

ENFIELD PUBLIC LIBRARY

BOARD OF TRUSTEES

Date: June 8, 2015

Time: 6:00 PM

Place: Whitney Hall

Type of Meeting: Regular

Present: Phil Cronenwett, Shirley Green, Francine Lozeau, Melissa Hutson, Librarian, Jennifer Seiler-Clough, alternate

Absent: none

Public Present: Mark Johnson

1. Call to Order

The meeting was called to order at 6:10 PM. The minutes of the May meeting were accepted as printed. The motion to accept the minutes was made by Phil and seconded by Shirley. The motion carried. The minutes of the special meeting of May 4, 2015 were also approved. That motion was made by Shirley and seconded by Phil.

2. Correspondence

An email was received from a member of the Friends of Mascoma Schools to say that their organization will not set up with us at Old Home Days.

3. Reports

Librarian's Report

Melissa reported that the Cat's Meow of Whitney Hall is now featured on the library website. Patti Hardenberg started work today as the assistant librarian. Melissa also reported that books for the book sale are coming in.

Circulation for the month of May was 1,917. 95 audio books and 98 ebooks were borrowed from NH Overdrive. 90 people used the public computers and 15 patrons used wifi.

Treasurer's Report

Shirley reported on finances, everything is in order. She also explained that Terry Knowles said some building fund money can be put into short term CDs. \$450 has been received from a Kids, Books and Art grant.

Fundraising Committee

Phil reported on plans that are being formulated for summer receptions. The Southworths will host a Crystal Lake reception at their summer home on Sunday morning August 9th. Shirley, Francine and Mark will work on details.

4. Old Business

Trustees Conference

Shirley and Francine attended the conference and enjoyed the workshops.

Summer Events

The trustees will be involved Old Home Days with our annual ice cream social. We hope to also have a presence in the parade. We will host two lakeside receptions to update people on the library plans and progress and encourage donations. The annual book sale will start on July 11th. The summer reading programs starts on the last day of school and will include story times and a performance by magician Norman Ng.

Technology

Follet migration is being discussed with Twin Bridge company. Phil asked Melissa to think about a laptop or tablet purchase. A patron has donated a color Nook to the library.

Staffing/ Job Expectations

Melissa has had two people interested in subbing at the library.

The town office has asked us to define full time status. The trustees expect that full time library employee will work 40 hours a week. A motion was made by Jen and seconded by Shirley to state that. The motion carried.

Six Month Review

Melissa asked about a comment that was mentioned on her review. The next review will be held in October.

New Library

This discussion was deferred until next month.

5. New Business

none

6. Next Meeting

The next regular meeting will be held on July 13, 2015 at 6 PM.

7. Adjournment

A motion to adjourn the meeting was made at 7:04 PM by Jen and seconded by Shirley. The motion passed

Submitted by Francine Lozeau

