

**Enfield Board of Selectmen  
Whitney Hall  
Enfield, New Hampshire**

**MINUTES of August 6, 2012**

**Board of Selectmen:** Donald J. Crate, Sr., Chairman John W. Kluge; Fred Cummings

**Administrative Staff:** Steven Schneider, Town Manager; Alisa D. Bonnette, Executive Assistant; Jim Taylor, Director of Public Works; Richard A. Crate, Jr., Chief of Police

**Others:** Dan Kiley, Linda Jones, Kurt Gotthardt, Richard Lammert (Enfield Energy Committee)

**BUSINESS MEETING**

**I. CALL TO ORDER**

Mr. Crate called the meeting to order at 6:01 PM.

**II. APPROVAL OF MINUTES**

Mr. Kluge moved to approve the regular and non-public minutes of July 6, 2012, Mr. Cummings seconded, vote unanimous in favor of the motion.

**III. COMMUNICATIONS**

**Town Clerk's Report – June & July 2012:**

2012 revenues to date exceed 2011 revenues by about \$25,000

**Tax Collector's Report – June & July 2012:**

Collections are on par with previous years at about 95%.

**Roads Scholars:**

The following Public Works employees achieved Roads Scholar status: Don Lashua, Roads Scholar One; Derrick Corbin, Roads Scholar Two; Will Shoemaker Senior Roads Scholar. Public Works employees are encouraged to take part in the UNH T<sup>2</sup> programs. Congratulations to Don Lashua, Derrick Corbin and Will Shoemaker.

**NH DES Letter of Compliance: 153 Algonquin Road, Map 43 Lot 13**

**Trustees of Trust Funds Quarterly Report as of June 30, 2012:**

Interest rates are very low with CD's. We would invest for as long as possible, but beyond one year isn't practical.

**2012 Groundwater Management Permit Renewal: Enfield Garage Tire & Auto, Route 4****Expedited Minimum Impact Wetlands Permit Application: Town of Enfield, 387 NH Route 4A, Map 10A Lots 71 & 1, Sewer Main Repair/Replacement****Grafton County Fiscal Year 2013 Budget Proposal****IV. BOARD REPORTS****Planning Board:**

The Planning Board met with Advance Transit to discuss the possibility of having the Laramie Farms development served by public transportation. As a matter of policy Advance Transit will not go off the main road. There was discussion of the possibility of the developer operating a sprinter, a 12-passenger vehicle. Federal funding for public transportation has dried up so won't be available.

**Enfield Village Association (EVA):**

Dolores Struckhoff has stepped down as the Executive Director of EVA, effective at the end of August, and is taking over the Executive Director position at the Shaker Museum. The game plan for EVA is to get another Executive Director with a lower salary and fewer hours, and perhaps fewer skills than Ms. Struckhoff brought to it.

**V. TOWN MANAGER'S REPORT****Main Street By-Pass:**

The State has asked what we'd like to do with the by-pass road after the Shaker Bridge is open. Do we want traffic to remain on Main Street or use the by-pass? Do we want it to remain open with Town maintenance? This would not be a long-term issue,

Mr. Cummings suggested using only the by-pass and blocking underpass with jersey barriers.

Mr. Taylor noted that jersey barriers blocking Main Street through the underpass may not be allowed by the State.

The Board agreed that they want the by-pass to remain open and the Town will perform winter maintenance.

Chief Crate said the access road was put in for emergency vehicles and was intended as a limited use road. It was not designed for the amount of traffic that it would see after the Shaker Bridge is opened if used as the main traveled way. He agrees wholeheartedly with keeping it open for emergency vehicles and school buses.

Kurt Gotthardt suggested installation of a "No Unauthorized Vehicles" sign.

Mr. Crate stated that whether the underpass is blocked to traffic or not, the access road should remain open. Stop signs should be added to each end of the by-pass road. The stop signs on Rail

Trail are missing. Mr. Crate was informed that Alex Vogt of NHDOT was alerted to the missing stop signs.

**Town Website:**

Ms. Bonnette and Mr. Schneider have been working on updating the Town's website. We're going to work with departments to develop something a little more current.

Mr. Kluge thought this was a great idea. He added that he's had a lot of good comments about the Town Manager's Report.

Mr. Schneider acknowledged that credit for the Town Manager's Report goes to Mr. Cummings as it was his suggestion.

