

ENFIELD PUBLIC LIBRARY

BOARD OF TRUSTEES

Date: November 14, 2017

Time: 6:00 PM

Place: Whitney Hall

Type of Meeting: Regular

Present: Francine Lozeau, Shirley Green, Jennifer Seiler-Clough, Melissa Hutson, Librarian, Andi Diehn, alternate, Mark Johnson, public, Ryan Aylesworth, town manager

1. Call to Order

The meeting was called to order at 6:04 PM. The September minutes were accepted with corrections with Shirley making the motion to approve and Francine seconding the motion.

2. Correspondence

None

3. Public Comment

None

4. Reports

Librarian's Report

Busy October. Melissa is using a new spreadsheet to track Library programs. There were 41 programs in October with 540 people participating.

2018 scheduling for the Community Building is happening now. The Library is working with the Historical Society on a July 4th Noyes Academy history program.

Jessamyn West booked for September on computer security. She is good at explaining the technical, and very approachable and a good presenter. Should be a good program.

Summer 2018 reading program is already set, the theme is about music. Patti is working on summer programming already.

Conferences – early literature programs, Nela – really good program in Burlington.

Enfield Public Library (EPL) statistics for October:

circulation-2,672

audio books-141

ebooks-109, magazines-9

public computers-95

wifi-20

visitors-1,274

Treasurer's Report

Shirley reported that all finances are in order.

Fundraising: The team meets every two weeks.

5. Old Business

New library (discussion item, 5 minutes) –

Received a gift from a donor who doesn't need a thank you.

Phil (Cronenwett) forwarded email from SMP; they are really busy with library construction, and don't want to lose track of us. Asked them to keep us top of mind.

Roger Dontonville, state rep. shared info. about NJ plan to have a pool of funds for library. NJ residents have a bill with \$125 million going to libraries in the state.

Ryan spoke about a variety of town capital projects.

Library Clerk job update (action item, 5 minutes)

Lots of applicants. Looks like a good group. Some local people, a few out of towners

New copier estimates and ideas (action item, 10 minutes)

Comparing prices Symquest, vs. Conway – looking at a better deal. Lease works better (they cover maintenance). Money in Library trust fund (technology fund), looking at \$ in the library budget.

Shirley moved that we use leftover library funds to finance the new copier, Jen seconded.

Finance meeting 9-10:30 on Dec. 9th. Library Trustees to be there.

Budget update (discussion item, 5 minutes) – 2018 budget looks reasonable

Senior services (discussion item, 5 minutes) –

There will be a November meeting with Dolores to continue discussions on how to use the Evelyn Crate fund. Kati Jopek (rec program) has several ideas, but not sure they would work with the Library programs.

6. New Business

7. Computer use policy (action item, 5 minutes) – The trustees reviewed the updated policy; Jen moved to adopt, Francine second.

8. Next Meeting

The next regular meeting will be held on December 11, 2017 at 6 PM.

9. Adjournment

Jen made a motion to adjourn the meeting at 7:31, Shirley seconded.

Submitted by Jennifer Seiler-Clough

Notice: The Trustees may vote to enter into a non-public session under provisions of RSA 91-A:3.