

Enfield Library Trustees

Meeting Minutes

June 14, 2021

Present: Dominic Albanese, Shirley Green, Francine Lozeau, Melissa Hutson, Librarian
Public: Mark Johnson

Next meeting: Fundraising meeting-June 19, 2021, 8:30 AM, location TBD
Regular meeting-July 12, 2021, 5:30 PM, Enfield Public Library

1. Announcements

Meeting time will be changed to 5:30 PM going forward. Melissa will make changes on the website.

2. Reports

Librarian's Report-

Melissa reports that scheduled library appointments are going well. She is willing to accommodate patrons' schedules and has been flexible about opening at other times in addition to the regular scheduled hours. Porch pick-up is still in operation and is going well. All statistics are holding steady, and she anticipates an increase in circulation once more people start visiting in person.

Melissa announced that Betty Wilson, a part-time staff member, will be retiring in June.

Treasurer's Report-

Shirley reported that a \$1000 gift has been received. All accounts are in order with the following balances:

Mascoma-Insured Cash Sweep	\$96,571.09 (of which \$6,868.86 reserved for the Evelyn Crate Fund)
Mascoma Checking	\$100.00
Building Fund Savings	\$7077.43
Building Fund CD	\$390.103.79

Shirley will follow up with a call to a patron who was requesting the library's EIN number.

3. Agenda Discussions

- Library Opening

The current hours for library appointments are as follows:

Tuesday and Wednesday 10AM-12PM, 2-4PM and Thursday 5-7PM

If these hours are not convenient for patrons and they call the library, Melissa will schedule an alternate time, if possible. Melissa would like to have visits by appointment continue through the summer. The library has fans, an air purification machine, masks and cleaning supplies. Returned books no longer need to be quarantined. The Enfield mask mandate will end on June 18th and a discussion of how the library will handle that decision followed.

Motion-The mask requirement for patrons will be lifted on June 18, but the librarian and the trustees encourage patrons to continue to wear masks while visiting the library.

Dominic made the motion, Shirley seconded it. The motion was approved.

Melissa will advertise for library help. She will post two part-time openings. The hours will be as needed and somewhat flexible. Qualified persons may be trained in August for a September start or may even start sooner.

Melissa will post a notice on Facebook and listserv to remind people that in addition to porch pick-up the library is open by appointment and she will try to accommodate anyone whose schedule does not fit the official times.

- Joint Meeting BOS/LT

The discussion from our meeting with the Selectboard was recapped. Shirley will email interim Town Manager Jack to remind him that she is the library liaison as we move forward with a plan to bring the Whitney Hall project to the public in July.

- Fundraising

Mark Johnson asked how we wanted to approach donors before the summer information sessions. Shirley suggested waiting until after the meetings. Mark has prepared agenda items for fundraising discussion. A fundraising meeting will be held on Saturday, June 19, 2021, at 8:30AM. Location is still to be determined.

- Other items

Dolores Struckoff would like to meet to discuss ideas for the Evelyn Crate Fund. She will be invited to attend our next meeting.

The town's Old Home Days celebration will be just one day this year. The trustees will sponsor the ice cream social once again on July 24, 2021 from 1-3PM behind Whitney Hall.

4. Adjournment

Dominic moved to adjourn the meeting at 6:33PM. Francine seconded the motion. Meeting adjourned.

Submitted by Francine Lozeau