**Donation of Shaker Bridge Painting:**

Mr. Schneider has received an offer from Pat and Bob Roth to donate a painting of the original Shaker Bridge to the Town. The Board discussed possible locations for the painting which included suggestions of the Community Building and the Library. Mr. Crate indicated wariness of putting it at the Community Building for fear of theft or accidental damage.

Mr. Kluge moved to accept the donation from Pat and Bob Roth of the painting of the original Shaker Bridge, Mr. Crate seconded, vote unanimous in favor of the motion.

**VI. PUBLIC COMMENTS**

**Kurt Gotthardt – New FastRoads Poles:**

Mr. Gotthardt asked if the new pole locations on Ibeys Road have been marked. He believes that the roads to get poles, Ibeys and Choate, are scenic roads. Do they have to have a public hearing? He was informed that trees will not have to be cut down, but there will be heavy trimming. A Planning Board public hearing is scheduled for August 22<sup>nd</sup>.

Mr. Gotthardt asked if any carriers have signed up for the fiber network.

He was informed by Mr. Schneider that there are none that can be publicly announced. WaveGuide has been out doing make-ready work and working with the PUC for final approvals.

Mr. Kluge noted that Fairpoint can't be too happy with the NHFastRoads fiber project as they make a tidy sum on internet service.

Mr. Schneider added that Comcast does as well.

**Dan Kiley – Fireworks:**

Mr. Kiley asked if there's a fireworks ordinance in Town. Is there a need for one? Mr. Kiley reported fireworks at the Shaker Museum at 10:30 PM and fireworks somewhere in the vicinity of Goodwin Road at 1:00 AM.

Chief Crate responded that State statutes allow the Police Department to charge individuals with disorderly conduct, but a complaint must be made to the Department for them to pursue it and it has to be unreasonable. Having the 4<sup>th</sup> of July land on a Wednesday may have contributed to the increase in fireworks this year as people may have been setting them off the weekends both before and after the 4<sup>th</sup>.

**Dan Kiley – Culverts & Drainage:**

Mr. Kiley noted that the State has installed a new culvert at the end of Margery Road, but it doesn't look like they're going to do anything else. Dr. Seiler has refused to let them put water through his property.

Mr. Crate pointed out that when the development went in the homeowners were supposed to maintain their ditches. The water from the Margery Road culvert will eventually filter down through that area.

Mr. Kiley said it looks like they're going to do a new culvert at Georgia Avenue; pavement is cut. Mr. Kiley didn't know if we could dig down 10' and fill with large stone.

M. Crate doesn't know that we should get involved with it being a State road.

Mr. Schneider noted that years ago he spoke to Bev McKinley about her responsibilities regarding ditch maintenance.

**VII. BUSINESS**

**Rt. 4 Water/Sewer Extension Update:**

Tuesday, when working 20' down, the contractor pulled out a substantial boulder. This set them back a little. They're making good time near Dunkin Donuts where the work isn't as deep.

Traffic delays are worst in the AM when they start work and in the PM when they stop work. Mr. Crate doesn't believe traffic will be as bad after Labor Day.

Mr. Schneider spoke to the Police Chief. They may relocate the message boards closer to the detours. They may also have police officers there early and late to suggest the detour. Using the detour adds just 5 minutes to the commute. Our engineer is concerned that considerable delays will require us to move to night-time construction at a substantial cost.

Mr. Schneider has stressed the need for better communication with the flaggers for people exiting businesses as some conflicts have occurred.

There is a problem with some drivers using Baltic Street to try to pass other motorists.

Petro Mart has reported that sales have plummeted. People may be reluctant to pull in for gas being afraid they won't be able to get back into traffic easily.

The crew at Dunkin Donuts, when done with their work there, will begin again closer to the existing crew so the construction zone will be smaller.

Chief Crate discussed flaggers' rules and the priority of traffic. The flaggers now better understand how traffic needs to be handled.

Mr. Lammert asked when the work would be finished. He was informed by Mr. Schneider that it will probably continue through all of October and into November before the initial paving is done, with finished paving being done in the spring. Right now is some of the most difficult work due to being 25' deep.

The Board briefly discussed stubs on the system. Risers are to be used to bring them to about 5' deep. Mr. Schneider has spoken to property owners about water and sewer connections.

