

# **TOWN OF ENFIELD E-NEWSLETTER**

## **NOVEMBER 2018**



### **TOWN MANAGER WELCOME MESSAGE**

Greetings!

Municipal officials and staff in the Town of Enfield are dedicated to promoting a high-functioning and close-knit community that appeals to all our residents and visitors. To this end, we are committed to providing accurate information and quality services to members of our community at all times. In the interest of helping to keep residents informed of important “goings on” in town, we have begun producing a town-wide newsletter that is disseminated by email on a monthly basis to all individuals who subscribe to the mailing list. Our hope is that the number of recipients on this list will continue to grow over time to ensure that most households receive these important updates.

If you have friends or family that may be interested in receiving the electronic newsletter, please forward a copy of this newsletter to them.

Subscribing to the electronic newsletter is easy and straightforward. You simply have to:

- Go to the below page on the town’s website:  
[www.enfield.nh.us/subscribe](http://www.enfield.nh.us/subscribe)
- Enter your email address in the “Your Email” field
- Check the box for “Town News & Announcements” Check the “I am not a robot” box and follow the prompts
- Click the “Subscribe me” navigation button at the bottom of the page

Thank you for being a part of our community. We hope you find this and future newsletters both informative and enjoyable. Please don’t hesitate to contact Ryan Aylesworth, Town Manager, at 603-442-5405 or [raylesworth@enfield.nh.us](mailto:raylesworth@enfield.nh.us), if you have constructive feedback on how the depth and breadth of information provided in the newsletter can be optimized to meet the needs of our residents.

=====LATEST NEWS=====

## **2019 MUNICIPAL BUDGET PREPARATION**

We've begun the process of preparing the proposed 2019 municipal budget. Department heads are using the information gathered and visions created during the Strategic Governance process to prepare their budget requests for the coming year. Proposed Strategic Governance initiatives and capital expenditures will be prioritized by the Budget Committee during the budget deliberation process. Stay informed by attending Budget Committee meetings! Meetings in November will be held at 6:30 PM at the Public Works Facility at 74 Lockhaven Road on Thursday, November 15 and Tuesday November 27.

## **THE 2019 ENFIELD MUNICIPAL CALENDAR IS IN THE WORKS!**

The calendar includes Town board and committee meeting dates, special Town events, municipally observed holidays when Town offices will be closed, and the curbside rubbish & zero-sort recycling pick up schedule. See list of Photo Contest winners below! There are perks for being a Winner! Winners of the photo contest are given photo credit and free extra copies of the calendar to share with friends and family! Also, stay tuned for an announcement on the Town's website when the calendars are available. Our plans are to have them mailed to Postal Patrons with addresses in Enfield 03748 and Enfield Center 03749 in early to mid-November. For those of you with an out of town address we'll have extra copies available.

## **2019 ENFIELD MUNICIPAL CALENDAR PHOTO CONTEST WINNERS**

With 28 individuals submitting a total of 208 photos (more than TWICE AS MANY as last year) in this year's contest, we had our work cut out for us! Congratulations to the winners!

For those who didn't win this year, keep trying! As last year, we had so many great photos we simply couldn't use them all. We encourage our community members of all ages to think about what you'd like to submit for the photo contest next year.

We won't post the winning photos at this time. We don't want to spoil the surprise! The calendar was submitted to the printer this week. We hope to have the calendars in the mail by mid- November. Calendars will be mailed to Postal Patrons in Enfield 03748 and Enfield Center 03749. If you have a mailing address with another zip code we'll have some extra copies of the calendar available at the Town Offices.

***Thank you to everyone who participated!***

And the winners are...

**Ian Struckhoff  
Laurel Denison  
Carol Smith  
Lyndsey Boulton  
Heather Warren  
Wendy Huntley  
Lynne Martel  
Brittney Cole  
Linda LaClair  
Sharelle Dixon  
Emaris Henault  
Deborah Mashibini-Prior  
Dolores Struckhoff**

***Congratulations!***

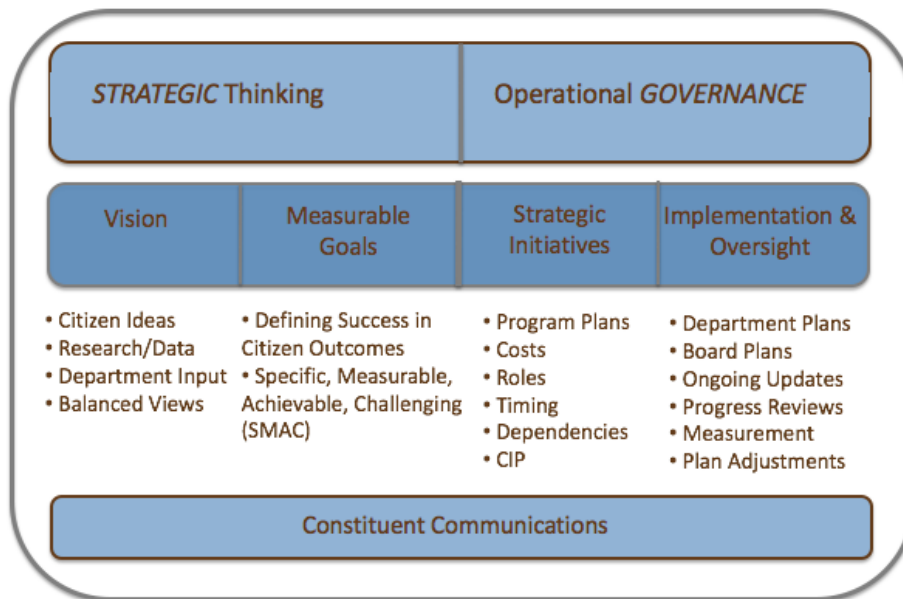
## **STRATEGIC PLANNING & GOVERNANCE**

In March 2018, with strong community support, Enfield town officials began working with the Center for Strategic Governance ([www.strat-gov.com](http://www.strat-gov.com)) to adopt strategic governance to help leaders and residents create a desired future.

Strategic governance consists of two related ongoing efforts. The first engages residents and officials in deciding what matters most to their community and in envisioning a desired future that achieves those outcomes. This is strategic thinking; it helps people decide *what* to achieve. The second involves making that vision a reality by achieving strategic initiatives while managing day-to-day operations. This is operational governance; it focuses on *how* to achieve desired outcomes.

# A Framework for Strategic Governance

Engaging Citizens to Envision and Achieve a Desired Future



## A Proposed Vision:

Retain Enfield's town character, sense of community, environment, and heritage, because residents generally like the town as it is.

## Priorities

Improve the following aspects that shape our quality of life:

1. **Financial Condition/Affordability** – Strengthen Enfield’s finances (build reserves, eliminate operating deficits, smooth tax rates; improve cash flow, release more TIF District funds for TIF projects; secure \$1million by 2022 in external grant funding, and increase the amount of non-property tax revenue (NPTR) by at least 2% annually through 2023.
2. **Public Health & Safety** – Fire and EMS are not functioning as effectively or efficiently as they should or could. Issues seem to fall under the categories of staffing and management. Explore whether Enfield might benefit from a merger of the two into a Fire-Rescue department.
3. **Infrastructure, Facilities and Technology**
  - a. *Buildings/Facilities* – Most departments cite that substandard buildings/facilities limit fulfilling their mission. They have asked for \$296,500 in upgrades over the next five years that still won’t create truly effective space. Through a Municipal Facilities Optimization Study to be completed by December, we are identifying costs for either building a new municipal complex with enough shared space to serve all departments or completing major designs and renovations to existing Town buildings.
  - b. *Water System* – A Water Asset Planning/Management Study funded with a DES matching grant will tell us by December whether DPW will need to rebuild some or all of the 10-mile long water supply system originally built in 1903. The effort could cost \$3 million in today’s dollars. We’re also analyzing the existing water rate structure to ensure that the Town’s fees are fair, equitable, and financially sustainable.
  - c. *Wastewater System* – We are launching an analysis of our wastewater assets (including ways to reduce stormwater/groundwater infiltration), a rate study to ensure that user fees are promoting financial sustainability within the Sewer Fund, and a feasibility analysis of constructing and operating our own municipal wastewater treatment plant. This should be completed by Spring 2019.
4. **Community/Economic Development and Housing** – Enfield has been slow to create or adequately explore the viability of many community/economic development ideas that have been raised over the past years. The Community/Economic Development function needs to provide leadership at the municipal level; engage the Enfield Village Association and others interested in making progress; and increase the level of effective support for the Planning Board as it works on the Master Plan and any proposed updates to the Town’s Zoning Ordinance.

