

DRAFT Minutes
Enfield Public Library Board of Trustees
August 26, 2019
2:00pm, Enfield Public Library, Whitney Hall

- Attendance: Dominic Albanese (trustee), Shirley Green (trustee), Melissa Hutson (librarian)

Excused: Francine Lozeau (trustee)

- Call to Order – Dominic Albanese opened the meeting at 2:00pm

Shirley, Melissa, and Dominic proceeded to create a library space inventory using the template previously provided by Dominic. Francine had sent in her thoughts via email and we updated Dominic's template with Francine's thoughts as well as those of the 3 of us creating a rough first draft inventory of the Library's space needs.

Dominic proceeded to send the completed draft space inventory out to the larger group* via email for feedback and comment.

Next meeting will be at 2:00PM (in the Library) on 8/28/2019 to discuss the Evelyn J. Crate Library Fund Policies and Procedures and any other business that comes before us. The Trustees will hold another meeting on 8/29/2019 @ 2:00PM (in the Library) to continue discussions about space and any other subject that come before us.

- Adjournment – Shirley moved to adjourn and Dominic 2nd, all in favor. The meeting ended at 3:30pm

*Broader group includes: Ryan Aylesworth, David Beaufait, MD, Andy Diehn, Patti Hardenberg, Mark Johnson, Alice Kennedy, Jen Seiler-Clough, Dolores Struckhoff, Susan Southworth, Shirley Green, Francine Lozeau, Dominic Albanese

Respectfully Submitted,

Dominic C. Albanese
Chair, Enfield Public Library Trustees