

## **MASCOMA LAKESIDE PARK COMMITTEE MINUTES OCTOBER 4, 2023**

**Present:** Meredith Smith, Doug Smith, Ken Warren, Terri Lynch, Shirley Green  
Dave Beaufait via Teams  
Town Rep, Liam Ehrenzweig

**Financial Update:** Doug reported that we have \$244,522.67 in the general fund  
\$500 has been added to the Mirski memorial fund since September.

**Timpken Grant:** overdue for report. Was due 10/18/23  
Frustration with slow progress. Eastman Foundation is also overdue for an update.  
Doug will share the email he sent to Ed Morris with the Select Board at their next meeting. A copy of the email is attached to these minutes.

**Policy for Non-Monetary Gifts-** Attached policy was approved by this committee and then accepted by the Select Board with one correction; removal of the word "only" in the 4th line

**Vandalism Protection:** The possible use of a security camera was discussed. Concerns re: location and privacy discussed. Ken reports there is a camera located near the kiosk and portable toilet. A camera focused at the entrance to the park that records the cars entering the park might be useful.

**Permitting Schedule:** Committee members would like more information about the engineering progress. Ken reports he has seen some activity at the park. The deadline for the grant is 9/24 so there is urgency to keep moving forward to get the permits and then get bids out.

**Scenic Byways Grant-**No Update

### **Infrastructure Committee**

David reports that the stain for the kiosk and painting supplies are in Jim Taylor's office. He will be away for an indefinite amount of time due to a family emergency so staining may have to be postponed till Spring.  
No solutions for removing the tire marks under the pavilion have been found.

### **Landscape Committee**

No update.

**Deed Covenants:** Meredith would like to make sure the park is protected from being sold in the future. Doug will investigate the deed for the Community Bldg.

**Next Meeting: November 1**

## Douglas A. Smith

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**From:** Douglas A. Smith <dasmith44@comcast.net>  
**Sent:** Tuesday, October 3, 2023 2:38 PM  
**To:** townmanager@enfield.nh.us  
**Cc:** meredithsmith22@comcast.net  
**Subject:** MLP Timken report  
**Attachments:** Timken Foundation Lebanon package 3-15-21.pdf; Timken Grantee Final Report Form.docx

Hi Ed.

When we applied to Timken in 2021 we told them we expected to complete the project in 2023. When they awarded us \$15,000 they sent along with the check a final report form to be completed and returned on completion. Copies of the application and report form are attached. Some months ago I got a phone call from them and told them that the work had been delayed. They gave me a new report deadline of October 18<sup>th</sup>. Since I have no progress to report, I am at a loss for words on filling out this report.

I understand you will not be at the meeting Wednesday. I had planned to ask you for more specific information on the Pathways contract. When did we engage them, for what work, at what agreed cost, and what completion date? Are they backlogged with other work? Survey work doesn't usually stretch out over the weeks and months we have been waiting to hear from them. I am terribly afraid that we won't have the work out for contract in time to complete it next summer.

**Mascoma Lakeside Park**  
**Guidelines for the Acceptance of Material Gifts**  
(Gifts of cash and marketable securities are exempt from these guidelines)

Non-monetary gifts, such as benches and trees, can be welcome additions to Mascoma Lakeside Park. They provide the donors with a permanent commemoration of a passing or an event; they can enhance the beauty of the park; and add to its aesthetic appeal. However, such gifts shall be accepted by the Selectboard only upon a recommendation from the Mascoma Lakeside Park Committee. In making its recommendation the Committee shall be guided by the following considerations.

1. All material gifts must be compatible with the Master Plan for the park, as approved by the Selectboard on April 3, 2023, any future changes to the Plan as approved by the Selectboard, and in harmony with the natural setting of the park.
2. Non-monetary gifts shall be purchased by the Town with funds provided by the donor.
3. Funding shall include the cost of any commemorative plaque or marker, consistent with pre-established specifications.
4. Gifts cannot be accepted until after the physical infrastructure improvements that are included in the Plan have been completed.
5. Gifts of trees, benches, and picnic tables shall be given preference.
6. Benches and picnic tables, to be acceptable, must be purchased from the same manufacturer, if available, or in harmony with the existing benches and tables.
7. Trees, to be acceptable, must be of a native variety, delivered and guaranteed by an established commercial nursery, with a trunk diameter of between 1 ½ and four inches, and destined for a specific, pre-approved location.

Gifts other than trees, benches and picnic tables shall only be considered if they meet the following standards:

- a. Safety – harmless
  - b. Durable – long term life
  - c. Maintenance free
  - d. Heavy – vandal resistant
  - e. Tasteful design, compatible with design and appearance of existing improvements
  - f. Suitable to an existing and pre-determined location.
8. In general, the addition of material gifts at Mascoma Lakeside Park should further the Town goals of sustainability, accessibility, public education, and community engagement.