Starting in November, we’ll be engaging with residents to shape Enfield’s goals and related investments thru 2023. Learn more about strategic governance, the

state-of-the-town, proposed departmental plans, etc. at:  
[www.enfield.nh.us/strategic-governance-enfield](http://www.enfield.nh.us/strategic-governance-enfield).

For more information on Enfield's strategic planning and governance efforts, please contact the Town Manager at 603-442-5405 or [raylesworth@enfield.nh.us](mailto:raylesworth@enfield.nh.us).

### **MASCOMA LAKESIDE PARK – PUBLIC FORUM**

On October 29, the Mascoma Lakeside Park Committee hosted a public forum with the goal of getting additional input from residents regarding possible uses and facilities at the park property. A wide range of topics were discussed, including possible designs and features for a pavilion/gazebo and other improvements that are eligible for funding using a \$135,000 matching grant that the Town recently received from the federal government. Over 50 people attended the forum, and the Committee very much appreciates all of the valuable public feedback that was provided. It is clear there is a great deal of consensus on many fronts, and we look forward to finding common ground where there still might be some differing visions for the future of the park.

The Lakeside Park Committee wants to emphasize the importance of raising additional funds for future improvements and ongoing maintenance to the property. The Board of Selectmen has assured residents that all land acquisition and capital improvements to the property will be funded using grants, donations, and other “non-town” monies. If private fundraising efforts are able to raise funds in excess of acquisition and capital improvements costs, the “surplus” funds will be applied to ongoing operations and maintenance costs.



An online version of the pledge agreement can be accessed here:

<http://www.enfield.nh.us/sites/enfieldnh/files/uploads/mlppledgeagreement.pdf>

You may enclose a check with your completed pledge agreement, but if you'd rather pay later you may do that. Send in your donation when it's convenient,



with the words "Mascoma Lakeside Park" clearly noted in the memo field. Or, you can choose to wait and a member of the Mascoma Lakeside Park Committee will contact you for payment on the date or dates you specify in your pledge. Thank you for your support! This is an incredibly important effort for our community.

**ALL DONATIONS ARE TAX DEDUCTIBLE.**

Please don't hesitate to contact the Town Manager at 603-632-5026 or [raylesworth@enfield.nh.us](mailto:raylesworth@enfield.nh.us) if you have related questions or interest in lending your support to this important community project.

**VETERANS DAY – OFFICE CLOSINGS**

Please note that Enfield Town Offices, Public Library, and Department of Public Works facilities will be closed on Monday, November 12, 2018 in observance of the Veterans Day holiday. Additionally, please note that the Enfield Transfer Station will also be closed on Sunday, November 11, 2018 (Veterans Day).

**DEPARTMENT OF PUBLIC WORKS**

**Water Saving Tips to Help You Save Money on Your Next Water/Sewer Bill**

1. *Check faucets and pipes for leaks.* A small drip from a worn faucet washer can waste 20 gallons of water per day. Larger leaks can waste hundreds of gallons.
2. *Check your toilets for leaks.* Put a little food coloring in your toilet tank. If, without flushing, the color begins to appear in the bowl within 30 minutes, you have a leak that should be repaired immediately. Most replacement parts are inexpensive and easy to install.
3. *Use your water meter to check for hidden water leaks.* Read the house water meter before and after a two-hour period when no water is being used. If the meter does not read exactly the same, there is a leak.
4. *Install water-saving shower heads and low-flow faucet aerators.* Inexpensive water-saving low-flow shower heads or restrictors are easy for the homeowner to install. Long, hot showers can use five to ten gallons every unneeded minute. "Low-flow" means it uses less than 2.5 gallons per minute (gpm). Also, all household faucets should be fit with low-flow aerators. 2.5 gpm may be needed in a kitchen sink but bathroom faucets and other water outlets should be 1.5 gpm or lower. Check gpm rating on packaging to be sure the advertised "low-flow" is at or below these levels. This single best home water conservation method is also the cheapest!

5. *Insulate your water pipes.* It's easy and inexpensive to insulate your water pipes with pre-slit foam pipe insulation. You'll get hot water faster plus avoid wasting water while it heats up.
6. *Take shorter showers.* One way to cut down on water use is to turn off the shower after soaping up, then turn it back on to rinse. A four-minute shower uses approximately 20 to 40 gallons of water. Limit your showers to the time it takes to soap up, wash down and rinse off.
7. *Turn off the water after you wet your toothbrush.* There is no need to keep the water running while brushing your teeth. Just wet your brush and fill a glass for mouth rinsing.
8. *Rinse your razor in the sink.* Fill the sink with a few inches of warm water. This will rinse your razor just as well as running water, with far less waste of water.
9. *Use your dishwasher and clothes washer for only full loads.* Automatic dishwashers and clothes washers should be fully loaded for optimum water conservation. Most makers of dishwashing soap recommend not pre-rinsing dishes which is a big water savings. With clothes washers, avoid the permanent press cycle, which uses an added 20 liters (5 gallons) for the extra rinse. For partial loads, adjust water levels to match the size of the load. Replace old clothes washers. New Energy Star rated washers use 35 - 50% less water and 50% less energy per load. If you're in the market for a new clothes washer, consider buying a water-saving frontload washer.
10. *Keep a bottle of drinking water in the fridge.* Running tap water to cool it off for drinking water is wasteful. Store drinking water in the fridge in a safe drinking bottle.

## **Bears and Garbage**

This summer and fall we have seen increased incidence of bears getting into residential and commercial garbage dumpsters/toters. This is in large part a result of rising bear populations throughout the region. It is important for all of us to do our part to help minimize the opportunity for bears to get into garbage for the safety of our residents, as well as the bears themselves. Bears that become habituated to refuse and other sources of food in densely populated areas may have to be destroyed, and we want to do what we can to avoid that. For its part, the Town of Enfield will continue to work with Casella (our contracted garbage/recyclables hauler) to manage the problem as well.

For information and suggested ways you can help reduce the likelihood that bears get into your garbage, you can go to the below link:

<http://www.bearsmart.com/managing-communities/best-practices/>



## **Winter Parking Ban**

The Enfield Board of Selectmen wishes to remind citizens of Enfield that the Winter Parking Ban is in effect from November 1 through April 1. No vehicle shall at any time be parked on any public or publicly maintained street, alley, roadway or way open to the public, in a manner that hinders in any fashion the maintenance of the way.

Please do not hesitate to contact the Department of Public Works at 603-632-4605 or [jtaylor@enfield.nh.us](mailto:jtaylor@enfield.nh.us) with any questions or concerns.

## **POLICE DEPARTMENT**

Enfield Police Department is pleased to announce that Ryan Porter has been hired to fill the vacant Police Sergeant position with the department. His first day on the job will be November 5<sup>th</sup>. Sergeant Porter has had 14 years of distinguished service in law enforcement (most of which have been spent serving the Canaan Police Department) and is a longtime resident of Enfield.

