

# Enfield Library Trustees

## Special Meeting Minutes

**August 21, 2021, 8:30 AM**

Present: Dominic Albanese, Shirley Green, Francine Lozeau

Next meeting: TBA

### **1. Announcements**

none

### **2. Reports**

None

### **3. Agenda Discussion**

Transition

The trustees received an email from Librarian Melissa Hutson on August 11, 2021, announcing her resignation. She wrote that her last day would be September 3, 2021. Shirley made a motion to accept the resignation which was seconded by Francine. The motion passed.

The trustees worked on an official announcement to inform the public that Melissa has accepted a new position at the Fletcher Free Library in Burlington, VT.

The trustees discussed how to move forward and the possible make-up of the search and interview committees with town and community involvement. The job description will be considered before the position is advertised.

- **Adjournment**

The meeting was adjourned at 10:15 AM.

Submitted by Francine Lozeau