA	2,412.90	2,133.31
Employer Paid Medicare	564.28	503.20
Retirement – NHRS	5,424.51	3,925.80
Retirement – ICMA	409.42	263.70
Insurance - Unemployment	0	0
Insurance - Workers' Compensation	1,190.85	0
<b>Total Personnel Administration:</b>	<b>28,636.68</b>	<b>24,747.10</b>
<b>Sanitation Administration:</b>		
Salaries and Wages	42,858.93	47,353.21
Overtime	1,182.32	2,213.14
Telephone/Communications	2,422.42	1,255.64
Telemetry/SCADA	50.00	1,779.30
DigSafe	22.00	87.00
Internet	721.57	239.88
Dues	0	50.00
Office Supplies	230.09	58.38
Postage	697.59	762.70
Admin. Repairs & Service Contracts	867.25	258.56
Uniforms & Safety Gear	519.08	260.75
Professional Development	0	102.95
Mileage	24.08	19.55
<b>Total Sanitation Administration</b>	<b>49,595.33</b>	<b>54,441.06</b>
<b>Sewer Operations:</b>		
Contracted Services	0	425.90
Survey & Engineering	875.25	0
Electrical Utilities	11,260.64	13,016.50
Supplies	827.45	2,017.36
Odor Control	615.45	694.40
Water Meters	0	1,151.00
Collection System Maintenance	11,986.82	21,405.15
Pump Station Maintenance	9,424.10	4,144.15





	2014	2015
<b>Sewer Operations, continued:</b>		
Wastewater Treatment	203,013.00	271,070.00
Gasoline	1,892.72	928.31
Grounds & Easement Maintenance	0	150.00
Vehicle & Equipment Maintenance	73.70	481.72
New & Replacement Equipment	530.94	0
<b>Total Sewer Operations</b>	<b>240,500.07</b>	<b>315,484.49</b>
<b>Debt Service:</b>		
Principal Expense	6,128.13	6,303.62
Interest--Long-term Bonds & Notes	1,139.05	1,086.11
Loan Fees	2,636.70	2,514.14
<b>Total Debt Service</b>	<b>9,903.88</b>	<b>9,903.87</b>
<b><u>Miscellaneous</u></b>		
<b>Transfer to Sewer Capital Reserves:</b>	<b>25,000.00</b>	<b>25,000.00</b>
<b>Total Sewer Fund (03)</b>	<b>\$353,635.96</b>	<b>\$429,576.52</b>

<b><u>Grant Fund (04)</u></b>		
	2014	2015
<b>Exec. Office: CDFA Study/Food Coop.</b>	<b>76.79</b>	<b>0</b>
<b>Personnel Administration:</b>		
Health Insurance	0	194.10
Delta Dental	0	10.19
Employer Paid FICA	1,206.12	1,093.24
Employer Paid Medicare	282.09	280.72
Retirement – NHRS	511.46	92.03
Retirement – ICMA	25.63	3.49
Workers Compensation	842.36	0
<b>Total Personnel Administration:</b>	<b>2,867.66</b>	<b>1,673.77</b>



	2014	2015
<b>Police Department:</b>		
Safe Commute Grant	2,563.73	636.23
Employer Paid Medicare	0	4.94
New Equipment Grants	695.00	13,281.05
<b>Total Police Department</b>	<b>3,258.73</b>	<b>13,922.22</b>
<b>Emergency Management:</b>		
Emergency Management Performance	1,200.00	1,300.00
Generator (Community Building)	6,850.00	0
<b>Total Emergency Management:</b>	<b>8,050.00</b>	<b>1,300.00</b>
<b>Parks &amp; Recreation:</b>		
Regional Recreation	16,890.00	23042.50
Employer Paid FICA	0	119.04
Employer Paid Medicare	0	27.84
<b>Total Parks &amp; Recreation:</b>	<b>16,890.00</b>	<b>23,189.38</b>
<b>Conservation: Water Shed Booklet:</b>	<b>251.09</b>	<b>0</b>
<b>Economic Development Grants</b>	<b>0</b>	<b>11,633.57</b>
<b>Total Grant Fund (04)</b>	<b>\$31,394.27</b>	<b>\$51,718.94</b>

#### Capital Projects Fund (05)

There were no Capital Project Fund expenditures in 2015.



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**TIF District Fund (06)**

**2014**

**2015**

**Debt Service**

**Debt Service:**

Principal Expense

114,657.97

114,657.97

Interest--Long-term Bonds & Notes

47,587.95

47,587.95

**Total Debt Service**

**162,245.92**

**162,245.92**

**Capital Outlay**

**Improvements: Other:**

Rte. 4 Water & Sewer Extension

7,481.33

0

**Total Improvements: Other:**

**7,481.33**

**0**

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**Total TIF District Fund (06)**

**\$169,727.25**

**\$162,245.92**

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**Total Payments—All Funds:**

**\$14,906,857.09**

**\$14,166,510.75**



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## Report of Treasurer's Accounts

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Fiscal Year Ending December 31, 2015

Account Balances as of January 1, 2015

Checking/Sweep	\$3,050,672.25	
EFTPS Savings	\$3,966.90	
NH Public Deposit Investment Pool	\$251,749.81	
DEA Funds	\$1,264.34	
<b>Total in Accounts</b>		<b>\$3,307,653.30</b>

Received from Departments:

Town Clerk:	\$949,577.84	
Tax Collector:	\$13,481,131.92	
Water & Sewer Depts.	\$626,072.21	
Selectmen	\$517,812.03	
<b>Total Received from Departments</b>		<b>\$15,574,594.00</b>

Other Transfers/Deposits

Voids	\$729,199.96	
Town Clerk Account	\$303,892.55	
Miscellaneous Credits	\$1,760,537.36	
<b>Total Other Transfers/Deposits</b>		<b>\$2,793,629.87</b>

EFTPS to Gov't: AP/Payroll	(\$14,994,755.09)	
Miscellaneous Debits/Debit Memos	(\$2,750,898.04)	
Town Clerk Account	(\$299,116.85)	
Miscellaneous Variance	(\$.26)	
<b>Total Expenditures</b>		<b>(18,044,770.24)</b>

Interest:

DEA	\$ .74	
NH Public Deposit Investment Pool	\$145.10	
EFTPS Savings	\$2.15	
Checking/Sweep	\$1,346.10	
<b>Total Interest</b>		<b>\$1,494.09</b>

<b>Balance as of 12/31/2015</b>	<b>\$3,632,601.02</b>
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**Bank Balances**

Checking/Sweep	\$3,474,210.72	
Outstanding Sweep Credit	\$2,835.00	
Town Clerk Account	\$4,775.70	
EFTPS Savings	\$2,508.51	
NH Public Deposit Investment Pool	251,894.91	
DEA Funds	1,265.08	
Less Outstanding Checks	(104,888.90)	
<b>Total in Accounts</b>		<b>\$3,632,601.02</b>



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## Electronic Funds Tax Payment System Account

Established June 5, 1997

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Cash on hand January 1, 2015	\$3,966.90
Deposits	462,577.07
Withdrawals	(464,037.61)
Interest	<u>2.15</u>
<b>Balance as of December 31, 2015</b>	<b>\$2,508.51</b>

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## Conservation Fund

Established January 10, 1992

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Cash on hand January 1, 2015	\$16,806.31
Deposits	949.28
Withdrawals	(4,387.60)
Interest	<u>7.54</u>
<b>Balance as of December 31, 2015</b>	<b>\$13,375.61</b>

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## Escrow Accounts

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### Fiscal Year Ending December 31, 2015

While there are other reasons for holding funds in escrow, funds are typically maintained in escrow accounts to guarantee the quality and/or completion of a project. If the project is completed or the quality, over a specified period of time, meets the Town's standards, the funds, plus interest accrued, are returned to the individual or company that put up the funds.

Account	Beginning Balance	Deposits	Interest	Withdrawals	Ending Balance
William Bosworth	\$1,765.52	0	\$.29	\$1,765.81	\$0
Ironman Development	\$240.14	0	\$.12	0	\$240.26
Lapan Development	\$2,669.99	0	\$1.33	0	\$2,671.32
Noreen Estes	\$1,356.59	0	\$.68	0	\$1,357.27
Pike Industries	\$5,065.65	0	\$2.54	0	\$5,068.19



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## Tax Collector's Report

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As of December 31, 2015

	2015	2014
<b>Uncollected Taxes</b>		
<b>Beginning of Fiscal Year:</b>		
Property Tax		687,657.50
Excavation Tax		337.32
Property Tax Credit Balance	(5,899.25)	
<b>Taxes Committed to Collector:</b>		
Property Tax	13,401,186.47	
Timber Yield Taxes	12,613.19	
Excavation Tax \$.02/yd	971.80	
Water/Sewer Arrearage		14,986.89
Costs & Penalties	2,982.50	937.00
<b>Overpayment:</b>		
Property Tax (Refunds)	20,071.41	3,590.12
Other Credits	(101.53)	
<b>Interest &amp; Fees Collected on Delinquent Taxes:</b>		
	6,000.78	30,481.88
<b>Debits:</b>	<b>\$13,437,825.37</b>	<b>\$737,990.71</b>
<b>Total Combined Debits:</b>		<b>\$14,175,816.08</b>





	2015	2014
<b>Remitted to Treasurer During Year:</b>		
Property Tax	12,833,620.81	472,492.48
Timber Yield Taxes	11,310.01	
Interest	6,000.78	30,481.88
Costs & Penalties	2,982.50	937.00
Excavation Tax @ \$.02/yd.	971.80	337.32
Water/Sewer Arrearage		14,986.89
Conversion to Lien (Principal Only)		212,698.80
Abatements	14,070.92	6,056.34
<b>Uncollected Taxes End of Year:</b>		
Property Tax	570,905.83	
Yield Taxes	1,303.18	
Property Tax Credit Balance	(3,340.46)	
<b>Credits:</b>	<b>\$13,437,825.37</b>	<b>\$737,990.71</b>
<b>Total Combined Credits:</b>		<b>\$14,175,816.08</b>

Respectfully submitted,

Carolee T. Eisener  
Tax Collector



## Summary of Tax Lien Accounts

Fiscal Year Ending December 31, 2015

	2014	2013	2012	2011 & Prior
<b><u>DEBITS</u></b>				
Unredeemed Liens Beginning of Year:		209,959.74	112,596.50	33,846.68
Liens Executed During Year:	247,914.02			
Interest & Costs Collected After Lien Execution:	5,055.48	12,802.86	32,407.69	6,971.76
<b>Total Debits:</b>	<b>\$252,969.50</b>	<b>\$222,762.60</b>	<b>\$145,004.19</b>	<b>\$40,818.44</b>
<b><u>CREDITS</u></b>				
Remittance to Treasurer:				
Redemptions	72,940.56	58,084.38	87,886.43	11,044.04
Interest & Costs (After Lien Execution)	5,055.48	12,802.86	32,407.69	6,971.76
Liens Deeded to Town				
Refunded			475.00	
Abatements of Unredeemed Liens		4,447.47	1,149.59	
Unredeemed Liens Balance End of Year	174,973.46	147,427.89	23,085.48	22,802.64
<b>Total Credits:</b>	<b>\$252,969.50</b>	<b>\$222,762.60</b>	<b>\$145,004.19</b>	<b>\$40,818.44</b>



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## Town Clerk's Report

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As of December 31, 2015

Motor Vehicle Permits (6633 issued)		\$897,041.39
Municipal Agent Fees--Validation Decals (6515)		19,545.00
Municipal Agent Fees--Title Applications (1261)		2,522.00
UCC Filings (62)		930.00
Dog Licenses:		8,201.00
Licenses (967)	\$5,954.00	
Group Licenses (9)	180.00	
Late Penalties	372.00	
Violation Fines	1,990.00	
Marriage Licenses (28)		1,320.00
Vital Record Certificates (140)		1,129.00
Returned Check Fees (0)		
Wetland Permits (0)		
Checklist Copies		306.00
Boat Permits		4,621.95
Boat Agent Fees		2,286.00
<b>Total Receipts</b>		<b>\$938,522.34</b>
<b>Remitted to State:</b>		<b>\$4,336.00</b>
Dog License Fees	\$2,405.00	
Marriage Licenses	948.00	
Vital Record Certificate Fees	983.00	
Refunds (5)		357.00
<b>Net Receipts</b>		<b>\$933,851.34</b>

Respectfully submitted,

Carolee T. Eisener  
Town Clerk



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## Enfield Library Trustees ~ Treasurer's Report

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### Ending Balance – 12/31/2014

Citizens Bank		12,616.49
Mascoma Bank	16,557.51	
	175,215.15	
	<u>370.98</u>	192,143.64
Certificates		<u>52,473.63</u>

### Beginning Balance – 1/1/2015

**\$257,233.76**

Deposits –	Citizens Bank	1,093.15	
	Mascoma Bank (checking)	2,329.55	
	Building Fund	34,025.19	
	2015 Trust Fund Distribution - CD	<u>1,583.40</u>	
			39,031.29

Interest –	Citizens Bank	1.27	
	Mascoma Bank – Library Savings	.18	
	Mascoma Bank – Building Fund Savings	66.30	
	Certificates	<u>560.19</u>	
			627.94

Expenses –	Subscriptions	59.92	
	Billings Farm & Museum Pass	125.00	
	VINS (annual membership)	150.00	
	Norman Magic Productions, Inc.	600.00	
	Enfield Shaker Museum (rental)	100.00	
	Keith Nicholson (tent purchase)	300.00	
	RC Brayshaw & Co.		
	(Library Campaign)	<u>574.86</u>	
			(5,980.16)

Transfer to CD – Building Fund	(150,000.00)
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**Ending Balance – 12/31/2015**

Citizens Bank		13,710.91
Mascoma Bank	12,906.90	
	371.16	
	<u>60,681.64</u>	
		73,959.70
Certificates		<u>204,617.22</u>

**Total on Hand – 12/31/2015**

**\$292,287.83**

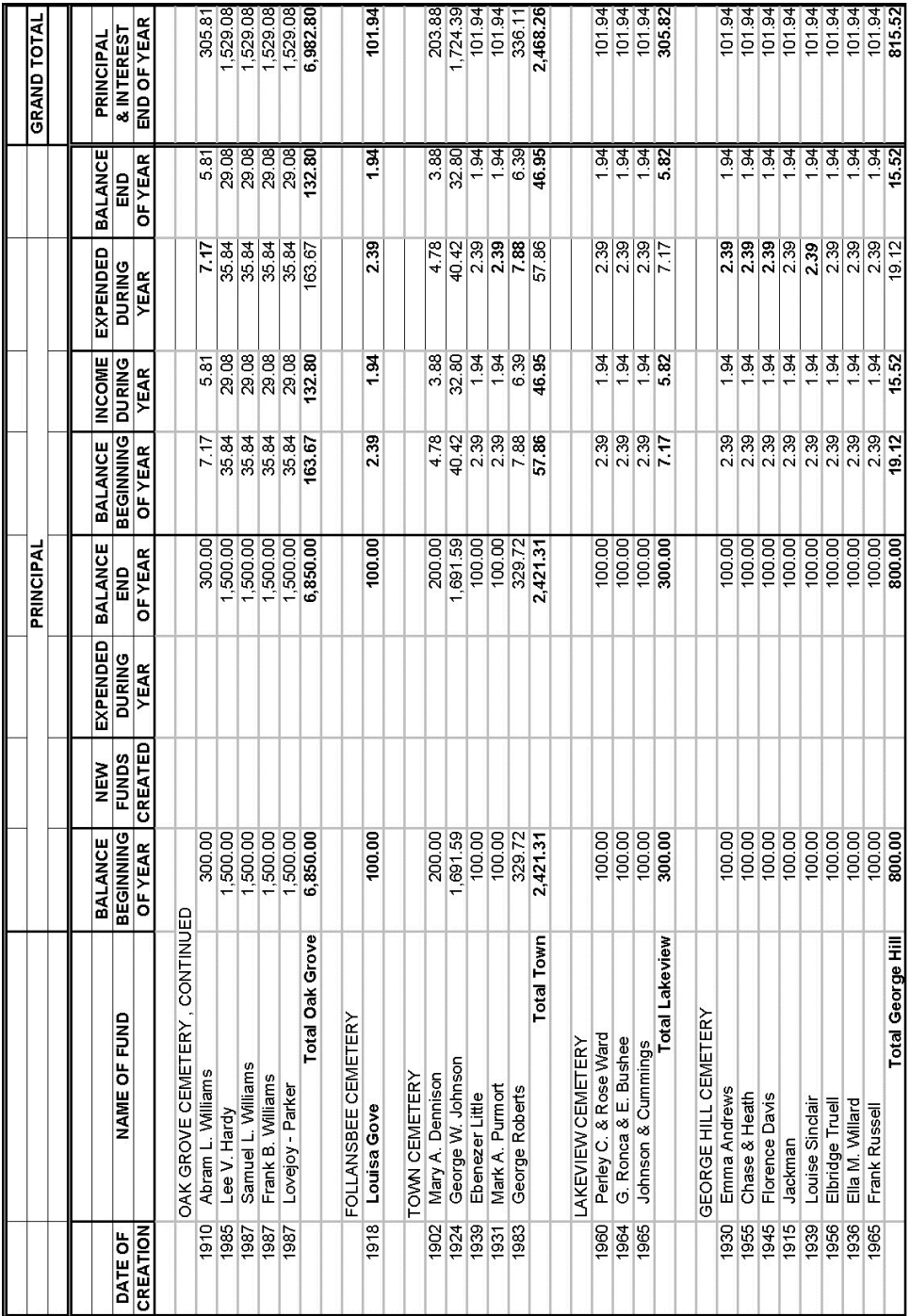
*Shirley A. Green*

Shirley A. Green  
Treasurer



## Report of Trust & Capital Reserve Funds

					PRINCIPAL								GRAND TOTAL



[illegible]





		PRINCIPAL								GRAND TOTAL	
DATE OF CREATION	NAME OF FUND	BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	EXPENDED DURING YEAR	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END OF YEAR	PRINCIPAL & INTEREST END OF YEAR	
MONTCALM CEMETERY, CONTINUED											
1931	G.H. Dolly Sargent	50.00			50.00	1.20	0.97	1.2	0.97		50.97
1930	Frank W. Smith	100.00			100.00	2.39	1.94	2.39	1.94		101.94
1960	Henry Smith	100.00			100.00	2.39	1.94	2.39	1.94		101.94
1957	Alfred Truell	100.00			100.00	2.39	1.94	2.39	1.94		101.94
1977	Eli & Elsie Plant	200.00			200.00	4.78	3.88	4.78	3.88		203.88
1922	Emma F. Kidder	100.00			100.00	2.39	1.94	2.39	1.94		101.94
1955	Bucklin	1,691.60			1,691.60	40.42	32.80	40.42	32.80		1,724.40
1901	Joseph F. Perley	1,779.25			1,779.25	42.52	34.50	42.52	34.50		1,813.75
1891	Sally Clough	100.00			100.00	2.39	1.94	2.39	1.94		101.94
	Total Montcalm	5,220.85			5,220.85	124.77	101.25	124.77	101.25		5,322.10
	TOTAL CEMETERIES	139,463.93	0.00	0.00	139,463.93	33,026.37	2,704.07	6,242.57	29,487.87		168,951.80
GRAND TOTAL COMMON TRUSTS											
		254,511.23	115.96	0.00	254,627.19	35,630.33	4,934.67	8,962.49	31,602.51		286,229.70
GENERAL FUND TRUST FUNDS											
1998	Cemetery Maintenance	9,544.06	0.00	0.00	9,544.06	0.99	4.78	0.00	5.77		9,549.83
2003	Veterans Memorial Park	1,136.40	0.00	0.00	1,136.40	2.12	0.57	0.00	2.69		1,139.09
2008	Fuel Assistance	6,702.58	1,969.72	1,617.01	7,055.29	1.34	3.49	3.14	1.69		7,056.98
2011	Trail Fund	674.00	295.00	0.00	969.00	0.81	0.35	0.00	1.16		970.16
2014	Old Home Days Trust	901.61	1,012.31	0.00	1,913.92	0.00	0.49	0.00	0.49		1,914.41
	TOTAL GENERAL TRUST FUNDS	18,958.65	3,277.03	1,617.01	20,618.67	5.26	9.68	3.14	11.80		20,630.47
TOTAL ALL TRUST FUNDS											
		273,469.88	3,392.99	1,617.01	275,245.86	35,635.59	4,944.35	8,965.63	31,614.31		306,860.17



|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|



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## Capital Reserve Expenditures

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Of the eighteen reserve funds held by the Town, Town Meeting vote is required for four of these. The Board of Selectmen is named as agent to expend for twelve reserve funds, the Library Board of Trustees is named as agent to expend for one reserve fund and the Cemetery Board of Trustees is named as agent to expend from one reserve fund.

This *Report on Capital Reserve Expenditures* is intended to provide a more detailed look at those accounts that have had expenditure activity during the year. Those accounts that have not seen any activity through expenditures are not reported here. For a complete report of all funds see the Trustees of Trust Funds *Report of Trust & Capital Reserve Funds*.

### Town Meeting

Town Meeting vote is required for expenditures from these reserve funds.

Fund	Created	Purpose
Fire Vehicles & Equipment	1981	Fire vehicles and equipment
Land Acquisition	1998	Purchase of easements and/or land for conservation, recreation or other public purposes
Library Building	2008	Planning, construction and furnishing of a new Library

#### Fire Vehicles & Equipment

Balance as of 1/1/2015:	276,903.51
Interest Accrued	851.02
Deposits	0
Withdrawals (2015 Town Meeting Article 3)	(223,415.72)
Balance as of 12/31/2015	54,338.82



## Board of Selectmen

The Board of Selectmen is named agent to expend the following funds. This means the Board of Selectmen may expend funds from these reserves without further action of Town Meeting.

Fund	Created	Purpose
Municipal Facilities, Maintenance and Equipment Capital Reserve Fund	1967	Purchase, alteration, addition, renovation or major repair to any Town-owned municipal facilities (Originally the Municipal Building CRF for the construction of a new municipal building. The fund was renamed and purpose redefined in 2013.)
Reappraisal	1971	Complete property reappraisal
Ambulance	1972	Ambulance
Municipal Water System <sup>(1)</sup>	1973	Capital improvements to and capital refurbishment of existing municipal water system production, storage, distribution, and control facilities and appurtenances; new water source development; the acquisition and construction, modification or refurbishment of water system buildings, shops, and garages; professional engineering services essential to the purpose of the fund and; the acquisition of land and other real estate essential to the purpose of the fund
Municipal Water Meter / Backflow Preventer <sup>(1)</sup>	1996	Periodic replacement of municipally maintained water meters and backflow preventers



Fund	Created	Purpose
Municipal Sewer System <sup>(1)</sup>	1996	Capital improvements to and capital refurbishment of existing municipal sewer system collection, storage, pumping, transmission, and control facilities and appurtenances; the Town's share of any eligible capital improvements to and capital refurbishment of the City of Lebanon joint wastewater collection and treatment facilities; the acquisition and replacement of capital service and repair equipment; the acquisition modification, construction or refurbishment of sewer system buildings, shops and garages; professional engineering services essential to the purpose of the fund and; the acquisition of land and other real estate essential to the purpose of the fund
Sidewalk Construction	2004	Sidewalk construction
Bridge Construction	2005	Bridge construction
Sand/Salt Facility	2007	Sand/salt facility construction
Capital Improvement Program	2012	Acquisition of Public Works Department, Fire Department, Ambulance Department and Police Department vehicles and equipment, and construction or improvements to infrastructure

<sup>(1)</sup> The Selectmen may expend from these funds in their capacity as Water and Sewer Commissioners



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### Capital Improvement Program

Balance as of 1/1/2015:		557,064.47
Interest Accrued		4,690.42
Deposits (2015 Town Meeting Article 5)		317,983.00
Withdrawals:		
Cruiser Lease (2012)	15,859.45	
DPW Vehicles (2012)	34,277.63	
Combined Vehicles Lease	38,167.10	
Cruiser Lease (2013)	8,428.24	
Fire Truck (2015)	183,452.28	
Total Withdrawals		(274,619.38)
Balance as of 12/31/2015		605,118.51

### Municipal Facilities & Equipment

Balance as of 1/1/2015:		51,735.40
Interest Accrued		660.44
Deposits		0
Withdrawals (2015 Town Meeting Article 4)		(37,179.86)
Balance as of 12/31/2015		15,215.97

## Library Board of Trustees

The Library Board of Trustees is named agent to expend the following fund. This means the Library Trustees may expend funds from these reserves without further action of Town Meeting.