You may have noticed that we have changed our cruiser color and design. We have gone to a more traditional black and white cruiser. Stop by the station, check it out, and let us know what you think.

Winter will be right around the corner. Every year the department responds to several crashes during the first couple snow storms that could have been prevented by proper preparations such as clearing snow and ice from windshields and mirrors and putting on good traction tires. With your help, we can prevent accidents before they happen.

The Enfield Police Department has partnered with several treatment organizations to help fight the ongoing opioid epidemic in the Upper Valley, keep watch on the department's Facebook page (<https://www.facebook.com/EnfieldNHPolice/>) and website (<https://www.enfield.nh.us/police-department>) for dates of classes and information that you can use if you know someone who needs assistance.

Speed and distracted driving remain the most common reason for motor vehicle crashes in Enfield. Please pay attention to your speed and PUT YOUR PHONE DOWN. No phone call or text message is worth a human life.

As the month of November brings us Veterans Day, we would like to say thank you to all the veterans and their families for all the sacrifices you have made to keep our great country free.

In November you will notice several officers of the department participating in “No Shave November.” When you see the officer ask them what charity they will be donating money to and check out the picture on our Facebook page (<http://www.facebook.com/EnfieldNHPolice/>).

As always, if you see something, say something. Please do not hesitate to contact the Enfield Police Department at any time at 603-632-7501 or through Hanover dispatch at 603-643-2222.

## **HUMAN SERVICES**

It’s the time of year for increased activities in the office, community and surrounding agencies.

With the upcoming busy season, donations of supermarket gift cards would be greatly appreciated. Drop by the Town Office or feel free to use the drop box.

***Listen’s Holiday Basket Program:*** This program is open to families with children, as well as with seniors who are 65 and older, with an income of not more than 200% of the poverty guidelines. (Families above the guideline level may be considered due to extenuating circumstances affecting your income). Listen’s program provides warm clothing for children and seniors along with a \$50 food certificate for each family. Applications are being accepted until November 15, 2018. Contact Listen at 603-448-4553 for an appointment and more information.

***2018 Annual Thanksgiving Basket Ingathering:*** Each year, several area churches work with the local Scout Units collecting food, organizing and distributing food boxes to those who need some help with their Thanksgiving celebration. If you would like to receive a food basket, applications are on our website under Human Services.

[https://www.enfield.nh.us/sites/enfieldnh/files/uploads/2018\\_annual\\_thanksgiving\\_ingathering.pdf](https://www.enfield.nh.us/sites/enfieldnh/files/uploads/2018_annual_thanksgiving_ingathering.pdf)

Applications are being accepted until November 9, 2018.

***Medicare Open Enrollment:*** October 15<sup>th</sup> – December 7<sup>th</sup>

***2019 Healthcare Marketplace Open Enrollment:*** Runs from November 1 – December 15<sup>th</sup>

***Tri-County Fuel, Electrical and Weatherization Assistance Programs:***  
These are now open and you can contact the Ashland office at 603-968-3560

for your application. Weekly appointments are available in Lebanon, NH.

Please do not hesitate to contact the Human Services Director any time at 603-442-5429 or [dheed@enfield.nh.us](mailto:dheed@enfield.nh.us).

## **RECREATION**

### **Enfield Recreation**

Dear Enfield Community –

I'd like to say thank you to the hundreds of folks who stopped by our town's annual Halloween Party to take part in the haunted-duck toss, donut on a string challenge, cookie making, or just to grab some warm cider and snacks. It was wonderful to see so many families taking part in the Halloween festivities last night! Apologies to those who were not able to enjoy some warm cider – we went through 5 gallons in less the 90-minutes!

Personally, my favorite part of the event was watching community members mingling, talking, and revealing their costumes to their friends and neighbors. We have some very skilled costume designers among us!

I would also like to give a BIG thank you to the Enfield Recreation Commission, the Mascoma High Honor Society, and the Enfield Fire Department for helping to make this event happen!

Kindly,  
Joel King (Recreation Director)

P.S. Would you like to help with future Enfield Recreation events? Do you have a passion, skill, talent, or craft you would like to share? Would you like to become a member of the Recreation Commission? Do you have a Recreation related idea? I'd love to hear from you ([recreation@enfield.nh.us](mailto:recreation@enfield.nh.us))!

### **Mascoma Valley Parks & Recreation**

Save time and paper with online registration! If you have not already created an account with Mascoma Valley Parks & Recreation, please check out our new site and make an account for you and your family!

**Recreation Website:** <https://mvpr.recdesk.com/Community/Home>

Our fall programming continues - Line Dancing on Mondays at MVRHS and on Thursdays at the Enfield Community Building and more painting classes. Check online for more details.

Il Circolo Italiano, MVPR's Italian Conversation Club, has been meeting weekly for almost five years, practicing Italian and forging friendships. Recently nine members planned, organized and took a trip together – to Italy! MVPR is so excited that members of the group were able to go on this amazing trip. Il Circolo Italiano meets on Saturdays at 10am at Mickey's Roadside Café. Individuals interested in practicing to speak Italian should stop by and meet the group! Beginner, intermediate and advanced speakers are welcome.

Registration is now open for the MVPR youth downhill ski and ride program. Join Mascoma Valley Parks & Recreation for one afternoon a week of skiing and snowboarding at Whaleback Mountain in Enfield. We will be offering a six-week program for students in K - 12th grade on Tuesdays. Students have the option to participate in a lesson, or free ski/ride (3<sup>rd</sup> grade and up with parental permission and recommended "Blue Ability Level") for the afternoon. The program will begin on Tuesday, January 8th. Transportation to Whaleback is provided, but parents/guardians are required to pick up at Whaleback. Lessons will begin at 3:00pm and end at 4:30pm. Students participating in the lesson have the option to free ski/ride after their lesson, with parental permission. Students must be picked up by 5:00pm (or have written permission from their parent/guardian to remain until Whaleback closes at 7:00pm). MVPR staff leaves the Whaleback lodge at 5:00pm. If students will be skiing/ riding after their lesson, written permission from their parent/guardian is required or the parent/guardian must be on hand to "sign-out" their child at the end of the lesson.

**Online Registration through Whaleback:**

<https://www.whaleback.com/mascoma-valley-rec-dept>



*Il Circolo Italiano in Italy!*

The first annual "Tiger Run" was a resounding success! On Sunday, October



28<sup>th</sup>, forty-eight runners braved the damp and the cold to run on the certified 5K and 12K courses. The race started and ended at the Shaker Recreation Field in Enfield. Three state records were set on the 12K course - Betsy Gonnerman established the record for 73-year-old women with her 12K time of 1:08:37. Her husband, Mike Gonnerman broke the 76-year-old male record by 6:36, with his 12K time of 1:13:39. Lastly, Gunner Currier broke the 11-year-old male record by 6:18, with his 12K time of 57:48.

On the 5K course, 5th grader Bryce Ballou was the top male finisher with the astonishing time of 20:15! 7th grader Kylie Rogers was the top female finisher with a time of 25:46. For the 12K, John Wolfe won the male division in a time of 49:37 and Melissa Escalante won the female division in a time of 59:37.

Thank you to race director, Tiffany Currier, the Indian River Cross Country team, and their coaches, Rick Currier and Lori Bliss Hill. And a big thank you to all our sponsors and volunteers! We hope to see everyone back again next year.