Mr. Kluge pointed out that Enfield is getting a lot of improvements done in the midst of a struggling economy.

**Shaker Bridge: Lighting / Dedication Ceremony:**

A dedication ceremony is scheduled for September 15<sup>th</sup> at 11 AM at Main Street and NH Route 4A. Ms. Bonnette and Mr. Schneider met with the State last week to talk about the ceremony. The project was to be completed by April 24<sup>th</sup> but has been delayed. They won't be done until after Labor Day. A ceremony is being planned by a sub-committee of the Heritage Commission.

Mr. Taylor said the bridge is at a state that it could happen. The road and approaches may not be complete. Mr. Schneider agreed the bridge looks good and feels wider.

Chief Crate pointed out that the bridge is still closed so we can't walk on it now.

The planned ceremony will include Shaker Singers, Shaker Museum and a band. We are inviting the last surviving Shakers to attend; there are a handful of them. As plans firm up Mr. Schneider will keep the Board informed.

The Board considered the Energy Committee's recommendation for lighting fixtures for the Shaker Bridge. The proposed lights include LED lights and shielding for night-sky compliance. Four lights are needed soon for installation on the bridge. Four more will be needed at a later date for installation along Main Street.

Installing fixtures identical to those currently on the Main Street bridges would require an LED retrofit at added expense.

Mr. Kluge thinks the proposed fixture is a good compromise.

While the Board voted on light fixtures at a previous meeting they also said they would consider alternatives.

Mr. Cummings does not question the benefit of LED lights. He would like to keep the fixtures the same as Main Street and look at bulb options. He was informed that the lights that come with LED fixtures pre-installed also include a cap on the fixtures.

Mr. Crate said the Veterans Park lights are dim. He was informed by Mr. Schneider that the LED wattage can be higher.

Mr. Crate and Mr. Cummings are in favor of LED lights. If the existing style of light fixture were to be used on the bridge shielding would have to be fabricated.

Mr. Kluge responded that the proposed design is very close and would make a number of people happy.

Mr. Gotthardt noted that there's a gap between the existing lights and the proposed lights so it would be OK if they were different.

Mr. Schneider pointed out that there will be more lights installed along Main Street.

Ms. Bonnette suggested a compromise with the capped LED lights on the bridge which are of similar design to the existing lights, with lights along Main Street that match the existing Main Street bridge lights.

Mr. Gotthardt informed the Board that light is wasted when it's shining upward.

Mr. Lammert said that with the shielding the lighting fixtures that are proposed are dark-sky compliant and meet the Town's own lighting ordinance.

Mr. Crate replied that the Town is dark already. You can't see people at night.

Mr. Gotthardt said that with half the light shining upward you need a brighter light to get the light you need.

Mr. Cummings said the Veterans Park lights are not bright enough. We might benefit from a higher wattage.

The Board was informed that the existing lights are 35W LED fixtures. The original proposal was for 93W LED fixtures.

Mr. Crate moved to go with the lights recommended by the Energy Committee, Mr. Kluge seconded, vote unanimous in favor of the motion.

**Property Deeds Update:**

Of the properties that were up for deeding all of the owner-occupied properties are in successful payment plans. Of the 2 land-only parcels in Eastman one property owner let the property go. The other, Mr. Cloutier, wanted to know if he could redeem the property then donate it to the

Town. The Town hasn't adopted the RSA that allows us to do that. Mr. Cloutier has since paid taxes, interest and costs to redeem the property and he will donate it to Eastman.

The Selectmen approved a deed to the property from the Town back to Mr. Cloutier.

**Leasing Update:**

A letter from the Town's attorney is needed which states the Town is financially secure, etc. The two cruisers have been received. The two Public Works trucks have been delivered to Osgood's for outfitting about 1 ½ weeks ago. They should be ready by mid-October.

**Route 4 Road Safety Audit:**

In early July, Mr. Schneider had a meeting with the State regarding Route 4 and safety concerns. They walked from Main Street and Route 4 to the Roller Rink to discuss improvements. They reviewed safety concerns going downhill to the Lebanon line. There is a pavement alternative the State is looking to make that would provide better gripping. The intersection of Route 4, Main Street and Maple Street is not good. The State's report should be done later this year.

Mr. Crate asked if anything was brought up about the puddle that forms at the end of Main Street at the Route 4 intersection. In the winter the puddle freezes up. He was told this did not come up but that it will be passed on to the State.

