

# Enfield Library Trustees

Meeting Minutes-Now amended on June 27, 2022 by Francine Lozeau

**May 9, 2022**

Present: Shirley Green, Francine Lozeau, Dolores Struckhoff, Kate Minshall, Librarian  
Public: none

Next Meeting: Regular meeting-June 13, 2022, 5:30 PM, in the Conference Room, Whitney Hall

## **1. Announcements**

Welcome to our new trustee Dolores Struckhoff!

A special meeting to work on a donor letter may be needed before our next regular meeting.

Shirley will represent the library on the new Facilities committee.

Organization of Board

The slate of officers for the coming year:

Co-chairs-Shirley Green and Dolores Struckhoff

Treasurer-Shirley Green

Secretary-Francine Lozeau

*Motion by Francine: I move to accept the slate of officers as stated.*

The motion was seconded by Dolores and approved by all.

## **2. Reports**

Secretary's minutes for the regular meeting on April 14 and <sup>for</sup> special meetings on March 28 and April 5 were approved with a motion to accept the minutes made by Shirley and seconded by Francine.

Treasurer's Report

Shirley gave the following report:

Mascoma Insured Cash Sweep-\$96,408.87

Evelyn Crate Fund-\$4,499.93 (included in the above)

Mascoma Checking-\$100

Building Fund Savings- \$9,770.09  
Building Fund CD-\$390,545.31

The library received a gift of \$150.00 from the Community Lutheran Church Women's Fellowship for children's programming. The Evelyn Crate Fund received in-kind gifts from Dolores Struckoff including bookplate labels (\$155.67) and an iPad (\$309.00).

#### Librarian's Report

Outdoor Adventures on June 24. (Must be 16 to participate) The program will take place at Lakeside Park. Kate said YouTube put on a promotion that featured one of her story times and the number of views for that story time soared! Since the numbers were skewed by that promotion Kate did not include them in the regular statistics.

A room has been reserved at the Community Building starting on June 15<sup>th</sup>. This space will be used for summer reading programs on Wednesdays.

The EVA coffee date has been set for July 15 with the location TBD.

Kate expressed her appreciation to the trustees for their role in helping to get the library expansion and renovation project passed at Town Meeting. The project was discussed and the need to do some rearranging of space regarding the placement of the children's area was discussed. Shirley will let Ed know ASAP to make sure the architect is aware of the need for a change.

The library is now open on Tuesday evenings to coordinate with the open hours of the Town Office.

Kate plans to purchase Lego sets with the donation from the Women's Fellowship of CLC.

Kate will submit the payment for the trustees' dues for NHLTA.

### **3. Agenda Discussion**

#### Library Project Donor Letter

Shirley will check with Terry Knowles on wording for the letter we will send to all previous donors. We need to get their permission to use the gifts they donated to the stand alone building for the approved project. There are many questions regarding this procedure.

#### Amazon Smile

Dolores inquired about the library setting up an account to earn money through this Amazon charity. We would need a 501-3C. Shirley will check with Ed to see if we can use the town's number.

#### Willa's Nook

The library has a sum of money donated in memory of Willa Clark for a special space in the children's room. Shirley contacted Willa's mom to let her know the article for renovation/expansion passed. Ms. Clark hopes she will be included in the plans for this space.

#### **4. Adjournment**

The meeting was adjourned at 7 PM with a motion to adjourn by Dolores and a second by Shirley.

Submitted by Francine Lozeau