### ***BigZig Photography Race Photos:***



### ***Upcoming & Ongoing Recreation Events, Programs and Activities:***

- *After School Ski & Ride Program at Whaleback Mountain – Registration Open!*
  - Grades K-12; Starts January 8<sup>th</sup>!
  - Register Online: <https://www.whaleback.com/mascoma-valley-rec-dept>
- *Il Circolo Italiano – Italian Conversation Club*
  - Saturdays at 10am at Mickey's Roadside Café
  - Breakfast is not provided, but attendees are welcome to purchase food at their own expense
- *Mascoma Valley Guitar Orchestra*, weekly rehearsals on Sundays at the Department of Public Works starting at 6:30pm. \$3/session (Registration not required)
- *Adult Volleyball*, on Sundays from 6-8pm at MVRHS (Contact [mvalleyrec@gmail.com](mailto:mvalleyrec@gmail.com) for more details)
- *Adult Basketball*, on Sundays from 10am-12pm starting October 14<sup>th</sup> at MVRHS
- *Line Dancing*, on Thursdays at the Enfield Community Building from 5:10-6:10pm. Mondays starting September 10<sup>th</sup> in the CPL Room at MVRHS from 4:30-5:30pm. Drop-ins allowed, no advance registration required.
- *Painting Classes (wet-on-wet technique) – Friday Night Fun: BYOB!*  
Classes are held at the Enfield Community Building. Bring a bottle of wine and some friends or family members to share it with!
  - Date:
    - November 16 from 6pm-9pm (downstairs meeting room)
  - Cost is \$45 and all materials are included; participants take home their painting at the end of class
  - \$5 off the registration fee for the designated driver, plus free non-alcoholic refreshment
  - <https://mvpr.recdesk.com/Community/Home>
- *Bob Ross Painting Classes* – Classes are Saturdays or Sundays from 1pm-4pm at the Enfield Community Building.
  - Date:
    - Landscape: Saturday, November 17 (downstairs mtg. room)
- *Coming Soon:*
  - Small Business Saturday – Vendor Fair; the Saturday after Thanksgiving from 9am-3pm at the Enfield Community Building
  - Cross Country Ski Program at Canaan Elementary School
    - Grades 1-4; 3:30-4:30pm; Starting in January (weather depending)



## **PLANNING & ZONING OFFICES**

### **Planning**

The Planning Board held two meetings in October to address the following:

- On October 10, a hearing was held for the Enfield Garage LLC to approve a site plan at the site of the Enfield Garage, at 224 US Route 4. The plan accommodates a new business going in, North Country Medical Courier, and will still accommodate the current uses. Changes to the driveway entrance were requested by NH DOT. New downcast lighting will be installed, and parking for the couriers will be established.
- On October 24 two Public Hearings were held.
  - The first hearing was an approval of a Minor Subdivision at 126 & 130 Main Street. Two structures are on the lot; the subdivision gives each residence its own lot.
  - The second hearing was approval of a Site Plan to provide a day care facility at 59 Main Street in the same building as the laundromat.

### **Zoning**

The Zoning Board of Adjustment had no meetings or hearings in September.

### **General Interest**

Activities of the Planning & Zoning Administrator this past month included:

- Attendance at a housing conference provided by NH Housing Finance Authority. The keynote speaker was an economist from Trulia, a large real estate firm. Focus was on the surge of high income homes and a speaker spoke to the advantage of permitting detached rental units.
- Attendance at a seminar by Plan New Hampshire. The topic was economic development for small businesses in rural towns. A number of funding agencies were featured speakers.
- Attendance at a DOT seminar on Local Public Agency process. This is to show how Federal Transportation projects are to be administered, and is required to receive any federal grants locally, including the Transportation Alternatives Grant the Town applied for recently.
- Attendance at the Office of Strategic Initiatives regarding the Certified Rating System, available thru FEMA. This program helps reduce Flood Insurance costs through a strict system on land use and buildings.
- Attendance at the Upper Valley Housing Coalition in Lebanon. The speaker focused on the demographics between businesses, commuting distance, and employment numbers. Further talk was held regarding changes to zoning and legislation that may help the mid range housing markets.

Have questions about planning or zoning matters? If so, please contact the Planning and Zoning Administrator at 603-632-4067 or [sosgood@enfield.nh.us](mailto:sosgood@enfield.nh.us) for assistance.

## **ENFIELD PUBLIC LIBRARY**

The Library section of the new Town website has been completely updated and we will be migrating away from our old site. All of our upcoming events are on the calendar and information on all of our services and resources is provided in the contents on the left. At the top of the page you can even subscribe to news & alerts specifically from the Library. I plan to use this to notify people of changes in our hours (for example, when we stay open late for voting or close due to weather). As always, feedback is welcome!

### **Happening in November:**

- *Make It Take It Monday* will happen on November 5<sup>th</sup>, drop in anytime between 3:30 and 5:00pm. We've got a "Build a Better World" project planned -- cat tents for the Upper Valley Humane Society! If you plan to join us, RSVP to 632-7145 or [library@enfield.nh.us](mailto:library@enfield.nh.us). Donations of colorful T-shirts, adult size M, would be appreciated. All ages welcome!
- *Saturday My First Story Time*: November 17<sup>th</sup> at 9:30am. Babies to age 2½ on a caregiver's lap will enjoy books, songs, and rhymes supporting early literacy, lots of movement, and socializing.
- Our *book group* will be reading *Eight Hundred Grapes* by Laura Dave. The discussion will be held Thursday November 29<sup>th</sup> at 6:30pm. This is the last meeting of the year due to the holidays in December. Discussions will begin again in January.
- We will be *closed* November 12<sup>th</sup> for Veterans Day and November 22<sup>nd</sup> and 23<sup>rd</sup> for Thanksgiving.

### **What happened in October:**

- We circulated 2,395 items and had 31 programs with 432 participants.

Have questions about the public library? If so, please visit the library's website (<https://www.enfield.nh.us/enfield-public-library>) or contact the Library Director at 603-632-7145 or [mhutson@enfield.nh.us](mailto:mhutson@enfield.nh.us) for assistance.

## **OFFICE OF THE TOWN CLERK & TAX COLLECTOR**

### **Town Clerk**

The General Election is just a few days away. I hate to sound like a broken

record...but don't forget to cast your vote Tuesday November 6, 2018. If you haven't registered to vote, you may do so at the polls. For a quick voter registration process, you will need a driver's license, birth certificate or passport, and U.S. mail or pay stub with a current street address (your car registration will work as well). The Town Clerk and Tax Collector offices will be closed that day so plan accordingly.

Please don't hesitate to contact the Town Clerk at 603-632-5001 Ext. 5404 with any questions about motor vehicle registration, boat registrations, voter registrations, dog licenses, marriage licenses, or other matters handled by the Town Clerk's office.

### **Tax Collector**

Greetings all! The Tax Collector's office will be closed on Tuesday, November 6<sup>th</sup> as I'll be working as Deputy Town Clerk at the General Election. My office will also closed Monday, November 12<sup>th</sup> in observance of Veterans Day, extending the due date for the 3<sup>rd</sup> quarter water/sewer payments to November 13<sup>th</sup>. To make online secure payments by either credit card or ACH (electronic check) go to <https://nhtaxkiosk.com/?KIOSKID=ENFIELD>. We strongly encourage residents to utilize this highly convenient option.

If you have any questions about how to make an online payment, please do not hesitate to contact me directly either by email [whuntley@enfield.nh.us](mailto:whuntley@enfield.nh.us) or by phone 603-632-4201 x 5404.

As a reminder, payments for taxes or utilities over the counter may be made by cash or check only.

Wishing all a HAPPY THANKSGIVING!

# Smoke Alarms at Home

**SMOKE ALARMS ARE A KEY PART** of a home fire escape plan. When there is a fire, smoke spreads fast. Working smoke alarms give you early warning so you can get outside quickly.