Fund	Created	Purpose
Non-CRF Library Technology	2005	Non-Capital Reserve Fund for library technology

There were no expenditures from the Non-CRF Library Technology fund in 2015.



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## Cemetery Board of Trustees

The Cemetery Board of Trustees is named agent to expend the following fund. This means the Cemetery Trustees may expend funds from these reserves without further action of Town Meeting.

Fund	Created	Purpose
Cemetery Capital Reserve	1996	Cemetery land acquisition/capital improvements

There were no expenditures from the Cemetery capital reserve fund in 2015.

## Schedule of Town Real Property

As of April 1, 2015

LOCATION	ACRES	DESCRIPTION/MAP-LOT	LAND VALUE	BLDG VALUE	TOTAL VALUE
74 Lockhaven Road	27.30	DPW Facility Site / 11-20-4	395,200	1,409,500	1,804,700
23 Main Street	.47	Whitney Hall / 34-37	104,400	375,400	479,800
308 US Route 4	2.74	Huse Park/Community Bldg / 37-35	383,600	616,800	1,000,400
19 Main Street	.72	Police Facility / 34-36	123,200	238,500	361,700
25 Union Street	.48	Union Street Fire Station / 34-54	112,500	157,600	270,100
15 Shedd Street	.97	Highway Garage / 34-61	125,800	129,700	255,500
Johnston Drive	.60	Land only / 14-4	258,300	0	258,300
7 Shedd Street	1.24	Highway Garage / 34-60	130,400	54,300	184,700
Johnston Drive	.35	Leased to Sanborn / 14-5	187,800	0	187,800
253 NH Route 4A	.50	Mascoma Boat Launch / 10-6	288,400	0	288,400
Johnston Drive	.45	Leased to Trask & Ricker / 14-3A	32,700	0	32,700
1100 NH Route 4A	.23	Enfield Center Fire Station / 40-15	64,700	86,800	151,500
1044 NH Route 4A	.13	Enfield Center Town Hall / 39-1	40,200	106,600	146,800
194 US Route 4	2.00	Lakeview Cemetery / 31-7A	128,000	0	128,000
Grafton Pond Road	164.15	Bicknell Brook Trail / 9-45	270,700	0	270,700
Johnston Drive	.09	Land only / 14-6	111,200	0	111,200
59 Lovejoy Brook Road	8.90	Prior Well / 15-1	145,300	4,300	149,600
4 Pine Drive	.08	Pump Station / 32-12-1	105,300	16,600	121,900
NH Route 4A	1.15	Shakoma Beach Parking / 10-5	107,200	300	107,500
Graham Road	.25	Access to Spectacle Pond / 50-18	115,800	0	115,800







LOCATION	ACRES	DESCRIPTION/MAP-LOT	LAND VALUE	BLDG VALUE	TOTAL VALUE
39 Lockhaven Road	3.00	Transfer Station / 15-72	111,500	15,200	126,700
Main Street	.17	Parking Area / 31-33	76,400	0	76,400
NH Route 4A	15.30	Shaker Recreation Park / 11-44	66,500	7,100	73,600
181 US Route 4	.53	Water Tank site / 14-47-1	18,000	16,900	34,900
31McConnell Road	2.20	McConnell Well / 36-14	51,300	10,000	61,300
Lockhaven Road	1.32	Lockhaven Cemetery / 16-5	14,600	0	14,600
Blacksmith Alley	.24	Land only / 31-27	78,300	0	78,300
249 NH Route 4A	.30	Shakoma Beach / 10-7	112,200	3,200	115,400
Kluge Road	7.11	Countryside Cemetery / 12-13-6	51,900	0	51,900
Canaan Road	10.00	Mud Pond Access / 16-20	39,300	0	39,300
259 US Route 4	.16	Veterans Park / 33-19	36,600	0	36,600
US Route 4	30.00	McConnell Well Site / 15-14	75,600	0	75,600
Rice Road	.75	Purnort Cemetery / 2-53	26,700	0	26,700
Shaker Hill Road	12.10	Swamp / 25-37	69,200	0	69,200
18 Depot Street	0	Fast Squad Building / 34-48-1	0	56,400	56,400
152 Maple Street	.04	Storage Building / 14-56	26,300	9,400	35,700
George Hill Road	.50	George Hill Cemetery / 9-10	10,300	0	10,300
Follensbee Road	.28	Follensbee Cemetery / 6-8	6,500	0	6,500
Mud Pond Road	20.00	Mud Pond Access / 16-18	46,800	0	46,800
259 US Route 4	.25	Veterans Park / 33-18	41,900	0	41,900
Shaker Blvd	.19	Land only / 28-38	5,200	0	5,200
Lockhaven Road	.07	Morse Cemetery / 17-8	4,100	0	4,100
NH Route 4A	1.07	Montcalm Cemetery / 23-30	29,000	0	29,000
Oak Grove Street	.05	Paddleford Cemetery / 31-9	10,500	0	10,500
Palmer Road	.05	Choate Cemetery / 9-71	9,800	0	9,800



LOCATION	ACRES	DESCRIPTION/MAP-LOT	LAND VALUE	BLDG VALUE	TOTAL VALUE
Union Street	.79	Frog Pond / 34-57	41,000	0	41,000
NH Route 4A	.38	Cemetery by Union Church / 39-11	4,500	0	4,500
Boys' Camp Road	.03	Butman Cemetery / 12-31	5,300	0	5,300
Main Street	.04	Part of Main & High Streets / 31-14	4,700	0	4,700
Algonquin Road	.004	Spring Site / 12-1A	1,100	0	1,100
NH Route 4A	.50	Abuts George Pond / 8-59	100	0	100
Moore Street	.06	Needs survey to locate / 30-16A	200	0	200
Hickory Overlook	5.92	Land only / 51-43	39,600	0	39,600
NH Route 4A	.55	Land only / 22-15	12,500	0	12,500
NH Route 4A	0	LSV Pump Station/10-4A	0	0	0
Oak Hill Road	50.44	Land only / 13-49	63,100	0	63,100
NH Route 4A	.20	Land only / 21-46	17,200	0	17,200
30 Johnston Drive	15.8	Land only / 14-3B	97,000	0	97,000
NH Rte 4A	2.00	Land only / 9-45-1	28,700	0	28,700
NH Rte 4A	5.00	Land only / 9-45-2	47,500	0	47,500
Paul's Place	1.46	Land only / 51-122	30,500	0	30,500
Road Round the Lake	1.00	Land only / 51-65	13,500	0	13,500
Hickory Overlook	1.51	Land only/ 51-46	30,600	0	30,600
Bear Drive	1.30	Land only/ 51-4	6,900	0	6,900
387 Oak Hill Road	5.34	Land and Bldg/ 9-56-2	45,700	14,000	59,700
Methodist Hill Road	15.75	Land only/ 6-24	72,000	0	72,000
McConnell Road	.22	Land and Bldg/ 36-11-1	61,600	460,000	521,600
NH Rte 4A	.20	Land only/8-13	4,100	0	4,100
Hickory Overlook	2.34	Land only/51-80	21,200	0	21,200
<b>TOTALS:</b>			<b>\$4,897,800</b>	<b>\$3,788,600</b>	<b>\$8,686,400</b>



## Schedule of Fixed Assets other than Real Property\*

As of December 31, 2015

Asset #	Description	Asset Category	Date Acquired	Value New	2015 Value After Annual Depreciation
201	Old Route 10 Shim/Resurface	Roads	6/1/2010	12,774.00	7,664.40
300	Pump Station, 88 NH Route 4A	Machinery	1/1/1990	37,000.00	4,933.33
301	Pump Station, 38 Wells St.	Machinery	1/1/1985	54,651.00	0
302	Shaker Village Pump Station	Machinery	1/1/1990	162,800.00	21,706.67
304	Boys Camp Bridge	Bridges	1/1/1940	9,516.00	2,283.84
305	Carl Patten Bridge	Bridges	1/1/1996	546,394.00	437,115.20
306	George Pond Dam & Bridge	Bridges	1/1/1930	8,118.00	1,136.52
307	Grafton Pond Rd. Bridge	Bridges	1/1/1998	98,273.00	80,583.86
310	Whaleback Mountain Road Bridge	Bridges	6/29/2006	64,740.00	58,266.00
311	Oak Hill Road Bridge	Bridges	1/1/1988	91,023.00	65,536.56
312	Leica GPS System	Misc - Other	1/31/2006	49,668.14	0
313	06 10-Wheel Sterling Dump	Vehicle	1/27/2006	151,620.00	75,810.00
314	06 6-Wheel Sterling Dump	Vehicle	12/19/2005	118,415.00	53,286.75
315-1	Lockhaven Rd Bridge Improv.	Bridges	6/1/1982	13,790.54	9,101.76
315	Lockhaven Road Bridge	Bridges	6/1/1981	45,904.86	29,838.16
321	03 International Plow Truck	Vehicle	9/11/2002	116,000.00	34,800.00
322	96 Ford F250 3/4 Ton Pick Up	Vehicle	4/6/1996	20,043.00	0
327	01 Caterpillar Motor Grader	Vehicle	2/6/2002	208,185.00	91,601.40
333	01 American LaFrance Engine	Vehicle	2/28/2001	278,000.00	111,200.00



Asset #	Description	Asset Category	Date Acquired	Value New	2015 Value After Annual Depreciation
334	89 International Pumper 3	Vehicle	7/1/1989	120,000.00	0
335	89 International Pumper 4	Vehicle	7/1/1989	130,000.00	0
336	98 Freightliner Tanker	Vehicle	4/30/1998	105,000.00	0
337	86 GMC Forestry Truck	Vehicle	9/24/1986	14,200.00	0
339	Bog Road Bridge Improvement	Bridges	6/1/2001	30,000.00	25,500.00
344	01 Caterpillar Loader	Equip - Mbl	4/1/2002	108,000.00	32,400.00
348	03 Ford F250 Pick Up	Vehicle	6/6/2003	27,800.00	9,730.00
352	03 Ford F350 Pick Up	Vehicle	4/8/2003	24,600.00	8,610.00
355	90 Chipper	Equip - Mbl	4/1/1990	17,000.00	0
444-1	Methodist Hill Road Paving	Roads	10/20/2011	46,000.00	30,666.67
444-2	Methodist Hill Road	Roads	8/1/2013	39,757.00	31,805.60
444	Methodist Hill Road	Roads	7/1/2004	60,000.00	12,000.00
445-1	George Hill Road Shim/Resurface	Roads	8/1/2010	14,300.00	8,580.00
445	George Hill Road	Roads	7/1/2005	17,451.72	4,653.79
446-1	Lockehaven Road	Roads	7/17/2006	23,594.40	7,864.80
446-2	Lockehaven Road Drainage	Roads	11/30/2008	56,065.68	26,163.98
446-3	Lockehaven Rd. Paving	Roads	9/1/2012	56,250.00	41,250.00
446-4	Lockehaven base pavement	Roads	8/1/2014	75,000.00	65,000.00
446	Lockehaven Road	Roads	7/1/2005	47,815.95	12,750.92
450	04 Mohawk Truck Lift	Equip - Mbl	7/8/2004	18,793.75	11,276.25
451	91 Dresser Vibratory Roller	Equip - Mb	1/1/1991	20,000.00	3,333.33
452	06 Kubota Tractor Model B7610	Equip - Mbl	4/11/2006	17,165.00	5,721.67
453	Bud Mil Road	Roads	7/14/2006	18,034.32	6,011.44
454	Livingstone Lodge Road	Roads	7/17/2006	38,144.28	12,714.76



Asset #	Description	Asset Category	Date Acquired	Value New	2015 Value After Annual Depreciation
456	Warren Road	Roads	7/14/2006	13,842.05	4,614.02
457	07 Sterling L8500 6-whl dump	Vehicle	12/1/2006	118,985.00	59,492.50
458	06 Chevy Impala-unmarked	Vehicle	2/3/2006	20,912.30	6,970.77
459	Oak Grove Street	Roads	6/13/2006	48,410.00	16,136.67
461	08 Ford Expedition	Vehicle	7/13/2007	29,982.88	19,189.04
464	Power Pro Ambulance Cot	Misc - Other	6/26/2007	10,111.00	1,011.10
469	08 Brush Bandit Chipper 1590	Equip - Mbl	5/15/2008	40,950.00	24,570.00
470	08 PL Custom Ambulance	Vehicle	10/30/2008	117,000.00	70,200.00
473	Generator 85KW	Equip - Mbl	10/8/2008	14,183.50	2,836.70
474-1	Brown St. Reclamation	Roads	8/5/2008	10,022.14	4,677.00
474	Brown St. Catch Basin	Roads	7/31/2008	27,029.98	12,613.99
476	May St. Pavement Overlay	Roads	11/5/2008	41,555.45	19,392.54
477	09 Ford F-150	Vehicle	6/24/2009	17,970.91	11,681.09
478	09 Sterling Acterra #213	Vehicle	12/1/2008	103,749.00	62,249.40
480	09 Ford Crown Victoria	Vehicle	7/3/2009	22,819.00	6,845.70
481	Digitized Mapping	Misc - Other	12/5/2008	131,604.89	26,320.98
483	09 GMC Pick Up	Vehicle	10/22/2009	22,320.00	6,696.00
486-1	Rescue Truck Retrofit	Vehicle	12/2/2009	10,416.00	6,770.40
486	Rescue Truck	Vehicle	8/20/2009	12,525.00	8,141.25
488	10 Ford Fusion Cruiser	Vehicle	3/15/2010	20,262.00	8,104.80
489	11 Ford F550 Super D Dump	Vehicle	8/2/2010	93,254.00	65,277.80
491	Baldor TS-80 Generator	Equip - Mbl	7/5/20110	28,600.00	11,440.00
492	11 CAT 430E IT Backhoe	Equip - Mbl	12/9/2010	117,600.00	47,040.00
493-1	Shaker Bridge Sewer Main Repl.	Infrastructure	10/14/2010	506,200.25	445,456.22



Asset #	Description	Asset Category	Date Acquired	Value New	2015 Value After Annual Depreciation
493-2	Shaker Bridge Sewer Main Repl.	Infrastructure	12/31/2011	22,545.62	20,291.06
493	Shaker Bridge Sewer Main Repl.	Infrastructure	10/14/2010	69,889.46	61,502.72
495	Shaker Blvd Shim/Resurface	Roads	8/1/2010	27,929.00	16,757.40
496	Union Street Shim/Resurface	Roads	7/1/2010	12,753.00	7,651.80
498	Mill St. Shim/Resurface	Roads	10/1/2010	11,474.00	6,884.40
499	Flanders St. Shim/Resurface	Roads	7/1/2010	24,939.00	14,963.40
500-1	Lapan Development paving	Roads	9/1/2012	22,500.00	16,500.00
500	Lapan Circle Shim/Resurface	Roads	8/1/2010	25,423.00	15,253.80
503	Main St. Water Main Replacement	Infrastructure	12/31/2011	11,180.62	10,062.56
505	Outdoor Lighting Upgrade	Infrastructure	3/29/2011	18,992.58	0
506	Grand Drape Restoration	Misc - Other	7/18/2011	10,094.15	9,084.74
507-1	Route 4 Sewer Extension	Infrastructure	11/1/2012	2,498,821.77	2298,916.03
507	Route 4 Sewer Extension	Infrastructure	11/1/2013	220,881.10	207,628.23
508-1	Route 4 Water Extension	Infrastructure	11/1/2012	440,968.55	405,691.07
508-2	Route 4 Water Extension	Infrastructure	10/01/2013	95,335.76	89,615.61
508	Route 4 Water Extension	Infrastructure	11/1/2013	35,954.14	33,796.89
509	Route 4 Design Charrette	Misc. - Other	8/31/2011	15,480.97	7,740.49
510	Huse Park Drainage	Infrastructure	9/7/2011	59,115.25	53,203.73
511	Main St. Sewer Main Extension	Infrastructure	2/22/2011	49,107.43	44,196.69
512	Shaker Blvd Bridge Repl.	Bridges	11/10/2011	279,030.00	251,154.00
513	Hurricane Irene Repairs	Roads	12/31/2011	90,081.64	60,054.43
515	Anderson Hill Road Paving	Roads	10/20/2011	20,500.00	13,666.67
516	Whaleback Mountain Road Paving	Roads	10/20/2011	19,500.00	13,000.00
518	John Deere Tractor w/attachments	Equip - Mbl	5/19/2011	60,196.68	30,098.34



Asset #	Description	Asset Category	Date Acquired	Value New	2015 Value After Annual Depreciation
519	Ray-Tech Reclaimer	Equip – Mbl	6/30/2011	24,950.00	12,475.00
523	12 Chevy K1500 Pickup	Vehicle	5/25/2012	27,500.00	22,000.00
524	13 Ford Interceptor	Vehicle	5/25/2012	23,825.00	14,295.00
525	13 Ford Interceptor	Vehicle	6/7/2012	23,825.00	14,295.00
530	Wells St. Paving	Roads	9/1/2012	11,250.00	8,250.00
531	13 International Dump 4300	Vehicle	8/28/2012	90,378.00	72,302.40
532	13 International Dump 4300	Vehicle	8/28/2012	90,378.00	72,302.40
533	2012 Kioti Mechtron 2200 UTV	Equip – Mbl	6/28/2012	12,351.00	7,410.60
534	Huse Park Paving	Roads	5/22/2012	25,000.00	18,333.33
537	2011 Kioti Mechtron 2200 UTV	Equip – Mbl	4/19/2012	14,402.00	8,641.20
542	13 1660 Connector Boat	Equip – Mbl	10/8/2013	26,515.00	18,560.50
543	LSV Pump Station Control Upgrd	Machinery	8/26/2013	13,755.31	12,379.78
545	Thermal Imaging Camera	Misc – Other	12/1/2013	10,820.00	7,574.00
547	13 Ford Interceptor	Vehicle	3/8/2013	29,900.00	20,930.00
548	File Server (Town Office)	Misc – Other	4/30/2013	10,190.00	5,822.86
549	Jones Hill Road Reconstruction	Roads	8/23/2013	267,641.34	214,113.07
552	Shaker Bridge Lighting	Infrastructure	4/11/2013	17,911.81	7,164.72
553	14 Ford Taurus Interceptor Cruiser	Vehicle	4/9/2014	24,953.00	19,962.40
556	Crystal Lake Road	Roads	8/1/2013	10,927.00	8,741.60
558	Mascoma Heights Drive	Roads	8/1/2013	22,552.00	18,041.60
559	Union St. Fire Station Parking Lot	Roads	8/1/2013	12,320.00	9,856.00
560	NH Route 4A Sewer Line Repair	Infrastructure	12/31/2013	65,000.00	61,100.00
561	15 Ford F450 Dump w/Plow	Vehicle	9/30/2014	43,061.25	37,319.75
562	15 Ford F450 Dump w/Plow	Vehicle	9/30/2014	43,061.25	37,319.75



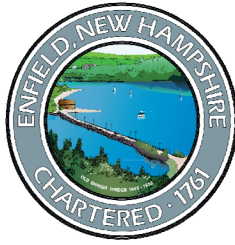
Asset #	Description	Asset Category	Date Acquired	Value New	2015 Value After Annual Depreciation
563	Ridge Road 1" Shim Overlay	Roads	8/1/2014	20,000.00	17,333.33
515-1	Anderson Hill Rd. 1" Shim	Roads	8/1/2014	18,000.00	15,600.00
564	15 International 7400 SFA 4x2	Vehicle	4/1/2015	148,100.00	148,100.00
446-5	Lockehaven Rd. 1.25" Overlay	Roads	7/17/2015	42,000.00	42,000.00
565	Patricia Court Reclaim & 2" Base	Roads	7/17/2015	19,500.00	19,500.00
566	Mountainview Dr. Improvements	Roads	7/17/2015	36,000.00	36,000.00
567	Compactor	Equip	10/15/2015	17,110.00	17,100.00
568	Jaws of Life (Upgraded Existing)	Equip	7/1/2015	12,567.00	12,567.00
569	Jaws of Life Combi-Tool	Equip	11/18/2015	10,287.00	10,287.00
570	E-One Typhoon Pumper	Vehicle	12/15/2015	406,868.00	406,868.00
571	Fire Hoses	Equip	12/29/2015	11,197.00	11,197.00
				<b>\$10,618,982.67</b>	<b>\$7,542,082.98</b>

\*Includes assets valued at \$10,000 or greater when acquired.





# **Town of Enfield**



# **Narrative Reports**



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## Building Inspector/Health Officer/Fire Inspector

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### ~ MISSION STATEMENT ~

**To provide the citizens of Enfield, NH with as safe and healthy living environment as possible, by applying the applicable codes and laws adopted by the Town and the State of NH in a timely and fair manner; to assist other departments and administration with information and knowledge necessary to achieve the common goal of betterment of the Town of Enfield.**

2015 continued to show signs of improvement in the economy with 108 Building Permits being issued during the year. 6 new home permits were applied for, along with these 9 complete house demolitions with new homes being built in their place also were received. Most of the rebuilds were seasonal camps torn down and replaced by year round homes. 9 residential solar installations were completed. People are reminded that there are tax saving incentives offered by the Town of Enfield. The Assessing Office can offer further information. 1 new commercial auto repair garage was approved by the Planning Board with building renovations completed at the end of the year.

Smoke and carbon monoxide detectors need to be checked monthly and batteries replaced twice a year. Never remove batteries or disable the unit for any reason. If the alarm is sounding, evacuate the building and call 911 for emergency assistance. Develop a family escape plan and have a designated meeting place. This needs to be practiced – do not wait until an emergency to see if they work.

Hoping everyone has a safe and prosperous year.

Respectfully submitted,

Philip K. Neily  
Building, Health, Fire Inspector



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## Capital Improvement Program Committee

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We closed out our 2015 fiscal year and are pleased to report that after four years the Capital Improvement Program (CIP) is well established and has met our expectations. The strategy developed by the CIP Committee was to:

1. Implement a purchasing plan
2. Develop an affordable long term funding strategy
3. Facilitate a smooth, affordable tax rate
4. Leverage funding sources that fit our needs

We are starting fiscal year 2016 with assets of \$491,000 in CIP Capital Reserves. Current liabilities are \$870,000, a \$124,000 reduction from 2014. To fund outstanding liabilities plus capital needs for 2016 we are requesting \$343,568 for the following items:

1. Boys Camp Road Bridge	\$150,000
2. Boat Launch Upgrades	\$150,000
3. F550 Plow Truck	\$95,000
4. Two Cruisers	\$64,000
5. Two Truck Bodies	\$40,000
6. Community Building HVAC	\$12,000
7. Thirty Yard Dumpster	\$6,500
8. DPW Furnace	\$5,000
9. Defibrillator	\$11,000
<b>Total</b>	<b>\$533,500</b>

As with the last few years, we will be adding 5 cents to the CIP Capital Reserves.

