

Enfield Library Trustees

Meeting Minutes

December 12, 2022

Present: Shirley Green, Francine Lozeau, Kate Minshall, Librarian
Absent/excused: Dolores Struckoff

Next meeting: Regular meeting-January 9, 2023, 5:30 PM, in the library

1. Call to Order

The meeting was called to order at 5:35PM.

2. Minutes

The Secretary's minutes for the November 14, 2022 meeting were approved as printed. The motion to accept the minutes was made by Shirley and seconded by Francine.

3. Public Comment

No one present from the public.

4. Reports

Treasurer's Report

All financial accounts are in order.

Mascoma Insured Cash Sweep-\$96,844.69

Evelyn Crate Fund-\$4,269.97

Mascoma Checking-\$100

Building Fund Savings-\$13,125.91

(In-kind gift of \$322.23)

Building Fund CD-\$390,777.56

A donor letter, which asks all who have previously donated to the new stand-alone building if they are willing to allow their donations to now go to the Whitney Hall renovation project, has been mailed to all donors. Responses have been coming back to the library daily. Donors who

do not respond by mail will be contacted. Shirley expressed gratitude, on behalf of the trustees, to Mark Johnson, our fundraiser, and Dominic Albanese, our former trustee, for contributing their professional skills, gratis, to research, assist with writing and mail out the letters. Francine thanked Shirley for the many hours she spent on the project, carefully checking every donation figure for accuracy.

Librarian's Report

Kate reported the following statistics:

	November	October	September	August
New patrons	A-13 Child-2	A-5 Child-2	A-14 Child-4	A-20 Child-6
New Hoopla patrons	5	8	10	14
In person visits	504	581	542 and 128 for programs	720 and 271 for programs
Porch pickups	102	116	154	160
Audio books/ebooks	450	447	502	486
Hoopla items	189	206	206	203
Kanopy	61	61	88	87
Circulation	1568	1426	1435	1981 physical items

	Physical items		Physical items	
Adult program attendance	76	86	56	
Children's program attendance	195	197	84	
Programs offered	22	28		

Kate reported the CLiF program's author visit will be held on Friday at EVS. She plans to attend.

Kate graciously thanked the trustees for their part in helping to host a successful first-time community coffee hour. 35 people attended and enjoyed lots of treats and conversation.

Kate and the trustees met with the Budget Committee to present the new budget. The meeting went well.

Agenda Discussion

Policy Revision

We discussed the digital budget expenses. A long standing, verbal agreement with the five towns of the Mascoma Valley, which allows for reciprocal borrowing, could impact our budget. Residents of the other towns in our school district, along with teachers, are entitled to an Enfield library card, for free. Kate contacted Canaan Librarian Amy Thurber, to learn more about this agreement. Currently, two of the smaller towns do not have a library and they budget money to Canaan for their population. Canaan offers services, similar to Enfield, except for Hoopla, which is a popular digital platform offered only in Enfield.

Non-resident (non-paying) card holders from the 5-towns of the Mascoma Valley:

Canaan-94

Grafton-31

Orange-2

Further discussion and policy work will continue in the next months. The trustees need to discuss the sustainability of Hoopla as it becomes more popular, (more expensive) and used by additional towns.

Other

Kate noted that the library trustee meetings are not listed on the town's website for 2023. Francine will ask Alisa to include the library on this calendar.

5. Adjournment

The meeting was adjourned at 6:40 with a motion by Shirley and a second by Francine.

Submitted by Francine Lozeau