

Enfield Library Trustees

Special Meeting Minutes

August 23, 2022

Present: Shirley Green, Francine Lozeau, Dolores Struckhoff, Kate Minshall,, Librarian
Public: Ed Morris, Town Manager, Gus and Susan Southworth

Next meeting: Regular meeting-September 12, 2022

1. Announcements

The meeting was opened at 5:26 PM.

2. Reports

None

3. Agenda Discussion

The purpose of the special meeting was to have a tour of the existing fire station as a possible temporary space for the library to occupy during the expansion/renovation of Whitney Hall. The library would be located there for the duration of the construction project. Town Manager Ed walked the group through the space, explaining that the new Public Safety building would be the first project to complete. When that building is finished it will free up three other buildings in town to provide space for the occupants of Whitney Hall. The Police Station will be used for town offices. The basement was considered for library use, but it is very chopped up and has no windows.

The main room of the fire station, where vehicles are parked, would be where the library stacks would be set up. Ed said that if books are boxed the town will see that they are moved. Kate anticipates that 60% of the collection would be available for public browsing. Library staff would have access to the rest of the catalog items, if needed. The large space may have some open insulation in the ceiling removed and filled in with spray foam insulation. The walls may be painted. A new ramp would need to be constructed so all could access the restroom. The smaller rooms at the fire station would provide office space. Computers and the copier may need to be kept in the smaller rooms due to temperature fluctuations in the building.

A motion was made by Shirley and seconded by Dolores. *The trustees will accept the town's offer of the use of the fire station for the library's temporary space during the construction process of the renovation/expansion project of Whitney Hall.*

The motion passed unanimously.

Public Comment

There was no public comment concerning the fire station tour. Other comments will be held until the next regular meeting.

- **Adjournment**

Francine made a motion, and it was seconded by Shirley.

I move that the meeting be adjourned. The motion passed and the meeting was adjourned at 5:53 PM.

Submitted by Francine Lozeau