

Enfield Board of Selectmen Enfield New Hampshire

Meeting Minutes ~ September 13th, 2004

The Board of Selectmen and the Library Trustees convened a joint meeting on Monday, September 13th, 2004 at 5:30 PM in Whitney Hall Auditorium located off Main Street, Enfield. The Town Offices, and Library Needs Assessment Committee were also invited to attend.

Present:

Dominic C. Albanese, Acting Chair; Nancy Scovner, Selectman; Philip Cronenwett, Library Trustees Chair; Francine Lozeau, Library Trustee

Leafie Cantlin, Gayle Hulva, Henry Cross, Pat Paradis, Doug Smith, Committee Members;
Dan Kiley, Committee Chair

April Whittaker, Town Manager; Marjorie Carr, Library Director

The board of selectmen and library trustees met with David MacIntire, and Carolina Burt of the Architectural Studio for the purposes of continued interview discussions in the interests of hiring an architectural firm to assist the town. The Architectural Studio had been the recommended architect of choice by the Needs Assessment Committee following interview sessions with four respective vendors. The board and trustees wished to pursue with Mr. MacIntire, and Ms. Burt discussions focused on priorities, establishment of time parameters, and deliverables, and communications between the respective groups involved in the process of town office and library review.

Mr. MacIntire and Ms. Burt were specifically charged to only produce deliverables up to conceptual design plans and estimated costs associated with conceptual plans. The board requested that in a more formal fashion they would like to see conceptual plans for a proposed addition and renovation to the Whitney Hall complex to benefit town office space needs and library space needs and parking lot plans. In a less formal fashion, the board expressed a desire to explore alternate off – site conceptual plans for a new safety complex comprising Fire, Ambulance and Police with estimated costs of renovations to Whitney Hall for either town office or library needs, and conversion/renovations to the current PD building, again, which could be utilized for either town office or library needs. The purpose of the two requests would be to assist the board, trustees and committee make a final decision for future planning needs in a cost effective, and long-term problem-solving manner.

General discussion ensued with regards to staff meetings with the architects, and timelines associated with this pursuit. April Whittaker and Marjorie Carr were empowered to work with the architect and will act as the primary spokeswomen for this project.

Mr. MacIntire will deliver a contract in due course for signature indicating the Studio's cost and timeline planning. The Committee expressed to the trustees and board that if the

town proposes a 20-year bond for either of the alternatives as listed above, the expectation should be to the taxpayers that we have a 20-year solution. They were not in favor of just a 10-year build out.

In conclusion, motion Albanese, second Cronenwett, to approve the hire of Architectural Studio for conceptual planning for both tracks of infrastructure planning, vote 4-0.

Roll Call: Albanese ~ yes, Scovner ~ yes, Cronenwett ~ yes, Lozeau ~ yes.

The Needs Assessment Committee indicated their approval of the joint board's vote.

There being no further business, motion Scovner, second Lozeau to adjourn, vote 4 – 0. The meeting adjourned at 6:35 PM.

Respectfully Submitted
April Whittaker

Action Items: Architectural Studio to work with the Town Manager and Library Director to set up meetings for needs assessment purposes.

Architectural Studio to provide Agreement to retain the firm for design abilities and cost estimates up to conceptual planning.