

Enfield Public Library Trustees
DRAFT MINUTES
May 10, 2021 5:00 pm Via Zoom

Present: Dominic Albanese (Trustee); Shirley Green (Trustee); Francine Lozeau (Trustee); Melissa Hutson (Town Librarian); Mark Johnson (Public).

Dominic opened the meeting at 5:00 PM reading the standard COVID-19 Statement. Each attendee confirmed that they were alone.

Treasurer's Report – Shirley reported that little had changed in the last month.

- Building CD at Mascoma Savings Bank has a balance of \$390,010.65
- Building Savings Account at Mascoma Savings has a balance of \$6,076.14
- The general Trustee Funds have a balance of \$96,671.09 (of which \$6,868.86 is reserved to the Evelyn J Crate Library Fund)

Librarian's Report – Melissa reviewed her report – highlights include:

- We continue to be busy, porch pick-ups were up in April to 190 (from 188). Circulation was up, as was access to the NY times online.
- Melissa discussed \$2,000 that will be coming to the EPL via the State Libraries. This is our portion of some Federal COVID relief funds. We can use the funds however we'd like but we need to account for it. Dom suggested that we apply any reopening expenses to these funds first (fans, cleaning, supplies etc.) and there was general consensus that made sense. Melissa will let us know what rules governing its use come with the money when it arrives.
- The staff have spent considerable time 'cleaning out' storage spaces in preparation of our proposed opening.
- She will be out this Thursday & Friday;

Reopening of Library – Melissa's reported on her most recent thinking about reopening the library. Melissa reported that she was comfortable moving forward with a June 1st reopening by appointment only. That the schedule is still being finalized but will likely include hours available on Tuesday, Wednesday and Thursday. Windows will be open, we will purchase fans.

Dominic moved that effective June 1, the Enfield Public Library would reopen by appointment only on a schedule to be determined by the Librarian. And that this decision will be reviewed month-to-month based on current events and recommendations by local, state and federal leaders. Shirley seconded. Roll Call Vote:

- Dominic: Yes
- Francine: Yes
- Shirley: Yes

Enfield Old Home Days & Ice Cream Social – Shirley asked if the Library was willing to again host an ice cream social at Enfield Old Home Days. It will be Covid safe with Ice Cream being served and social distancing maintained. There was consensus we should continue to plan on hosting this again this year subject to events on the ground and recommendations at the time by local, state and federal officials.

Status of Call with Rep Kuster's Office re: potential federal funding for capital projects: There continues to be no response from the Interim Town Manager or any member of the Board of Selectmen

to Dominic's email seeking the Interim Town Manager's participation in a call with Rep Kuster's office. The Trustees continue to be puzzled by any lack of response. It was agreed Dominic would write the full Board and Town Manager asking for a meeting. Dominic agreed to do that.

With no more business Shirley moved that we close the meeting at 5:50 PM 2nd by Dominic. Roll call vote:

- Dominic: Yes
- Francine: Yes
- Shirley: Yes

Respectfully Submitted,
Dominic C. Albanese
Chair, Enfield Public Library Trustees