We appreciate the CIP Committee for the experience, knowledge, and devotion they bring to the process. We hope that the Town will continue to support this important initiative, which is critical in helping the Town maintain a sound fiscal program.



Lee Carrier, Chairman  
Fred Cummings  
Bob Cusick  
Sam Eaton  
Gary Gaudette  
Dan Kiley  
Steve Schneider  
Holly West

Thank you for your support of the CIP. The CIP Committee looks forward to serving our Town in the coming year.

Respectfully submitted:

A handwritten signature in cursive script, appearing to read "Lee Carrier", positioned above the printed name.

Lee Carrier, Chairman



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## Cemetery Trustees

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### ~ MISSION STATEMENT ~

**The Mission of the Cemetery Trustees is to ensure that ample resources are available to maintain all cemeteries (stones, fences, grounds, stone walls, trees, etc.) for which the Town of Enfield is responsible, on an ongoing basis; ensure that all cemetery records are accurately and completely maintained in a timely manner, and advocate on behalf of those who can no longer represent themselves.**

This has been a busy season for our Sexton and his associates.

We were able, using Trust Funds, to have the stone wall at Lockhaven Cemetery reinforced with cement. This was to prevent the bears, once again, from destroying the stone wall to find ants.

Using a metal detector our Sexton, Will Shoemaker, and Jason Darling were able to unearth a large part of long buried decorative chain which was then cleaned and reinstalled at the cemetery surround in which it belonged.

In keeping with the times, and offering a “green” option, we have had ground work done at Countryside Cemetery in preparation for the development of a scattering garden. We hope to have it ready by mid-summer 2016.

Richard “Dick” Henderson, a long time Cemetery Trustee, announced that he will not seek reelection. In addition to his many services as Trustee, he maintained the Small Shaker Cemetery by himself for several years. Earlier on, he “hayed” Enfield Center Cemetery, which had not been maintained, and brought it back to a respectable state. We shall sorely miss his involvement.

We are proud of the appearance of our cemeteries and will continue to make every effort to maintain them well, as is our mission.

Respectfully submitted:

Gordon Clough  
Richard Henderson  
Mary Quintana



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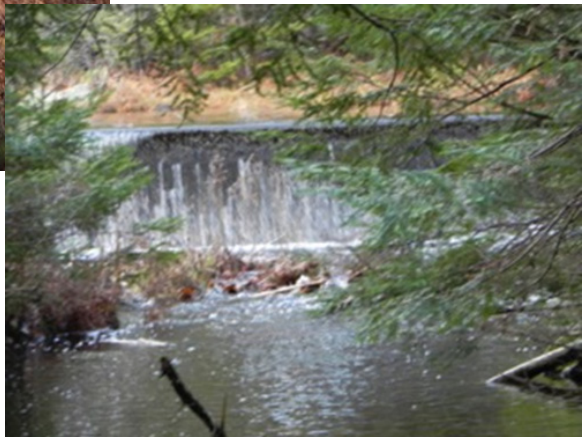
## Conservation Commission

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### ~ MISSION STATEMENT ~

**Under RSA 36a, to protect the National Resources of Enfield and preserve them for future generations.**

Discover the Harris Brook Scenic Area. Bring a picnic lunch and behold views of Moose Mountain. Watch mergansers, loons, Canadian geese, and beaver swim. Find purple Fringed Polygala flowers carpeting the forest floor. Sit at one of the many hidden bays and feel the breeze. The shallow waters are perfect for children looking for crayfish and tadpoles. Development of the Harris Brook Scenic Area was the Conservation Commission's major project during 2015. A parking area was established in May, and then hard-packed in October. A trail around the reservoir was completed this summer. Trail and information signs as well as a visitor registration box have been installed. During Old Home Days, the Commission led a hike around the reservoir culminating with a picnic. Special thanks go to Rob Godfrey, Leon Pelletier, and Paul Currier for their work at Harris Brook.





The Commission reviewed a number of NH Department of Environmental Services permits. One ongoing Commission project is to locate and map all the vernal pools in Enfield. If you think you have a vernal pool on your property and would like it verified please contact the Commission ([Alanstrickland@me.com](mailto:Alanstrickland@me.com) or 603-632-4084). To date, 19 vernal pools have been located. Another Commission project is an inventory of wildflowers found along town trails and property.

The Commission is planning the following events during 2016: “Land of Shakers, Land of Wildlife” talk in January, a winter hike weather permitting, an introduction to moss identification in April, and a nature hike during Old Home Days.

Respectfully submitted,



Alan Strickland, Chairman



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## Energy Committee

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### ~ MISSION STATEMENT ~

#### **To identify energy savings opportunities for the Town and residents of Enfield.**

Since its formation in 2007 the Energy Committee's mission has been "to identify energy savings for the town and energy savings opportunities for the community"

In 2015 this mission re-focused to reflect the national and global emergence of renewable energy production. While efficiency and conservation remain the cornerstones of our effort, the opportunity to participate in round three of Vital Communities' "Solarize Upper Valley" this year was recognized as a way for Enfield to leverage residential scale solar electric projects in the local fuel mix. As cost efficient and clean renewable sourced electricity, assisted by emerging electrical technologies, gradually supplants combustion technologies (coal, oil and gas) as a "fuel" it will become the third leg in the Committee's mission.

The Committee, working through an autonomous two-town sub-committee, joined the Solarize Lebanon-Enfield campaign last summer. This effort resulted in 42 contracts (16 of them in Enfield) to install residential solar electric systems totaling 314 kilowatts of power. The installation contractor, chosen by competitive bidding, was Enfield's own Energy Emporium. Thanks are due to the Selectboard and administration for their support. Thanks also to the Town for exempting renewable energy installations from property tax assessment. This local subsidy, matched with the continuing State rebates and Federal tax credits are giving renewables the boost they need.

Along with intense interest in solar electricity comes the problem of adapting distributed energy production to the grid. Energy storage strategies are needed at both grid and end user scales. In 2016 the committee will explore the residential energy storage need, while advocating for utility improvements in grid distribution and storage.





Meanwhile, in an effort to enable access to locally produced solar electricity for homes, renters and businesses which have no on-site access to the sun, the Committee assisted the town planner in drafting an amendment to the zoning ordinance to enable community net metered solar arrays in some districts. This amendment has been endorsed by the Planning Board.

Not neglecting ongoing efforts in efficiency, the Committee, using its annual budget, has undertaken an upgrade in lighting at the Town DPW. With the services of electrician and fellow Committee member, Charlie Clark, 4' LED tubes will replace fluorescent at a considerable savings. This lighting will be controlled using motion sensor switches. Lighting in Whitney Hall will be next. Committee member, Dave Levesque is monitoring energy efficiency in the MVRHS renovation. Where efficiency opportunities exist at the school, Committee member, Holly West will engage non-profit, Friends of Mascoma in finding grants. Streetlights are now a large portion of the Town electricity budget. In 2016 the Committee will encourage the Town and Liberty Utilities to embark on a gradual conversion to LED bulbs.

Efforts in energy conservation, including a previously drafted energy chapter for land use and transportation in the Town Plan, are ongoing. A “button up” workshop for the next heating season will be on our 2016 agenda. Energy conserving upgrades for municipal buildings will be addressed as budgets and improved energy monitoring accounting formats allow.



Respectfully submitted,

Charles DePuy  
Chairman



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## **F.A.S.T. Squad**

***(First Aid Stabilization Team)***

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### **~ MISSION STATEMENT ~**

**The Mission of the Enfield FAST Squad is to establish, train and maintain a life saving squad that will serve the citizens of Enfield and to sponsor and promote public programs of First Aid, CPR, AED training and disease/accident prevention.**

Enfield FAST Squad and Lebanon Ambulance responded to a total of 325 calls for service. The Enfield FAST Squad responded to 154 of those calls and Lebanon Ambulance responded to 171 of those calls. The Enfield FAST Squad could still use more volunteers that would be available to respond to calls. If you are interested in volunteering as an Emergency Medical Technician, the Enfield FAST Squad would welcome and assist interested candidates. Please call 632-5200 or email [efirefighter32@yahoo.com](mailto:efirefighter32@yahoo.com).

The FAST Squad is in the midst of change and rebuilding its membership after retirement of some long-time members. 8 new candidates are currently testing to become EMTs. We continue to focus on training both our FAST Squad members and the general public (including Enfield Town personnel, Teachers, Coaches, Boy Scouts, Girl Scouts and additional organizations). In addition, First Aid, AED and CPR training sessions are held free of charge to the public. We also hold monthly training sessions for our Squad members to cover topics and current protocol changes that would help better serve the residents and guests of Enfield.

The Enfield FAST Squad is proud to educate, serve and provide compassionate life-saving services to our fellow townspeople.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "R. A. Martin".

Richard Martin  
EMS Chief



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### **Current F.A.S.T. Squad Membership**

EMS Chief – Richard Martin, EMT  
Assistant Chief – John Nugent, EMT  
Training Officer – Michael Mehegan, AEMT  
Secretary – Cassidy Jacques, EMT  
Treasurer – Charles Baker, EMT

Erin Hammond, AEMT  
Daniel Huff, AEMT  
Doug Miller, FR  
Philip Miller, EMT  
Timothy Packard, AEMT  
Samuel Provenza, Paramedic  
Kimberly Withrow, EMT



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## Fire Department

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### ~ MISSION STATEMENT ~

**The Enfield Fire Department endeavors to provide safe, effective and efficient fire protection services to the residents of Enfield and to provide comprehensive education to reduce the causes of fire.**

The Fire Department was busy this year with 142 calls. It was up a few calls from last year at 134.

There are currently 30 members on the Fire Department between the Union Street and Center Stations.

Members of the Fire Department continue to be involved with the Fire Prevention Week and Career Day. The dedication and time of these members is what makes the programs a success. We, at the department, appreciate all they do.

In December, we took delivery of our new E-One custom engine, which is housed in the Center Station. With donations, a new set of auto extrication tools were purchased for the new engine.

Again, we strongly encourage everyone to make sure their smoke and carbon monoxide detectors are operating properly and to replace the batteries twice a year. Everyone should have a fire escape plan for their home. If you are in need of a smoke detector contact the Fire Department.

We would like to remind everyone, in the event of a power outage to place their generators a safe distance away from the home. If you have any questions about the safe placement of a generator, please call the Fire Department. Stay Safe.

We would like to thank everyone for their continued support of the Enfield Fire Department.

Respectfully submitted,

David J. Crate, Sr.  
Fire Chief



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**Fire Department Call Record  
January 1 to December 31**

<b>Classification of Call:</b>	<b>Number of Calls</b>		
	<b>2013</b>	<b>2014</b>	<b>2015</b>
Alarm Activations	10	10	14
CO Detector Activation	5	4	9
Gas-Smoke-Odor Investigation	14	15	12
Dumpster Fire	1	0	1
Hazardous Materials	1	0	5
Illegal Burn	4	0	5
Medical Assists	5	4	3
Mutual Aid ~ Canaan	17	9	8
Mutual Aid ~ Grafton	8	2	1
Mutual Aid ~ Plainfield	0	1	0
Mutual Aid ~ Grantham	0	0	2
Mutual Aid ~ Hanover	1	1	0
Mutual Aid ~ Lebanon	9	7	7
Mutual Aid ~ Springfield	1	1	1
Mutual Aid ~ Hartford	0	0	1
Mutual Aid ~ Norwich	0	0	1
Mutual Aid ~ Tilton	0	0	1
Motor Vehicle Fires	3	4	1
Motor Vehicle Accidents	25	29	31
Public Assists	15	14	22
Wires Down	7	20	6
Structure Fires	4	1	2
Chimney Fires	3	5	5
Electrical Fires	2	2	2
Grass/Brush Fires	2	5	2
<b>Total Calls</b>	<b>137</b>	<b>134</b>	<b>142</b>



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## Heritage Commission

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### ~ MISSION STATEMENT ~

**The Enfield Heritage Commission will properly recognize, protect, and promote the historic and esthetic resources that are significant to our community, be they natural, built, or cultural. The commission will work co-operatively with other educational and civic organizations in fulfilling its mission.**

The Heritage Commission addressed several projects in 2015, beginning with representation at the January charette, hosted by Plan New Hampshire, to work on a conceptual plan for a public lakefront park adjoining the by-pass road on Main Street on land owned by NH Department of Transportation. Chair Meredith Smith attended the charette sessions to address historic issues that might arise and participated in all the discussions. As a result of the charette, a new committee was formed, the Mascoma Lake Public Access Taskforce. Smith is co-chair of this taskforce and reports developments regularly to the Commission.

Enfield's Old Home Days celebration was formally made an official town committee in 2015, no longer under the auspices of the Heritage Commission. The Old Home Days celebration was revived after many years in 2013 with efforts coming from the Heritage Commission and has grown to the point where it can stand alone as an official town committee.

A new historic plaque program, sponsored by the Heritage Commission, was introduced during Enfield's Old Home Days. Any property owner with a house or building over fifty years old can purchase (for a modest fee) an historic plaque for their structure after application to the Heritage Commission. It is hoped that this program will encourage historic preservation and promote Enfield's rich historic past.

The Enfield Center Town House is an on-going concern of the Heritage Commission. The 2015 Old Home Days dance was held at the Enfield Center Town House and soon afterwards, it was discovered that the building has some serious structural issues as a result of flooding from the adjacent brook. In September, Meredith Smith met with Maggie Stier of NH Preservation Alliance at the Town House. It was noted that several of the supporting columns under the building had been knocked over as a result of flooding from the brook. The town also had an extensive engineering study done at this time and to date, no solution to the problem has been found. Smith also met with Peter Michaud from the NH



Division of Historic Resources in September at the site. He confirmed that the building is indeed eligible for the National Historic Register and urged Smith to pursue efforts to get the building listed on the National Register and resolve the structural problems.

Members of the Heritage Commission are currently working on the documentation to list the Enfield Center Town House on the National Historic Register. With a designation of historic significance, the building will be eligible for a planning grant from NH Preservation Alliance. Such a grant would help to find a solution to the present structural issues. The Town House and application to the National Register is a top priority for the Commission in 2016. As part of the necessary research and documentation, the Commission welcomes any information or recollections about the Town House from local residents.

The Heritage Commission continues to address possible design guidelines for the historic district. It should be noted that guidelines are simply that; suggestions of best practices for historic buildings and districts. The Commission continues to study this issue and is researching comparable towns that have such guidelines in place. Advantages of design guidelines would be grant opportunities for the historic district and encourage best practices of historic preservation.

Heritage Commission members Celie Aufiero and Meredith Smith have been serving on the Greeley House Committee, offering guidance to that committee on issues relating to historic preservation. The Heritage Commission welcomes the efforts of the Enfield Village Association as they work to preserve this important historic building in the heart of the Historic District.

As the Heritage Commission moves forward in the new year, we will work to find a solution to the Enfield Center Town House and submit the necessary documentation to get the building listed on the National Historic Register. We will also be partnering with the Upper Valley Land Trust as they work to preserve 995 acres around Smith Pond, land that was once owned by the Enfield Shaker Community. On-going efforts to promote the historic plaque program, establishing design guidelines, and working on an oral history project focused on Enfield Center (in conjunction with efforts to list the Town House on the National Register) will be our goals for 2016. We welcome input from the Enfield Community as it relates to town history.

Respectfully submitted,

Meredith C. Smith, Chair



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## Human Services Department

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The Town of Enfield Human Services Department is a branch of local government that provides relief to Enfield residents in need of financial assistance.

The Human Services Director is responsible for dispersing aid in the form of vouchers for rent, security deposits, prevention of eviction, fuel, utilities, food, and prescriptions.

The Human Services Director works in unison with a number of local service agencies, including but not limited to, Social Security Administration, State of NH Health & Human Services, Visiting Nurse Alliance, WIC, LISTEN, and Tri-County Community Action Programs, in order to provide information, referrals, and assistance to residents.

In the year 2015, a total of \$15,590.54 was disbursed to 20 households consisting of 19 adults and 15 children. Of these clients, 2 families were part of the homeless population and were placed into housing of their own.

The breakdown of the money disbursed in 2015, is as follows:

Rent/Security Deposits/Mortgage	11,403.00
Taxes/Water-Sewer	862.45
Electric	1,515.30
Heating Fuel	404.85
Propane	404.94
Direct Cremation	1,000.00
<b>TOTAL</b>	<b>\$15,590.54</b>

I would like to take this opportunity to thank everyone who made donations to the Fuel Fund. The Fuel Fund was established in October 2008 by the Board of Selectmen after being approached by residents who were concerned with the problem of rising fuel prices and the drastic measures residents in need were taking to heat their homes. The ending balance of the Fuel Fund for 2015 is \$7,056.98.

Also, Throughout the year, we depend on community support to provide non- perishable food, paper products, laundry items, diapers and gift certificates to help families in need. Our pantry assisted a total of 430 visits consisting of 1175 individuals in 2015.





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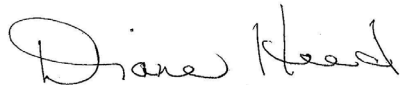
Many thanks go out to the Community for their generosity and continued support. A special Thank You to those who remain anonymous and in part to the following:

ANSYS, Inc.\*  
Boys Scouts  
Eastern Star  
Enfield Elementary 1<sup>st</sup> and 3<sup>rd</sup> graders  
Cub Scouts 44  
Mr. & Mrs. Robert Cusick  
Wayne & Carol Smith  
Mr. & Mrs. Gary Acord  
Lioness Club  
United Methodist Church  
Fred & Teresa Lynch  
Debra Cronenwett  
Carol & Rich Lammert  
Ilene Ester

Cynthia Clonaris  
Enfield Post office  
Vanessa Stone Reality  
Enfield Postal Carriers  
Mascoma Savings Bank Foundation  
Lake Sunapee Bank  
Marijo Gorney  
Community Lutheran Church,  
Women's Fellowship  
Community Lutheran Church,  
Endowment Fund  
Jeff & Suzann Hinman  
Indian River Elementary School

\*ANSYS, Inc. held a silent auction in November to benefit the Food Pantry raising \$2593.00

Respectfully submitted



Diane Heed  
Director of Human Services



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## Library

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### ~ MISSION STATEMENT ~

**The mission of the Enfield Public Library is to provide superior public library service to the people of Enfield using print, non-print, and electronic resources as appropriate.**

As 2015 concludes, it's been enlightening to look back. This was my first full year as Town Librarian and I think it's been a great one! In June Patti Hardenberg joined the staff as the Assistant Librarian and in November we welcomed back Linda MacVicar. We said goodbye to Julie Blain in February and Betty Wilson took over for her on Saturdays.

In terms of numbers, the library had 2,756 patrons borrow 27,727 items. In addition to these physical items, patrons borrowed 1,328 ebooks and 1,187 audiobooks using the New Hampshire Downloadable Books (Overdrive) website. The library also provides the following museum passes: Shaker Museum, the Fort at No. 4, VINS, Billings Farm, and The Fells in Sunapee. These passes were borrowed 87 times. Finally, we had 1,097 people using the 3 public access computers and free wi-fi.

Big changes concerning programming happened this year. In September we started offering a weekly story time for children ages 3-6 on Wednesday mornings and so far we have had 191 participants. In October we added a weekly baby story time on Tuesday mornings and that has had 81 participants. We also offer two ongoing monthly programs: Make It Take It Monday (first Monday of the month) where kids can drop in and make a craft to take home, and Family Pajama story time that happens on the first Thursday of the month in the evening.

Ongoing programs include the Wednesday morning knitting group (429 participants) and the monthly book group (56 participants). We continue to have class visits from the Enfield Village School with 1,407 kids coming from 14 different classes over two school years. Finally, we also had a very successful Summer Reading Program with 63 kids completing approximately 370 hours of reading! We finished the program off with magician Norman Ng performing at the Community Building.



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I heard several stories of kids performing their own magic tricks for their families for days after the event.

Between borrowing items and programs, we had almost 13,000 people walk through our doors! To close, I would like to warmly thank all of the supporters of the current library and the new library project, as well as all of the volunteers that helped out during the July book sale and Old Home Days. Special thanks also go to the Enfield House of Pizza and Mickey's who donated items used in craft programs.

Thank you, and here is to a wonderful 2016.

Respectfully submitted,

Melissa Hutson  
Town Librarian



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## Library Trustees

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The Enfield Public Library is a heavily-used town service. As of the end of the calendar year, there were more than 2,580 residents holding library cards. This constitutes more than half of the population of Enfield. We are delighted that so many townspeople take advantage of this remarkable institution.

Aside from charging out printed books, tapes and CDs, DVDs, and e-books, the library provides many other services such as free access to computers and Wi-Fi so that residents can prepare resumes and apply for jobs, do genealogical research using free access to Ancestry and Heritage Quest, download and print tax forms, or play games. Patrons can also borrow passes to area museums and historical sites.

The Trustees are encouraged that new and innovative programs are being developed. These are, unfortunately, being hampered by a lack of space for programming. In the new facility, there will be space for many more programs that can be utilized by more and more of our patrons. In several new libraries in the state, it has been reported that use of the facility and its programs increased from 75% to 100%.

One of the most important projects undertaken by the Trustees this year was a review of the plans for the new library facility. It is our goal to have an attractive, useful building and one that is as energy-efficient as possible. This review work will continue with the architects and engineers into 2016.

Again this year, the Selectmen, at the request of the Trustees, have appointed Jennifer Seiler-Clough as Trustee Alternate.

Among the events sponsored by the Trustees, the Ice Cream Social held on the Saturday of Old Home Days is very popular. Free ice cream sundaes are given to everyone and there is face-painting, a drawing for books and games, and other suitable activities for the young and the young at heart. We are grateful to the many volunteers who make this event possible. A special thank-you to Mickey Dowd for his help with the ice cream. Please join us again this coming year for treats and fun. Look for the tent behind Whitney Hall.



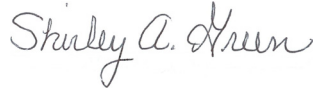
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The Trustees meet on the second Monday of each month at 6 PM in the Whitney Hall Conference Room. The public is always welcome to attend our meetings.

Respectfully Submitted,



Philip Cronenwett, Chairman



Shirley A. Green, Treasurer



Francine Lozeau, Secretary

Jennifer Seiler-Clough, Alternate



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## Old Home Days Committee

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### ~ MISSION STATEMENT ~

**The mission of the Old Home Days Committee is to organize an annual weekend of events which celebrate our community and honor our heritage.**

The Enfield Old Home Days Committee became an official town committee in April of 2015. This gave some formality to the group of people already committed to putting together a collection of events to celebrate Enfield during the last full weekend in July.