## SAFETY TIPS

- Install smoke alarms in every bedroom. They should also be outside each sleeping area and on every level of the home. Install alarms in the basement.
- Large homes may need extra smoke alarms.
- It is best to use interconnected smoke alarms. When one smoke alarm sounds, they all sound.
- Test all smoke alarms at least once a month. Press the test button to be sure the alarm is working.
- Current alarms on the market employ different types of technology including multi-sensing, which could include smoke and carbon monoxide combined.
- Today's smoke alarms will be more technologically advanced to respond to a multitude of fire conditions, yet mitigate false alarms.
- A smoke alarm should be on the ceiling or high on a wall. Keep smoke alarms away from the kitchen to reduce false alarms. They should be at least 10 feet (3 meters) from the stove.
- People who are hard-of-hearing or deaf can use special alarms. These alarms have strobe lights and bed shakers.
- Replace all smoke alarms when they are 10 years old.

## FACTS

- ❗ A closed door may slow the spread of smoke, heat, and fire.
- ❗ Smoke alarms should be installed inside every sleeping room, outside each separate sleeping area, and on every level. Smoke alarms should be connected so when one sounds, they all sound. Most homes do not have this level of protection.
- ❗ Roughly 3 out of 5 fire deaths happen in homes with no smoke alarms or no working smoke alarms.



**NATIONAL FIRE  
PROTECTION ASSOCIATION**  
The leading information and knowledge resource  
on fire, electrical and related hazards

## ENERGY COMMITTEE

The Energy Committee has embarked on two large projects in recent months: the first was the staging of an *Energy Expo* in cooperation with the Canaan Energy Committee. This was held on September 29th at Mascoma High School. Participants included representatives from NH Saves, experts and spokespersons from private and public sustainable energy organizations, and energy committees from the region. The day was organized into 12 one-hour classes (four classes held simultaneously in three classrooms) on subjects ranging from home button-ups to grid energy storage. Although the idea to convene the expo was the result of brainstorming done by the Enfield Energy Committee, it is important to note that a number of the energy committees from surrounding towns helped out with publicity and Vital Communities also provided both monetary and organizational support. The day was punctuated by a lunch hour keynote presentation by Henry Herndon of the NH Sustainable Energy Association. The EEC's Kim Quirk assembled the presenter talent, assisted by the two committees. A steady stream of visitors packed the four classrooms and picked up handout information at various lobby tables. Sustainable energy and energy saving issues were presented to and discussed by a strong crowd of interested and well-fed Mascoma Valley citizens. Some of this outreach was supported by the Committee's budget.

The other project is Enfield and Canaan's upcoming participation in the 2019 round of Weatherize Upper Valley. This program, organized by Vital Communities and sponsored by the State's electric utilities, seeks to convince homeowners in the Mascoma Valley to find energy and cost savings through practical methods of home weatherization, performed by licensed and qualified contractors, who offer a free energy audit to determine the extent of the work needed. The homeowner controls the budget. Other incentives include a raffle for cash assistance toward the cost, as well as rebates on Energy Star product purchases. A kick-off event will be held in January, at which the program will be explained and sign-ups encouraged. As with the previously successful Solarize Upper Valley, the more participants the better.

### ===== MEETINGS & EVENTS =====

#### UPCOMING PUBLIC MEETINGS (SCHEDULE SUBJECT TO CHANGE)

- November 1 @ 7:00 PM (DPW Building) – Conservation Commission
- November 5 @ 6:00 PM (DPW Building) – Board of Selectmen
- November 6 @ 8:00 AM to 7:00 PM (Town Hall) – State General Election



- November 12 @ 6:00 PM (Town Hall) – Library Trustees
- November 13 @ 7:00 PM (DPW Building) – Zoning Board of Adjustment
- November 15 @ 6:30 PM (DPW Building) – Budget Committee
- November 16 @ 3:30 PM PM (DPW Building) – Board of Selectmen
- November 20 @ 3:30 PM (Town Hall) – Mascoma Lakeside Park Committee
- November 20 @ 6:00 PM (Town Hall) – Recreation Commission
- November 27 @ 6:30 PM (DPW Building) – Budget Committee
- November 28 @ 7:00 PM (DPW Building) – Planning Board
- December 3 @ 6:00 PM (DPW Building) – Board of Selectmen
- December 4 @ 3:30 PM (Town Hall) – Mascoma
- December 6 @ 7:00 PM (DPW Building) – Conservation Commission
- December 8 @ 8:30 AM (DPW Building) – Joint Meeting of Board of Selectmen and Budget Committee (2019 Budge Development)
- December 10 @ 6:00 PM (Town Hall) – Library Trustees
- December 11 @ 7:00 PM (DPW Building) – Zoning Board of Adjustment
- December 13 @ 4:30 PM (Town Hall) – Heritage Commission
- December 15 @ 9:00 AM (DPW Building) – Budget Committee (as needed)

#### **UPCOMING COMMUNITY EVENTS (SCHEDULE SUBJECT TO CHANGE)**

- **Enfield Market** (Enfield Community Building) – November 10 (this is the last market in 2018!) from 10:00 AM to 1:00 PM. Shop for various products for your home, lifestyle and family. Vendors will vary month to month, so each shopping experience could be different!
- **Bingo** (Enfield Community Building) –Every Tuesday hosted by the Firefighter’s Association. Doors open at 4:00 PM, games begin at 6:30 PM. Cards begin at \$20. Optional dinner (a wonderfully homemade meal) is served at 5:00 PM at a cost of \$6 (dinner includes an entrée, beverage and dessert).

#### **Frosty’s Craft World**





Saturday, November 17, 2018 - 9:00am to 2:00pm  
Enfield Village School  
271 US Route 4  
Enfield, NH 03748

Crafts, Raffle, Baked Goods  
Lunch available

\*\*Santa available for pictures\*\*  
10 a.m. to Noon  
Bring your own camera!

\*\* Kids Christmas Shopping Tables\*\*

Sponsored by the Enfield-Mascoma Lioness

Crafters Wanted... please call Sharon at 632-4855 or  
email: [sap@myfairpoint.net](mailto:sap@myfairpoint.net)

### **Enfield Mascoma Lioness Annual Pie Sale**



Wednesday, November 21, 2018 - 9:00am  
Mascoma Savings Bank  
Main Street  
Enfield, NH

9 a.m. until sold out!

Reserving and questions, please call Jan at 632-7580

### **Enfield-Mascoma Lions Club Christmas Tree Sale**

Begins November 24, 2018  
at Huse Park  
308 US Route 4 & Main Street

## **Town Christmas Tree Lighting Ceremony**

The Town tree planted in Huse Park this past Earth Day will be officially lit on November 30 (Friday) just prior to the 42<sup>nd</sup> Annual "Christmas Party for Kids" (put on by the Enfield Outing Club) that kicks off at 6:00 PM in the Enfield Community Building right next door. The tree will likely be lit sometime between 5:30 and 5:45 PM. Come join your friends and neighbors for some holiday cheer, warm beverages, tasty food, a visit from Santa Claus, and - just maybe - some caroling! We hope to see you outside for the lighting and then inside for the fun that continues at the EOC's Christmas Party for Kids. Please share this announcement far and wide!



### **=====RECENT NEWS FROM PAST ISSUES=====**

## **STATE LEGISLATURE LOWERS INTEREST RATES ON DELINQUENT TAXES**

The State of New Hampshire has reduced the statutory interest rate on delinquent property taxes from 12% before lien and 18% after lien of the property to 8% before lien and 14% after lien of the property. Liens are placed on properties for any unpaid property taxes as of lien date in the spring of each year. The NH Legislature is now looking at lowering the interest rate applied to refunded taxes due to abatement of property taxes.

## **STREETLIGHT DECOMMISSIONING**

The Board of Selectmen held a public informational session on September 17<sup>th</sup> to discuss the decommissioning of specific streetlights. There were mixed sentiments regarding the decommissioning of the streetlights. The Town Manager Ryan Aylesworth and Chief of Police Roy Holland reviewed a list of approximately 45 streetlights that the Energy Committee recommended for decommissioning. They in turn recommended to the Board of Selectmen that 28 of those lights, which they found to be redundant or not serving a useful

purpose, be decommissioned. Taxpayer savings would be approximately \$2,500 per year. While this is not a large sum in relation to the overall budget of the Town, every dollar counts.

