

ENFIELD PUBLIC LIBRARY

BOARD OF TRUSTEES

Date: January 9, 2017

Time: 4:00 PM

Place: Whitney Hall

Type of Meeting: Regular

Present: Shirley Green, Francine Lozeau, Melissa Hutson, Librarian, Jennifer Seiler-Clough, alternate

Absent/Excused: Phil Cronenwett

Public Present: Mark Johnson

1. Call to Order

The meeting was called to order at 4:10 PM. The December minutes had not been sent out prior to the meeting so they were not discussed. The minutes will be voted on in February.

2. Correspondence

A few more donations for the new library have been received.

3. Reports

Librarian's Report

Melissa reported that attendance was down in the library but that the library had been closed for holidays and snow in the last month. The statistics for 2016 have been compiled and the numbers are up in just about all areas. The book line item was overspent but underspending in other areas will compensate for that. 1,800 new items were added to the collection last year. The Barrington, NH police department is looking for a microfilm reader. We have two, though one doesn't work. Melissa has offered the working machine to Barrington since we are not using it. Enfield Village Association has asked the library to host the EVA Business Coffee on February 24.

Statistics for December:

circulation-2,027

downloadable-270

public computers-68

wifi-7

visitors-790

Treasurer's Report

Shirley reported on finances. All accounts are in order. Most of the end of the year financial work has been completed. Shirley is waiting on information from a couple of financial institutions.

Fundraising Committee

No report.

4. Old Business

Trustees Annual Report

Phil has prepared the annual library report for town meeting. We discussed adding a sentence to his trustee report to encourage people to continue to donate to the library. Melissa suggested that word "tapes" be removed from the report.

New Library

No report.

Friends of the Library

No report.

Tech Upgrades

Allan Treadwell is in the process of ordering three new patron computers.

5. New Business

None

6. Announcements

Library Program

On March 22, 2017 the Education Coordinator from Mt. Washington Observatory will give a presentation at the Community Building.

7. Next Meeting

The next regular meeting will be held on February 13, 2017 at 6 PM.

8. Adjournment

A motion to adjourn the meeting was made at 4:47 PM by Shirley and seconded by Jennifer.

Submitted by Francine Lozeau