Old Home Days is the current presentation of Old Home Week, which was originally created by New Hampshire Governor Frank West Rollins in 1899. The goal of the weeklong celebration was to encourage citizens that had left the state to return to their hometowns and buy abandoned farms for summer homes, donate money to spruce up the village commons, and support the town libraries and meeting houses. In a time when New Hampshire was losing population and the state government was in debt, he hoped the reunion would help the towns out of what he perceived to be a moral slumber. The week-long festival was not only recognized by the state as a permanent festival, but eventually the idea spread to other New England states. As with so many things past, though, the tradition eventually died out.

Recently, many New Hampshire towns have begun to resurrect the festival, and Enfield is no exception. Following our very successful 250<sup>th</sup> year celebration in 2012, Old Home Days began its Enfield revival in 2013 and continues to grow each year.

The 2015 celebration was a nice mix of repeat events from the previous year and new ones added. On Friday evening, the Methodist Church put on a pulled pork supper in lieu of their usual chili cook off, which was a nice addition to the band concert sponsored by the Lionesses. Folks were able to have a nice supper while enjoying the music at Huse Park.

Saturday saw the addition of a parade highlighting all of the organizations in town followed by a picnic at what will hopefully be a public lakefront park eventually. Other events that day included a reenactment at the Lockhaven Schoolhouse, an ice cream social at the library, an open house at the Enfield Village Association's Greeley House, and a chicken BBQ sponsored by the Fire Department.



On Saturday evening, the community dance was held at the Enfield Center Town House, a departure from the Huse Park location. Unfortunately, due to structural issues, this event will be relocated again for 2016. The committee was glad to have had the use of it and hopes the attention garnered by this event with help with the Heritage Commission's efforts to preserve this building.

Sunday morning offered a kayak paddle on the lake as well as a pancake breakfast at Whaleback. Additionally, the Lutheran church put on a historic service in keeping with the theme of the weekend. Sunday afternoon saw the return of the vintage car show at the Shaker Museum hosted by Shaker Valley Auto with the Knights of Columbus BBQ. An artisan craft fair was added on the grounds of the museum to draw folks with more varied interests.

Other events on Sunday included a guided hike by the Conservation Commission and sailing lessons by the Mascoma Sailing Club. We had hoped to have paddleboard lessons by Yoga by Land and Lake, but the weather did not cooperate. We hope to offer it again in 2016.

The Enfield Old Home Days Committee started meeting in September 2015 to begin planning for the 2016 event. We plan to keep most of the events intact and hope to increase our visibility and attendance with a bigger focus on public relations this year.

We would also like to include more Enfield organizations in larger roles for this year's event. For those organizations or businesses who cannot themselves participate, we will offer sponsorship of various events in addition to our overall donations. The Committee continues to look for volunteers to help with specific events, and we welcome any ideas for adding to the festivities from the community.

We look forward to the 2016 Old Home Days, as always, to bring our wonderful community together to celebrate our town.

Respectfully submitted,

Kristin M. Harrington  
Co-Chair



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## Parks and Recreation Department

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### ~ MISSION STATEMENT ~

**The mission of the Enfield Recreation Commission is to provide safe and varied recreational activities in our community for residents of all ages.**

Recreational activities in the Mascoma Valley have continued to grow with the combined efforts of Mascoma Valley Parks and Recreation, and the Recreation Commissions in Canaan and Enfield! Continue to check the town websites, Facebook and the listservs for updates.

Three days a week, Chair Yoga and Exercise continues to be offered (formerly Low Impact Stretching and Exercise). The class meets on Mondays, Wednesdays and Fridays from 9:30-10:30 a.m. in the Community Building. There is a modest fee of \$3 to help cover the cost of the instructor.

The long, snowy winter resulted in a later date for our annual Egg Hunt. Approximately 35 children showed up at Huse Park to find more than 1,000 eggs. Those youngsters lucky enough to find a purple slip of paper were able to pick from an assortment of prizes.

Lifeguard coverage continues at the Shakoma Beach from 10:00 a.m.-5:00 p.m. starting around Memorial Day weekend and going through Labor Day weekend. We were lucky to have several returning lifeguards this summer, as well as hiring seven new lifeguards.

About 45 children signed up for summer camp, with about 35 in attendance on any given morning. The afternoon camp continued for the sixth year. In 2016 we will continue to offer expanded camp hours to include early drop-off and late pick-up for an additional fee. The afternoon campers visited the beach to participate in swim lessons, and also went on several field trips including the Montshire Museum. We continued to offer two 2-week sessions of Swim Lessons at Shakoma Beach with a Red Cross certified swim instructor. Approximately 43 children participated in the lessons. The lessons were reasonably priced at just \$20 for each two-week session.

The Halloween Party continues to be at the Fire Station on Union Street. We had lots of candy, cookie decorating, apple cider, bean bag toss, Halloween Twister, coloring and more! The Enfield Public Library joined the Recreation Commission this year offering "Halloween Story Time" for trick-or-treaters. An estimated 250 people visited the Fire Station on Halloween night. I would like to





thank the members of the Recreation Commission and Enfield Public Library for their help in making the party a success.

If you have any suggestions, or ideas for other programs or activities, please let us know. The best way to contact is by email: [mvalleyrec@gmail.com](mailto:mvalleyrec@gmail.com). Updates are regularly sent out via the listserv and Facebook. The Recreation Commission meets the third Tuesday of each month at 7:00 p.m. in the Whitney Hall Conference Room.

Respectfully Submitted,

Katharine Lary Jopek  
Regional Recreation Coordinator  
Enfield Recreation Director



**Halloween Story Time**



**Halloween Cookie Decorating**



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## Planning Board

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### ~ MISSION STATEMENT ~

**The mission of the Planning and Zoning Department is to provide excellent customer service, ensure compliance with Planning and Zoning regulations and ordinances; to assist the respective boards with administration and information and to complete other projects as assigned.**

The Planning Board held 14 meetings in 2015. Business items acted on included:

- Completion and acceptance of an update to the Subdivision Regulations.
- Completion and closeout of a grant to study Food Availability for Enfield and four surrounding Towns. The recommendations included information for existing stores on the strength of the markets currently in the Towns, with details on what markets may be underserved.
- Aided a new Ad hoc Committee, the Mascoma Lake Public Access Taskforce, in their work to define uses for the two waterfront lots at the end of Shaker Bridge after receiving State approval to lease the land.
- Approved one Site Plan Review Application for relocation of a business on US Route 4.
- One Major Subdivision was granted final approval on Bog Road.
- Approved four Boundary Line Adjustments
- Accepted one Voluntary Merger.
- Approved one Boundary Line Adjustment/Clarification.
- Reviewed ten Intents to Cut.
- Approved three Intents to Excavate.
- Reviewed four State Wetlands Permit applications.
- Reviewed one State Shoreland Protection permit application.

The Board and Town Planner met with a variety of businesses and individuals to offer guidance on land use issues. The Town Planner continues to



work with the Tax Increment Finance District Advisory Committee to help plan future work and monitor finances as well as the Enfield Village Association and Economic Development Committee to encourage improvement and development of properties in Town. The Planning Board Vice Chairman and Town Manager continue as the Town Representatives on the Upper Valley Lake Sunapee Regional Planning Commission. Attendance at meetings of the North Country Council, the Regional Transportation Advisory Committee as well as the Upper Valley Transportation Management Association continue so as to be able to benefit from the long range planning and economic development guidance these groups can provide. The Town Planner met with the new Economic Development Director for the UNH Cooperative Extension in Grafton County, Mr. Geoffrey Sewarke, and was informed of resources on development opportunities.

The Town Planner was invited to be a participant on a panel discussion at the Biannual Meeting of the Upper Valley Housing Coalition to inform the gathering of housing and community developments in Enfield over the past year.

The Board heard a request for an addition to the Zoning Ordinance to allow Community Net Metered Solar Arrays to be placed in some sections of Town. The discussion will carry over to 2016.

Looking ahead to 2016 the Board will undertake the process to update the Master Plan, continue aiding in the development of the new Route 4 District, build on the interest in creating a town resource from the waterfront lots at the North end of the new Shaker Bridge, as well as to find resources interested in the expansion of businesses in Town.

The Board welcomed the appointment of David Fracht as a new member and Jim Bonner as a new alternate member of the Board. The Board also mourned the passing of Paul Withrow who was a dedicated member of the Board for many years.

The Board has meetings scheduled on the second and fourth Wednesday of every month at 7:00 PM at the Public Works Facility, 74 Lockehaven Road, with both meetings held when there is business to discuss.

Respectfully Submitted

Scott Osgood  
Enfield Town Planner



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**NOTICE**  
**RSA 674:39-aa**  
**Restoration of Involuntarily Merged Lots**

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If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

*This notice shall be posted in a conspicuous place through December 31, 2016 and published in the annual report through the 2015 annual report.*



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## Police Department

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### ~ MISSION STATEMENT ~

**It is the mission of the Enfield Police Department to fairly enforce the law in an impartial and sensitive manner; to secure a safe and healthy environment for the community; and to provide competent, professional and dedicated police service, which places emphasis on protecting the fundamental Constitutional rights and privileges of all people.**

The State of New Hampshire Medical Examiner reports over 400 overdose related deaths in 2015. Locally we are also responding to more opiate overdose calls. We have investigated one opiate overdose death. As we are often first on the scene of these calls our officers recently were trained by our FAST squad staff and are now licensed to use Naloxone to better treat the overdose victim. I continue to work with our state and federal partners to address and respond to this crisis.

High visibility enforcement efforts continue to be successful in keeping the number of burglaries down compared to what other communities have experienced.

Please drop off any unused prescription medication during normal business hours to deter and prevent the illegal diversion of medicine.

Detective Sergeant Kenneth May retired in November. Det. Sgt. May began his career in 1992 and has devoted the past twenty-three years to public service and insuring the safety of all of us. Det. Sgt. May was assigned to the Attorney Generals Drug Task Force and has successfully investigated some of the worse crimes to face our town. Det. Sgt. May missed many family celebrations and holidays. Ken was always available and ready to respond to emergencies day or night. He will truly be missed and hard to replace. We wish Ken and Penny the best.

I would like to acknowledge all of my staff for their continued support and dedication to our mission.

I want to thank the citizens who have assisted our department this past year. Your assistance is critical in keeping us all safe. Please contact us whenever you have a concern. No issue is too small; we are here to serve you. We can be reached at 632-7501 or in case of emergency at 9-1-1.



### **Police Activity Report**

	<b>2015</b>	<b>2014</b>	<b>2013</b>	<b>2012</b>	<b>2011</b>
Service Calls	9807	10,186	10,761	11,237	10,722
Reportable Motor Vehicle Accidents	141	139	66	75	66
Fatal	0	0	0	1	0
Assaults	30	10	25	48	46
Burglary	6	5	4	19	8
Theft	23	70	29	49	64
Sexual Assaults	8	5	14	7	15
Auto Thefts	0	0	0	0	0
DWI	35	17	34	28	24
Homicides	0	0	0	0	0
Drugs	41	28	59	82	50
Criminal Arrests	248	298	355	297	258
MV Summons	179	153	242	198	218
MV Warnings	3829	3,301	2,571	2,743	2,479
Average Monthly Mileage	11,066	10,097	8,789	7,051	8,832

**“Dedicated to Our Community”**

Respectfully submitted



Richard A. Crate, Jr.  
Chief of Police



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## Public Works Department

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The Enfield Public Works Department had a busy year in 2015 beginning with one of the coldest winters on record, especially late February into March, and ending with one of the warmest December months ever. In all, the Highway Department responded to 42 weather events and salt and sand usage exceeded the budgeted “worst case scenario” quantities for the second year in a row. The Highway Department oversaw several paving projects including a complete rebuild of Mountainview Drive and Patricia Court and a pavement overlay applied to a section of Lockehaven Road starting from one quarter of a mile west of Spectacle Pond extending to the Grafton town line. Shimming was done to some parts of Lockehaven Road, Eastman Hill Road, and Methodist Hill Road that were in very poor condition. The Highway Department replaced numerous culverts and improved ditches on many streets around Town. The department put a striping machine into service which will be used to paint parking lot lines, crosswalks and handicap zones.

The Water and Sewer Departments experienced a very difficult winter with the extreme cold causing issues in the water storage tank and water distribution system. The frost penetrated the ground to over six feet in depth in areas not insulated by snow. This caused several main breaks and numerous frozen service lines that required many overtime hours of both the water/sewer and highway departments. Updated controls were installed in the NH Route 4A Lift Station. Several water leaks were repaired over the spring and summer on Lapan Circle, Main Street, Stevens Street and May Street. Several sections of sewer mains were scoped and jetted. The department worked closely with representatives from Lakeview Condominiums to explore a sewer extension that would allow their complex to hook up to the Town system and avoid costly repairs to their existing leach fields.

The Solid Waste Department installed a new compactor at the Transfer Station for trash and converted the old compactor for zero-sort recycling. The compacted recycling will eliminate 75% of the trucking cost leading to a quick payback on the machine. The tonnage of trash increased by 2.5% and the recyclables collected was up by 4.5%. The curbside system is diverting 37%-38% of the waste stream on average from the landfill with a high of 43% early in 2015.



**Compactors – Enfield Transfer Station**

The Buildings and Grounds Department spent the summer maintaining Town cemeteries and parks. They assist the Recreation Department with beach maintenance and the ice rink. They planted a tree on Arbor Day with the Boy Scouts and assisted with fourteen burials in various cemeteries.

The public works crew attended and hosted several training sessions over the year with several crew members earning certificates in the “Road Scholar” program offered through the University of New Hampshire. The Public Works Department hours are daily 7AM-4PM or other times by appointment. Public Works information is available on the Town Website [www.enfield.nh.us](http://www.enfield.nh.us).

Respectfully Submitted,

James L. Taylor  
Director of Public Works





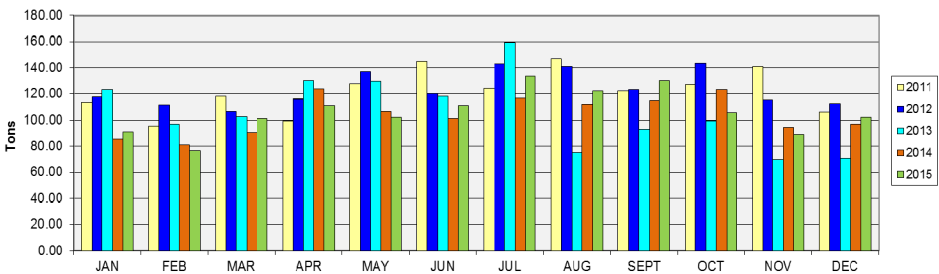
## Solid Waste & Recycling Reports

Beginning in August 2013, the Town of Enfield adopted a curbside rubbish and zero-sort recycling collection program. We've now had two full years with this program in place. Solid waste tonnage in 2015 increased by **28.32** tons over the previous year. Though we saw an increase in solid waste tonnage in 2015, it still remains over 250 tons lower than the average of solid waste collection for the 5 years prior to implementation of the new curbside program.

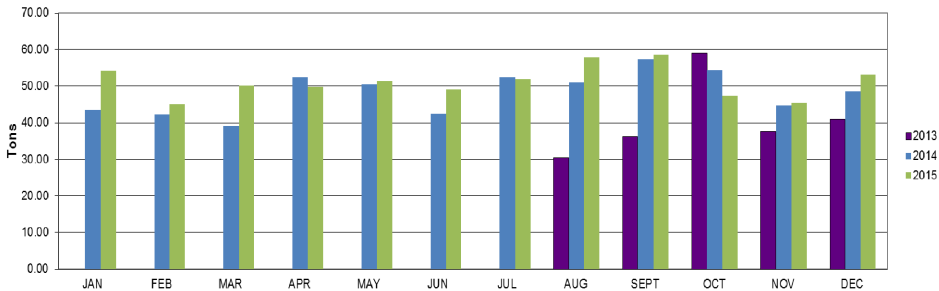
28.32 tons, at \$68.68 per ton, equates to an additional cost of **\$1,945.02**. This is a small increase in our costs, but we realized a **\$15,233.22 DECREASE** in rubbish disposal costs in 2013, so we are still seeing an overall savings.

We saw an increase in recycling from 579.14 tons in 2014, our first full year of zero-sort recycling, to 614.56 tons in 2015. Recycling costs \$35.62 per ton to process for a savings of \$33.06 for every ton not disposed of as solid waste. That's a total savings of **\$20,317.35!**

Solid Waste Tonnage 2011 - 2015



Zero-Sort Recycling Tonnage 2013-2015





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## Electronics Tonnage Report

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Disposal Date	Weight in Pounds		
	2013	2014	2015
January	5,410	0	0
March	0	0	6,250
April	0	5,600	0
May	5,200	0	0
August	0	0	6,850
September	5,600	5,750	0
<b>Total Weight in Pounds</b>	<b>16,210</b>	<b>11,350</b>	<b>13,100</b>
<b>Total Weight in Tons</b>	<b>8.105</b>	<b>5.675</b>	<b>6.55</b>

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## Recycling Collections

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Recyclable Items	Quantity	
	2014	2015
Air Conditioners	11	21
Dehumidifiers	6	7
Fax Machines, Copiers and Printers	11	19
Freezers	1	5
Hard Drives/CPUs	15	27
Microwaves	26	25
Monitors	15	15
Propane Tanks (20 lbs)	2	4
Propane Tanks (Other)	0	180
Radios	0	12
Refrigerators	19	28
Small Components	0	16
Televisions	42	39
Tires	168	162
VCRs/DVDs	7	13
Waste Oil (gallons)	689	633.25
Fluorescent Bulbs	951	508
Other Bulbs	124	147

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## Northeast Resource Recovery Association

As a member of Northeast Resource Recovery Association (NRRA), your community has access to all the services of this first in the nation, 35-year old recycling cooperative. Your member-driven organization provides you with:

- Up-to-date **Technical Assistance** in waste reduction and recycling including solid waste contract negotiations;
- **Cooperative Marketing** to maximize pricing and **Cooperative Purchasing** to minimize costs;
- Current **Market Conditions** and Latest **Recycling Trends**, both **regionally and nationwide**;
- **Innovative Programs** (i.e. Dual Stream, Consolidation and Single Stream);
- **Educational and Networking Opportunities** through our Annual Recycling Conference, our Monthly “Full of Scrap” email news, monthly Marketing meetings, **members' only website**, workshops and Fall Facility Tours;
- **School Recycling Club** - a program to assist schools to promote or advance their recycling efforts;
- **NH DES Continuing Ed Credits**;
- **NH the Beautiful Signs, Grants, Bins and Recyclemobiles**.

NRRA membership has grown to include more than 400 municipalities, businesses and individuals in New Hampshire, Vermont, Massachusetts, Connecticut and Maine. NRRA, as a non-profit organization, is unique in that we do not charge a “brokerage fee” or work to maximize profit gains, but rather has a minimal “Co-op” Fee” which is re-invested to further your recycling programs and solid waste reduction efforts in schools and municipalities.

Through your continued support and dedication, NRRA has assisted our members to recycle over 63,573 tons in fiscal year 2014-2015!

<b>Recyclable Material</b>	<b>Amount Recycled in 2015</b>	<b>Environmental Impact!</b> Here is <u>only one</u> benefit of using this recycled material rather than natural resources (raw materials) to manufacture new products.
Scrap Metal	57 gross tons	Conserved 56,841 pounds of coal!



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## Tax Increment Finance District Advisory Committee

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During 2015, the Enfield Tax Increment Finance Committee met twice. With the Route 4 Water/Sewer construction project now complete and closed out, the annual bond debt service for the project totals \$162,246 per year. Since 2009, the revenues to the TIF District have exceeded that figure, with significant increases in 2014 (\$260,365) and 2015 (\$303,843). These increases are partially the result of the economic development that has taken place along the Route 4 Corridor as a result of the Water/Sewer improvement project.

Given the TIF District's strong financial position, the Committee has voted to make an unscheduled principal payment on the bond for the Route 4 Water/Sewer project using the TIF funds accrued through 2014. While the Committee will need to review projected 2016 TIF revenues before making a final determination, initial estimates indicate that this unscheduled principal payment could total approximately \$215,000. In addition to the unscheduled principal payment on the Route 4 Water/Sewer project, the Committee has also reserved \$150,000 of 2015 TIF revenues to support improvements to the municipal parking lot (per Article 17 of the 2014 Enfield Town Meeting).

Over the coming year, the Committee will focus on updating the TIF District Plan and project list as a number of the projects on the current list have now been completed.

In 2015, the Committee said goodbye to long time Chairman David Saladino, who relocated to the Burlington, Vermont area for business reasons. The Committee would like to thank Mr. Saladino for all of his efforts over the years on behalf of the Town of Enfield! In October, Nathan Miller joined the Committee, and was elected to serve as Chair of the Committee for the coming year. We welcome Mr. Miller and thank him for his willingness to volunteer and help the Town of Enfield in this capacity.

### TIF Committee Members

Nathan Miller, Chair  
Rob Malz, Vice Chair  
Lori Bliss Hill  
Shara Buffington  
Holly Plumley West

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Nathan Miller".

Nathan Miller, Chair

TIF District Administrator  
(Town Staff) Scott Osgood



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## Zoning Board of Adjustment

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The Enfield Zoning Board of Adjustment held a total of 15 hearings during 2015. This was the busiest in the last few years. Thank you to the Board and Alternates for all their hard work, time and patience.

All building permits are reviewed by the Zoning Administrator to assure compliance with local and state regulations.

The ZBA meets on the second Tuesday of the month when there are hearings or business items to discuss. Anyone interested in becoming a Zoning Board member should contact the Town Manager or Zoning Administrator for further information.

The Enfield Zoning Ordinance and applications are available on the Town Website, [www.enfield.nh.us](http://www.enfield.nh.us).

To schedule an appointment with the administrator please call 603-632-4343.

Respectfully submitted,

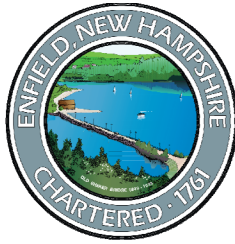
A handwritten signature in cursive script that reads "Philip K. Neily".

Philip K. Neily  
Zoning Administrator





# Town of Enfield



## Regional Organizations



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## Advance Transit, Inc.

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In FY 2015 there was a strong increase in ridership on Advance Transit and within the Town of Enfield. Having decreased by 1% each of the past two years, passenger boardings in Enfield surged to 6,736, an increase of 8% over the previous year. Overall, passenger trips on AT's fixed route system increased 7.8% to 593,098. AT maintained the same services in 2015 with seven scheduled runs each weekday between Canaan and Lebanon with connections to destinations in Hanover, West Lebanon, and White River Junction.

Perhaps you don't drive, but if you do, you are probably enjoying some extra savings due to falling gas prices; save even more by commuting on Advance Transit's FREE bus service. Our sponsors invest in free transit service as a way of reducing the number of cars in congested areas including downtown Hanover, on the Dartmouth College campus, and at the Dartmouth-Hitchcock Medical Center. If you are not familiar with our services, you can plan your trip by visiting our website [www.advancetransit.com](http://www.advancetransit.com) or by using Google Transit. If you would rather talk live with a real customer service person, you can call our offices at 802-295-1824, 8-4:30, Monday through Friday. Need help learning to navigate the Advance Transit system? We offer free travel training to groups and individuals. Let us know if we can assist. If you don't live or work near a bus route, but would like help finding carpool partners, check out our Upper Valley Rideshare service.

Advance Transit's mission is: "To help assure the continued growth, livability, and accessibility of Upper Valley communities by offering safe, effective, and friendly public transportation and rideshare services to persons regardless of age, sex, race, or disability."

