

Enfield Library Trustees

Meeting Minutes

November 15, 2021

Present: Dominic Albanese, Shirley Green, Francine Lozeau, Kate Minshall, Librarian
Public: Gus and Susan Southworth

Next meeting: Regular meeting-December 13, 2021, 5:30 PM, in the Conference Room,
Whitney Hall

1. Announcements

Dom noted that the Trustee meeting minutes have not been posted since July. Francine has been submitting them regularly so we will check into this.

2. Reports

Secretary's minutes for October were approved with a motion by Dominic and second by Shirley.

Librarian's Report

Kate reported the following statistics:

- 10 new adults and 10 new children's library cards were issued
- 378 patrons visited the library in person
- 131 porch pick-ups were requested
- 10 new Hoopla subscriptions were initiated
- 52 patrons accessed Kanopy
- One book group session was held with 4 attendees
- 4 copies of Natural Resources Inventory for Enfield were distributed
- 4 new YouTube Storytime sessions were posted with 2,385 views

Kate reported that many book publishers are closing their licensing for online book reading. Kate will take down the public viewing of the YouTube story times that feature books by those particular publishers.

Kate reported that Mascoma Senior Center will distribute books for the Evelyn Crate Senior program! Ten bookbags with three thematic titles in each bag will be available starting in January. Kate has been working with Liz Houghton, the center Director. Everyone is pleased with this progress.

Kate announced a new program will start on December 1. A group of teens will join her for a YA book group. Kate will ask this group to offer suggestions as to what they would like to make their space more comfortable. Money from the library budget will be used to purchase items (possibly a small rug and a couple of beanbag chairs).

Dom suggested that library statistics could be posted on the library website. Kate doesn't have access to it right now, but we can work on that.

A discussion was held about using the current budget funds to pay for our Hoopla subscription for next year. The current subscription was funded by our ARPA Grant. Kate will ask for an invoice so the bill can be paid before the end of the year.

Kate has purchased two museums passes, geared for adults since the library has only been able to offer limited adult programming during COVID. The passes for Currier Museum and Bedrock Museum will be paid for from the programming line item in the budget.

Kate's monthly library updates can be found in the town's newsletter

<https://www.enfield.nh.us/administration-town-manager/files/town-newsletter-november-2021>

Treasurer's Report

Shirley went over the financial report. Balances are as follows:

Mascoma Insured Cash Sweep-\$97,005.38

Evelyn Crate Fund-\$6568.86 (included in the above)

Mascoma Checking-\$100

Building Fund Savings- \$8,127.74

Building Fund CD-\$390,346.34

3. Agenda Discussion

Librarian Search

Kate has expressed an interest in leading the library. She has been managing the library for the past 2.5+ months and is feeling comfortable with the role. Dom brought up that we could have a validation process instead of a search process. Dominic's idea would invite Kate to interview before a committee and talk about her vision for moving the library forward. Each trustee spoke about their feelings on the work Kate has been doing and expressed overwhelming support. A question was raised by the public about having more candidates to take part in the process, even though

they too felt that Kate was doing a great job. Dom will talk to Sean Fleming, Director of the Lebanon Libraries, and Interim Town Manager Jack to get their thoughts about whether we need to conduct a full search.

Gift Return

Dom created a "Gift Return Form" that will be signed by the trustees and the donors who are requesting their gift be returned. He made the following motion:

Motion-Upon receipt of the signed Gift Return Form the \$1000 gift to the library building/savings fund will be returned to the donors, via check.

The motion was seconded by Shirley and passed.

4. Adjournment

The meeting was adjourned at 4:48 PM.

Submitted by Francine Lozeau