Mr. Taylor added that there were a couple of 4" mains entering the old drainage culvert that extends through Huse Park to the river.

**FastRoads: Choate Road & Ibey Road Poles:**

New poles are needed to allow the FastRoads fiber to be run from Enfield down Ibey and Choate Roads to the Enfield/Canaan town line. Ibey Road is a scenic road so a public hearing will be held by the Planning Board on August 22<sup>nd</sup>.

Mr. Gotthardt asked who would own the new poles. He was informed by Mr. Schneider that FastRoads is believed to be the one who will own them.

**Enfield Center Town House: Window Glazing:**

Dave's Glass Barn will re-glaze the Enfield Center Town House windows. The process will involve removing one window at a time, boarding up the building, taking the window to the Glass Barn for re-glazing, painting by Town crews and reinstallation, then moving onto the next window. The cost is \$400 each with an Enfield Center Town House maintenance budget of \$2,500 this year.

The next issue is how we paint this building; it will require considerable funds.

**Shaker Hill Road Crosswalk Request:**

Mr. Foster requested a crosswalk on Shaker Hill Road connecting the sidewalks on opposite sides of the Union Street, Wells Street, and Shaker Hill Road intersection. The State requires the Town to put in the request.

Mr. Kluge moved to support the request for a crosswalk on Shaker Hill Road, Mr. Cummings seconded, vote unanimous in favor of the motion.

**Beaver Point Property Sale Proposal:**

Mr. Sam owns the property known as Beaver Point on Lake Mascoma. The property is on the market and has not sold. He asked if the Town would like to purchase this property for the assessed value. The only access is by way of the Rail Trail.

Mr. Kluge said it seems like a liability issue. The property has a sandbar where someone has already died. \$247,000 is a lot of money.

Mr. Crate added there is nothing the Town can do until Town Meeting. The house on the property has been boarded up for 30 years.

Mr. Schneider said it's a very active, busy place and hard for us to monitor it. There is no power, no water and no sewer.

The Board unanimously agreed that the Town is not interested in purchasing this property.

**Administrative Items:**

The Board reviewed and approved the following documents: Petition & Pole License for Shaker Hill Road, Deputy Health Officer Appointment (Donald A. Pfaefflin), and Property Tax Refunds.

The Board reviewed a Petition & Pole License from SegTel. Mr. Cummings moved to approve the Petition & Pole License, Mr. Kluge seconded, vote unanimous in favor of the motion.

**Other Business:**

The exit pillars and wrought iron arch from Huse Park to Main Street was damaged on Saturday. Mr. Cummings suggested replacing the railing with good guardrail that matches the guardrail used downtown.

The Police Department is working on the case. They've ID'd the person who caused the damage. It isn't known at this time if it was an accident or has some malicious intent.

The Board discussed the salvaging or, more likely, replacing of the wrought iron arch, as well as whether to repair or remove the stone pillars. It was suggested that the salvaged or replacement wrought iron arch be placed over the pedestrian entrance to Huse Park.

Mr. Kluge said the priority is to determine what it would cost us for a new archway of equivalent quality.

Mr. Schneider has discussed with a group of individuals where a couple of civic groups might provide a funding match.

Chief Crate said the Department may attempt to get funding through restitution.

Mr. Crate thinks we should look at the costs to have the sign recreated. The cost of replacing the stone pillars might be quite high.

### **VIII. OTHER ITEMS**

#### **Next Meeting:**

Tuesday, September 4, 2012, 6:00 PM, Whitney Hall Conference Room.

## **CONFERENCE**

### **I. NON-PUBLIC SESSION**

Mr. Kluge moved to enter non-public session at 7:26 PM to discuss personnel issues and a hardship abatement, RSA 91-A:3 II (a), (b) & (c), Mr. Cummings seconded the motion. Roll call vote: Mr. Kluge – aye, Mr. Cummings – aye, Mr. Crate – aye. Vote unanimous in favor of the motion.

Mr. Kluge moved to come out of non-public session at 7:56 PM, Mr. Crate seconded, vote unanimous in favor of the motion.

### **II. ADJOURNMENT**

Mr. Cummings moved to adjourn at 7:56 PM, Mr. Kluge seconded, vote unanimous in favor of the motion, meeting adjourned.