

ENFIELD PUBLIC LIBRARY

BOARD OF TRUSTEES

Date: September 11, 2017

Time: 6:00 PM

Place: Whitney Hall

Type of Meeting: Regular

Present: Trustees: Francine Lozeau, Shirley Green, Jennifer Seiler-Clough, Andi Diehn (alternate);

Librarian: Melissa Hutson; Public: Mark Johnson; Enfield Town Manager: Ryan Aylesworth

1. Call to Order

The meeting was called to order at 6:04 PM (Jen moved, Andi seconded). The August minutes were accepted with Francine making the motion to approve and Shirley seconding the motion (this was actually later in the meeting, does it matter in the minutes?).

2. Correspondence

None

3. Public Comment

None

4. Reports

Librarian's Report

August is typically slow, but this year was busier than recent years.

STEM programs are very popular, the library borrowed a Snap Circuits kit from the State Library and had 21 kids using them. Because of this, the library received a donation of 2 Snap Circuit kits for the library to keep.

Melissa reiterated what a strong summer it was for programming.

9 classes from Enfield Village School are coming to the library this year – some days there are 28+ kids there. It's very busy.

Ryan has started the department head meetings – lots of people participating. It's important to hear what else is going on in town; a positive experience.

The Community Lutheran Church is running an online auction to benefit the library – they'd asked for some Cat's Meow items for the auction and are interested in any additional auction donations.

Melissa has a (well-deserved) vacation coming up soon.

Enfield Public Library (EPL) statistics for August:

circulation-2,516

audio books-183

ebooks-189

public computers-94  
wifi-18  
visitors-1,087 (only 10 fewer patrons than July)

#### Treasurer's Report

Shirley reported that all finances are in order. Several gifts have come in for the library in memory of Mike Gareau.

#### Fundraising

Community Lutheran Church is running an online auction to benefit the library. The fundraising committee continues to meet every two weeks.

#### 5. Old Business

Scheduling a fundraising retreat to continue plans for the new library.

#### 6. New Business

The library trustees were happy to welcome Ryan Aylesworth to the meeting. Mark Johnson presented on the progress of the new library building and fundraising. Discussion ensued. Ryan is coming to an upcoming meeting to continue discussion.

The library needs a new copier. Funding needs discussion and approval (for upcoming meeting).

The library needs more help with ILL and with help desk, covering books, working with patrons, etc., especially when school kids are there and after school. Trustees and librarian are looking into the clerk job description and staffing.

#### 7. Next Meeting

The next regular meeting will be held on October 9, 2017 at 6 PM.

#### 8. Adjournment

A motion to adjourn was proposed by Shirley, Francine seconded, the meeting concluded at 7:57pm

Submitted by Jennifer Seiler-Clough