

ENFIELD PUBLIC LIBRARY

BOARD OF TRUSTEES

Date: July 13, 2015

Time: 6:00 PM

Place: Whitney Hall

Type of Meeting: Regular

Present: Phil Cronenwett, Shirley Green, Francine Lozeau, Jennifer Seiler-Clough, alternate, and Melissa Hutson, Librarian

Absent: none

Public Present: Mark Johnson

1. Call to Order

The meeting was called to order at 6:03 PM. The minutes of the June meeting were accepted as printed. The motion to accept the minutes was made by Shirley and seconded by Phil. The motion carried.

2. Correspondence

There was no correspondence.

3. Reports

Librarian's Report

Melissa reported that Wendy has not updated the financial report but she will send it when she gets it. 61 children are signed up for the summer reading program with about 30 children attending the Wednesday morning story time. There are about 50 people visiting the library every day. The library will stay open until 3 PM on July 25th for Old Home Days and the ice cream social.

Circulation for the month of June was 2395. 195 ebooks were borrowed from NH Overdrive. 86 people used the public computers and 22 patrons used wifi.

Treasurer's Report

Shirley reported that all accounts are balanced. A motion to transfer \$150,000 from the new building savings account to a one year CD was made by Phil and seconded by Francine. The motion carried.

4. Old Business

Technnology

Melissa signed a contract with Follett and work will begin soon to transfer information to an online server. Patrons have asked about a scanner. We could replace the old copier and get a new color copier that would also be a scanner. Melissa will investigate.

New Library

Phil reported that we will need a better sense of what the new library will cost with some minor changes. Phil suggested that we investigate solar panels on the roof and get more information about the geothermal system. Phil will meet with Kim Quirk from Energy Emporium. Melissa mentioned that we probably would not need as much room in the reference area. Francine asked if we could do without a vault.

Summer Events

Phil suggested that we consider moving the booksale date to the last weekend in June. The sale was the same weekend as the Prouty this year and attendance was low.

The ice cream social is planned. Shirley will get the ice cream, toppings and workers. Phil will supply paper goods. Francine will bring non-dairy treats and set up the raffle. Phil will pick up the tent. Mascoma Preschool, Little Folks Daycare and Kidsview Academy will all be present with activities. Beth Felix will do face painting. Phil will bring easels and new building posters, Melissa will contact Jim Taylor to deliver tables.

Francine will contact Fred Cummings to see if the library can use the EFD trailer for a float. We will have some sort of presence in the parade.

The first summer library reception will be hosted by Gus and Susan Southworth on August 9th. The second reception will be for Mascoma Lake residents and will be held on August 23rd.

5. New Business

Money for summer events was discussed. Phil made a motion to fund summer events up to \$1,000. The motion was seconded by Jen. The motion carried. \$150.00 will be needed for the magician, in addition to the grant money. \$150 will be needed for the museum rental for the Mascoma Lake reception. Money will also be needed for invitations and postage. Francine made a motion to spend no more than \$5000 on communication expenses for the summer and fall. The motion was seconded by Phil. The motion carried.

6. Next Meeting

The next regular meeting will be held on August 10, 2015 at 6 PM.

7. Adjournment

A motion to adjourn the meeting was made at 7:03 PM by Shirley and seconded by Jen.

Submitted by Francine Lozeau