**Update:** A majority of the Board of Selectmen were not in favor of decommissioning any streetlights. However, 8 streetlights which have been found to be redundant or lighting only private property will be decommissioned by order of the Town Manager.

## **COMMUNITY & BUSINESS EVENTS CALENDAR**

We've created a Community & Business Events Calendar on the Town Website, which can be accessed here:

<https://www.enfield.nh.us/community-businesses>

Check this calendar for events open to the public and sponsored by local organizations or businesses. November has a number of events posted, including the Cardigan Mountain Art Association Artisan Fair, Thanksgiving Ingathering, Frosty's Craft World, Lioness Thanksgiving Pie Sale, Christmas Tree Lighting Ceremony, and the Enfield Outing Club's Christmas Party for Kids.

## **2018 ANNUAL REPORT PUBLICATION**

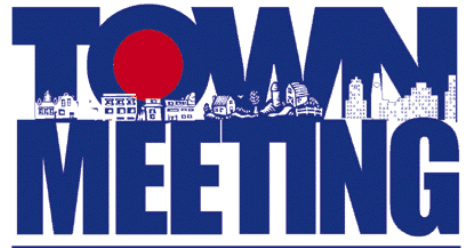
The 2018 Annual Reports will not be mailed in 2019. Times are changing. Printing and mailing costs are soaring. More and more people want convenient access to information on-line. We have posted our Annual Reports on our website for many years and you'll find the 2018 Annual Report posted there as well. It should be available in late February 2019. We'll still print a limited number of 2018 Annual Reports that people will be able to pick up at the Town Offices if they desire a printed copy. By printing a limited quantity and not mailing the report we'll save thousands of taxpayer dollars. Annual Reports dating back to 2013 are available here:

<https://www.enfield.nh.us/board-selectmen/pages/annual-reports>

## **2019 TOWN MEETING SCHEDULE - IMPORTANT DEADLINES**

The Town Elections and Deliberative Session for the 2019 Town Meeting will be held on March 12 (Tuesday) and March 16 (Saturday), respectively. The following are important filing deadlines pertaining to this year's Town Meeting.

- Monday, November 12, 2018 First day to accept petitions to amend zoning ordinance, historic district ordinance or building code for consideration at the 2019 town meeting. [RSA 675:4-120 days prior to town meeting]
- Wednesday, December 12, 2018 Last day to accept petitions to amend zoning ordinance, historic district ordinance or building code for consideration at the 2019 town meeting. [RSA 675:4-90 days before town meeting]
- Wednesday, January 23, 2019  
First day for candidates in towns with non-partisan official ballot system to file declarations of candidacy with town clerk. [RSA 669:19; 652:20 – seventh Wednesday before town meeting]
- Friday, February 1, 2019  
Last day for filing declarations of candidacy with town clerk in towns with non-partisan official ballot system. Town clerk's office must be open at least from 3 to 5 p.m. [RSA 669:19; 652:20 – the Friday next following the first day for candidates to file declarations of candidacy on 1/23/19]
- Tuesday, February 5, 2019  
Last day for 25 or more voters or 2% of the total, whichever is less, but in no case fewer than 10 voters, to petition select board to include an article in the warrant. [RSA 39:3 – fifth Tuesday before town meeting]
- Saturday, March 2, 2019  
Last day for town clerk to accept voter registration applications for town meeting day (Voters may register on election day for all town elections). [RSA 64:8; RSA 654:27, deadline for town clerk to accept voter registration is the same date as the date for the last checklist session correction - the Saturday no less than 6 and no more than 13 days before town meeting]
- Saturday, March 2, 2019  
Supervisors to hold session for correction of checklist prior to annual meeting for no fewer than 30 minutes. No corrections or additions may be made after this session until election day, except as provided in RSA 659:12. [RSA 654:27; 654:28; 669:5; 40:13, II-d, VII]
- Tuesday, March 5, 2019  
Last day to submit zoning ordinance protest petition to require 2/3 vote at town meeting. [RSA 675:5- at least 7 days before town meeting]
- Monday, March 11, 2019  
The town clerk's office shall be open to receive applications for absentee ballots, to provide voters the opportunity to complete absentee ballots, and to receive returned ballots on the Monday immediately prior to an election at a minimum from 3:00 p.m. to 5:00 p.m. The clerk may designate a deputy clerk or assistant to provide this service, provided the individual has taken the oath of office and has been trained in the



requirements for using an absentee ballot and the procedures for issuing and receiving absentee ballots. [RSA 657:1, II (c)]

- Tuesday, March 12, 2019

Last day for town clerk to accept completed absentee ballots; clerk, or clerk's designee, must be available at least between 3 and 5 p.m. No absentee ballots may be accepted after 5 p.m. [RSA 669:29; 657:22; 652:20]

- Friday, March 15, 2019

Last day for any person for whom a vote was cast to apply to town clerk for a recount (to be conducted not earlier than 5 nor later than 10 days after receipt of the application). Town clerk must be available at least between 3 and 5 p.m. to receive application, and must provide at least 3 days' notice of recount date to candidates for that office. [RSA 669:30-:31; 652:20 – Friday next following town meeting/election]

### **ONLINE BILL PAY IS NOW AVAILABLE!**

We are very excited to announce that Enfield residents now have the ability to securely pay their property taxes online via the town's official website - [www.enfield.nh.us](http://www.enfield.nh.us). Similarly, residents are able to pay their water/sewer bills. This new payment method serves to accommodate those Enfield residents who want the convenience of paying their taxes and fees online, anytime day or night. It also benefits the town in that payments are processed automatically, allowing town employees faster balance reconciliation and more time to work on other town issues.

Local officials realize the importance of keeping with the times and offering this new online payment option. The Town of Enfield is fortunate to have found a financial services partner, InvoiceCloud, who has years of experience helping municipalities and other government entities administer online payments in a manner that protects a customer's personal information. In fact, InvoiceCloud uses state-of-the industry encryption methods to safely handle these transactions so bank account information remains completely confidential (not even being shared with municipal employees).

The process for residents to pay online is simple: with your bill and checkbook in hand, 1) Go to: [www.enfield.nh.us](http://www.enfield.nh.us); 2) Click on the "Online Bill Payment" Button; and 3) Complete each screen to process your payment.

Residents are able to make payments via "e-check" (applicable check routing number and account numbers will need to be provided) or Master Card, Visa Card, Discover Card, or American Express. Payments by e-check will be assessed a flat fee of \$0.95, and payments by credit card will be assessed a fee of 2.95% of the total amount due. In all cases, e-check and credit card

transaction fees will be retained by InvoiceCloud and not the Town. Online payment is highly encouraged, but the town will continue to accept physical checks. Please note that tax payments cannot be made by credit or debit cards in Town Hall.

If you have specific questions about online bill pay, please contact the Town Manager's Office, at 603-632-5026 or [raylesworth@enfield.nh.us](mailto:raylesworth@enfield.nh.us).

## **DEPARTMENT OF PUBLIC WORKS**

### **Toters**

The trash and recycling toters are part of the Enfield trash and recycling collection program and must remain with the property upon a property transfer. The Town has had to replace many of these containers that people have taken with them after selling their properties.

### **Recycling Fees**

The Town of Enfield charges fees for items that the Town gets charged for to dispose of including CFC units, tires, TVs, computers, tires, electronics, fire extinguishers, propane tanks and microwave ovens. Lately a number of people have been trying to "sneak" items into the Transfer Station to avoid paying these fees. It is very important to dispose of these items properly not only to the health of the Town budget but the safety of the operators and people at the Transfer Station and down the trash and recycling streams. Many of these items contain hazardous materials which is the reason for the fee. Hiding hazardous materials in bags going into a compactor or placing them in the metal container that will be run through a grinder could result in a serious injury. Please follow link below for details.

