

ENFIELD PUBLIC LIBRARY

BOARD OF TRUSTEES

Date: August 8, 2017

Time: 6:30 PM

Place: Whitney Hall

Type of Meeting: Regular

Present: Francine Lozeau, Shirley Green, Jennifer Seiler-Clough, Melissa Hutson, Librarian, Andi Diehn, alternate, Mark Johnson, public

1. Call to Order

The meeting was called to order at 6:35 PM. The July minutes were accepted with Shirley making the motion to approve and Francine seconding the motion.

2. Correspondence

A few memorial checks have arrived.

3. Public Comment

None

4. Reports

Librarian's Report

Melissa reported on an interesting "active shooter training" program at the Librarians of the Upper Valley (LUV) meeting in Newport, taught by the Newport Police Department. Very informative.

There was brief discussion regarding the current, continual book shelf book sale program vs the once a year sale – do they make about the same amount in total? We will revisit after a full year.

Enfield Public Library (EPL) statistics for July:

circulation-2,590

audio books-137

ebooks-173

public computers-107

wifi-7

visitors-1,097

Melissa reported that a good amount of people attended the EPL summer activities.

Summer Programs:

Toys from Trash: 37 kids, 13 adults participated

Old Home Days:

Parade: 12 kids, 6 adults

Scavenger Hunt: 15 kids

Ice Cream Social: 276 sundaes served

Science Tellers summer event: 41 kids

Treasurer's Report

Shirley reported that all finances are in order.

Fundraising

Mark commented that there should be some changes made to the EPL website to give better visibility to the building project. The fundraising committee meets on a two-week rotation.

5. Old Business

New Library

Good turnout for Old Home Days and plenty of interest about the new library.

Friends of the Library

No report.

6. New Business

The trustees and librarian discussed and approved updated rules regarding EPL computer use. Melissa presented the new policy. After review, Jennifer made a motion to approve, Shirley seconded, all voted and the policy passed.

The New England Library Association (NELA) conference is coming up soon in Burlington, VT (making it one of the closer NELA conferences). Melissa would like to attend. Also, Patti is attending a conference in November.

Library website update: Mark presented that the campaign web pages are dated, gift policies and instructions are dated. There should possibly be a retreat for the trustees and librarian and fundraising committee to focus on future fundraising activities and transparency.

7. Next Meeting

The next regular meeting will be held on September 11, 2017 at 6 PM.

8. Adjournment

A motion to adjourn the meeting was made at 7:45 PM by Andi and seconded by Jen.

Submitted by Jennifer Seiler-Clough