Thank you for helping to support public transportation in your community.



Van Chesnut  
Executive Director





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## Crystal Lake Improvement Association

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2015 was another wonderful year on Crystal Lake. Our residents, both year round and seasonal, were involved in many events both social and environmental for the benefit of our hidden jewel, Crystal Lake.

Our spring cleanup of the Crystal Lake area roads was held on the Memorial Day weekend with our usual enthusiastic turnout. This is truly not just a cleanup effort but has become the season opening social gathering for residents. On July 4<sup>th</sup> we held our 8<sup>th</sup> annual Crystal Lake Independence Day Boat Parade with a great turnout. The parade was again led by “Sandy”, a fully original 1953 Chris Craft Runabout, after a few years of not being available. The parade gets better every year and everyone has fun preparing and participating. Our annual picnic/pig roast was held on the 3<sup>rd</sup> Saturday of July as it has been for the last 18 years. A great family occasion we provide food, fun, and ponies for the youngsters. Everyone enjoys the day.

We again were part of the NH Lakes Lake Host Program providing volunteers and financial assistance for the protection of the lake from invasive species. This program has grown tremendously since the beginning and we are grateful for the support of the community for this very worthwhile effort. Our weed watcher volunteers were out in force and our lake water monitoring efforts are also ongoing

Glyn Green  
President



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## Enfield Historical Society

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### *Knowledge of the Past Enlightens the Future*

Sixty-two members and guests attended programs sponsored by the Enfield Historical Society during the past year, including genealogy and digitizing family photographs; a history of LaSalette Shrine and Seminary with emphasis on French speaking northern New Englanders; military medals and their meaning, from the Civil War and throughout history; and a report on the "archeology dig" taking place in front of the Great Stone Dwelling at the Shaker Museum.

Fifty-nine people visited the Lockhaven Schoolhouse Museum during the operating season of June to September. Lisa Torres and Heather Oliver, in period costumes, conducted an 1800's "school day" and open house as part of the Town Old Home Days celebration. The session was attended by forty-four students, young and old. Following classes a special "recess" was available to participating students until closing time. It has been noted that special events, such as this, attract the greatest number of visitors. Also of note was the repair and painting of the museum fence by volunteer Paul Currier

The Enfield Center Museum, which houses a display of Enfield related articles, is open by appointment by contacting Town and Society Historian Marjorie Carr at 632-7740, or Secretary Kathy Ford at 632-4675. Arrangements can also be made for special visits to either of the Society museums through the same contacts. Questions on historical or genealogical records may be addressed to the Historian. Donations of small artifacts, photographs, post cards and documents that enhance Enfield history are appreciated.

The first edition of the Society sponsored history book, *Enfield, New Hampshire, 1761-2000: The History of a Town Influenced by the Shakers* is still available at the Enfield Public Library, the Shaker Museum, the Mascoma Savings Bank, and through the Society.

Anyone may become a member or the Society and all are encouraged to attend the programs presented to the public. Many of these events include known local and regional speakers. Information may be obtained by inquiry to the Society at P.O. Box 612, Enfield, New Hampshire 03748, or by contacting the above named individuals.

*Come, see what we are about.*

Kathy Ford  
Secretary



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## Enfield Shaker Museum

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*...preserving the Enfield Shaker legacy*

Dear Enfield Residents,

When visitors come to the Enfield Shaker Museum, and I have the honor of talking to them, I am always very proud to tell them how important the Shakers were in the early development of the town.

Just recently our curator and I were working with a writer who is doing an article on the Museum and we explained how the Shakers contributed to the industrialization of Enfield when they built Shaker Bridge in order to reach the railroad and then began to develop mills along the river in town. Although the Shakers are no longer here and we do not have the mills anymore, it is this early history that laid a foundation for the community we have become today.

As a town organization, the Museum is proud of our 2015 accomplishments.

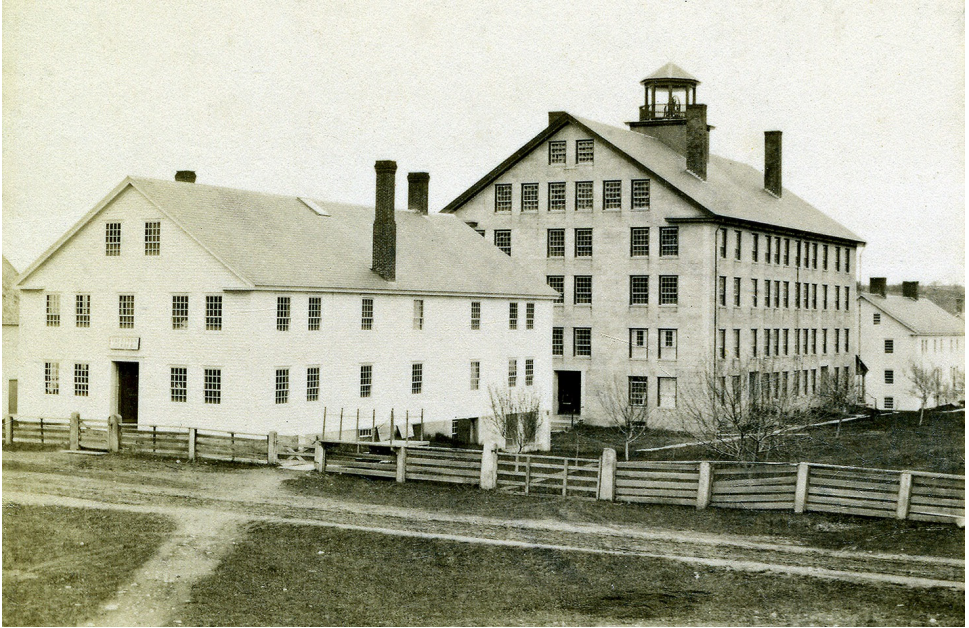
In January, we signed a Purchase and Sale Agreement on the last of the remaining Church Family buildings not owned by the Museum, the 1854 Shaker Cow Barn. By purchasing this significant Shaker structure, we ensure its future protection and the opportunity for us to utilize the building as we expand our interpretation and programming.

In May, we continued with our History Alive Program, offering the program free-of-charge to both the Enfield Village and Canaan Elementary Schools. This program supports grade school curriculum about New Hampshire and the Shakers.



In May and June, partnering with Plymouth State University, we held our first ever Archaeological Dig on the site of the 1818 Enfield Shaker Trustees' Office. The dig made national news and brought many new visitors to the Museum and Enfield. Plans are in the works for our 2016 dig on the site of the Shaker Blacksmith Shop.

Archaeological digs like these provide us with further understanding of the missing buildings and how the Shakers used the surrounding lands. These digs are also open to the public to volunteer.



In July, we partnered with the Enfield Old Home Day Committee on Sunday's Old Home Day festivities held on the lawns of the Museum. Many Enfield residents took advantage of our free tours to Enfield residents, which is an ongoing program, started in 2014.

Our Children's Garden, a partnership with a local Girl Scout troop, resulted in over 300 pounds of produce being donated to the Haven and LISTEN. The Children's Garden Program provides an understanding of healthy eating habits, local food need, and community service. The Giving Garden in the Community Garden also provides hundreds of pounds of produce to the Haven and LISTEN. As Enfield expands its own food pantry, we hope to be able to contribute produce right here in town.

In August, working with two teachers from Mascoma Valley Regional High School and Lebanon High School, we expanded our youth programs with a High School Nature Program offering credit to High School students. We had six students participate. This coming summer, we will add a Junior High School component to this offering.

Also in August, we hired a full-time Education Coordinator to expand our educational programs for adults and children.



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Other important milestones during 2015 include:

- Creating a fund, through a grant and other donations, to improve our Information Technology to improve our communications
- Continuing preservation of the Great Stone Dwelling and the East Brethren Shop
- Opening the Great Stone Dwelling for unique historical stays to guests visiting the area
- Inviting local Senior Centers to an afternoon tea during our Festival of Trees

You might wonder how we make all this happen. With a small staff, three full-time and the rest part-time, we could not do everything without our dedicated volunteers. With over 150 volunteers during peak events, I am proud to say that over 40% of our volunteers come from the Town of Enfield.

As I have said in the past, the Enfield Shaker Museum is one of Enfield's major assets and we all have a stake in its future. I hope you will get involved!



**ENFIELD SHAKER MUSEUM**

447 NH Route 4A  
Enfield, NH 03748  
(603) 632-4346  
[www.shakermuseum.org](http://www.shakermuseum.org)

Respectfully submitted,

Dolores C. Struckhoff  
Executive Director



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## Enfield Village Association

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Enfield Village Association is a nonprofit organization with a Board of Directors and one part time Program Manager that was established in 2000 to address the concerns of a deteriorating down town and to provide a vehicle for encouraging economic revitalization, reversing the trend of historic buildings falling into disrepair, and restoring pride in our community. With the strong financial support of the Town, local businesses and Enfield residents and the work force of a large corps of volunteers, we have accomplished a lot in 15 years.

- Working with NHDOT to create an attractive downtown streetscape
- Organizing annual clean up days
- Hanging flower baskets in summer, greens and lights in winter
- Replacement and rehab of village flagpole and garden surround
- Creating of the village Mothers' Garden
- Information Kiosk (with construction by Boy Scouts)
- Annual Hometown Holidays event
- Enfield Business Directory
- Shaker 7 Road Race
- Historic markers downtown
- Creation of Historic walking tour
- Monthly business coffees, business summits
- Participation in Small Business Saturday

And this is by no means a complete list.

Initially our primary focus was Enfield's Main Street through Enfield Village, an area seen as needing the most revitalization. More recently we have expanded our program area to include all of Enfield, recognizing that a community wide approach to revitalization benefits everyone, however we remain committed to keeping our traditional downtown a priority.

This past year was a busy one. Our Economic Development Committee has worked hard to reach out to Enfield businesses, encouraging them to host monthly business coffees, Business After Hours get togethers, and organizing business summits and lunch-and-learns. 2015 was our second year of Small Business Saturday, and we were encouraged to see an increase in the numbers of Enfield businesses participating. The committee is hard at work on the 2016 Enfield Business Directory, made available for free to every Enfield resident.



Our Beautification Committee makes our downtown attractive with carefully attended summer flower planters and later in the season, winter greens and lights. This year the Fall scarecrows were too numerous to count, and the project was expanded to include a scarecrow workshop and kits for people who wanted to participate more directly.

Under the direction of the Events committee, EVA's annual Hometown Holidays has become a tradition with Enfield's families. Over the years the venue has changed for this event, from downtown to the Enfield Community Building and this past year, at the Enfield Shaker Museum. Wherever it is held, it is always well attended by kids and their parents, who come to spend a "low tech" day of crafts, story time, cookie decorating, wreath making, horse and wagon rides, and of course, a visit from Santa.

The Shaker 7 Road Race held each year in June, is our major fundraiser but it is also a fun-raiser and brings people from all over the Upper Valley and beyond and gives them a glimpse of what makes our town special. With a race route that takes runners around beautiful Mascoma Lake, through our quaint village and past the Enfield Shaker Museum, it lets people know we are a vibrant part of the Upper Valley.

Last but not least, the purchase of the Historic Greeley House in 2012 is a major undertaking of EVA. This historic building in the heart of our downtown was in real danger of being destroyed. EVA's motto, economic revitalization through historic preservation (borrowed from National Main Street) made it a priority to save this important structure. Thanks to the vision of a corps of volunteers, the generous support of individuals, an ambitious CDFA tax credit grant, and a bank loan, this project will be completed this summer, providing permanent office space for EVA and a single family housing unit in the remaining space, and replacing a dilapidated building with an attractive one at the entrance to our downtown.

All this would not be possible without the strong support of the Town of Enfield and the people of Enfield and we are thankful for the many hours our volunteers have invested as well as their generous donations to help EVA keep the good things happening. We are truly YOUR organization, Enfielders working for the betterment of Enfield, and we welcome your input and suggestions.



Respectfully submitted,

Stripe Demarest  
Program Manager



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## **Annual Report from Executive Councilor Joseph D. Kenney, District One**

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As I start my 3rd year of service to you and the State of New Hampshire in Council District 1, I am grateful and honored to serve you.

I continue to work with the Governor, Council and Legislature on the important issues impacting the State. The Heroin and Opioid epidemic has been the number one issue. The Governor and Council called for a Special Legislative Session on November 18<sup>th</sup> to address the statewide heroin and opioid crisis. A Joint Legislative Task Force on Heroin and Opioid Epidemic was formed and will make recommendations to the Governor and Legislature in the upcoming session.

Economic development is still my top priority for the Northern most Council District and I will work with community and business leaders to assist in the creation of jobs and economic opportunity. I am committed to the Balsams project in Dixville Notch and I will continue to work with the various public and private partners to move this project forward. Additionally, I continue to work with the county and regional economic development councils and executive directors on present and future economic opportunities to grow businesses in the District.

I join with the NH Congressional Delegation - Senator Jeanne Shaheen, Senator Kelly Ayotte, Congresswoman Annie Kuster and Congressman Frank Guinta in working with other New England states and our northern Canadian friends to seek economic opportunities and relationships.

The Ten Year Transportation Improvement Plan process working with the Department of Transportation and the Regional Planning Commissions has been completed. The Executive Council approved the final draft and submitted it to the Governor on December 16<sup>th</sup>. The plan focuses on preservation, maintenance and safety of existing pavement and bridge infrastructure throughout the State. The US Congress passed the Fixing America's Surface Transportation (FAST) Act, which provides increased federal funding to the State of New Hampshire over the next five years. Contact William Watson at NH DOT for any additional details at 271-3344 or [bwatson@dot.state.nh.us](mailto:bwatson@dot.state.nh.us).

The 2016 session of the NH House and Senate will address legislation that deals with the heroin and opioid crisis, Medicaid expansion, and maintaining a good business climate. Again, be watchful of proposed legislation passing costs on to the county and local levels of government. Stay close to your local state senator and house members.





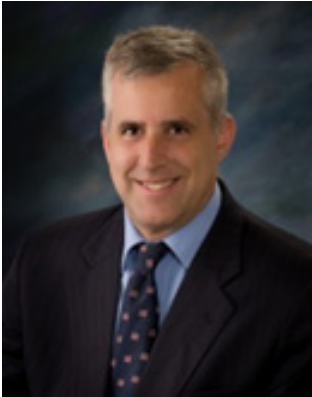
The Governor and Council are always looking for volunteers to serve on the dozens of boards and commissions. If you are interested, please send your resume to Governor Maggie Hassan, State House, 107 North Main Street, Concord, NH 03301 attention Jennifer Kuzma Director of Appointments/Liaison or at (603) 271-2121. A complete list is available at the NH Secretary of State website at [www.sos.nh.gov/redbook/index.htm](http://www.sos.nh.gov/redbook/index.htm).

My office has available informational items: NH Constitutions, tourist maps, consumer handbooks, etc. I periodically send, via email, a list of my schedule for the week. Send me your email address if you'd like to added to the list at [Joseph.Kenney@nh.gov](mailto:Joseph.Kenney@nh.gov) .

Contact my office any time I can be of assistance to you.

Serving you,

Joe



Joseph D. Kenney  
Executive Councilor  
District One

State House Room 207  
107 North Main Street  
Concord, NH 03301

[Joseph.Kenney@nh.gov](mailto:Joseph.Kenney@nh.gov)

(603) 271-3632



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## Forest Fire Warden & State Forest Ranger

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Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The ability to obtain fire permits on line was initiated in 2015. Approximately 120 towns participated in the online system with over 4,000 permits issued. To obtain a permit on line visit [www.NHfirepermit.com](http://www.NHfirepermit.com). The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdfl.org](http://www.nhdfl.org).

This past fire season burned **635 acres** which was the most recorded since 1989 when 629 acres burned. The fire season began in early April with the first reported fire occurring on April 8th. The largest fire was the 275 acre Bayle Mountain fire in Ossipee. This fire started on May 5<sup>th</sup> and burned for several days. The Bayle Mt. fire was also the largest individual fire in NH in over 25 years. There were also a number of other sizable fires in May which definitely kept NH's wildland firefighting resources stretched to the limit. These larger fires increased the average wildland fire size to 5.12 acres. As usual our higher fire danger days correlated well with the days that there were fires actually reported. The statewide system of 16 fire lookout towers continues to operate on Class III or higher fire danger days. Our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting capability was supplemented by the NH Civil Air Patrol when the fire danger was especially high. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2015 season threatened structures, and a few structures were burned, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of



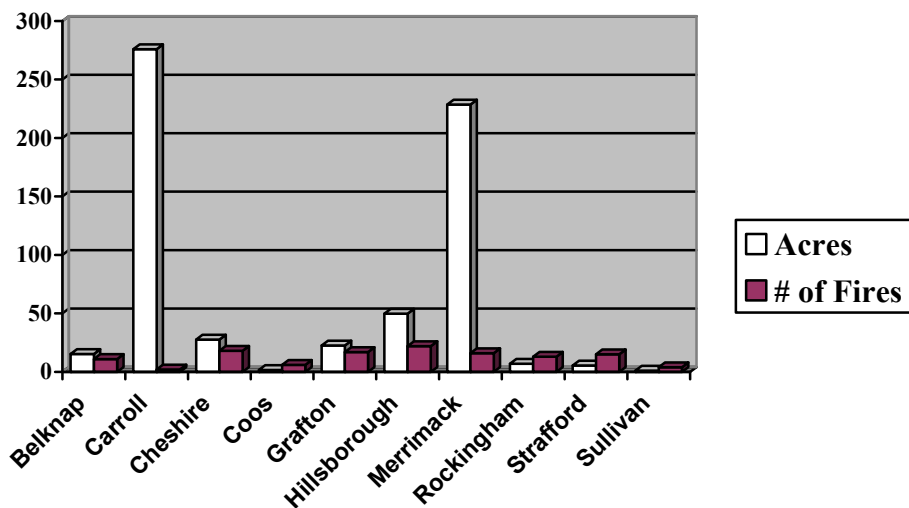
flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

## 2015 Fire Statistics

(All fires reported as of November 2015)

(figures do not include fires under the jurisdiction of the White Mountain National Forest)

County	Acres	# of Fires
Belknap	15.3	11
Carroll	276	2
Cheshire	27.6	18
Coos	1.6	6
Grafton	22.6	17
Hillsborough	49.7	22
Merrimack	228	16
Rockingham	7	13
Strafford	5.5	15
Sullivan	1.1	4





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<b>Causes of Fires Reported</b>		<b>Year</b>	<b>Total Fires</b>	<b>Total Acres</b>
Arson	7	<b>2015</b>	124	635
Debris	14	<b>2014</b>	112	72
Campfire	12	<b>2013</b>	184	144
Children	2	<b>2012</b>	318	206
Smoking	12	<b>2011</b>	125	42
Railroad	0	<b>2010</b>	360	145
Equipment	6	<b>2009</b>	334	173
Lightning	4	<b>2008</b>	455	175
Miscellaneous*	67	<b>2007</b>	437	212

\* Miscellaneous: power lines, fireworks, electric fences, etc.

**ONLY YOU CAN PREVENT WILDLAND FIRES**



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## Grafton County Senior Citizens Council, Inc.

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Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well-being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors the Grafton County ServiceLink Resource Center and RSVP and the Volunteer Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2014-15, 125 older residents of Enfield were served by one or more of the Council's programs offered through the Upper Valley or Mascoma Senior Centers and 113 were assisted by ServiceLink:

- Older adults from Enfield enjoyed 1,001 balanced meals in the company of friends in the centers' dining rooms.
- They received 4,473 hot, nourishing meals delivered to their homes by caring volunteers.
- Enfield residents were transported to health care providers or other community resources on 487 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 164 visits with a trained outreach worker and 442 contacts with ServiceLink.
- Enfield's citizens also volunteered to put their talents and skills to work for a better community through 1,027 hours of volunteer service.

The cost to provide Council services for Enfield residents in 2014-15 was \$72,049.92.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical.



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Enfield's population over age 60 has increased by 92% over the past 20 years, according to U.S. Census data from 1990 to 2010.

Grafton County Senior Citizens Council very much appreciates Enfield's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner  
Executive Director



P.O. Box 433  
Lebanon, NH  
03766-0433

Phone: 603-448-4897  
Fax: 603-448-3906

Web site: [www.gcsc.org](http://www.gcsc.org)

A United Way Agency providing services to older adults in Grafton County



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## Listen

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LISTEN Community Services is pleased to report the following services delivered to Enfield resident for FY 2015 (July 1 - June 30)

**Direct Benefit Programs supporting Enfield residents:**

Food Pantry	144 individuals at a value of \$13,513
Fuel Assistance	19 households received \$6,443 worth of fuel
Electrical Assistance	21 households received \$5,177 in electric payments
Holiday Baskets	18 households served at a value of \$5,400
Housing Helpers	3 households received \$1,200 in rental assistance
Summer Camp	12 children sent to camp at a cost of \$2,700
Thrift Store Vouchers	72 individuals received \$992 in clothing & furniture
USDA Food	135 individuals received \$7,800 worth of surplus food
Misc. Client Need	4 households received \$917 in benefits (prescription medication, gasoline, bus tickets, etc.)

**Service Programs supporting Enfield residents:**

Budget Counseling	16 households visits
Benefits Assistance	1 household visit

The total cost of service and direct benefits delivered to Enfield residents for FY 2015 is \$45,117. While there is no longer a LISTEN sponsored Community Dinner in Enfield, Enfield residents do benefit from our Community Dinners in surrounding towns. Last fiscal year, LISTEN served 28,775 meals valued at \$258,975. Enfield residents-in-need rely upon our Community Dinners. LISTEN does not charge for its services nor does it receive state or federal funds.

LISTEN Community Services is most grateful to Enfield residents for their support and goodwill. The Upper Valley is a special place to live because of your generosity. We are all blessed to have neighbors who recognize the need and then do something about it. Thank you for your thoughtful and kind response to those Enfield residents who are challenged by hard times.



Sincerely,  
Merilynn B. Bourne, Executive Director  
Listen Community Services  
603-448-4553 or [www.listen.org](http://www.listen.org)

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“Like us” on FACEBOOK –LISTEN Community Services



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# Mascoma Lake Association

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## ~ MISSION STATEMENT ~

**The objectives of the Association are to protect Lake Mascoma and its environment, promote the responsible and sustainable enjoyment of the lake by all its users, and to educate the public on issues related to these objectives.**

We are always looking for new members and encourage input from the community.

The MLA is a non-profit association with over 300 active members and a volunteer board. The board meets the 3<sup>rd</sup> Tuesday evenings, April through September. Membership is open to anyone who shares our mission.

Countless volunteer hours were donated for the MLA's projects this year including collecting water samples, monitoring water quality, maintaining our working pontoon boat and organizing the milfoil removal dives, mapping the location of weeds with GPS, and recruiting and organizing weed watchers. Weed watchers patrol their areas and mark invasive plants with our hand-made orange markers. Volunteers also created and maintain our web site. Volunteers participated in the NH annual Loon Census, worked with the Loon Preservation Committee (LPC) to monitor loon-nesting areas and roped off nesting sites and floated signs to alert boaters of the presence of loon nests or chicks.