<https://www.enfield.nh.us/solid-waste-recycling/files/solid-waste-recycling-program>

### **Road Grading**

The Town Highway crew will be continuing with the grading of gravel roads during the month of October. Motorists are urged to use caution when driving through these moving work zones often with three or four working pieces of equipment.

### **Water/Sewer Bills**

The Water/Sewer Department mailed third quarter bills the first week of October. This was the second billing on our new billing software so please



review the information on the bill carefully. Properties that changed hands during the third quarter may or may not have the new owners in the database. Please forward the bills to the new owners if known or to the closing attorney. The Town online bill paying application can be used for paying bills and checking balances due.

The Town will no longer be sending bills to tenants. Owners are responsible for the payment of utility bills and are free to set up payment arrangements with their tenants that do not involve the Town.

### **Crystal Lake Road Culverts**

The Enfield Highway Department will be replacing several culverts on Crystal Lake Road that are required to be done during lake drawdown per the issued Wetlands Permit. Crystal Lake Road may be closed at these sites for part of the day. Signs will be placed to notify residents of closures.

### **How to Improve Recycling**

To improve the quality of materials that residents place in their recycling bins, Casella (the Town's contracted solid waste service provider) has created a new video for customers to watch. This video is just one component of a campaign centered on Casella's Recycle Better™ campaign.

It is Casella's stated goal to not only invest in recycling technology to improve its outbound materials, but to also educate our customers to do their part to ensure the sustainability of recycling. Consumers, businesses, and municipalities alike must learn to Recycle Better for cleaner, less contaminated material to be delivered to Casella facilities.

We encourage you to share this video with your friends, family, and colleagues. The video can be accessed here:

<https://www.youtube.com/watch?v=LdvboQQWUc8>

### **Enfield Vegetative Management Facility**

The Enfield Vegetative Management Facility will be closing November 3, 2018 and will reopen May 1, 2019. Clean brush and yard waste can be recycled at Hammond's Grinding and Recycling just East of Canaan Village on US Route 4. 603-523-4353

### **Construction and Demolition Material (C & D)**

The Enfield Transfer Station and Enfield Vegetative Management Facility do

**NOT** accept any volumes of C & D at this time. These materials are accepted by the Lebanon Landfill 370 N Plainfield Rd, West Lebanon and Hammond's Grinding and Recycling just East of Canaan Village on US Route 4.

### **Municipal Cemetery Lot Pricing & Availability**

The cost of a 4-foot x11-foot plot is \$400.00. The Town has cemetery plots for sale in Countryside Cemetery and Lockehaven Cemetery. Lakeview Cemetery is sold out. BURIALS ON SUNDAYS OR LEGAL HOLIDAYS ARE **NOT PERMITTED**. If you need more information, contact Will Shoemaker, Enfield's Cemetery Sexton at 603-442-5424.

### **Annual Water Quality Report**

The Town of Enfield's 2018 Water Quality Report is available online: [www.enfield.nh.us/Pages/EnfieldNH\\_Water/waterquality/CCR\\_2018.pdf](http://www.enfield.nh.us/Pages/EnfieldNH_Water/waterquality/CCR_2018.pdf) This report describes The Town's drinking water sources and quality, and programs that protect our water supply. The publication conforms to federal regulations that require water utilities to provide this information annually.

### **Please Use Curbside Trash and Recycling Services**

Trash and Zero Sort recycling collected at the Transfer Station cost the Town of Enfield significantly more per ton than trash and recycling collected curbside due to extra hauling charges. Trash collected at the Transfer Station costs approximately \$30 per ton more than material collected curbside (when Transfer Station transportation fees are included). Zero-Sort recycling collected at the Transfer Station costs the Town over \$80 per ton more than recycling collected at curbside due to the extra hauling fees (when Transfer Station transportation fees are included).

Please do your part to help keep our solid waste expenses down (and keep property tax rates as low as possible in the process)!

## The “Don’t” of Recycling



# KEEP THESE ITEMS OUT OF ZERO-SORT® RECYCLING



### **NO Plastic Bags or Bagged Recycling**

(Take clean plastic bags to your local retailer for recycling)



### **NO Coated Paper Items**

(Items with a plastic lining such as waxed coffee or soda cups & waxed paper plates)



### **NO Disposable Items**

(Styrofoam™, napkins, paper towels, tissues, plastic utensils, dirty recycling, register tape, condiment packets, straws, stirrers & coffee pods)



### **NO Toys, Hangers, Clothes or Shoes**

(Gently used items can be donated)



### **NO Waste or Wood**

(Rope, twine, diapers, food, pet & yard waste)



### **NO Plastic Wrap, Films or Tarps**

(Food bags or wrappers, plastic or shrink wrap & tarps)



### **NO Hazardous Materials**

(Check for alternative recycling)



### **NO Rubber or Scrap Metal**

(Check for alternative recycling)



### **NO Medical Waste**

(Find safe and secure disposal near you)



### **NO Ceramics, Pots, Pans or Baking Glass**

(Gently used items can be donated)



### **NO Electronics, Lithium Batteries or Bulbs**

(Check for alternative recycling)

**WHEN IN DOUBT, KEEP IT OUT!** • For more information visit [casella.com](http://casella.com) or call 800-CASELLA





Cooking brings family and friends together, provides an outlet for creativity and can be relaxing. But did you know that cooking fires are the number one cause of home fires and home injuries? By following a few safety tips you can prevent these fires.

### **"COOK WITH CAUTION"**

- Be on alert! If you are sleepy or have consumed alcohol don't use the stove or stovetop.
- Stay in the kitchen while you are frying, boiling, grilling, or broiling food. If you leave the kitchen for even a short period of time, turn off the stove.
- If you are simmering, baking, or roasting food, check it regularly, remain in the home while food is cooking, and use a timer to remind you that you are cooking.
- Keep anything that can catch fire — oven mitts, wooden utensils, food packaging, towels or curtains — away from your stovetop.

### **If you have a small (grease) cooking fire and decide to fight the fire...**

- On the stovetop, smother the flames by sliding a lid over the pan and turning off the burner. Leave the pan covered until it is completely cooled.
- For an oven fire, turn off the heat and keep the door closed.

### **If you have any doubt about fighting a small fire...**

- Just get out! When you leave, close the door behind you to help contain the fire.
- Call 9-1-1 or the local emergency number from outside the home.



### **Cooking and Kids**

Have a "kid-free zone" of at least 3 feet (1 metre) around the stove and areas where hot food or drink is prepared or carried.

### **FACTS**

- ! The leading cause of fires in the kitchen is unattended cooking.
- ! Most cooking fires in the home involve the kitchen stove.



**NATIONAL FIRE  
PROTECTION ASSOCIATION**  
The leading information and knowledge resource  
on fire, electrical and related hazards

**ADD THIS SPRINGTIME CHORE TO YOUR LIST:  
PREVENT A DRYER FIRE IN YOUR HOME**



Doing laundry is most likely part of your every day routine. But do you know how important taking care of your clothes dryer is to the safety of your home? With a few simple safety tips you can help prevent a clothes dryer fire.

- Have your dryer installed and serviced by a professional.
- Do not use the dryer without a lint filter.
- Make sure you clean the lint filter before and after every load of laundry. Be sure to remove the lint that has collected around the drum.
- Rigid or flexible metal venting material should be used to sustain proper air flow and drying time.
- Make sure the air exhaust vent pipe is not restricted and the outdoor vent flap will open when the dryer is operating. Once a year, or more often if you notice that it is taking longer than normal for your clothes to dry, clean lint out of the vent pipe or have a dryer lint removal service do it for you.
- Keep dryers in good working order. Gas dryers should be inspected by a qualified professional to make sure that the gas line and connection are intact and free of leaks.
- Make sure the right plug and outlet are used and that the machine is connected properly.
- Follow the manufacturer's operating instructions and don't overload your dryer.
- Turn the dryer off if you leave home or when you go to bed.

