

Enfield Library Trustees

Meeting Minutes

April 5, 2022

Present: Shirley Green, Francine Lozeau, Kate Minshall, Librarian
Public: Gus Southworth, Mark Johnson, Fundraiser, Dolores Struckoff, newly elected trustee, not yet sworn in, Ed Morris, Town Manager
Absent/Excused: Dominic Albanese

Next meeting: Regular meeting-April 11, 2022, 5:30 PM, in the Conference Room, Whitney Hall

1. Announcements

This is the second special meeting to discuss marketing the Whitney Hall renovation and expansion project.

2. Reports

3. Agenda Discussion

Finalizing the marketing of Whitney Hall project

In the absence of the chair, Dominic Albanese, the meeting was called to order by Shirley Green, Treasurer at 5:35PM.

Shirley opened the meeting calling on Mark for an update of the proposed post card. Mark had revised the text and will have a draft prepared for the printer in the next couple of days. The text of the post card will invite townspeople to attend the Town Meeting. Several facts about Article 7 will be stated: cost of the project and the impact it will have on the taxpayer, website link to obtain more information, the endorsement of the Selectboard, Budget Committee, MFAC and the trustees.

Dolores suggested using green in the postcard and she will give Mark the color information.

Shirley said that the best deal for printing and mailing in a timely manner, and overall cost, is from Brayshaw. The cost of the postcard mailer will be paid for by interested library supporters, including the trustees, but no public funds, no library building fund donations and no trustee funds will be used to cover the estimated cost of about \$1700. This cost will cover sending postcards to town residents. Shirley will decide, after soliciting opinions from other organizations who have done similar mailings, if businesses will also receive the post card. The additional expense will be \$69 to include businesses.

Anyone who would like to contribute is welcome to make a check payable to EPL and write "postcard mailer" on the memo line.

Shirley asked Kate what she would like to have for materials to display in the library that will help to get information about the project to patrons. Kate has flyers (mailed to residents in January) that have correct cost information and she will take some postcards for patrons. A video of the library space will be made on Wednesday and two Open Houses are scheduled for April 20 from 6-8PM and April 23 from 9-noon. Ed was consulted about the trustees being present for the Open House.

Shirley suggested a possible change in the date of the next meeting. Kate stated that posting of the meeting as well as the agenda would be needed 24 hours in advance of the meeting.

4. Adjournment

The meeting was adjourned at 7:08PM

Submitted by Francine Lozeau