The MLA oversees the NH Lakes-run Lake Host program with volunteers and paid Lake Hosts at the two boat ramps (Enfield and Lebanon) from Memorial Day to Labor Day. The efforts of the Lake Hosts and boaters' voluntary inspections for invasive species are integral to the long-term health of the lake. In 2015, Carrie Hackeman served as our Head Lake Host and reported just one questionable sample of vegetation found over a season of hundreds of inspections. This is good news on all fronts as the sample was tested to be native and benign, and Carrie credits boater education in the steady reduction of incidents. Continued boater cooperation at the ramps was also reported, so we thank the community.

Our most labor-intensive project remains the control of Eurasian Milfoil. In 2015 over 5,400 plants were hand dug and removed from the lake. David Kelman and Martha Rich coordinate the milfoil efforts and they report:

5454 plants were harvested by 10 different divers, who dove for a total of 162.5 hours, assisted by 8 different tenders conveyed by 3 different captains, who together gave 178.5 hours of their time.





Eurasian milfoil has the potential to form a mat of vegetation across the water surface impacting enjoyment of the lake for swimmers, kayakers and fisherman. Without control efforts, its spread would certainly impact the scenic quality and property values around the lake. The state mandates that only certified weed control divers remove these plants as mishandling can lead to further spread. We have a team of certified divers who donate their time and energy to keeping this invasive at bay, but new divers are welcome and needed to keep this effort going. [Locations](#) and [counts](#) can be found on our Maps:

<https://www.google.com/fusiontables/DataSource?docid=1EpZYsd-RFf2fAxVQe5jYxPedr2jV8VYGWYGHZlo#map:id=3>

<https://www.google.com/fusiontables/DataSource?docid=17UoPCqzNacYaMHt7ehG3UiNtmPAaXCNdFodAnr-#map:id=3>

These sites are also linked on the MLA website:  
<http://www.mascomalakeassociation.org/>

Our annual meeting was held on July 19<sup>th</sup>. Our guest speaker was Jay Aube of NH DES Wetlands Bureau. He walked us through the permitting process for any shoreline development, what projects require state permits and what do not, and how to continue to best support our lake.

The 4<sup>th</sup> of July boat parade continued with calmer waters this year and many patriotic boaters circling the lake for all to enjoy. In late July, MLA participated in the Old Home Days parade on land as well.

Our next annual meeting is planned for Saturday, July 23<sup>rd</sup> at the Enfield Community Building at 9am. We are always happy to welcome new members who share our mission. Please join us.

Visit us at [www.mascomalakeassociation.org](http://www.mascomalakeassociation.org)



President, Allison Flint  
Vice President, (vacant seat)  
Treasurer, Gary Gaudette  
Secretary, Karen Hambleton



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## Mascoma River Local Advisory Committee

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The Mascoma River Local Advisory Committee is a volunteer group of citizen representatives from the Town of Canaan, Town of Enfield and City of Lebanon, N.H. The LAC's responsibilities include developing and updating a Mascoma River Corridor Management Plan, and monitoring development along the river to assure that it is compliant with state law and the local river plan. This involves reviewing construction permits and making site visits to comment on permits as required by NH Dept. of Environmental Services.

In addition to completing the management plan and reviewing permits, in July the LAC hosted the New Hampshire Rivers Council River Runners workshop. Attendees received training on invasive aquatic species, learning how to identify them and report invasive species to NH DES.

In August we began exploration of working more closely with the Connecticut River Joint Commissions about issues where our interests overlap.

In October we attended a public information session held by US Fish & Wildlife Service about their 15 year management plan. We then held discussions and issued a letter of support for a management plan version we found was the best fit for our area and our river.

Grafton Hydro LLC is considering a project to build two small hydropower dams on the Mascoma River, and the LAC held a public information session in December, about the preliminary permit to build a dam in downtown Lebanon, as well as for modifying the existing dam on Mascoma Lake. We conveyed our determinations in a letter to the Federal Energy Regulatory Commission.

In addition, over the course of the year we worked closely with Pathways Consulting LLC. as they developed a permit to stabilize the bank of the Mascoma River behind the Kmart plaza in Lebanon NH. Discussions were held at several of our monthly meetings, and members of the LAC reviewed both the preliminary plan at the Pathways offices, & the final work on site in December.



Attended various meetings of NHDES, MWCC, CRJC, as well as meetings of the towns of Enfield & Lebanon budget committees.

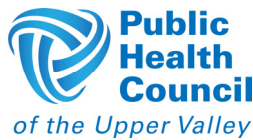
Members of the LAC have reviewed 16 applications for permits under the Shoreland Protection Act and donated over 125 hours of their time in service to their communities.

Respectfully,

Bill Chabot  
Chair



MVHI is a nonprofit public health organization serving the Upper Valley towns of Canaan, Dorchester, Enfield, Grafton, Grantham, Hanover, Lebanon, Lyme, Orange, Orford, Piermont, and Plainfield. Our goal is to protect and promote the health of our community.



In 2015, appropriations from Enfield and nine other towns in the Upper Valley Region supported the Public Health Council of Upper Valley (PHC), a regional collaborative working to leverage the diverse capabilities of our communities, health and human services providers, schools, and businesses to improve our regional response to public health needs. Over the course of the year, members developed a Community Health Improvement Plan for addressing substance misuse, obesity, older adult falls, and other concerns for the region. The PHC supported a number of initiatives by fostering new partnerships and investing in pilot projects. Some of these include:

- Bringing dental health care services to people in community settings;
- Bringing Crisis Intervention Team training to law enforcement partners. CIT improves law enforcement responses to people with mental illness.
- Increasing our community and individual awareness of how changes in our climate can affect our health

For more information about the PHC, please visit us at [www.uvpublichealth.org](http://www.uvpublichealth.org).

MVHI is supporting two substance abuse prevention initiatives in the towns of Canaan, Enfield, Dorchester, Grafton, and Orange: 1) Indian River Youth 2 Youth after-school program, and 2) Mascoma Valley Prevention Network, a community coalition focused on reducing youth alcohol and drug abuse.



During 2015, our programs reached many people who live, work, and attend school in Enfield:

- Immunizations: MVHI disseminated information about free flu vaccines to the public. We hosted four flu vaccine clinics in the region that provided 1,120 free flu vaccines to residents aged 10 and older. These clinics were held in Plainfield, Enfield, and Orford.
- Substance Misuse Prevention: During 2015, 10 Enfield youth were among the 28 who participated in the Youth 2 Youth program. In the spring, Youth 2 Youth participants conducted the Samantha Skunk smoking prevention program to all kindergartners and first graders at the Enfield Village School. During the past year, MVPN participated in several school and community events to provide information and engage parents.

MVHI greatly appreciates the support we receive from Enfield and will continue to work hard to meet your needs in 2016.



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## Mascoma Valley Parks & Recreation

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This year saw the continuation of many programs and activities, such as our adult fitness classes, line dancing and youth sailing lessons. We were also excited to offer 13 new programs for adults and youth! For example, in 2015 MVPR successfully started a ski and snowboard program at Whaleback Mountain with 22 students participating, and organized cross-country skiing for over 40 elementary age students. Three different dance classes were also offered in 2015: Modern Dance, Tap Dance and Elementary Dance. See below for a complete list of our new programs and activities. This year also saw the continued publication of *Play Mascoma Valley! A Guide to Recreation & Active Living* (PMV). PMV is a semiannual brochure that highlights community events in Enfield, Canaan, Dorchester, Grafton and Orange, and provides information on how to register for recreation programs. Look for future editions to come out in Spring for the Spring/Summer programs and then a second one in the Fall for the Fall/Winter programs. PMV is also available on the Canaan and Enfield websites!



**“4 on the 4<sup>th</sup>” Kids Fun Run 2015**



**MVPR Ski & Ride Program 2015**



**IRS Cross Country Program 2015**



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### **2015 weekly programs and activities (continued from 2014):**

- Insanity Fitness Class (Mondays)
- PIYO Live! Fitness Class (Tuesdays)
- Swing Jamie Line Dancing (Thursdays)
- Adult (Over 30) Basketball (Sundays)
- Adult Volleyball (Sundays)
- Afterschool Yoga at Indian River School (Mondays, for teachers & community members)
- Yoga at Shakoma – Beach Yoga (Fridays in the summer and early fall)
- Outdoor Yoga (Wednesdays in the summer and early fall)
- Yoga in Enfield (Wednesdays – throughout the winter)
- Zumba (Wednesdays)
- Conversational French Club (Saturdays)
- Conversational Italian Club (Saturdays)
- Indoor Field Hockey at Grantham Indoor (youth & adult games, Thursdays, Jan. – Mar.)
- Challenger Sports Youth Soccer Camp (British Soccer in July)
- “Pub” Trivia at the Public Library (at Canaan Town Library & Enfield Public Library)
- Indian River Cross Country and Track Program (grades 5-8, Fall & Spring)
- New Hampshire Fisher Cats game (discounted tickets to a game)
- Play Field Hockey! Summer Camp
- Youth Sailing Lessons (in conjunction with the Mascoma Sailing Club)
- Outdoor Movie in the Park (in conjunction with the Enfield Police Department)
- Quilt Retreats/Classes (in conjunction with Graham Hill Studios)
- 3<sup>rd</sup> Annual “4 on the 4<sup>th</sup> Road Race” (in conjunction with Social-Summit Lodge #50)

### **2015 NEW weekly programs, activities and events:**

- MVPR Youth Ski and Ride Program (January – March at Whaleback Mountain)
- Elementary Cross Country Skiing (Wednesdays in January)
- Modern Dance – 9<sup>th</sup> grade through adult (Mondays)
- Tap Dance – 7<sup>th</sup> grade and up
- Elementary Dance – K through 6<sup>th</sup> grade (Fridays)
- Mat Yoga (Thursdays)
- Painting Class (in conjunction with the Happy Paint Brush)



- Friday Walking & Running Club On the Rail Trail (spring, summer & fall only)
- Indoor Field Hockey, Fall 5-week Program at Grantham Indoor (Nov. – Dec.)
- Eating, Breathing and Yoga to Boost Your Immune System Workshop
- Mascoma Valley Guitar Orchestra (Sundays)
- 12U Youth Baseball Team
- Learn to Crochet Club (Wednesdays)



**Zumba 2015**



**Ski & Ride Program 2015**



**Youth Cross Country Ski Program 2015**

**Collaborative Programs and Coordination Efforts:**

- Enfield and Canaan Beach Programs (Lifeguard and Swim Instruction)
- Mascoma Youth Sports League (facility use scheduling and promotion)
- Winter Golf Tournament
- Run for Kehoe! 5k





- Harvest Supper (Canaan)
- Cardigan Mountain School Community Free Events (promotion and advertising)
- CPBA 5k/3k Run & Walk (promotion and advertising)
- Shaker 7 Road Race (with the Enfield Village Association)

**MVPR Background:** In 2011 a representative from Upper Valley Healthy Eating Active Living (UV HEAL) and the towns of Enfield and Canaan collaborated with the goal to enhance recreational in the Mascoma Valley Region. The result of their efforts was the establishment of *Mascoma Valley Parks and Recreation* (MVPR) and the hiring of a *Regional Recreation Coordinator* in April 2013 to work in conjunction with the recreation departments of both Enfield and Canaan. Since April 2013, MVPR has helped maintain the existing recreation programs offered in the towns, and introduced more than 30 new programs with over 500 people participating from the surrounding towns.

Thank you to Dartmouth Hitchcock/UV HEAL, Mascoma Savings Bank Foundation, Children's Fund of the Upper Valley, Byrne Foundation and the towns of Canaan and Enfield for their continued financial support of the Regional Recreation Coordinator position. Also, a big "thank you" to all of our program volunteers, instructors and the individuals who participated in an MVPR program, activity or event. Your support and participation makes it possible for us to continue to offer our current programs as well as more in the future!

I truly appreciate all the support I received from the community in my third year as Regional Recreation Coordinator. I look forward to seeing many of you at a future program, event or activity. Play On!

Respectfully Submitted,

Katharine Lary Jopek  
Regional Recreation Coordinator  
Mascoma Valley Parks & Recreation



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## Shaker Field Dog Park

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After over two years of effort, with countless numbers of PetSafe votes cast, many sponsorships, donations, and membership fees given, thousands of emails, and hundreds of hours of work by the Mascoma Valley Dog Park Supporters (MVDPS), the Shaker Field Dog Park officially opened on Tuesday, August 11, 2015. The park has been well received by locals and by people traveling from as far as Concord NH and Vermont. The park is self-regulating with rules and regulations posted. Often a volunteer from MVDPS is on site to answer questions and give advice. This fall, a grant from the Eastman Charitable Foundation funded the planting of six red maples. If conditions are poor during winter and mud season, the park will be temporarily closed. For more information about the park, closings, and how to become involved go to [www.facebook.com/MVDPS](http://www.facebook.com/MVDPS) or [www.mascomavalleydogpark.com](http://www.mascomavalleydogpark.com)



Respectfully submitted,

*Marcia Herrin*

Marcia Herrin, President  
Mascoma Valley Dog Park Supporters





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## UNH Cooperative Extension

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University of New Hampshire Cooperative Extension's mission is to provide New Hampshire citizens with research-based education and information, to enhance their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

Here are some of our noteworthy impacts during the past calendar year:

- Dave Falkenham collaborated with the County to begin a timber sale on the County forest lands. After Dave's departure in July, Jim Frohn was hired in December as our new County Forester.
- Michal Lunak began a research project looking at the economic feasibility of producing dairy beef in the North Country.
- Donna Lee partnered with two local schools to develop a 4-H presence in their community.
- Lisa Ford continued to promote healthy living practices, educate youth, parents, adults, and seniors about smart food choices and being physically active.
- Geoffrey Sewake was a successful co-applicant on two Northeast Regional Center for Rural Development grants totaling \$20,000.
- Jessica Sprague taught ServSafe® courses along with other food safety and food preservation programs. She is working with the food safety team to develop farm food safety programming.
- Along with colleagues in four states, Heather Bryant continued work on a five year, multi-state research project looking at fertilizer requirements for high tunnel tomatoes.
- Volunteer Master Gardeners began work on planning the first Master Gardener training program held in the North Country in ten years; it was conducted in the Fall of 2015.

**Be sure to look for us on Facebook and Twitter and on-line at [www.extension.unh.edu](http://www.extension.unh.edu)**



Respectfully submitted:

Heather Bryant  
County Office Administrator



## UPPER VALLEY LAKE SUNAPEE REGIONAL PLANNING COMMISSION

10 Water Street, Suite 225, Lebanon, NH 03766 603-448-1680

The Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC) has been providing professional planning assistance to municipal boards since 1963. The UVLSRPC coordinates inter-municipal planning, acts as a liaison between local and state/federal agencies, and provides advisory technical assistance on development issues. The Commission serves 27 communities in Grafton, Sullivan, and Merrimack Counties.

The Commission's highlight of 2015 was the adoption of the UVLSRPC Regional Plan (available online at [regionalplan.uvlsrpc.org](http://regionalplan.uvlsrpc.org)). This plan is based on the most extensive public engagement process in the Commission's history and presents a bold vision for the future development of our region over the next twenty years. In addition to the adoption of the Regional Plan, UVLSRPC highlights for 2015 included:

- Responding to more than 150 municipal requests for technical assistance.
- Coordinating four Household Hazardous Waste Collections that served over 1,000 households in the region.
- Coordinating with the NH Department of Transportation to develop the 2017-2026 Ten-Year Transportation Improvement Plan with approved projects totaling more than \$125 million over the next ten years in the UVLSRPC region.
- Completing more than 110 traffic counts across the region.
- Securing funding to conduct a feasibility study for a new transit service along the I-89 corridor linking New London and Grantham to Lebanon and Hanover.
- Assisting five communities in the region (Claremont, Newbury, Orford, Springfield, and Wilmot) with circuit rider planning services.
- Assisting five communities (Washington, Newport, Grantham, Sunapee, and Goshen) in updating their local Hazard Mitigation Plans.



- 
- Assisting seven communities in the Sugar River watershed (Claremont, Cornish, Croydon, Goshen, Grantham, Newport, and Sunapee) in developing Fluvial Erosion Hazard appendices for their local Hazard Mitigation Plans.
  - Assisting three communities (Unity, Washington, and Claremont) in updating their Local Emergency Operations Plan.
  - Assisting two communities (Grantham and Lebanon) in developing local culvert inventories.
  - Providing administrative and staffing assistance to the Connecticut River Joint Commissions.

Please feel free to contact me at (603) 448-1680 or e-mail me at [nmiller@uvlsrpc.org](mailto:nmiller@uvlsrpc.org) to share your thoughts. It is a pleasure to serve the municipalities of this region!

Sincerely,

A handwritten signature in dark ink, appearing to read 'Nathan Miller'.

Nathan Miller, AICP  
Executive Director



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## Visiting Nurse & Hospice of VT and NH

*Home Health, Hospice and Maternal Child Health Services in Enfield, NH*

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The Visiting Nurse & Hospice for Vermont and New Hampshire (VNH) is a compassionate, non-profit healthcare organization committed to providing the highest quality home health and hospice services to individuals and their families. VNH provides care for people of all ages and at all stages in life, and delivers care to all, regardless of ability to pay.

VNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2014 and June 30, 2015, VNH made 1,594 homecare visits to 94 Enfield residents. We provided approximately \$78,490 in unreimbursed – or charity – care to Enfield residents.

- **Home Health Care:** 1,289 home visits to 77 residents with short-term medical or physical needs.
- **Long-Term Care:** 71 home visits to 2 residents with chronic medical problems who need extended care in the home to avoid admission to a nursing home.
- **Hospice Services:** 215 home visits to 11 residents who were in the final stages of their lives.
- **Maternal and Child Health Services:** 19 home visits to 11 residents for well-baby, preventative and palliative medical care.

Additionally, residents made visits to VNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, cholesterol testing, and flu shots.

Enfield's annual appropriation to the VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Sincerely,

*Jeanne McLaughlin*  
*President & CEO (1-888-300-8853)*



WISE is the Upper Valley's sole provider of crisis intervention and support services to victims of domestic and sexual violence. WISE provides free and legally confidential services 24 hours of every day, including a crisis line, safety planning, emergency shelter, transitional housing assistance, legal aid, victim in-person advocacy at local emergency rooms, police stations, and courthouses, and a variety of support groups. WISE assists over 1,000 victims each year and also reaches survivors, in creative ways: writing groups; yoga classes; sobriety meetings; and a therapeutic riding program.

WISE's Safe Home houses victims of violence since opening in 2015. This home offers a respectful environment that protects women and allows for peaceful concentration on regaining independence, working on legal and logistical issues, and nurtures healthy parenting. WISE's website ([www.WISEuv.org](http://www.WISEuv.org)) has many resources to identify intimate partner violence, increase safety, and support a victim of domestic violence, sexual abuse, or stalking. WISE trains law enforcement and medical professionals on a Lethality Assessment screening to identify victims at high risk of intimate partner homicide who are immediately referred to WISE.

WISE is also a leading educator on healthy and safe relationships, in 21 communities through structured curriculums, regular trainings to teachers, medical, legal, and law enforcement professionals, and through a presence at farmer's markets, hospitals, and local events. WISE educators present workshops in each area high school and middle school, and many elementary schools, on healthy relationships, media literacy, bullying, dating violence, and consent. Research shows that students receiving prevention education classes across their K-12 years evidence greater respect in dating relationships and friendships. WISE also offers educational programs to interested community groups.

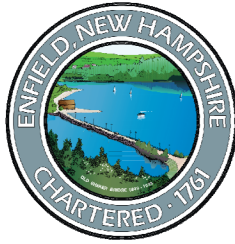
Supporting people in crisis, in confidence, and educating citizens is crucial to eliminating domestic violence and abuse. WISE remains grateful for support to assure WISE services are available 27/7.







# Town of Enfield



# Vital Statistics



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## Marriages

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### For the Year Ending December 31, 2015

The following report may seem incomplete, but the Town Clerk may only report information which the parties have specifically authorized for publication. This is the complete list of marriages the Town Clerk has been authorized to publish in the Annual Report.

<u>Date</u>	<u>Name of Groom/Maiden Name of Bride</u>	<u>Residence</u>
Jan. 1	Peter G. Lapre Raymond A. Miner	Enfield Penacook
Jan. 30	Christopher L. Tanner Elizabeth E. Guziewicz	Enfield Enfield
April 24	Russell G. French Jill E. Moravec	Enfield Enfield
May 2	Peter A. Rich, Jr. Chalyn E. Rich	Lebanon Enfield
June 25	Darrell E. Mallory Linda M. Harriman	Enfield Enfield
June 27	Mark D. McGonis Amber N. Torrey	Enfield Enfield
June 28	Jonathan E. Putnam, Jr. Sara J. Stewart	Enfield Enfield
July 19	Neil S. Weil, Jr. Lori A. O'Dougherty	Enfield Enfield
July 25	Mark P. Yeager Anne K. Bonham	Enfield Enfield
July 31	Patrick a. Buccellato Andrea C. Henry	Enfield Enfield



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<u>Date</u>	<u>Name of Groom/Maiden Name of Bride</u>	<u>Residence</u>
August 8	Paul A. Gove Cynthia R. Jones	Enfield Enfield
August 23	Michael J. Gaunt, Jr. Dawnielle M. Grose	Enfield Enfield
September 5	Dale M. Pare, Jr. Lynn M. Bradshaw	Enfield Enfield
September 26	Thomas R. Isenor III Stefanie M. Fitzgerald	Enfield Enfield
October 10	Patrick B. Ahern Katelyn J. Husband	Enfield Enfield
December 12	Austin D. Luckette Jessica L. Driscoll	Enfield Auburn, NH
December 30	Arthur F. Morse Jodi A. Martin	Enfield Enfield



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## Births

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**For the year ended December 31, 2015**

The following report may seem incomplete, but the Town Clerk may only report information which the parents have specifically authorized for publication. This is the complete list of births the Town Clerk has been authorized to publish in the Annual Report.

