

**Minutes**  
**Enfield Public Library Board of Trustees**  
**September 10<sup>th</sup>, 2018**  
**6:00pm, Selectman's Conference Room, Whitney Hall**

- Attendance: Shirley Green, Jen Seiler-Clough, Melissa Hutson, Patti Hardenberg, Susan Southworth, Ed McLaughlin (public), Mark Johnson (public); Dominic Albanese was excused from the meeting
- Call to Order – 6pm
  - Minutes Review and Adoption (5 Minutes)
    - Minutes of July 25th, 2018 were reviewed; Susan moved to accept, Shirley 2<sup>nd</sup>, so moved
    - Minutes of August 22nd, 2018 were reviewed, Shirley moved to accept, Jen 2<sup>nd</sup>, so moved
    - Non-public meeting minutes held for approval at next trustee meeting (need correct format)
- Public Comment: Ed provided an overview of the Lakeside Park Project and solicited feedback.
- Correspondence (5 minutes) – Anne sent a note thanking for remembering her at this time (sympathy). Two gifts were received from members of the public, one in memory of Phil Cronenwett. Trustees were reminded to continue NHTLA memberships and review upcoming workshops.
- Reports
  - Librarian (5 minutes) – reviewed report, it was a busy and successful summer, improved ILL program
  - Financial (5 minutes) – some funds were transferred to a CD, all finances in order, Jen moves to accept, Susan 2<sup>nd</sup>s, so moved
  - Fundraising (5 minutes) – no updates
- New Business
  - Determine date of next Library Fundraising meeting (Mark 5 Minutes) – September 24th
  - Mascoma Rec Fall/Winter brochure funding email from Kati – suggested \$200-\$250 for a full page ad of Library activities. Theoretically, all in favor. Request information on when they need the money, vote tabled.
  - Trustee accounts at Citizens and Bar Harbor include former trustees, need to update to current trustees as signatures. Shirley made a motion to remove Bart Thurber and Francine Lozeau as signatures, Susan 2<sup>nd</sup>. Then Susan moved to add Dominic and Jen as authorized signatures for the two banks, Shirley 2<sup>nd</sup>. All approved.
  - Susan Brown requested paperback books for correction facilities. Discussion regarding what kinds of books would be appreciated, if books don't sell on the bookshelf, maybe they could be donated.
- Strategic Governance (10 minutes)
  - Check in on the implementation of Strategic Governance plan – Susan and Mark asked if the strategic governance slides were online yet for comments. The information is not yet online, still waiting for one more strategic report. Melissa is asking Ryan about next steps.
- Old Business
  - Choose date for budget and library account review (Dom/Shirley 5 Minutes) – tabled until next Trustee meeting
  - Library functions worksheet for trustees (discussion item, 5 minutes)
  - Senior services update (discussion item, 5 minutes) – Dolores is still working on logo and brochure

*Notice: The Trustees may vote to enter into a non-public session under provisions of RSA 91-A:3.*

- Ice Cream Social update (discussion item, 5 minutes) – 207 served, Heritage Commission appreciated the chance to share the information about the Enfield Center building
- Friends Group planning update, (discussion item, 5 minutes) – Susan met with the Canaan Library Friends Group for information, need members who are well-connected in the community
- Announcements
  - None
- Next Meeting
  - Monday, October 8, 2018; 6:00pm, Selectman's Conference Room, Whitney Hall
  - *Note: Jennifer will be away 10/8 at a conference, she is excused from the meeting. Susan or Andi will take minutes*
- Adjournment – Jennifer moved to adjourn and Susan 2<sup>nd</sup>, the meeting ended at 7:22pm

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