

Enfield Library Trustees

Meeting Minutes

March 14, 2022

Present: Dominic Albanese, Shirley Green, Francine Lozeau, Kate Minshall, Librarian
Public: Gus and Susan Southworth, Mark Johnson, Dolores Struckoff, newly elected, but not sworn in, trustee

Next meeting: Regular meeting-April 11, 2022, 5:30 PM, in the Conference Room, Whitney Hall

1. Announcements

Welcome to Dolores Struckoff who was elected to the Library Board of Trustees on March 8, 2022. Dolores will be sworn in at or after the Town Meeting on April 30.

2. Reports

Secretary's minutes for February 14, 2022 were approved with a correction to the Treasurer's Report. Shirley explained that the Insured Cash Sweep balanced was incorrectly reported in her last financial report. The ending/current balance for February should have been \$96,060.18, not \$95,451.57. The motion to accept the minutes, as corrected, was made by Dominic and seconded by Shirley.

Secretary's minutes from the special March 1, 2022 meeting were approved as written. The motion to accept was made by Dominic and seconded by Shirley.

Librarian's Report

Kate reported the following statistics:

	February	January	December
New patrons	Adult 6	Adult 9	Adult 8
New Hoopla patrons	6	14	4
In person visits	350	345	314
Porch pickups	100	106	107

Audio books/ebooks	466	417	368
Hoopla items	173	201	179
Kanopy	73	83	76
Book group-adult	6	7	N/A
Book group-YA	6	3	7
New online story times	4	0	5
Story time views	2210	2269	1302
Circulation		1070	

Evelyn Crate Project- Five tote bags for seniors have been delivered to the Mascoma Senior Center in Canaan for distribution. The center will provide Kate with feedback once the bags have circulated. The 15 books in these bags are not library books, but books purchased specifically for this senior program.

Evelyn Crate Project-Dolores presented the library with a new ipad and case to be used by patrons who need a larger font for reading. They will be able to access NH Downloadable Books and other digital services with the ipad.

Kate said the seed lending library is now on display and available to patrons! (Thank you Jerusha for creating this display.) Next year the library might be able to work with the Shaker Museum on a collaboration project.

In another collaboration project, Kate has written a letter, as the Children's Librarian, to support the Enfield Village School's application for a CLiF grant.

Our new Adult Services/Technical Librarian, Nancy Fontaine, will begin work on April 4th. One Saturday clerk will be taking a leave and another clerk will fill in to cover Saturdays.

The NH Library Trustees Annual Conference will be held in person this year on May 10th at the Grappone Center in Concord. Several trustees and library staff members plan to attend.

Treasurer's Report

Shirley presented the following report:

Mascoma Insured Cash Sweep-\$96,102.79

Evelyn Crate Fund-\$4,599.93 (included in the above)

Mascoma Checking-\$100

Building Fund Savings- \$9,378.04

Building Fund CD-\$390,478.98

3. Agenda Discussion

Library Expansion/Renovation

Shirley commented that the Library Trustees in the town of Newbury, NH have been working on a library expansion project and she has spoken with representatives to talk about their efforts. Their Town Meeting was held on a snowy night which prevented many people from attending the meeting and their project failed by just a couple of votes.

The Enfield Trustees will meet soon to discuss more ideas about doing a mailing to our donors and/or the whole town. Shirley suggested we send a postcard now with a follow up letter after Town Meeting. Dolores mentioned that personal phone calls are always helpful to encourage people to attend the meeting and vote. Shirley said put the color red on the postcard! Dolores suggested a picture or collage featuring Whitney Hall. Shirley will talk to TM Ed and ask if he can meet with us. She will inquire about what the town might be considering for a mailing and ask if we should send a reminder post card only, or actually ask people to vote yes for the renovation and expansion. She will get jpegs for clear images from Ed, get possible meeting dates and ask for DPW to remove the stand-alone building sign.

Trustee Transition

Dominic reported that the NH Secretary of State has determined that newly elected officials in the town of Enfield cannot take office until after Town Meeting on April 30th. Dolores will sit in on our meetings and participate with comments, but no voting, until she takes her oath. Dominic will continue as chair for the next six weeks.

4. Adjournment

The meeting was adjourned at 6:45PM.

Submitted by Francine Lozeau