<u>Date</u>	<u>Place of Birth</u>	<u>Name</u>	<u>Name of Father</u> <u>Name of Mother</u>
Jan. 4	Lebanon	Margaret Elizabeth Albert	Kevin Albert Cara Albert
Jan. 7	Lebanon	Harper Lucie Irwin	Christopher Irwin Jessica Irwin
Jan. 23	Lebanon	Mason Patrick McCormack	Ryan McCormack Molly Witmer
Jan. 24	Lebanon	Adelaide Kaiya Degnan-Shaker	Brian Degnan Stacey Shaker
Feb. 6	Lebanon	Milo Jamieson Cobb	Jeremiah Cobb Johanna Cobb
Mar. 5	Lebanon	Odin Maurice Pare	Joshua Pare Whitney Thibodeau
Mar. 27	Lebanon	Destiney Marie George	Jason George Kayla Bothwell
Apr. 8	Lebanon	Tessa May Desbiens	Christopher Desbiens Martha Desbiens
Apr. 13	Lebanon	Emmeline Mahkai Wegner	Jason Wegner Gabrielle Wegner



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<u>Date</u>	<u>Place of Birth</u>	<u>Name</u>	<u>Name of Father</u> <u>Name of Mother</u>
Apr. 28	Lebanon	Joel Francis Mitnaul	Larry Mitnaul, Jr. Katherine Mitnaul
Apr. 30	Lebanon	Juliana Arlene Chiasson	Jeremy Chiasson Alissa Thompson
May 26	Lebanon	Lydia Mae Graf	Jake Graf Shailey Cantenbury
June 9	Lebanon	Jordan Lily Morrill	Thomas Morrill Jennifer Morrill
June 29	Lebanon	Ezekiel Finn Whitson	Wesley Whitson Rachel Whitson
July 10	Lebanon	Joseph John McLaughlin , IV	Joseph McLaughlin Alyson McLaughlin
July 17	Lebanon	Serafina Chek Moschella	Nicholas Moschella Christina Moschella
July 18	Lebanon	Rhodes Rowan Kerrigan- Mast	Tyler Mast Alexandria Kerrigan
July 18	Lebanon	Wilder Sky Kerrigan-Mast	Tyler Mast Alexandria Kerrigan
Aug. 1	Lebanon	Emily Carmela St Clair	Kyle St Clair Brionna Larocque
Aug. 5	Lebanon	Samuel Evan Nochumson	Saul Nochumson Jenica Nelan
Sept. 4	Lebanon	Kinsley Anabelle Marie Meyette	Ethan Meyette Mina Fleming
Sept. 11	Lebanon	Eva Diane Tompkins	Chad Tompkins Kelsea MacDonald

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<u>Date</u>	<u>Place of Birth</u>	<u>Name</u>	<u>Name of Father</u> <u>Name of Mother</u>
Sept. 19	Lebanon	Sadie Mae Kleinman	Douglas Kleinman Kelly Kleinman
Sept. 20	Lebanon	Bentley Alan Kimball	Scott Kimball, Jr. Samantha Kimball
Sept. 20	Lebanon	Cedric Harrison Finger	William Finger Molly Finger
Oct. 1	Lebanon	Noella Marie Cascadden	Joshua Cascadden Alexis Cascadden
Oct. 19	Lebanon	Emma Lynn Swett	Dominic Swett Sarah Kelleher
Nov. 8	Lebanon	Annelisa Marion West	Robert West II Holly West
Nov. 12	Lebanon	Chancellor Anderson Bernier	Andrew Bernier Ostin Bernier
Dec. 16	Lebanon	Karmen Elizabeth Teal	Clayton Teal Emaris Henault
Dec. 22	Lebanon	Isabella Grace Dixon	Dennis Dixon Casey Roberts



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## Deaths

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**For the year ended December 31, 2015**

This report may be incomplete. This report is based on a list provided by the State of New Hampshire which is known to be incomplete. We add any other deaths we become aware of that are not included on the State list, but this is an imperfect process.

<b><u>Date</u></b>	<b><u>Place of Death</u></b>	<b><u>Name of Deceased</u></b>	<b><u>Name of Father</u> <u>Maiden Name of Mother</u></b>
Jan. 6	Lebanon	Marguerite Wheeler	Peter Evans Amelia Pankratz
Jan. 22	Lebanon	Wilma Beck	Gerald Sargent Anna Sarno
Jan. 30	Enfield	Peter Hotaling	William Hotaling Jean Perrine
Feb. 5	Lebanon	Richard Baker, Sr.	Fredrick Baker, Sr. Dorothy Hazelton
Feb. 7	Newport	Bettina Adams	Theodore Bacon Tounette Atkinson
Feb. 13	Enfield	Gayle Hulva	Onni Taisto K. Haarala Mary Jeanette Campbell
Feb. 26	Lebanon	Joseph Sears, Jr.	Joseph Sears, Sr. Frances Grace
Feb. 26	Lebanon	Joseph Conlon	Joseph Conlon Judith Marchitto
Mar. 9	Enfield	Donna Darling	Harland Pillsbury Jean Gauthier



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<u>Date</u>	<u>Place of Death</u>	<u>Name of Deceased</u>	<u>Name of Father</u> <u>Maiden Name of Mother</u>
Mar. 11	Enfield	Elaine Macedo	Edison Chase Dorothy Chase
Mar. 17	Enfield	Larry Smith	Ralph Smith Marion Stanley
Mar. 21	Enfield	Priscilla Smith	Harry Brawn Margaret Cousens
Apr. 10	Lebanon	Robert Brown	Amasa Brown Mauguerite Hannaford
May 14	Lebanon	Guy Bailey, Jr.	Guy Bailey, Sr. Rena Clark
May 19	Enfield	Dorothy Amore	Alonzo Caswell Mabel Lawrence
June 25	Lebanon	Charles Hummer, Jr.	Charles Hummer, Sr. Kathryn Laurie
July 9	Enfield	Priscilla Burgess	Earl McKinney Dorothy Boutin
July 18	Lebanon	James Gerding, Sr.	Carl Gerding Johanna Brennan
July 20	Enfield	Margene Thomas	Eugene Schmeichel Margaret Clarke
July 23	Enfield	Cynthia Schraeder	Joseph Schraeder Amy Cashman
Sept. 19	Lebanon	Sandra Eastman	Merrill Eastman Priscilla Duell
Sept. 28	Enfield	Theresia Colman	Friedrich Heckmann Gertrude Eckert

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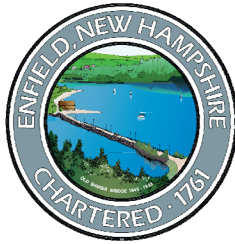
<u>Date</u>	<u>Place of Death</u>	<u>Name of Deceased</u>	<u>Name of Father</u> <u>Maiden Name of Mother</u>
Oct. 1	Enfield	Velma McConnell	Unknown Elizabeth Emerson
Oct. 6	Enfield	Doris Finnigan	Frederick Finnigan Edith Tibbetts
Oct. 17	Lebanon	Charles Harrington	Marshall Harrington Dorothy Pitman
Oct. 25	Enfield	Ronnie Leach	Jack Leach Wilma Autrim
Oct. 26	Lebanon	Harry Reed	William Reed Blanche Knapp
Oct. 26	Enfield	Paul Withrow, Jr.	Paul Withrow, Sr. Florence Thorne
Nov. 1	Lebanon	Betty Ruggeri	Fred Brigham Betty Unknown
Nov. 16	Enfield	Lorraine McVicar	John McIntyre Jessie Campbell
Nov. 30	Lebanon	Ilene Reed	Carroll Putnam Rose Young
Dec. 3	Enfield	Alda Terino	Lorenzo Dunn Jennie Mears
Dec. 10	Enfield	Merwin Cameron	Warren Cameron Lizzie Chamberlin
Dec. 23	Lebanon	Harrison Merrihew	Dexter Merrihew Vera Washburn
Dec. 28	Lebanon	James Bohne	Allan Bohne Helen Barnes

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# **Town of Enfield**



# **Miscellaneous Reports**



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## 2015 Town Meeting Minutes

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Enfield Village School

March 14, 2015

9:00 AM

Moderator Dr. David Beaufait commenced the annual meeting at 9:04 a.m. with the Pledge of Allegiance.

Moderator Beaufait asked for all cell phone ringers be turned off, and continued with the introduction of those sitting up front consisting of Officers and staff present as follows:

Selectmen Fred Cummings, John Kluge and Don Crate, Moderator Dr. David Beaufait, Town of Enfield Attorney, Jim Raymond, Town Manager Steve Schneider, Assistant Town Manager Alisa Bonnette, Recorder Paula Rowe, Deputy Town Clerk Sandy Romano, Budget Committee members Dan Kiley, Doug Pettibone-Chair, David Stewart, Shirley Green, Janet Shepard, Annabelle Bamforth. Also presented were Director of Public Works Jim Taylor, Chief of Police Richard A Crate Jr, Energy Committee member Kim Quirk, Supervisors of the Checklist Jim Gerding, Nancy White, and Robert Foley, Inspector of Elections Francine Lozeau, Conservation Commission Chair Alan Strickland, Mascoma Valley Dog Park Supporters Chair Marcia Herrin, and Library Trustee Phil Cronenwett.

Moderator Dr. Beaufait brought to the attention of those in attendance Pages 266 and 268 of the 2015 Annual Town Report, congratulating those marriages and births listed in 2014, and continuing with recognizing those deceased in 2014.

Moderator Dr. Beaufait reviewed the protocols, policies and procedures for today's meeting.

***He called for a voice vote to adopt the protocols, policies and procedures. There was a motion and a second, followed by a unanimous vote in favor of adoption.***

Moderator Dr. Beaufait identified those in attendance who are not residents or registered voters --- Jim Taylor, Public Works Director and two young people on the bleachers.



Linda Jones came to the podium, on behalf of the Heritage Commission, and presented Paul and Lynn Waehler with a plaque for their contribution to historic preservation in the Town of Enfield.

***A Motion to continue with the town meeting, starting with the articles as printed in the annual report came forward from Becky Powell, with a second from Jean Patten. Vote unanimous in favor of the motion.***

Selectman John Kluge recognized those retiring from the various boards and committees calling out the following names:

- ✓ Dan Kiley to whom the 2014 Town Report was dedicated.
- ✓ Paul Mirski 2009-2014 Budget Committee and 2011-2014 Heritage Commission
- ✓ Phil King 2011-2014 Conservation Commission
- ✓ David Carr 2003-2014 Recreation Department.
- ✓ Craig Daniels 2002-2014 on the Zoning Board of Adjustment
- ✓ Richard Lammert 2007-2014 Energy Committee
- ✓ Lori Saladino 2007-2014 Budget Committee
- ✓ David Crate 1983-2007, 2011-2014 Fire Ward
- ✓ Craig Daniels 2002-2014 Zoning Board of Adjustment

At this time, 9:24 a.m., Moderator Dr. Beaufait read the names of the newly elected officers who won the vote on Tuesday, March 10, 2015 as follows:

### **Article 1.**

For Two Years:

One Budget Committee Member – Janet M. Shepard (360)

For Three Years:

One Selectman – B. Fred Cummings (360)

One Trustee of Trust Funds – John Carr, pending acceptance (34 write-in votes)

One Cemetery Trustee – Gordon K. Clough, Jr. (278)

One Fire Ward – Timothy Taylor (357)

One Library Trustee – Shirley Green (391)

Two Zoning Board of Adjustment Members – Cecilia Aufiero (263) & Mike Diehn (2

Three Budget Committee Members – Holly West (323), James Buffington (243) & Mike Diehn (243)



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Moderator Dr. Beaufait read each of the Article's as follows:

**Article 2:** To see if the town will vote to raise and appropriate the Budget Committee recommended sum of five million, seven hundred ninety three thousand, six hundred eleven dollars (\$5,793,611) for general municipal operations. The Selectmen recommend \$5,840,970. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required) (Estimated tax impact \$5.64/\$1,000 valuation).

The Board of Selectmen does not recommend this article by a vote of 3-0.  
The Budget Committee recommends this article by a vote of 8-1.

***Selectman Fred Cummings moved to adopt Article 2 as printed, Selectman Don Crate seconded this.***

Doug Pettibone, Chairman of the Budget Committee, did a presentation of the Enfield 2015 Budget as proposed by the Budget Committee, beginning with a quick overview of the 2014 budget.

Points made during the presentation included:

- Projected Tax Rate of \$6.39 per \$1000 valuation, a 2.0% increase vs. 2014
- Near level operating spending across departments
  - all core town activities and services maintained
  - unchanged staffing level (maximal 2% merit raises)
- Some reduced routine maintenance of roads, buildings
- No infrastructure projects
- New/replacement equipment (\$450K from reserves)
  - New line striper, recycling compactor
  - Replace one fire truck
- Continue contributions to CIP capital reserve (CIP-RF)
  - \$318K into CIP-RF (retired DPW loan; carryover 2011 equipment, and the 4th annual 5-cent tax increase to support CIP 15-year plan)
- The Budget Committee recommends a budget with a tax rate of \$6.39 per \$1000 property valuation, including the CIP Plan.

John Kluge, spoke on behalf of the Selectmen, informing that the Selectboard reviewed the Budget Committee's budget proposal. Selectman Kluge explained that the Public Works budget took a big hit with a decrease in their budget lines Road Maintenance funding will take a big hit. The money should be put back in and will reflect an estimated \$18.00 to the taxes of the average home.



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Moderator Dr. Beaufait encouraged the public in attendance to come to the microphone with any questions or suggestions.

- Katherine Stewart proposed an amendment to Article 2. To adopt the Selectmen's recommended budget to see if the Town will vote to raise and appropriate the Selectmen's recommended budget of \$5,840,970 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. The motion was seconded by Bob Cusick.
- Budget Committee member David Stewart came forward and explained that the Budget Committee cut this area with guidance from the Town Manager. This \$47,000 was taken out after careful consideration by the Budget Committee.
- Budget Committee Chairman Doug Pettibone informed the audience that at their last budget meeting in January, with the Town Manager in attendance, all had agreed on the budget. Mr. Pettibone feels that the Town Manager does a very good job with the budget and suggested that he find the \$47k in another area of the budget.
- Jean Patten came to the microphone and said she is in favor of the Budget Committee's budget and felt that this \$47k could go for many things, not just the roads.
- Bob Cusick asked where this \$47k appears in the budget, and where it would go. Town Manager Steve Schneider said that the money would go to gravel roads and pavement.
- Katherine Stewart asked the people to look at page 57 and note the budget line for the roads.
- Kurt Gotthardt asked for the Public Works Director to speak on this amendment and what will this do and not do for his department.
- Public Works Director, Jim Taylor said the cuts would take about 30% of the gravel money and it would take about half of the pavement money. In 2008 the DPW budget was cut significantly and we have seen the effects of this major cut to this date. Shaker Hill is an example of neglected road maintenance, as now it needs to be rebuilt from scratch at



a much higher cost. Mr. Taylor said that when we make a cut like this we go backwards, eventually the money will be needed.

- Debra Ford expressed her feeling that the money should not be cut from the roads and invites others to look at roads in our other school district towns to see where they have had cuts.
- Rebecca Stewart felt that the budget committee has given an explanation showing this money cut does not have to come out of the roads – it can come out of other places in the public works budget lines.

Dr. Beaufait asked for a vote on the amendment.

***Article 2 as amended: To see if the Town will vote to raise and appropriate the Selectmen's recommended sum of five million, eight hundred forty-thousand, nine hundred seventy dollars (\$5,840,970). This article does not include appropriations contained in special or individual articles addressed separately.***

***Article 2 carried, by hand count, with 71 yes votes and 15 no votes.***

**Article 3:** To see if the Town will vote to raise and appropriate the sum of four hundred six thousand, eight hundred sixty-eight dollars (\$406,868) for the purchase of a fire truck; said appropriation to be offset by the withdrawal of \$276,903 from the fire vehicles and equipment capital reserve fund and withdrawal of \$129,967 from the Capital Improvement Program capital reserve fund. (Majority vote required). (This article has no impact on the 2015 tax rate).

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 9-0.

***Move to Adopt Article 3 as printed came forward from Selectman Crate with a second from John Kluge.***

Mr. Lee Carrier came to the podium to provide the CIP Presentation for Articles 3 through 5, reviewing the balance sheet and upcoming projects.

- Mr. Carrier pointed out those projects on hold or cancelled for 2015 are the boat launch upgrade, truck with plow, mowing tractor, police cruiser, 6-wheeler with wings and plow totaling \$459,000.





- 
- Cost reductions will be realized through the trash compactor at the Transfer Station.
  - The Fire engine purchase is needed as it is 25 years old. Five quotes for a new fire engine were received and the Fire Wards favor the lowest bid. Mr. Carrier favors a purchase of cash so that no interest is paid.
  - Mr. Carrier noted that \$6,700,000 in capital reserves are needed in the next 15 years. DPW has realized \$1,137,800 in expenditures from 2012-2015. Reserve withdrawals in 2015 will be \$583,002.
  - Selectman Fred Cummings informed the meeting of the committee process and feelings of the Enfield Center Fire Station receiving the new truck. The new truck will have a bigger pump. This brought questions from the public.
    - Rick Bean felt they need a truck, however, the truck planned for purchase is too much money.
    - Sam Eaton felt that a new truck is needed.
    - A member of the audience thanked the committees for their hard work so that these processes go more quickly.
    - Kurt Gotthardt asked, if this new truck passes what is going to happen to the truck being replaced? Selectman Cummings said that the old truck will go to the Union Street station to replace another vehicle.
    - Lloyd Hackman, member of the Enfield Center Fire Dept for 20 years, expressed concern about the new truck fitting in the fire station. Selectman Cummings said that the truck was designed to fit in the Enfield Center Station.
    - Rick Bean asked what side of the station the new fire truck is going on. Selectman Cummings said where the one is now. Mr. Bean pointed out that they built an addition for the one there now.
    - L. Shipman asked if this new truck would be able to make it up Methodist Hill. Selectman Cummings said yes.

***Moderator Beaufait asked for a voice vote on Article 3. Article 3 passed by voice vote.***



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**Article 4:** To see if the town will vote to raise and appropriate the sum of forty-five thousand dollars (\$45,000) for the purchase of a compactor and line striper and authorize the withdrawal of \$45,000 from the Municipal Facilities, Maintenance and Equipment Capital Reserve Fund created for that purpose. (Majority vote required) (This article has no impact on the 2015 tax rate).

The Board of Selectmen recommends this article by a vote of 3-0.  
The Budget Committee recommends this article by a vote of 9-0.

***Move to Adopt Article 4 as printed came forward from Selectman John Kluge with a second from Fred Cummings.***

***Moderator Beaufait asked for a voice vote on Article 4. Article 4 passed by voice vote.***

Moderator Dr. Beaufait recognized the Enfield Mascoma Lioness for providing a table of refreshments and added that they have a Corned Beef and Cabbage dinner this evening at the Community Building.

**Article 5:** To see if the Town will vote to raise the appropriate the sum of three hundred seventeen thousand, nine hundred eighty-three dollars (\$317,983) to be placed in the Capital Improvement Plan Capital Reserve Fund (Special Warrant Article)

The Board of Selectmen recommends this article by a vote of 3-0.  
The Budget Committee recommends this article by a vote of 9-0.

***Moderator Dr. Beaufait asked for a vote on Article 5. Article 5 passed by voice vote.***

**Article 6:** Shall the town raise and appropriate the sum of \$850 from the 12/31/2014 unreserved fund balance, for deposit into the Cemetery Maintenance Expendable Trust Fund, an expendable general trust fund previously established under the provisions of RSA 31:19-a for the purpose of maintaining cemeteries? This money represents 2014 revenue from the sale of cemetery lots in 2014 and is available to offset the appropriation. (Special Warrant Article) (This article has no impact on the 2015 tax rate).

The Board of Selectmen recommends this article by a vote of 3-0.  
The Budget Committee recommends this article by a vote of 9-0.



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***Move to adopt article 6 as printed came forward from Don Crate with a second from John Kluge.***

***Moderator Dr. Beaufait asked for a vote on Article 6. Article 6 passed by voice vote.***

At 10:35 a.m., Moderator Dr. Beaufait brought forward the last article.

**Article 7.** To hear the reports of agents, auditors, committees, or any other officers heretofore chosen and pass any vote relating thereto.

***Move to Adopt Article 7 as printed came forward from John Kluge with a second from Fred Cummings.***

- Kimberly Quirk made a presentation regarding the recent Charrette. She addressed the specific area on Main Street where the underpass is and the possibility of a new beach for the town residents.
- Selectman Fred Cummings publicly thanked the Budget Committee, at this time.
- Mr. Cronenwett, Library Trustee, read a line from the Town Report that he wrote in support of a new library. He asked the public for their continued support so that a new library could be realized in 2017.
- Marcia Herrin spoke on the establishment of a dog park in Enfield that has been realized. They will be breaking ground this spring. The dog park supporters have raised \$60,000 and no money came from the town taxes. She thanked the public for their support and donations. All approvals from the State and Town have been obtained previous to them breaking ground.
- Sam Eaton spoke in support of the Dog Park, asking about the age restrictions for the dog park as all members of his family would like to use it with their dog. Ms. Herrin said that they have looked at this and have a few restrictions on young people in the park due to liability issues. No children under age 12, as this is not a playground and those between the ages of 12 and 15 should be with an adult. The dog park committee remains open to suggestions on this and other topics.



- Steve Stancek requested a possible amendment to the roads article. Moderator Dr. Beaufait said that issue has concluded by vote and he cannot do this at this time. Mr. Stancek continued with advisement on repairs to Shaker Hill Road, which he lives on. Moderator Dr. Beaufait acknowledged Mr. Stancek's concerns, however they are not germane to this article.
- Wendy Piper, NH State Representative, spoke on road legislation. She will look at the monies that may be available, however the legislation for this was not passed last year.

***Motion to adjourn the town meeting came from Jean Patten at 11:15 a.m., with a second from Bob Cusick, and carried.***

Recorder, Paula Rowe Stone



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## **Town of Enfield**

### **~ Tax Relief Options ~**

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**For the following programs, applications are available at the Town Manager's Office.**

**Abatements: Application deadline: March 1<sup>st</sup> after final tax bill of the year.**

Per RSA 76:16, property owners who believe there is an error in their property assessment, or their assessment is disproportionate, may apply to the Board of Selectmen for an abatement. Applications are also on line at:

<http://www.nh.gov/btla/forms/documents/abatementforweb.pdf>

**Blind Exemption: Application deadline: April 15**

Per RSA 72:37, residents who are legally blind, as determined by the administrator of blind services of the vocational rehabilitation division of the Education Department, may qualify for a \$15,000 exemption.

**Blind Exemptions applied in 2014: \$15,000**

**Disabled Exemption: Application deadline: April 15**

Residents who are deemed disabled under the Federal Social Security Act may qualify for a \$50,000 exemption. To qualify a person must be a resident of NH for the past 5 years. The taxpayer must have a net income of not more than \$26,000 (single) or \$36,000 (married), and not more than \$70,000 in assets excluding the value of the person's residence.

**Disabled Exemptions applied in 2014: \$550,000**

**Elderly Exemption: Application deadline: April 15**

Residents over 65 years old who meet income and asset limits may apply to the Board of Selectmen for an exemption of the assessment of their property.

Elderly Exemption amounts are:

for a person 65 years of age up to 75 years, \$ 46,000;

for a person 75 years of age up to 80 years, \$ 69,000;

for a person 80 years of age or older, \$ 92,000.



To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than twenty thousand dollars (\$26,000) or if married, a combined net income of less than twenty-eight thousand dollars (\$36,000); and own net assets not in excess of seventy thousand dollars (\$70,000) excluding the value of the person's residence.

**Elderly Exemptions applied in 2014: \$1,294,300**

**Veterans Tax Credit: Application deadline: April 15**

A resident who has served in the armed forces in any of the qualifying wars or armed conflicts, as listed in RSA 72:28, and was honorably discharged; or the spouse or surviving spouse of such resident may apply for a \$200 tax credit. The surviving spouse of any person who was killed or died while on active duty in the armed forces, as listed in RSA 72:28, so long as the surviving spouse does not remarry, may qualify for a \$1,400 tax credit. Any person who has been honorably discharged, and who has a total and permanent service connected disability or is a double amputee or paraplegic because of service connected injury may qualify for a \$1,400 tax credit.

**Veterans' Tax Credits applied in 2014: \$59,800**

**Tax Deferral Lien:** Per RSA 72:38-a, disabled residents or residents over 65 may apply for a tax deferral lien. This program allows a resident to defer payment of their residential property taxes, plus annual interest of 5%, until the transfer of their property or up to 85% of the property equity value.

**Low & Moderate Income Homeowners' Property Tax Relief:** You may be eligible for this program if you are: Single with Adjusted Gross Income equal to or less than \$20,000; Married or filing Head of a NH Household with Adjusted Gross Income equal to or less than \$40,000; and own a home subject to the State Education Property Tax; and resided in that home on April 1.

