

ENFIELD PUBLIC LIBRARY

BOARD OF TRUSTEES

Date: May 8, 2017

Time: 6:00 PM

Place: Whitney Hall

Type of Meeting: Regular

Present: Shirley Green, Jennifer Seiler-Clough, Melissa Hutson, Librarian, Andi Diehn, alternate

Absent: Francine Lozeau

1. Call to Order

The meeting was called to order at 6:07 PM. The April minutes were accepted with Shirley making the motion to approve and Jen seconding the motion.

2. Correspondence

None

3. Reports

Librarian's Report

Melissa reported that April was a quiet month, though there was a good turnout for Ozobots. We missed National Library Week and that is something we would like to get on our Trustee/Library calendar. There was some discussion on the good Valley News article on libraries and national funding.

Statistics for April:

circulation-2,412

audio books -120

ebooks-158

mag - 3

public computers-78

wifi-8

visitors-1,009

Treasurer's Report

Shirley reported that all finances are in order. There is need for a copier upgrade.

Fundraising Committee

The committee will meet again on May 22nd, and on a two-week rotation.

4. Old Business

New Library

No report.

Friends of the Library

No report.

NHTLA

Shirley and Jen will attend the conference. Andi's name will be submitted for membership. Andi hopes to attend an upcoming orientation session for new trustees.

5. New Business

The trustees and librarian discussed and approved updated rules of conduct and circulation policy. Shirley motioned to adopt the policies, Andi seconded, all agreed and the updated policies will be posted. Discussion surrounded putting policy review on the trustee/librarian annual calendar, so the policies don't get too outdated.

6. Next Meeting

The next regular meeting will be held on June 12, 2017 at 6 PM.

7. Adjournment

A motion to adjourn the meeting was made at 6:37 PM by Andi and seconded by Jen.

Submitted by Jennifer Seiler-Clough