**Phil Neily**  
Building Inspector/Health Officer/Fire Inspector

(603) 632-4343 Ext. 5426  
FAX (603) 632-7391  
E-Mail: [pneily@enfield.nh.us](mailto:pneily@enfield.nh.us)  
<http://www.enfield.nh.us>

## **New Policies & Fees, General Reminders**

With the start of a new year a few updates from the office of the Building and Fire Inspector.

- Building Permit fees were increased effective September 2017, be sure your calculating from this schedule prior to submitting.
- Permit copy to post is **green** this year, check last year's **red** copy as it may need to be renewed if the project is not completed.
- Most projects undertaken in the Town of Enfield will require a permit, a couple of exceptions are roofing and siding as long as structural features are not being changed or upgraded.
- All single and multi-family housing units are required to have smoke detectors, and in most cases C/O (carbon monoxide) detectors are required as well. We have seen many units without these. Most detectors have a 10 year life span, after that time they need to be replaced. If you need help to determine if units are required or should be replaced, please



contact this office.

- Work on an escape plan and meeting place with your family in the event of a fire or emergency. The Fire Department continues to visit local schools, preschools and daycares bringing fire prevention information to this audience.

As always this office is available to answer questions, do not hesitate to contact the Building & Fire Inspector at [pneily@enfield.nh.us](mailto:pneily@enfield.nh.us) or 603-632-4343

### **Private Septic System Maintenance**

One of the more frequently asked questions of the Building Inspector is “how do we maintain our private septic system?” and “how often do we do it?” The NH Department of Environmental Services (DES) has compiled a useful fact sheet which is available at:

<https://www.des.nh.gov/organization/commissioner/pip/factsheets/ssb/documents/ssb-13.pdf>

This helpful resource provides details on the workings and maintenance needs of your system. Included is a sheet to record the maintenance that has been performed. As always, if you have further questions do not hesitate to contact the Building Inspector at 603-632-4343 or [pneily@enfield.nh.us](mailto:pneily@enfield.nh.us) for assistance.

The National Fire Protection Association’s (NFPA) “Heating Safety” fact sheet explains what is necessary to help prevent fires and safely operate our heating equipment. This is accessible at:

<http://www.nfpa.org/public-education/by-topic/top-causes-of-fire/heating/heating-safety-tips>

Please don’t hesitate to contact the Fire Inspector at 603-632-4343 or [pneily@enfield.nh.us](mailto:pneily@enfield.nh.us) with any questions.

### **FIRE DEPARTMENT & FIRE INSPECTOR**

the Enfield Fire Department encourages residents to “Look. Listen. Learn.” What does that mean?

Today’s home fires burn faster than ever. In a typical home fire, you may have as little as one to two minutes to escape safely from the time the smoke alarm sounds. Knowing how to use that time wisely takes planning and practice.

The Enfield Fire Department is teaming up with the National Fire Protection Association (NFPA) -- the official sponsor of Fire Prevention Week™ for more than 90 years -- to promote this year’s Fire Prevention Week campaign, “Look.

Listen. Learn. Be aware. Fire can happen anywhere™,” which works to educate the public about basic but essential ways to quickly and safely escape a home fire.

NFPA statistics show that the number of U.S. home fires has been steadily declining over the past few decades. However, the death rate per 1000 home fires that are reported to fire departments was 10% higher in 2016 than in 1980.

“These numbers show that while we’ve made significant progress in teaching people how to prevent fires from happening, there’s still much more work to do in terms of educating the public about how to protect themselves in the event of one,” said Lorraine Carli, NFPA’s vice president of Outreach and Advocacy. “This is particularly critical given the increased speed at which today’s home fires grow and spread.”

Carli also notes that although people feel safest in their home, it is also the place people are at greatest risk to fire, with four out of five U.S. fire deaths occurring at home. That over-confidence contributes to complacency toward home escape planning and practice.

- **Look** for places fire could start.
- **Listen** for the sound of the smoke alarm.
- **Learn** two ways out of every room.

While NFPA and the Enfield Fire Department are focusing on home fires, these fire safety messages apply to virtually anywhere.

For more information about Fire Prevention Week and home escape planning, visit [www.firepreventionweek.org](http://www.firepreventionweek.org).

Please don’t hesitate to contact the Building Inspector at 603-632-4343 or [pneily@enfield.nh.us](mailto:pneily@enfield.nh.us) with any questions.

## **PROPERTY RECORDS AND MAPS**

Did you know that property assessment records and GIS maps with various layers, including wetlands, topography, etc., are available on our website? Simply go the Assessing Department page at <http://www.enfield.nh.us/assessing-department> and click on GIS Maps & Property Record Cards link.

## ENFIELD OFFICIAL FACEBOOK PAGE

Last year the Town of Enfield launched an official Facebook page ("Town of Enfield, New Hampshire"). The page can be accessed at the following web link:

[www.facebook.com/EnfieldNH](http://www.facebook.com/EnfieldNH)



This page is maintained by town officials and used to help disseminate important updates about community affairs and alert residents when new/detailed information is available on the Town's website ([www.enfield.nh.us](http://www.enfield.nh.us)). We hope you will "Like" this page and start receiving regular updates on your Facebook news feed!

## VOLUNTEER OPPORTUNITIES!

Do you want to become more involved in your community? Then you're in luck! Several volunteer positions are still open. You can access our Application for Committee Membership here:

[http://www.enfield.nh.us/sites/enfieldnh/files/uploads/membershipapp\\_0.pdf](http://www.enfield.nh.us/sites/enfieldnh/files/uploads/membershipapp_0.pdf)

Do you love our wide selection of recreation programs for children and adults alike? Then join our **Recreation Commission!** We currently have one opening. This group works with the Enfield Recreation Director to develop a wide variety of recreation programs for residents of all ages. The Recreation Commission meets the third Tuesday of each month in the Whitney Hall conference room in the Enfield Town Offices. Check our Town Calendar for meeting times as they are trying out a new earlier time – 6:00 PM! You can see what the committee has been up to on their webpage here:

<http://www.enfield.nh.us/parks-recreation>

Do your interests lie in economic development? Then the **Tax Increment Finance District Advisory Committee** may be for you. This committee currently has three openings for a five member committee. Applicants for this committee must live within the Enfield TIF District or immediately adjacent to it or own a business in the TIF District. This committee, advisory to the Board of Selectmen, is charged with maintenance and implementation of the District Plan. The TIF Committee meets on an as needed basis, generally less than once a month, at the convenience of its members.

Or perhaps your interests lean toward Planning and Zoning. They are both judicial bodies that have the responsibility to judge if new Subdivisions and business Site Plans meet the Town Zoning Ordinance. We have one opening for a **Planning Board alternate** and one opening for **Zoning Board of Adjustment (ZBA) alternates**. The Planning Board's regular meeting schedule is the

second and fourth Wednesday of each month, however they'll meet just once a month if there is not enough business to warrant two meetings. Meetings of the ZBA are the second Tuesday of each month (as needed).

Release your inner party planner! Join our **Old Home Days Committee!** Many hands make light work! This group organizes our annual Old Home Days Celebration which takes place the last full weekend of July. The Old Home Days Committee meets the first Wednesday of each month from January – July at 5:30 PM, with a couple of additional meetings in June and July as needed to prepare for the festivities. Check out the wide array of entertaining events held in 2018:

<http://www.enfield.nh.us/sites/enfieldnh/files/uploads/2018ohdevents.pdf>



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