The Town has no authority in regards to this program. In the past the State has made applications available at the Town Manager's Office by April 15<sup>th</sup>, and required them to be filed to the State of New Hampshire between May 1<sup>st</sup> and June 30<sup>th</sup>.



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# Right to Know Law

## ~ A Guide to Public Access ~

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This is a simplified overview of the Right to Know Law. You may read the full text of the Right to Know Law on the State's website at <http://www.gencourt.state.nh.us/rsa/html/VI/91-A/91-A-mrg.htm>

### 1. What is the “Right to Know” Law RSA 91-A?

It is New Hampshire's Statute, which emphasizes that the business of the Town is the public's business. It makes it clear that with very few exceptions, the public has access to Town records and meetings held in connection with Town Government.

### 2. Who does it cover?

All of us, whether we are elected officials, employees, or volunteers serving on a Board of the Town of Enfield.

### 3. What does it cover?

It covers all “meetings”. A meeting occurs whenever a quorum of a Board, Committee or Subcommittee gathers and discusses or acts upon a matter over which that Board, Committee, or Subcommittee has supervision, control, jurisdiction, or advisory power. The law also requires the business of a Board be conducted at a meeting, rather than by telephone, E-mail, or private gathering of individuals. New legislation allows telephone participation at a meeting.

Boards may allow one or more members to participate by telephone or other electronic means if (1) physical attendance is not reasonably practical (note in minutes); (2) all members can simultaneously hear and speak with each other; (3) except in an emergency, a quorum is still physically present in the location where the public was told the meeting would occur; and (4) all parts of the meeting are audible or otherwise discernable to the public in that location. <sup>(1)</sup>

Legal meetings may never be conducted by email or any other format, which does not allow the public to hear, read or discern the discussion contemporaneously at the meeting location. <sup>(2)</sup>

Public bodies may only deliberate in properly held meetings, and may not use communication outside a meeting (such as sequential emails or phone calls) to circumvent the spirit or the purpose of the law. <sup>(3)</sup>



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**4. If it is a meeting, what does that mean?**

A notice of the time and place of the meeting must be posted at least 24 hours in advance (excluding Sundays and legal holidays) in at least 2 public places. As of July 1, 2008, the Town's web site may now be counted as one of the two public posting locations.

The public is entitled to attend and may record or videotape the proceedings with courtesy permission.

All votes, with the very few exceptions itemized below, must be taken in open session and not be secret ballot.

Minutes must be taken and made available to the public within 144 hours.

**5. When can we hold a Nonpublic Session?**

Rarely – the Right to Know Law lists certain limited situation, which allow a board to go into nonpublic session. Those situations are:

- Dismissal, promotion, or setting compensation for public employees, RSA 91-A:3 II (a).
- Consideration of the hiring of a public employee, RSA 91-A:3 II (b).
- Matters which, if discussed in public, would likely affect adversely the reputation of any person – however, this cannot be used to protect a person who is a member of your Board, Committee or Subcommittee, RSA 91-A:3 II (c).
- Consideration of the purchase, sale, or lease of real or personal property, RSA 91-A:3 II (d).
- Discussion of pending or threatened (in writing) litigation, RSA 91-A:3 II (e).

**6. How do we go into Nonpublic Session?**

A motion must be made which specifically identifies the statutory category which is the reason for going into nonpublic session and then, a roll call vote must be taken in which each member's vote on the motion must be recorded.

**7. If we go into Nonpublic Session, what then?**

Minutes must be taken just as you would in open session. You must stay to the subject which was the original reason for going into the nonpublic session. If there is need to discuss other matters which discussion would be covered by a different exemption, you need to first come out of nonpublic session and then vote to go back in under that different exception. It is only in this way that a proper record can be prepared for public review.





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The Minutes from the nonpublic session must be made public within 72 hours unless two-thirds of the members, while in nonpublic session, determine the divulgence of the information likely would adversely effect the reputation of any person other than a member of the Board, committee, or Subcommittee, or render the proposed action ineffective, under those circumstances the Minutes may be withheld until those circumstances no longer apply. Action will be required to sequester.

**8. Which Governmental Records are accessible?**

The public has access to all records held by the town except to the extent they may fall under one of the exemptions listed above.

**9. How quickly do the records need to be supplied?**

If the requested record cannot conveniently be made available immediately, there is a deadline of five (5) business days for respond the request indicating when the records would become available.

**10. If there is a question as to whether something is open to the Public, what do I do?**

Consult with the Town Manager, who can get advice from Town Counsel, if necessary.

**11. In what format can the public demand that Town records be produced?**

Most records are available for photocopying but the Right to Know Law also extends the right to obtain computer disks of material already in the Town's computers. A reasonable charge can be made to cover the cost of providing the copies or disks. In no case, however, does a member of the public have the right to demand the Town collect, search for or arrange information that is not already pulled together for the Town's own purposes.

The above list is intended as a general outline of the "Right to Know" Law, and is somewhat simplified for ease of description. If you have questions, please contact the Town Manager's Office at 632-5026.

<sup>(1)(2)(3)</sup> Excerpts from the NH Local Government Center overview of the Right to Know Law, published August 2008. The NH Municipal Association has information on the Right to Know Law available online at <http://www.nhmunicipal.org/attachments/rtk-public-meetings-govt-records.pdf>



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## Town of Enfield Fee Schedule ~ 2016

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▪ Zoning Fees:

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Hearing fee	\$ 75.00
Mailing fee	8.00
Advertising	55.00
Sign permits	10.00
Copies of Zoning Ordinance	15.00

▪ Planning Fees:

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Boundary line adjustment	\$ 100.00
Revocation of Plat	100.00
Notice of Voluntary Merger	50.00
Subdivision:	

Minor or Re-subdivision:

Phase I Conceptual Review	No Fee
Phase III Final Application	125.00
Phase III Final Hearing	125.00

Major:

Phase I Conceptual Review	No Fee
Phase II Preliminary Review	150.00
Phase III Final Application	250.00
Phase III Final Hearing	250.00

Plus \$100 Per Lot

Site plan review:

Phase I	No Fee
Phase II	150.00
Phase III	50.00
Phase III	50.00

Plus \$100/Acre over 2 Developable Acres

Plus \$100/1,000 SF over 1,000 SF [Non-residential]

Plus \$100/Condo or Apt. unit over five (5) [Residential]



Renovations and/or additions	
Application	50.00
Hearing	50.00
Plus \$100/1,000 SF over 1,000 SF	
Home occupations:	
No changes to site/structure	100.00
Mailing	\$8 per party
Advertising	55.00
Tax mapping	\$30 per lot
Filing Mylar with County Registry	\$15 plus cost for registry
Cost for registry (subject to change):	
8½ x 11 – 11x 17	11.00
17 x 22	16.00
22x 34	26.00
Plus \$2.00 Document Recording Surcharge (Eff. 1/1/94)	
Plus \$25.00 Land Conservation Heritage Investment Program (LCHIP) Fee	
Master plan	30.00
Subdivisions Regulations	10.00
Site Plan Review Regulations	10.00
Signature on Perimeter Survey Map	10.00
Driveway Permit	25.00
Zoning/Floodplain ordinance	15.00
Address Request	25.00

■ Building Fees:

Permit Type:	Processing Fee	+	Inspection Fee (per Square Foot)
*Single Family Homes (stick built, double wide, modular)	\$40.00	+	\$0.12
*Mobile Homes (single wide)	\$25.00	+	\$0.08
*Garages & Barns	\$25.00	+	\$0.08
Additions & Renovations	\$35.00	+	\$0.12
Storage Buildings (no entry of vehicle), Decks & *Pools	\$25.00	+	\$0.06
*Multi-Family & Condominiums	\$100.00	+	\$0.15



<b>Permit Type:</b>	<b>Processing Fee</b>	<b>+</b>	<b>Inspection Fee (per Square Foot)</b>
*Commercial	\$100.00	+	\$0.15
Demolition	\$10.00	+	No Fee
Plumbing & Electrical (Included in above project packages*, fee only if applying as separate project.)	\$25.00	+	No Fee
Mechanical (Included in above project packages*, fee only if applying as separate project.) REMINDER: OIL BURNER PERMIT OR LP GAS PERMIT <u>MUST</u> BE COMPLETED.	\$25.00	+	No Fee
Re-inspection Fee (If inspection is called for and project is not ready, or if project fails 2 times, fee will be charged.)	\$15.00		
Renewal (Only allowed to renew 2 times and must be done before permit expires)	\$50% of Original Permit Processing Fee		

The processing fee is payable upon submission of application. This fee is non-refundable.

The inspection fee is payable upon approval of application and issuance of permit.

Work must proceed within the 12-month period following the permit issue date.

Inspection fees for projects not undertaken are refundable per IBC 2000 code, this request must be done in writing to the Building Inspector within the current year of the permit.



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▪ Police Fees

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Special Detail (subject to change)	\$53.20 / hr.
Accident Reports	
To residents	Free
To any company or non-resident	10.00
Resident Pistol Permit	10.00
Pistol Sales Permit	25.00
Games of Chance Permit	25.00

▪ Library Fees

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Late fees:	
Books	\$0.05 / day / item
Videos	\$1.00 / day / item
Copies (dependent upon paper size)	.20 - .30
Fax (per page)	\$1.00

▪ Cemetery Fees (Non All-Inclusive)

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Single Full Size Grave Lot	400.00
Weekday Burial (full body)	350.00
Saturday Burial (full body)	450.00
Weekday Burial (cremation)	100.00
Saturday Burial (cremation)	150.00

▪ Administrative Fees

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Photocopies (per page):	
8-1/2 x 11	\$ .25
11 x 17	.50
Lebanon Landfill ticket (per 10-punch ticket)	10.00
Beach parking (one day)	1.00
Beach parking (15 consecutive days)	10.00
Beach parking season (June 15 – September 15)	25.00
Blotter Book (hard copy)	50.00



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Building Rental Fees (per day):	
Community Functions w/kitchen use	50.00
Private Function – Residents Only – “1/2 Day”	50.00
Private Function – Residents Only – Full Day	100.00
Fax (per page)	1.00
Vehicle registration (for town to do state portion)	3.00
Vehicle title application	2.00
Marriage license	65.00
License	50.00
Certified copy	15.00
Dog license	
Intact	9.00
Spayed/Neutered	6.50
Group license (5 or more dogs)	20.00
Checklist	25.00
Vital records (birth, death, marriage, divorce):	
First copy	15.00
Subsequent copies	10.00

▪ Sewer & Water Fees

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Water hookup application (non-refundable)	\$ 150.00
Sewer hookup application (non-refundable)	150.00
Water hookup connection fee	1500.00
Sewer hookup connection fee	1500.00
Meter costs & setting fees:	
Meter, meter horn & fittings	115.00
(Market cost adjusted annually)	
Meter setting	100.00

▪ Transfer Station & Recycling Center Fees

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*(Effective January 1, 2011)*

CFC's	\$ 20.00
Fire Extinguisher	10.00
Microwave	10.00
Propane Tank 20#	10.00
Car Tires	\$3 each or 2 for \$5
Truck Tire	10.00

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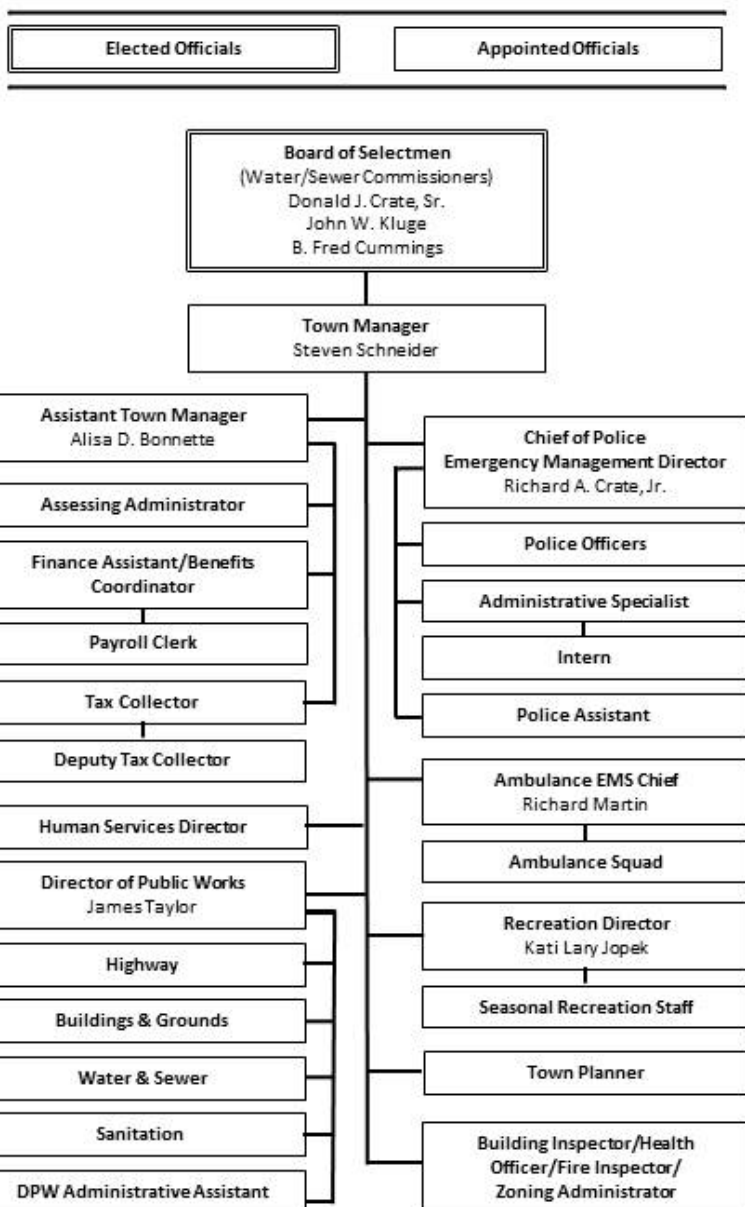
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Equipment Tire	30.00
Small TV	10.00
Medium TV	15.00
Large TV or Console	25.00
Computer Monitor, CPU, Printers	20.00
Computer Component	10.00
Stereo Equipment/VCR/DVD Players	5.00

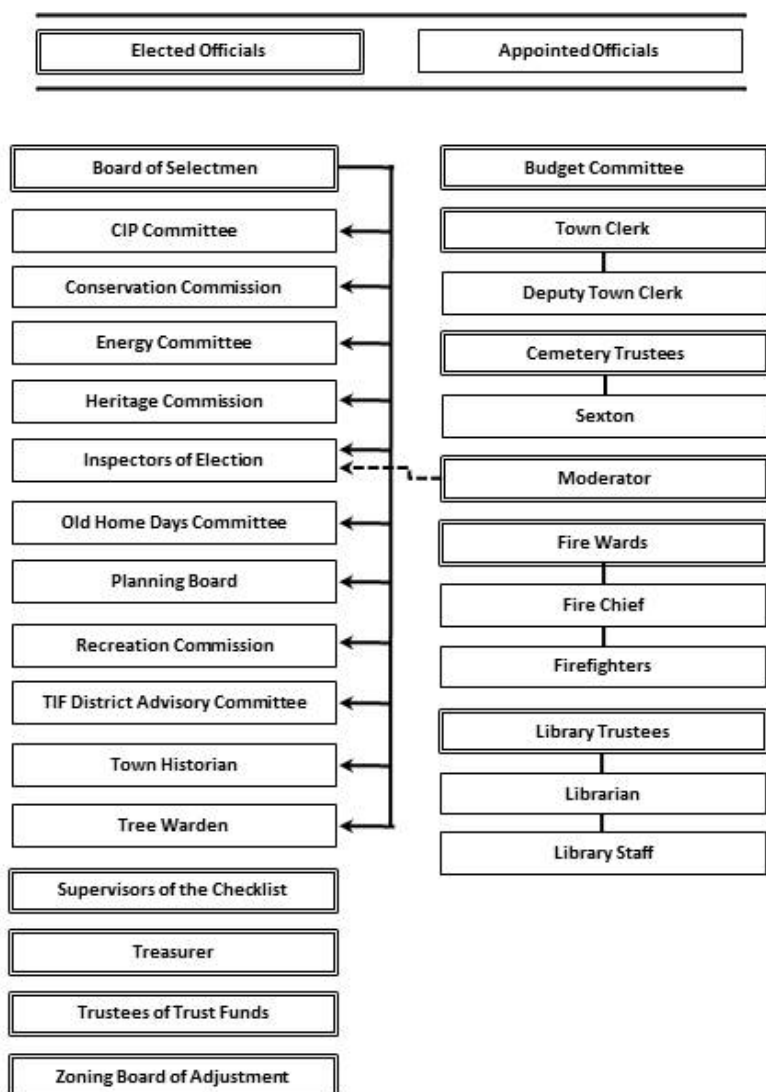
**\*Fees are current as of the printing of this report, but are subject to change.\***



# Town of Enfield Organizational Chart as of January 1, 2016









## Curbside Rubbish & Zero-Sort Recycling Collection Schedule

# 2016

**January**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**February**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

**March**

S	M	T	W	T	F	S
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**April**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**May**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**June**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**July**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**August**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**September**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**October**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**November**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**December**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Holidays observed by Casella are indicated in **RED** - there will be no curbside collection service on these days.

In the event of a holiday all routes on or following the holiday will experience a one day delay.



TOWN OF ENFIELD  
23 Main Street  
PO Box 373  
Enfield, NH 03748

603-632-5026  
[www.enfield.nh.us](http://www.enfield.nh.us)

CASELLA  
(888) 483-2757  
[casella.com](http://casella.com)



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# Index

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## Introduction:

About Enfield.....	4
Board & Committee Meeting Schedule.....	35
Budget Committee’s Report .....	13
Candidates for Local Elected Office.....	41
Dedication of the 2015 Annual Report ~ Kenneth A. Hill .....	6
Enfield Directory .....	17
<a href="http://www.enfield.nh.us">http://www.enfield.nh.us</a> – Official Town Website.....	15
Privately Operated E-mail Lists Serving Enfield.....	16
Remembering.....	8
Retirement Recognition .....	33
Roster of the General Court.....	37
Town Manager’s and Board of Selectmen’s Report.....	10
Town Officers .....	25
Town Office & Board Hours .....	21

## Warrant:

Town Meeting ~ Sample Rules of Procedure .....	50
Town Warrant 2016: .....	44
Town Warrant 2016 Narrative: .....	54
Warrant Articles Approved Until Rescinded .....	52

## Financial Reports:

2014 Annual Financial Report (Independent Auditor’s Report) .....	69
Appropriations & Expenditures, Comparative Statement.....	141
Balance Sheet, 2015 (Un-Audited).....	114
Bonds & Notes Outstanding .....	127
Budget (MS-737) .....	60
Budget (MS-737) Supplemental Schedule.....	68
Capital Reserve Expenditures .....	183
Conservation Fund.....	170
Current Use Report .....	119
Debt Service Schedule .....	125
Electronic Funds Tax Payment System Account.....	170
Escrow Accounts .....	171
Existing Long-Term Debt Payment Schedule .....	128
Fixed Assets Other Than Town Property Schedule .....	191
Inventory of Valuation, Summary Statement .....	118



Library Trustees - Treasurer's Report.....	176
Payments, Detailed Statement .....	149
Payments, Summary Statement.....	145
Property Valuation ~ 5 Year History .....	122
Real Property Schedule.....	188
Receipts, Detailed Statement .....	137
Receipts, Summary Statement .....	135
Revenues, Comparative Statement .....	133
Tax Collector's Report.....	172
Tax Exempt Properties.....	120
Tax Increment Finance District – 2015 Revenues .....	123
Tax Increment Finance District 3-Year Revenue History.....	123
Tax Increment Finance District Report.....	124
Tax Lien Accounts, Summary Statement .....	174
Tax Rate Breakdown, 2015 .....	115
Tax Rate, 2015 Pie Chart.....	116
Tax Rate ~ 5 Year History .....	117
Town Clerk's Report .....	175
Treasurer's Accounts .....	168
Trustees of Trust Funds: Report of Trust & Capital Reserve Funds.....	178

**Narrative Reports – Town Departments, Boards & Committees:**

Budget Committee .....	13
Building Inspector/Health Officer .....	198
Capital Improvement Program Committee .....	199
Cemetery Trustees .....	201
Conservation Commission.....	202
Energy Committee .....	204
F.A.S.T. Squad.....	206
Fire Department .....	208
Heritage Commission.....	210
Human Services Department .....	212
Library .....	214
Library Trustees.....	216
Old Home Days Committee.....	218
Parks & Recreation Department .....	220
Planning Board .....	222
Notice: RSA 674:39-aa Restoration of Involuntarily Merged Lots.....	224
Police Department.....	225
Public Works Department.....	227



Solid Waste & Recycling Reports .....	229
Electronics Tonnage Report.....	230
Northeast Resource Recovery Association .....	231
Recycling Collections .....	230
Tax Increment Finance District Advisory Committee .....	232
Town Manager’s and Board of Selectmen’s Report.....	10
Zoning Board of Adjustment .....	233

**Narrative Reports – Local & Regional Organizations:**

Advance Transit, Inc. ....	236
Crystal Lake Improvement Association.....	237
Enfield Historical Society .....	238
Enfield Shaker Museum.....	239
Enfield Village Association .....	242
Executive Councilor Joseph D. Kenney, District One.....	244
Forest Fire Warden & State Forest Ranger’s Report .....	246
Grafton County Senior Citizens Council .....	249
Listen .....	251
Mascoma Lake Association .....	252
Mascoma River Local Advisory Committee .....	254
Mascoma Valley Health Initiative .....	256
Mascoma Valley Parks & Recreation .....	258
Shaker Field Dog Park.....	262
UNH Cooperative Extension - Grafton County .....	263
Upper Valley Lake Sunapee Regional Planning Commission.....	264
Visiting Nurse & Hospice of VT & NH .....	266
WISE.....	267

**Vital Statistics:**

Births.....	272
Deaths .....	275
Marriages .....	270

**Miscellaneous Reports:**

2015 Town Meeting Minutes.....	280
2016 Curbside Rubbish & Zero-Sort Recycling Collection Schedule.....	302
2016 Fee Schedule .....	294
2016 Town Meeting Dates.....	Inside Front Cover
Observed Holidays.....	Inside Back Cover
Organizational Chart .....	300
Right to Know Law ~ A Guide to Public Access .....	291
Tax Relief Options.....	289



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## Town of Enfield Observed Holidays

### March 2016 – February 2017

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Enfield Municipal Offices, the Enfield Transfer Station & the Enfield Public Library will be closed on the following observed holidays.

Memorial Day	May 30
Independence Day	July 4
Labor Day	September 5
Veterans Day	November 11
Thanksgiving Holiday	November 24 & 25
Christmas Holiday	December 26
New Year's Day	January 2
Martin Luther King, Jr. Day	January 16
President's Day	February 20

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For more important dates, including meeting dates for municipal boards and committees, see our **2016 Enfield Municipal Calendar**. Copies were mailed to postal patrons with Enfield and Enfield Center addresses. A popular item, we have no extra calendars remaining, however you can download a copy from our website at

[http://www.enfield.nh.us/Pages/EnfieldNH\\_Manager/index](http://www.enfield.nh.us/Pages/EnfieldNH_Manager/index)



To receive notices of meetings, posted minutes, municipal events, and other important government news subscribe to the Town's E-Subscriber service at [www.enfield.nh.us](http://www.enfield.nh.us)