

## **EMERGENCY SERVICES ADVISORY COMMITTEE (ESAC)**

The Emergency Services Advisory Committee (ESAC) is established as a Select Board advisory committee to work with town staff to make recommendations to the Select Board and Town Manager regarding service levels and service models for the Town of Enfield's Emergency services.

### **Duration:**

The Committee shall be established in 2024 with a goal of submitting a full report in Early January 2025.

### **Membership and Charge:**

The Committee shall have six (6) members, appointed by the Selectboard. The Select Board with the assistance of the Town Manager will make every effort to appoint a diverse committee with different backgrounds to ensure the program is looked at from many different perspectives. The Town Manager, Police Chief, Fire Chief, and Ambulance Chief will serve as non-voting staff members for the purposes of providing information and helping to ascertain information from other departments and agencies throughout the state and country.

### **Duties:**

The Emergency Services Advisory Committee is tasked with evaluating the operations, procedures, mutual aid agreements, and resource allocations of the town's police, fire, and EMS departments. The committee shall conduct a comprehensive review aimed at identifying opportunities for enhancing efficiency, effectiveness, and collaboration among these critical emergency response agencies. With a focus on making service level recommendations for the future.

Specifically, the committee shall:

1. Assess the current organizational structures, staffing levels, and staffing models of the police, fire, and EMS departments.
2. Evaluate the adequacy and accessibility of equipment and technology utilized by each department.
3. Review existing protocols and procedures for emergency response and inter-agency coordination.
4. Understand training and certification requirements for personnel within each department.
5. Solicit input from stakeholders, including community members, elected officials, and representatives from relevant organizations.
6. Identify best practices, department models, and benchmarks from comparable municipalities or regions to inform recommendations for improvement.
7. Investigate budgetary allocations and fiscal management practices to identify potential cost-saving measures and resource reallocations.
8. Develop a comprehensive report outlining findings, conclusions, and actionable recommendations for enhancing the overall effectiveness and efficiency of emergency services in the Town of Enfield now and in the future.

The committee shall operate with transparency, objectivity, and a commitment to the highest standards of public safety. Recommendations provided by the committee shall be presented to the Select Board for consideration and implementation as deemed appropriate.