Enfield Library Trustees

Meeting Minutes

January 8, 2024

Present: Shirley Green, Francine Lozeau, Kate Minshall, Library Director
                   Excused: Dolores Struckhoff
                   Public: Dr. David Beaufait, 30 minutes

Next meeting: Regular meeting-February 12, 2024.

1. **Call to Order**

   The meeting was called to order at 5:37PM.

2. **Minutes**

   The Secretary's minutes for the special meeting on December 20 were approved. Francine made the motion to accept the minutes as printed and Shirley seconded the motion, which passed. The regular November meeting minutes were also approved. The motion to accept the minutes was made by Shirley and seconded by Francine. The motion passed.

3. **Reports**

   Treasurer's Report

   All financial accounts are in order. Shirley reported on gifts for the Whitney Hall project that have been received.

   Mascoma Insured Cash Sweep-$97,755.66.

   Evelyn Crate Fund-$3,605.01

   Mascoma Checking-$100.

   Building Fund Savings-$28,148.31

   Building Fund CD-$377,883.80

Fundraising Report

The postcard to be sent to all Enfield residents has been generating donations, many from first time donors. Additional postcards have been sent to local businesses and some previous donors who live out of town.

Librarian's Report

	November December	October	September	August	July
New patrons	A-7 Child-8	A-7 Child-1	A-11 Child-0	A-15 Child-3	A-21 Child-6
In person visits	363-closed after 11/23	489	545	700	697
Porch pickups	67	122	104	137	128
Audio books/ebooks	525	555	487	578	462
Hoopla items	236/200	245	236	207	190
Kanopy	57/60	14	13	7	0
Adult program attendance	52/29	91	67	120	142
Children's program attendance	94/15	189	89	102	192
Programs offered	13/4	25	14	18	20

Kate reported the year end circulation statistics from KOHA at 18748 items checked out in 2023!

The library was closed for packing and moving during the month of December. The library reopened in the new space on January 2. Patrons have been very positive about space and are happy to have the library back in operation!

Kate and the trustees met with the budget committee on December 28th. Shirley and Francine reported that the meeting went well! Kate presented library information and answered questions in a professional, comprehensive manner.

Kate said she is investigating shelving options for the new library space. She feels that 10-15 units, on casters, would work for the addition. The cost is about $1000 per unit. Francine suggested that she talk to Amy at the Canaan Library to ask about their locally constructed shelving. Shirley will check on the budget to see what might be covered for new furniture. A new book drop box will be needed for about $7000. New tables and chairs for the children's room will also be needed.

3. **Agenda Discussion**

Dr. Beaufait had asked to be on the agenda to talk about starting a Banned Book book club. He emailed a rough draft poster to the trustees prior to the meeting. He had spoken with Kate and Nancy previously and wanted to see how the trustees felt about it. Kate was fine with the idea of the library hosting the book group. She wanted to make sure that the advertisement stated that it was not a library or town sponsored event. Dr. Beaufait is hoping that attendees will read the book of the month and have a civil discussion of the book at the one-hour meeting. He would like to start with a classic title such as Huckleberry Finn. Kate talked briefly, and generally, about the librarians' perspective of playing a crucial role in the discussion around banned books and encouraging conversations with patrons who have concerns. Librarians strive to ensure that their collections represent a wide array of perspectives and experiences. The trustees were in support of this book group. Dr. Beaufait will meet with Kate and Nancy to work on selecting a date. It is planned for a 6 PM meeting on Tuesday evening when the library is open until 7 PM.

4. **Adjournment**

   The meeting was adjourned at 6:25PM with a motion by Shirley and a second by Francine.

   Submitted by Francine Lozeau